



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

---

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**BOARD OF DIRECTORS' REGULAR MEETING AGENDA**

**7:00 P.M., June 16, 2020**

**Middletown Fire Station, 21095 Highway 175**

**NOTICE:** Pursuant to Governor Gavin Newsom's Executive Order N-29-20, meetings will be held teleconference. Teleconference participation by: Directors Rob Bostock, Jim Comisky, Devin Hoberg, Madelyn Martinelli and Eric Redford. Teleconference locations are on file at District Office, 21095 Highway 175, Middletown, CA 95461.

Due to the Coronavirus (COVID-19), Residents are encouraged to attend the Board of Directors' meeting via the application, ZOOM.

**ZOOM MEETING INFORMATION:**

Website: <https://zoom.us/join>

Meeting ID: 830 2516 4996

Call in Phone Number: (669) 900 6833

Public comments may be made remotely by emailing [boardclerk@southlakecountyfire.org](mailto:boardclerk@southlakecountyfire.org) (prior to 6:30 pm) or via ZOOM website or phone application. Comment period is three (3) minutes per person. Total comment period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings. Comments are allowed before any action is taken by the Board on any specific issue.

**NON-TIMED ITEMS**

**A. OPEN MEETING:**

A1. Call to Order:

A2. Pledge of Allegiance:

A3. Roll Call:

A4. Administration of Oath of Office to Eric Redford appointed May 12, 2020 by Lake County Board of Supervisors to hold office until December 2020 "must stand for Election November 3, 2020 for 2-year unexpired term" to fill vacancy created by resignation of Reg Garcia, who resigned from office on February 13, 2020, and whose 4-year term of office expires in December 2022.

A5. Motion to approve agenda:

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_

**B. CITIZENS' INPUT:**

(Any person may speak for three minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Prior to this time speakers are asked to fill out a form (giving name, city, and subject) available in the Clerk's Office or during Board meeting.)

**C. COMMUNICATIONS:**

C1. Reports:

C1.1. Fire Sirens

C1.2. SL Fire Safe Council

C1.3. Volunteer Firefighters' Association

- C1.4. Chief's Report
- C1.5. Financial Report
- C2. Directors' Activity and Committee Report
- C3. Written Communications: Seizure Call Kudos

**TIMED ITEMS**

**D. REGULAR ITEM:**

D1. Consideration for duty statements for additions / changes and Memorandum of Understanding By and Between South Lake County Fire Protection District and South Lake County Volunteer Firefighters Association Inc. for Paid-Call Personnel. Placed on agenda by Association President Todd Fenk.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_

D2. Consideration for Resolution No. 2019-20-12, A Resolution Requesting the Board of Supervisors and the Registrar of Voters consent to and order the consolidation with such other elections as may be held on Tuesday, November 3, 2020, anywhere within the territory of the district for three (3) full four-year terms of office expiring December 2020 and one (1) two-year unexpired term of office expiring December 2022. Placed on agenda by Gloria Fong.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_

D3. Consideration for Resolution No. 2019-20-13, A Resolution Establishing Fiscal Year 2020-2021 Appropriations Limit. Placed on agenda by Gloria Fong

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_

D4. Consideration for Surplus of 1966 Sonoma Kitchen/Trailer. Placed on agenda by Chief Paul Duncan.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_

**E. CONSENT CALENDAR:**

(Approval of consent agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for later discussion.)

E1. Minutes presented:

E1.1. April 21, 2020 – Regular Meeting

E1.2. May 19, 2020 – Regular Meeting

E2. Warrants presented:

E2.1. June – preliminary

E2.2. May – corrected

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_

**F. MOTION TO ADJOURN MEETING:**

Posted June 13, 2020

### **CERTIFICATE OF APPOINTMENT OF DIRECTOR**

This certifies that at a regular meeting of the **BOARD OF SUPERVISORS**, County of Lake, California, held in said County, on the **12TH** day of **MAY, 2020**, **ERIC REDFORD**, was appointed to the elective office of **SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT** to serve as Director, pursuant to Government Code Section 1780(f)(1), and to hold office until \*December 2020 (\*Must stand for Election November 3, 2020 for a 2-year unexpired term) as appears in the official minutes of said Board of Supervisors.

Director was appointed to fill a vacancy created by the resignation of Reg Garcia, who resigned from office on February 13, 2020, and whose 4-year term of office expires in December 2022.

IN WITNESS WHEREOF I hereunto set my hand this 16TH day of JUNE, 2020.



Attest:

DocuSigned by:  
Johanna DeLong  
Clerk - 59FFFBEEED8A3450...

