



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS' REGULAR MEETING MINUTES
7:00 P.M., March 17, 2020, Middletown Fire Station

NON-TIMED ITEMS

A. OPEN MEETING:

- A1. *Vice President Martinelli called meeting to order at 7 pm.*
- A2. *Battalion Chief Wink lead pledge of allegiance.*
- A3. *Present: Directors Devin Hoberg, Jim Comisky and Madelyn Martinelli. Absent: Director Rob Bostock. Also present: Battalion Chief Mike Wink and Gloria Fong.*
- A4. **COMISKY/HOBERG MOTION** to approve agenda. **AYES:** Comisky, Hoberg, Bostock, Martinelli. **NOES:** None. **ABSENT:** Bostock. **MOTION CARRIED.**

B. CITIZENS' INPUT: None.

C. COMMUNICATIONS:

C1. Reports:

C1.1. Fire Sirens:

In their absence, Battalion Chief Wink reports due to recent Coronavirus (COVID019) event, they have chosen to close thrift store and postpone membership meeting. Staffing for their thrift store continues to be a challenge. He is starting to work on 2020 wish list items and on-going safety improvements at thrift store.

C1.2. SL Fire Safe Council

Battalion Chief reports their group received multimillion grant to do hazardous fuels reduction mapping, planning around Lake County, neighbor helping neighbor program.

C1.3. Volunteer Firefighters' Association

In their absence, Battalion Chief Wink reports due to COVID-19 their June event is postponed. Four new members still going through training. Some of their members attended water rescue training, rescue system training, and driver operator training.

C1.4. Chief's Report

Battlion Chief Wink reports:

- *Some rain is helping with fire forecast, they're getting ramped up for fire season.*
- *Fire Hawk arrival is postponed to November.*
- *Cal Fire Crews strength remain at 3 and are still down by 2, which continues to be ongoing.*
- *For fire district operations, we're in hiring process to fill firefighter 2/medic that are vacant.*

- *Ambulance is in production and expected to arrive end of May.*
- *Type 6 is ongoing and working with vendor to get it up to Oregon in April for it to get back by fire season.*
- *He's finishing up last year's wish list purchases and putting together this year's.*
- *He's hoping to have equipment and facility committee meet regarding 2 engines, and all new SCBAs, which for 3rd time grant application was submitted for \$1.75 million.*
- *He covered training earlier under association report. Cooperators are starting to call us South Lake Training Center.*

C1.5. Financial Report

Gloria reports:

- *Included in the packet is budget summary that includes column with estimated actuals, ambulance Wittman Enterprise ambulance reports, and hours paid last period with recruit training hours broken out.*
- *She just received from Auditor's Office the FY 2020-21 budget packet, is postponing parcel assessment hearing to July or August to coincide with adoption of Final Budget for next fiscal year and will be working on recommended for May meeting.*

C2. Directors' Activity and Committee Report

Director Comisky reports due to national pandemic FDAC cancelled conference, he's been working collaboratively with State Senate to get NOAA funding. He wants to know what the contract with Cal Fire will look like. He reiterated that we don't have a Division Chief, which is said to be covered by St. Helena Chief, and has a problem with this.

Director Hoberg has no activity to report.

Director Martinelli has no items other than taking care of IGT wire transfer to report.

TIMED ITEMS

D. REGULAR ITEM:

D1. PUBLIC HEARING - Resolution No. 2019-20 07, A Resolution of the Board of Directors of the South Lake County Fire Protection District Adopting a Fire Protection System Study, Fire Protection Standards, and a Capital Fire Facilities and Equipment Plan and Resolution No. 2019-20 08, A Resolution of the Board of Directors of the South Lake County Fire Protection District Making Findings and Requesting Imposition of the Fire Mitigation Fees Pursuant to the Lake County Fire Mitigation Fee Ordinance. Placed on the agenda by Gloria Fong.

HOBERG/COMISKY MOTION to pass D1 as written. **AYES:** Comisky, Hoberg, Martinelli. **NOES:** None. **ABSENT:** Bostock. **MOTION CARRIED.**

D2. TABLED FROM January meeting: Consideration for discussion of in lieu of Fire Mitigation Fees, provide to Fire District funds for purchase of fire apparatus to equip / support new fire station proposed in MAHA Guenoc Valley Project. Placed on the agenda by Battalion Chief Wink.

