



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS' REGULAR MEETING MINUTES
7:00 P.M., January 21, 2020, Middletown Fire Station

NON-TIMED ITEMS

A. OPEN MEETING:

- A1. *President Hoberg called meeting to order at 7:06 p.m.*
- A2. *Battalion Chief Wink led pledge of allegiance.*
- A3. *Present: Directors Madelyn Martinelli, Rob Bostock, and Jim Comisky, and President Devin Hoberg. Absent: Vice President Reg Garcia. Also present: Battalion Chief Mike Wink and Board Clerk Gloria Fong.*
- A4. **COMISKY/BOSTOCK MOTION** to approve agenda. *AYES: Martinelli, Comisky, Bostock, Hoberg. NOES: None. **MOTION CARRIED.***

B. CITIZENS' INPUT: None.

C. COMMUNICATIONS:

C1. Reports:

C1.1. Fire Sirens

On their behalf, Battalion Chief Wink reports:

- *He spoke to Carol, who says they continue to be successful at their thrift store and continue to need members to support it.*
- *We're finished with 2019 wish list purchases, 2020 wish list is compiled and is to be presented for their consideration.*
- *The blood drive award ceremony is at end of February, possibly the 25th. He'll reach out to Board or association for attendance to support them.*
- *Made a lot of progress on projects to make thrift store better. Weatherproofing and maintenance is now on list and he will return to board with list if needed.*

C1.2. SL Fire Safe Council

Battalion Chief Wink reports they're awaiting to hear from grant applications they submitted; they continue chipping and to support address sign program.

C1.3. Volunteer Firefighters' Association

Association President Todd Fenk reports:

- *One of the biggest things is the academy. Three new recruits have just passed medicals.*
- *Have couple training coming up, 1) snowcat training this week with a few PCFs attending, 2) water rescue which had been postponed due to lack of water, 3) LARRO, which is a requirement for the responding on OES engine.*
- *Season ending with couple seasonals returning from Cal Fire and had a couple respond to fire recently.*

- Association is working with Battalion Chief Wink with getting Type 6. They have a budget put together, and includes Type 3 coming up, and training.
- Association held first meeting with casino tonight for dinner fund raiser set for Friday, June 12th.

C1.4. Chief's Report

Battalion Chief Wink reports:

- Couple more are attending snow cat than in years past because we have new snow cat, which is wider, taller and longer. Used to send as recertification, and sending again, with a few more. Emigrant Gap is where field practice is held. New snow cat is 15 years newer and not modified, where ours had several modifications, has new exterior lights, sealed up roof, and tires. We got it through federal excess. It has 5-person cab, more utility storage
- Another training in March, using donated house from Kimco Development for live fire training.
- He's still waiting to hear from ISO update. Cobb Mutual, Callayomi, Hidden Valley CSD, all came through with data which hadn't had since late 1980's, the biggest missing piece in order to decrease score. It was suggested letter thanking them be written after receiving score.
- PG&E contacted him about possibility of having 60 generators housed here for microgrid, during summer PSPS events. Temporarily trailers will be brought in and on training grounds, will provide power to Middletown and surrounding community. This discussion is early and is test for commerce areas. The trade off will be during that time, the training grounds will have generators and will not have use of training tower but benefit to the community.
- We received \$5,000 donation from Rockridge Foundation and now have \$12,000 from Lake County Winery, which he's thinking to spend for repeater in the county and is looking at locations. This will help first responders and Board will be kept apprised as he researches.
- Cal Fire is in winter mode. Fuels reduction being done in Bottle Rock and Riveria areas. In May, there may be new larger, more capable helicopter, and fixed wing.
- Type 3, which is in good condition, is wildland engine to add to fleet while taking another out. This may be presented next month.
- He received printed rendering of a painting from organization in Sonoma County in memorial of the Kincaid fire. In return the organization asked to receive picture of it with first responders.