---

#### **OATH OF OFFICE**

(Government Code Sections 1360-1363, inclusive, 3105)  
(Section 3, Article XX, State Constitution)

I, **ERIC REDFORD**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

(Signed) \_\_\_\_\_

Physical Address 19786 Mountain Meadow South  
Hidden Valley Lake, CA 95467

Mailing Address same  
\_\_\_\_\_

Subscribed and sworn to (or affirmed) before me, a fire district official of the above named County and State, June 16, 2020.

\_\_\_\_\_  
Signature of person administering oath

Gloria Fong, Clerk to Board of Directors  
Title

..Title  
..Body

## MEMORANDUM

**Date:** May 12, 2020  
**To:** The Honorable Moke Simon, Chair, Lake County Board of Supervisors  
**From:** Carolyn Purdy, Assistant Clerk of the Board  
**Subject:** Consideration of Advisory Board Appointment

### Executive Summary:

Due to the resignation of Reg Garcia, Director from the South Lake County Fire District Board on February 13, 2020 whose term expires December 2022, and because the vacancy was not filled by the District within 60 days, pursuant to Government Code Section 1780(f)(1), the appointment must be made by the Lake County Board of Supervisors. The appointee will serve through December 2020. The outcome of the November primary will determine the next Director, elected for the remainder of the term, as a 2-year unexpired term expiring December 2022.

### South Lake County Fire District Board

Application received: Eric Redford (New applicant)

#### If not budgeted, fill in the blanks below only:

Estimated Cost: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_ Additional Requested: \_\_\_\_\_ Future Annual Cost: \_\_\_\_\_

#### Consistency with Vision 2028 and/or Fiscal Crisis Management Plan (check all that apply):

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> Well-being of Residents            | <input type="checkbox"/> Public Safety               | <input type="checkbox"/> Infrastructure   | <input type="checkbox"/> Not applicable      |
| <input type="checkbox"/> Economic Development               | <input type="checkbox"/> Disaster Recovery           | <input type="checkbox"/> County Workforce | <input type="checkbox"/> Technology Upgrades |
| <input checked="" type="checkbox"/> Community Collaboration | <input type="checkbox"/> Business Process Efficiency | <input type="checkbox"/> Clear Lake       | <input type="checkbox"/> Revenue Generation  |
|   |  |   | <input type="checkbox"/> Cost Savings        |

#### If request for exemption from competitive bid in accordance with County Code Chapter 2 Sec. 2-38, fill in blanks below:

Which exemption is being requested?  
How long has Agreement been in place?  
When was purchase last rebid?  
Reason for request to waive bid?

---

### ..Recommended Action

**RECOMMENDED ACTION:** Appoint qualified applicant to the South Lake County Fire District Board, to serve through December 2020.

# South Lake County Fire Protection District

## Chief Notes

6/10/2020

### **North Division Operations:**

June 22<sup>nd</sup>, the Unit will hire our 3<sup>rd</sup> round of Firefighters for a week of training. On June 29<sup>th</sup>, all Lake County CAL FIRE Stations will have the second fire engine staffed for response.

Intensive Training at Boggs Mountain Helitack Base should conclude at the end of this week. The new concrete helipad is poured, and the electrical is nearing completion at Boggs in anticipation of the CAL FIRE Hawk. The new copter delivery schedule anticipates arrival late this fall.

### **Camp Operations:**

Konocti Camp has been running at only 3 of the 5 crews for the last year or so. We have been making efforts to get our crew numbers up, and are close to now having a 4th crew.

### **South Lake Operations:**

Konocti Camp Shop continues with its ongoing maintenance and repairs of the South Lake fleet supported by the Middletown Staff.

Chief Wink recently met with Lake County Sherriff Office (LCSO) Leadership to discuss a future partnership in the response and staffing of Snowcat 6211.

The LCSO has initiated what they currently plan to be monthly testing of the Emergency Notification Siren System. The recent test showed the Anderson Springs Siren is not activating. A repair request has been sent to the vendor. The Middletown Rancheria now has the old siren from our Hidden Valley Station we no longer needed. It will be hooked up to activate with the Middletown Siren.

Chief Wink has worked with the Calistoga Fire Department over the last year to acquire a Wildland Fire Engine that was declared surplus. The SLCF Fleet Leadership supports this plan. The Volunteer Association would purchase the Type 3 Fire Engine for \$35,000.00 with the Fire District being legal the owner. This will eventually replace the current E-6032. We may keep the old E-6032 for this next FY in non-response status for grant purposes.