Kirsty Shelton introduced herself key member of development team of MAHA project, which is in middle of environmental impact report period to close end of April. Then goes before Board of Supervisors. Tentative map shows project allows for up to 400 homes, 2 key hotel resorts. Typical practice is to use development agreement for negotiations. Sometimes they negotiate impact fees to increase tax revenue.

If there are no delays, they intend to submit building permit fees this quarter with 150,000 commercial square feet in 2021, 250,000 in 2022, and homes not until 2022, given everything falls into place.

This introduction is to explain where in the process we are and give schedule of permitting fees. The project is due have a full regulation center calling resource center for appropriate number of fire apparatus to be constructed in first phase, they plan on bearing. This is typical as development agreement between development and Board.

Battalion Chief Wink wants to get dialogue started for concept of building station 61, which Kirsten refers to as resource center. Last week, we met, looking at mitigation fees, or property values so once they start in five years, funding will be in place for station. There is no information to bring to Board yet.

Discussion is something detailed out in the development, which can include special transient occupancy tax. Tomorrow is first conference call to start detailing the development agreement typically starts with developer and County. Traffic impact fees is another item which they indicate to put in traffic lights at Butts Canyon. Project to be before Board at Supervisors May or June and will want to have approved by our Board and then theirs.

Comments due January by fire are same for April comment period were provided in agenda packet. All those things of how to get to staffing of owner developer, pay out of pocket or to new homes of development, so it is not a surprise. The project group is working with Battalion Chief Wink to come up with strategy with forecast development so Board may see what nexus will be and to have something on agenda next month or even if draft documents of what it might look like.

No action taken but a placeholder so Board may start having dialogue with development team.

Kirsten welcomed cocontacts at guenocvalley.com, indicates presentation before planning commission is available at youtube, and will gladly do online webinar or presentation to group.

- D3. **TABLED FROM February meeting:** Consideration for purchase of 75 refurbished / used and inspected Self Contained Breathing Apparatus bottles with minimum life span of 5 years for cost not to exceed \$28,000. Placed on the agenda by Battalion Chief Wink.

Staff summary include, recapped while have put in 3 times to have scba replace while not successful, in addition to regiona. Next spring majority all but 15 expire. And in quandri bottles are available and might not find out until November and not know until next spring will take time to order, to train and transition and see a problem to come and looking for feedback.

Regional application is coming and there are different scba in surrounding jurisdiction doesn't help compatible. Regional is the ultimate goal. Right now cal fire resources have Scott. While everyone is trained to use them they are not interchangeable. This is only keepin us going util get interchangeability and interoperability.

Martinelli motion to purchases refurbish brand scba for the five life span for cost not to exceed 28,000, seconded by hoberg. hoberg, , com, mart

- D4. Consideration for Redevelopment Agency Oversight Board Ballot. Placed on the agenda by Gloria Fong.

No action taken.

- D5. Election of President of the Board of Directors, Vice President of the Board of Directors,

Secretary and / or Clerk to the Board of Directors for calendar year 2020. Placed on the agenda at the request of the Board of Directors.

Director Hoberg nominates Director Comisky to fill as president, Director Martinelli as vice. Nominations closed for CY 2020 with secretary clerk to remain as previously nominated.

This item and remainder of agenda tabled to next meeting due to Director Comisky dropped off call.

E. CONSENT CALENDAR:

E1. Minutes presented: February 18, 2020 – Regular Meeting

E2. Warrants presented:

E2.1. March warrants

E2.2. February warrants – corrected

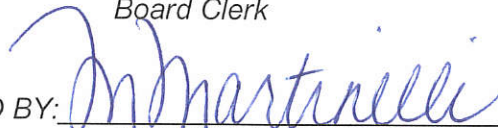
E3. Budget Transfer

F. **HOBERG/MARTINELLI MOTION** to adjourn meeting at 8:20 pm. All members in attendance are in favor.

Respectfully submitted by: _____


Gloria Fong
Board Clerk

READ AND APPROVED BY: _____


MADELYN MARTINELLI
Vice President