C1.5. Financial Report

Gloria reports the budget report summarizes YTD expenditure of about \$2 million and notes net shortfall of \$1.5 million is primarily due to none of property tax and assessments being posted yet.

C2. Directors' Activity and Committee Report

Director Bostock has no activity to report.

Director Comisky has been in contact with Senator McGuire's office about communication issue with getting NOAA transmitter on the hill and will continue to reach out, attended quarterly FDAC meeting that turned out to be an all-day meeting into evening, is teaching for the two-day FDAC certification of achievement in Modesto, will be attending upcoming FDAC annual conference in Napa, and is working legislatively for monies State has taken away in ERAF, about \$620 million.

Director Martinelli has no other activity other than attending Cobb Area Council meeting.

Director Hoberg has no activity to report.

TIMED ITEMS

D. REGULAR ITEM:

- D1. Consideration for Lotusland Lake County Continuing Services Agreement with changes made per the November BOD Meeting, that include project location clarified, three year term, 90 day notice for any changes, 180 day notice for cancellation of agreement, all other time frames changed to either 90 or 180 days for consistency. Placed on the agenda by Battalion Chief Wink.

All areas addressed but late last week discovered workers compensation component wasn't added. If person becomes sick or injured or position becomes vacant, there will be no work provided, no deliverable.

Kevin Case, one of partners is in complete agreement, with side letter draft and start date to be added when person transitions from current employment.

This protects district, Lotusland and also employee.

It was suggested it be included under the purchase order as #5, "Lotusland Investment Holdings also acknowledges that Fire Consultant is the sole staff member in the Continuing Services Agreement with South Lake County Fire to fill the role as the Fire Consultant. If the Developments Fire Consultant were to become sick, injured or unable to work for any reason, their compensation and benefits would continue per the State of California Workers Compensation process. During any period of the Fire Consultant not being able to work, there will be no deliverables. No other staff member of the South Lake County Fire Protection District can backfill and or provide deliverables in the Fire Consultants absence. The South Lake County Fire Protection District is not obligated to provide any deliverables in the Fire Consultants absence.

If the current Fire Consultant Position were to become vacant, South Lake County Fire and LH will work together to have a process to hire another qualified candidate within 90 days is the goal."

BOSTOCK/COMISKY MOTION to approve D1 with addition of Resolution and worker compensation addition to purchase order **AYES:** Martinelli, Comisky, Bostock, Hoberg. **NOES:** None. **MOTION CARRIED.**

- D2. Consideration for discussion of in lieu of Fire Mitigation Fees, provide to Fire District funds for purchase of fire apparatus to equip / support new fire station proposed in MAHA Guenoc Valley Project. Placed on the agenda by Battalion Chief Wink.

Concept is to start dialogue of some things for long term process. For instance, if they are building \$2 million station that will end up belonging to South Lake County Fire, we'll like to start discussion. The project is to receive permit this spring with two to three-year build and in year five, try to get station staffed.

Tabled to next month because Kevin Case is in San Francisco tonight.

- D3. Consideration for Staff to research possibility of Public / Private Partnership Agreement with Local Air Ambulance Provider for use in our area as resource. Placed on the agenda by Battalion Chief Mike Wink.

Lake County Fire Chiefs Association ("LCFCA") talked about this concept for several years. At some point someone needs to move forward with discussion, because fire district could recognize an increased contribution to intergovernmental transfer program. Neither the LCFCA or the JPA has employee to research. Battalion Chief Wink is asking for direction to staff to reach out and find out what it looks like, how is it disbursed, look towards consultant, such as A P Triton, retired chief of Sac Metro, to get analytical information. Examples are Contra Costa County with public private partnership that becomes a sharing of resource and becomes a fire resource; REACH with public private partnerships elsewhere.

Battalion Chief Wink is seeking authorization to ask the question and maybe answer is no but will not know the answer if it isn't asked.