The Type 6 Fire Engine build is down to deciding how to trim off the final 37 pounds of weight, to keep it under the GVWR. We will have the final plan and build timeline set this month.

The new Hidden Valley Fire Station Paramedic Unit had its virtual final inspection sent to use yesterday (June 15<sup>th</sup>). It should be delivered by July 1<sup>st</sup> and then will take a few weeks to put it in service. It is a great build that is the twin to the Cobb Unit received in 2018. Lots of room, plenty of power, improved braking, an over-sized standalone HVAC system, and UV germ/virus killing lighting are some of the highlights of the new Unit.

Staff has been in contact with a surveyor about surveying our Hidden Valley Station property. This will allow the first steps in considering a plan for improved the living and apparatus quarters. This will be a long process.

All water rescue gear has been repaired and "summer-ized" for storage until next winter.

The CAL FIRE Middletown Staff will be guests at Station 60 while they have their asbestos flooring removed and then new flooring installed. It is a welcomed opportunity to have staff here to do many things that come with increased use. Expect to see more personnel and equipment traffic while this goes on.

# South Lake County Fire Protection District

## *Chief Notes*

6/10/2020

### **Fire Sirens:**

Staff have been supporting the Fire Sirens weekly as they plan to possibly re-open the "House of Bargains" on July 14th.

### **PCF's:**

Four new PCF's continue their initial training to be prepared for emergency response. They should be ready for response status by July.

Several PCF's are working on their CAL FIRE Firefighter Basic "Bridge" Training.

End of Report

Paul Duncan – Fire Chief

# CDF/SLCF INCIDENT TRACKING FORM

Month May 2020

Station 62

FA = False Alarm  
 CR = Cancel & Return  
 UTL = Unable To Locate  
 AMA = Against Medical Advice  
 CB = Code Blue (Full Arrest,CPR in Progress)  
 LA = Lift Assist  
 NMM = No Medical Merit (AMA not completed)

CARS Complete Y	Date	Time of Dispatch	Time Committed	Time At Scene	Time Available	Inc. #	Location		Medical Aid	MVA	Structure Fire	Vegetation Fire	Vehicle Fire	Smoke Check	Haz-Mat	Public Assist	Other (Describe)	# of Fatalities	Extraction Eq't Used	Comments: List Number of Patients as Pt x 4 If an IFT, List Destination Here Any Specific Comments, List Here
							Street #	Street Name												
	5/3	1903	1906	1909	1913	6556		Moutain View		1										CR
	5/5	0410	0415	0422	0438	6678		HWY 175 X Mile marker 22										1		tree down
	5/6	0834	0836		0926	6683		Mombacho									1		LA	
	5/6	1307	1308	1310	1345	6700		Hwy 29 X Wardlaw		2									1PT AMA	
	5/6	1906	1907		1912	6721		7th Street Kelseyville		3									CR	
	5/7	1007	1008	1011	1124	6747		Santa Clara Rd		4									1 PT C2 AHC	
	5/7	2019	2021	2028	2149	6781		Hoberg Dr		5									1 PT C2 AHC	
	5/8	0712	0714		0715	6793		HWY 175			1								CR	
	5/8	0926	0828	0947	1002	6798		Mountain Meadow S		6									NMM	
	5/8	1640	1641	1654	1725	6821		Shenandoah Rd		7									NMM	
	5/8	1827	1830	1838	1902	6824		Sycamore Rd		8									AMA	
	5/9	0922	926	0927	1031	6845		Mountain view Dr		9									1 PT C2 AHC	
	5/10	0918	920	0929	1036	6901		Sycamore Rd		10									1 PT C2 AHC	
	5/10	1117	1120	1125	1248	6907		HWY 175			2								1 PT C3 AHC (STROKE ALERT)	
	5/10	1543	1543		1550	6914		WEST RD			3								CR	
	5/11	0810	0810	0820	0916	6948		Shawnee Ct #3, LL		11									NMM	
	5/11	1247	1247	1256	1330	6960		Hwy 175, LL			4								1PT AMA	
	5/12	0637	0637		0650	7000		Co. Line RLS			5								CR	
	5/12	1214	1214		1238	7020		Grace Ln, LP		12									CR	
	5/12	1240	1240		1244	7023		Hwy175/Hopland GR, LP			6								CR	
	5/12	1722	1722	1722	1725	7033		Hwy 175									2		Vehicle lockout	
	5/13	0838	0838			7049		Bottle Rock Rd #5		13									1 PT C2 AHC	
	5/13	1015	1015			7053		Shenandoah Rd		14									1 PT C2 AHC	
	5/16	1746			1757	7199		Knowles Ln										1	FA	
	5/17	0044			0047	7210		HWY 175										2	UTL	
	5/17	1552	1552	1559	1705	7247		Valley Oak Drive		15									1 PT C2 AHC	
	5/18	0655	0658	0703	0846	7275		Hoberg Dr		16									1 PT C2 AHC	
	5/18	1018	1019	1024	1042	7283		Summit Blvd		17									NMM	
	5/18	1647	1649	1658	1701	7303		HWY 175		18									NMM	
	5/20	1337	1340	1343	1355	7278		Rainbow Dr									3			
	5/22	1035	1039	1119	1653	7483		Spanish Valley Trl					1							
	5/23	1033	1033	1050	1208	7554		Takelma Ct		19									1 PT C2 Sutter	
	5/23	1607	1608	1612	1633	7583		Bottle Rock Rd			7								1 PT Refused Care	

