



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS REGULAR MEETING MINUTES
Tuesday, May 16, 2023, at 7:00 p.m.
Located at the Middletown Fire Station Board Room,
21095 Highway 175, Middletown, CA 95461

1. *President Bostock called the meeting to order at 7:00 p.m.*
2. *Chief Duncan led pledge of allegiance:*
3. *Present: Directors Stephanie Cline, Madelyn Martinelli, and Matthew Stephenson, Vice President Jim Comisky, and President Rob Bostock. ABSENT: Also present: Unit Chief Mike Marcucci, Division Chief Paul Duncan, Battalion Chiefs Brian York and Peter Avansino, Office Technician Karin Collett, and Board Clerk Gloria Fong:*
4. **MARTINELLI/CLINE MOTION** to approve agenda with item 6c heard after this motion. **AYES:** Stephenson, Martinelli, Cline, Comisky, Bostock. **NOES:** None. **MOTION CARRIED.**

Volunteer Association: Division Chief Duncan and Association President Tod Fenk recognize each and is proud to Pin Badge for Dustin Farres, Stephen Gass, Cody Heagney, and Steven Morse, and to recognize Gary Bevins as newest lateral member coming to us from Pope Valley.

Board Clerk Gloria Fong administered oath of office to each being pinned.

5. **Citizens' Input:** Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board.

Chief Marcucci introduced Peter Avansino as Battalion Chief 1417, who started out as volunteer with Cloverdale Fire, accepted position with Cal Fire in 2007, then returned to Cloverdale Fire and while there earned his paramedic license and also worked for Cloverdale Healthcare District Ambulance. He came back to Cal Fire in 2016 as firefighter/paramedic with South Lake. He then accepted promotion to Fire Captain at Konocti Conservation Camp, then transferred to St. Helena Emergency Command in 2021.

6. **Communications:**
 - 6.a. **Fire Sirens:** *No report.*
 - 6.b. **Fire Safe Council:** *No report other than their minutes included in packet.*
 - 6.c. **Volunteer Association:**

In addition to swearing in and pinning badge heard earlier on agenda, Association President Todd Fenk reports they are knee deep into their fundraiser and spent time this afternoon supporting their fundraiser coordinator Jody Galvan whose father passed. Five of the recruits and members of our department attended the Lake Side Fire Conference. The conference led by Lakeport members was held at Konocti Resort with lecture the first day and all hands training the second day and attended from all fire departments.

6.d. Chief's Report: *Nothing to add to report in packets.*

6.e. Finance Report: *Nothing to add.*

6.f. Directors' activities report

Director Comisky reports on April 20th, he was in Sacramento, where U.S. Fire Administrator was out in California delivering what U.S. fire administration is doing about wildfire problem and means freeing up funds and give traction about fire hardening communities, he and Chief Marcucci had a good meeting with Napa County, and he and Chief Duncan will be attending this coming week the California Fire EMS Disaster conference, where there will be two days of heavy EMS and the wildfire issue.

Director Cline has nothing to report other than making cake for fundraiser.

Director Martinelli reports she visited the Loch Lomond Fire Safe Council open house for station 64 that turned out really nice with a lot of information, and commenting on County Board of Supervisors pushing and hiring consultant for private ambulance to support hospitals to move patients from hospital to hospital.

Directors Stevenson and Bostock have nothing to report.

7. Regular Items:

7.a. Consideration for first responder of life support agreement with Napa County AMR. Placed on the agenda by Chief Mike Marcucci.

Chief Marcucci and Director Comisky met with AMR leadership in Napa County, who are open to formalizing agreement, which really now is typewritten.

He did some homework and believes about 40 times a year we respond into Napa County with just South Lake ambulance resources. AMR is agreeable to some kind of fee for service, guessing it'll be several hundred dollars not exceeding \$500 or established rates with CPI built in.

This is different from the Napa County agreement. This discussion with AMR for example at today's call in Berryessa Estates was responded to by an ambulance from South Lake, AMR and a paramedic in SUV, where really only one was needed. This will legitimize what we are already doing, formalize an agreement and save a community from losing an ambulance. No action was taken.

