



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
**Tuesday, October 17, 2023, at 7:00 p.m.**  
**Located at the Middletown Fire Station Board Room,**  
**21095 Highway 175, Middletown, CA 95461**

1. *President Bostock called meeting to order at 7:02 p.m.*
2. *Chief Duncan led pledge of allegiance.*
3. *Present: Directors Madelyn Martinelli, and Matthew Stephenson, Vice President Jim Comisky, and President Rob Bostock. Absent: Director Stephanie Cline. Also present: Chief Paul Duncan, Board Clerk Gloria Fong*
4. **COMISKY/STEPHENSON MOTION** to approve agenda. *AYES: Martinelli, Comisky, Stephenson, Bostock. NOES: None. ABSENT: CLINE. MOTION CARRIED.*
5. *Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board.*

*Julia Bono and Charles Bono present to voice concern and request for review of assessment on property tax bill that increased from last year. The Board directed staff to review and respond to them.*

6. *Communications:*
  - 6.a. *Fire Sirens: Nothing to report other than they were open today.*
  - 6.b. *Fire Safe Council: Minutes attached agenda packet.*
  - 6.c. *Volunteer Association: Association President Todd Fenk took moment to recognize Robert Lanning for completing engineer task book. He's done an incredible job last 18 months and Paid Call Firefighter Gary Bevins who is in attendance as well. Several recently attended driver operator training. Four who interviewed are moving on for physicals and had one late to review. Christmas party is planned for December 1<sup>st</sup>; invitation is extended to all the Board, Chief and staff. The candy cane run dates are December 8<sup>th</sup> in Cobb, 9<sup>th</sup> in Middletown and 10<sup>th</sup> in Hidden Valley.*
  - 6.d. *Chief's Report: Chief Duncan adds to his report the weather change pattern next week for over inch of rain. We have guests here, Station 34, while station barracks is being remodeled next couple of weeks. Cobb Area Water plans to change out water main from post office to telephone building and main for Cobb runs under station's apron, which we will go ahead with budgeting and cost estimate with replacing it with concrete. Station 64 is being used by Cobb Area Council for storage while hub is being moved to Little Red School House. Starting Monday burning will be allowed.*

6.e. Finance Report: *Nothing to add to report.*

6.f. Directors' activities report

*Directors Comisky, Bostock, and Stephenson have no activity to report.*

*Director Martinelli ordered checks for Gloria, which she explains these are two separate outside accounts for ambulance deposits and payroll.*

7. Regular Items:

7.a. Consideration for first responder of life support agreement with Napa County AMR. Placed on the agenda by Chief Mike Marcucci.

*On Chief Marcucci's behalf, Chief Duncan informed the Board the contract with AMR is being finalized and will have for November meeting.*

7.b. Consideration for approval of draft financial statements for fiscal years ending 2021 and 2022 prepared by Fechter & Company CPAs. Placed on the agenda by Staff Services Analyst Gloria Fong.

*Tabled to next meeting.*

7.c. Consideration for approval of Resolution No. 2023-24-07 A Resolution Transferring, Establishing and Appropriating Over-Realized / Unanticipated Revenues from Fire Mitigation Fees. Placed on the agenda by Staff Services Analyst Gloria Fong.

**MARTINELLI/COMISKY MOTION to approve 7c. AYES: Stephenson, Comisky, Martinelli, Bostock. NOES: None. ABSENT: CLINE. MOTION CARRIED.**

7.d. Consideration for approval of Resolution No. 2023-24-08 A Resolution Establishing and Appropriating Over-Realized / Unanticipated Revenues from State of California Department of Forestry and Fire Protection Grant Agreement 5GG20109 (20-FP-LNU-0095) for the Middletown and Cobb Community Evacuation Route Project. Placed on the agenda by Staff Services Analyst Gloria Fong.

*Masticator project grant awarded in 2021, some funds expended in 2022 and 2023, and this establishes remainder in 2024.*

**COMISKY/MARTINELLI MOTION to 7d. AYES: Stephenson, Martinelli, Comisky, Bostock. NOES: . ABSENT: None. CLINE. MOTION CARRIED.**

7.e. Board President tasks the Equipment and Facilities Committee with review and report back to Board of Training Tower inspection requirement/recommendation.

*Quote was received on last month's agenda and committee is tasked as noted.*

8. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

8.a. Meeting Minutes – September

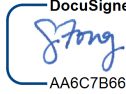
8.b. Warrants – October

**STEPHENSON/MARTINELLI MOTION** to approve consent calendar.

**AYES:** Comisky, Stephenson, Martinelli, Bostock. **NOES:** None. **ABSENT:** CLINE.  
**MOTION CARRIED.**

9. **COMISKY/STEPHENSON MOTION** to adjourn meeting at 7:51 pm. All in attendance are in favor of motion.

Respectfully submitted by  
Gloria Fong, Board Clerk:

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READ AND APPROVED BY  
ROB BOSTOCK, President – Board of Directors:

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