# CDF/SLCF INCIDENT TRACKING FORM

Month May 2020

Station 62

FA = False Alarm  
 CR = Cancel & Return  
 UTL = Unable To Locate  
 AMA = Against Medical Advice  
 CB = Code Blue (Full Arrest,CPR in Progress)  
 LA = Lift Assist  
 NMM = No Medical Merit (AMA not completed)

CARS Complete Y	Date	Time of Dispatch	Time Committed	Time At Scene	Time Available	Inc. #	Location	Street #	Street Name	Medical Aid	MVA	Structure Fire	Vegetation Fire	Vehicle Fire	Smoke Check	Haz-Mat	Public Assist	Other (Describe)	# of Fatalities	Extrication Eq't Used	Comments: List Number of Patients as Pt x 4 If an IFT, List Destination Here Any Specific Comments, List Here
	5/23	2146	2147	2148	2300	7608	Bottle Rock Rd			20											1PT C2 AHC
	5/26	1654	1656	1715	1836	7744	Live Oak			21											1PT C2 SLS
	5/27	1405	1407	1411	1418	7807	Rainbow Dr											4			Lift assist
	5/28	1438	1441	1506	1559	7873	Butts Canyon Rd							2							
	5/29	0845	0847		0851	7918	BLK Gunn ST					1									Cx
<b>TOTALS:</b>										21	7	1	2	0	0	0	4	3	0	0	
<b>PREVIOUS:</b>										57	20	8	6	4	6	0	8	12	0	0	
<b>YEAR TO DATE:</b>										78	27	9	8	4	6	0	12	15	0	0	



# CDF/SLCF INCIDENT TRACKING FORM

Month May 2020

Station 63

FA = False Alarm  
 CR = Cancel & Return  
 UTL = Unable To Locate  
 AMA = Against Medical Advice  
 CB = Code Blue (Full Arrest, CPR in Progress)  
 LA = Lift Assist  
 NMM = No Medical Merit (AMA not completed)

CARS Complete Y	Date	Time of Dispatch	Time Committed	Time At Scene	Time Available	Inc. #	Location		Medical Aid	MVA	Structure Fire	Vegetation Fire	Vehicle Fire	Smoke Check	Haz-Mat	Public Assist	Other (Describe)	# of Fatalities	Extraction Eq't Used	Comments: List Number of Patients as Pt x 4 If an IFT, List Destination Here Any Specific Comments, List Here
							Street #	Street Name												
	5/1	0650	0652			0708	6432	Hwy 175 x Anderson Springs			1									Cx
	5/1	2125	2127	2134	2248	6474		Northshore Dr		1										1 Pt to AHC ALS
	5/2	0538	0540		0553	6482		Spruce Grove Rd			2									Cx
	5/2	0553	0553	0601	0610	6484		Hwy 29 x Hofacker			3									E7021 took AMA, Cx at Scene
	5/5	1825	1827	1830	1840	6661		Spyglass		2										NMM
	5/6	1033	1035	1040	1050	6692		Powderhorn		3										NMM
	5/6	1120	1122	1125	1142	6693		Old Creek		4										NMM
	5/6	1501	1503	1508	1530	6703		Hacienda Ct								1				Missing Person
	5/6	2107	2109	2114	2225	6726		Deer Hill Rd		5										1 Pt to AHC BLS
	5/8	1150	1152	1158	1215	6806		Knowles Ln		6										NMM
	5/8	1931	1933		1938	6832		Hwy 29		7										Cx
	5/9	0956	0958	1001	1010	6846		Old Creek		8										Cx
	5/9	1205	1208		1310	6854		Morgan Valley Rd				1								Cx
	5/9	1939	1941	1948	2001	6878		Jefferson Ct		9										Treat & Release
	5/9	2014	2016	2020	2040	6881		Highway 29			4									Non Injury
	5/10	0259	0302	0305	0355	6891		Hidden Valley Rd		10										1 Pt to AHC ALS
	5/10	1544	1547	1600	1730	6914		West Road			5									1 PT C2 AHC
	5/11	1420	1423		1450	6968		Hwy 29			6									CR
	5/11	1635	1638	1643	1730	6977		Putah Lane										1		Electrical Hazard
	5/12	1201	1203	1206	1245	7018		Old Hwy 53		11										1 Pt to AHC ALS for 70
	5/12	1350	1352	1357	1425	7025		Manchester Ave		12										1 Pt to AHC ALS for 70
	5/12	1720	1722	1724	1845	7028		Old Hwy 53		13										1 Pt to AHC ALS for 70
	5/13	1847	1850	CX	1902	7078										1				Possible power lines down
	5/13	2236	2236	2240	2245	7082		Spyglass		14										NMM
	5/14	0913	0915	0921	1050	7091		Spyglass		15										1 Pt to AHC ALS
	5/15	1737	1739		1740	7153		Filmore Ave					1							Cx
	5/15	1812	1813	1818	1840	7155		Spyglass		16										1144
	5/16	0347	0349	0353	0400	7173		Buckhorn			7									Non Injury
	5/16	0801	0803	0810	0931	7178		Spruce Grove Rd		17										1 Pt to AHC ALS
	5/17	1356	1358	1405	1500	7238		9th Street		18										1 PT C2 AHC
	5/17	1803	1805	1807	1910	7251		Olympic		19										1 PT C2 AHC
	5/17	1913	1913	1920	2000	7257		Jefferson		20										1 PT C2 AHC