7.b. Consideration for Resolution No. 2022-23-25, A Resolution to Accept and Enter into Agreement with California Department of Forestry and Fire Protection (Cal Fire) for Term of July 1, 2023 through June 30, 2025. Placed on the agenda by Chief Mike Marcucci.

For the Board's approval tonight is the contract from what came out of last month's presentation Chief Marcucci gave.

Director Comisky asked to revisit the Battalion Chief role, which Chief Marcucci affirmed that the district doesn't pay for this position when the Battalion Chief fills a State mission out of county or another assignment and when this happens is back filled by another Battalion Chief. The district will only pay for the Battalion Chief's absence and when there is no other Battalion Chief on duty.

The priority for the Battalion Chief is a discussion Chiefs Marcucci and Duncan can have with the Board, something along the lines of a strategic plan, workshopping it, to see what the drive is for the Battalion Chief other the day to day and can be some long-term projects that the Board can direct and pin onto a document.

MARTINELLI/CLINE MOTION to enter into agreement with Cal Fire for term of 2 years 7/1/23 to 6/30/25. **AYES:** Comisky, Martinelli, Cline, Stephenson, Bostock. **NOES:** None. **MOTION CARRIED.**

- 7.c. Consideration for Recommended Budget for Fiscal Year 2023-2024. Placed on the agenda by Staff Services Analyst Gloria Fong

Provided for the Board's approval is a memorandum to the County Auditor-Controller's for the Recommended Budget for Fiscal Year 2023-2024, the summary from last month's meeting. As mentioned in last month's meeting reserves are being used to balance the budget and will be return when we have the actual Cal Fire dollars.

CLINE/STEPHENSON MOTION to approve the Recommended Budget for Fiscal Year 2023-2024. **AYES:** Comisky, Cline, Stephenson, Martinelli, Bostock. **NOES:** None. **MOTION CARRIED.**

- 7.d. Consideration for Participation in the State Department of Health Care Services Public Provider Intergovernmental Transfer Program for Ground Emergency Medical Transportation (PP GEMT IGT) Services for Calendar Year 2023 and authorization for Chief to execute. Placed on the agenda by Staff Services Analyst Gloria Fong.

This program is where we prepay and receive funding back, hopefully more and is to help make rural providers whole for ground emergency transports.

It is requested that it be included in the motion that a resolution be prepared to have funds pulled from reserves IGT program and replenished when funds are returned.

COMSKY/CLINE MOTION approve 7d as amended. **Cline.** **AYES:** Stephenson, Comisky, Cline, Martinelli, Bostock. **NOES:** None. **MOTION CARRIED.**

- 7.e. Consideration for Resolution No. 2022-23-26, A Resolution Increasing Reserves as a Result of Participation in the State Intergovernmental Transfer Program. Placed on the agenda by Staff Services Analyst Gloria Fong.

This is similar to PP GEMT IGT but is through Partnership Health. The return we received from Partnership Health is being put into reserves.

It is requested that included in the motion be amendment with funds returned to contingencies with wording as the Auditor-Controller's Office recommends.

CLINE/MARTINELLI MOTION approve 7e as amended. *AYES: Stephenson, Cline, Martinelli, Comisky, Bostock. NOES: None. MOTION CARRIED.*

8. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

8.a. April 18, 2023 Regular Meeting Minutes


8.b. Warrants – May

8.c. Budget Transfers

CLINE/COMISKY MOTION to approve consent as written. *AYES: Martinelli, Cline, Stephenson, Comisky, Bostock. NOES: None. MOTION CARRIED.*

9. **MARTINELLI/BOSTOCK MOTION** to adjourn meeting at 7:44 p.m. All in attendance are in favor of motion.

*Respectfully submitted by
Gloria Fong, Board Clerk:*

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READ AND APPROVED BY
ROB BOSTOCK, President – Board of Directors:

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