BOSTOCK/COMISKY MOTION to approve Battalion Chief Wink be liaison to explore this further. **AYES:** Bostock, Comisky, Martinelli, Hoberg. **NOES:** None. **MOTION CARRIED**

- D4. Consideration for approval to proceed with low bid vendor to build the Type 6 engine components converting the old Medic 6012 to new Engine 6061. Placed on the agenda by Battalion Chief Mike Wink.

District purchasing policy require purchases of this amount receive approval from the Board. We have received two bids and one no bid. Fire Sirens to contribute at least \$5,000 and Association will be contributing as well.

MARTINELLI /BOSTOCK MOTION to take low bid of from Cascade. **AYES:** Comisky, Martinelli, Bostock, Hoberg. **NOES:** None. **MOTION CARRIED**

- D5. Consideration for Staff to research and seek from outside source(s) consultation about "Ad Valorem" Property Tax. Placed on the agenda by Battalion Chief Mike Wink.

Battalion Chief Wink spoke with District Supervisor 1 Moke Simon who was uncomfortable with the conversation. For example, the MAHA development, a percentage will be distributed with no one receiving decrease, but our fire district will see an increase, and for fire service at least, to legally make statement. When presented to LCFCA, they were in verbal agreement, for developments within each jurisdiction.

COMISKY/MARTINELLI MOTION approve D5 and allow staff looking into positive revenue source. **AYES:** Bostock, Martinelli, Comisky, Hoberg. **NOES:** None. **MOTION CARRIED**

- D6. Consideration for Resolution No. 2019-20 06 A Resolution Approving the County of Lake Agreement for Collection of Special Taxes, Assessments, Fees, Charges, and Abatements. Placed on the agenda by Gloria Fong.

Agreement is from collaboration amongst the fire districts and for all our agreements to be presented as one package to Lake County Board Supervisors for approval.

BOSTOCK/COMISKY MOTION approve D6 as written. **AYES:** Comisky, Bostock, Martinelli, Hoberg. **NOES:** None. **MOTION CARRIED**

- D7. Consideration for duty statements for additions / changes approved October 15, 2019 to Memorandum of Understanding By and Between South Lake County Fire Protection District and South Lake County Volunteer Firefighters Association Inc. for Paid-Call Personnel. Placed on the agenda by Association President Todd Fenk.

Approved at prior meeting is MOU portion. Duty statement prepared is first draft and needs modification with parameters for responding to EMS calls, 1) addition of public safety first aid component; 2) reference of EMS division removed because it doesn't exist within organizational structure.

COMISKY/BOSTOCK MOTION to approve D7 with mentioned modification. **AYES:** Martinelli, Comisky, Bostock, Hoberg. **NOES:** None. **MOTION CARRIED**

- D8. Election of President of the Board of Directors, Vice President of the Board of Directors, Secretary and / or Clerk to the Board of Directors for calendar year 2020. Placed on the agenda in accordance with Fire District Bylaws. (Outgoing president conducts election and adjourns tonight's meeting.)

Director Bostock nominates Reg Garcia as president; Director Comisky nominates Madelyn Martinelli as vice president; Director Martinelli nominates Gloria Fong as Clerk. Director Bostock moved nominations be closed and all nominations be approved. **AYES:** Comisky, Bostock, Martinelli, Hoberg. **NOES:** None. **MOTION CARRIED**

E. CONSENT CALENDAR:

E1. Minutes presented: December 17, 2019 – Regular Meeting

E2. Warrants presented:

E2.1. January warrants

E2.2. December warrants – corrected

E3. Budget Transfer

COMISKY/BOSTOCK MOTION to approve consent calendar. **AYES:** Martinelli, Comisky, Bostock, Hoberg. **NOES:** None. **MOTION CARRIED.**

- F. **COMISKY/HOBERG MOTION** to adjourn the meeting at 8:34 p.m. All members in attendance are in favor of the motion.

Respectfully submitted by: _____


Gloria Fong
Board Clerk

READ AND APPROVED BY: _____


REG GARCIA
President – Board of Directors