**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

---

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**DATE:** June 13, 2020  
**TO:** Board of Directors  
**FROM:** Gloria Fong  
Staff Services Analyst  
**SUBJECT:** Finance Communications

The stimulus payment (deposit) of just over \$8,000 the Fire District received comes with terms and conditions. This information is attached for your review. We are presumed to have accepted these terms and conditions. I'll be honest in that I am uncertain what the terms and conditions are as I have not had a moment to review them. I hope to have this information included with next fiscal year's final budget.

The County Courthouse has reopened with social distancing considerations. Our visits while they have resumed to normal hours prior to COVID-19 shelter in place order, have been limited to Mondays, Wednesdays and Thursday afternoons. They continue to accommodate as best as can be with the "new norm."

With this "new norm," our front office will be looking into utilizing DocuSign and other remote access abilities to limit contact, interaction with the public, while continuing to stay safe, considerate to our community's needs.

The paperless billing process implemented just prior to COVID-19 has proven to be successful. We are caught up to date and their reports through May billing are attached.

Attached is final breakdown of hours compensated for FYE along with earnings totals and Fire District payroll costs.

Let me emphasize June warrant list is incomplete. Therefore, the budget summary provided is incomplete on the expenditure side. It has been challenging this fiscal year having to manually prepare the budget summary each month. I have no doubt that once the balance sheet, that is just about finalized for CAMs the budget summary will be less time consuming to prepare. As for revenue, what remains are 1) 5% property tax; 2) 50% HOPTR 3) plus approximately \$300,000 of other revenue (funds from the generator grant and fire mitigation fees, fire sirens reimbursement from wish list purchases, second installment of the Napa County response agreement, third installment of the Redbud Healthcare District funds for ambulance purchase about two years ago).

Attachments

## RE: CARES ACT: IMPORTANT REMINDER FOR INITIAL STIMULUS PAYMENT

Vang, Judy

Wed 6/3/2020 10:22 AM

To: Vang, Judy

📎 1 attachments (490 KB)

terms-and-conditions-provider-relief-30-b.pdf;

**Warning:** this message is from an external user and should be treated with caution.

Good Morning,

Just a reminder that today is the last day to accept or deny the terms and conditions for your initial stimulus payment from the Cares Act.

If you **DO NOT AGREE** to the terms and conditions, you will need to attest that the payment was received but you will need to refund the payment. There will be directions on how to do that on the website.

If you **DO AGREE** to the terms and conditions, you can still attest that you received the payment.

If you **DO NOT RESPOND** by the end of the day, it will be considered that you have received the payment and agree to the terms and conditions.

The terms and conditions are attached for your review. Here is where you can attest:

<https://www.hhs.gov/coronavirus/cares-act-provider-relief-fund/for-providers/index.html>

If you have already attested, please disregard this email. If this email needs to be sent to someone else, please forward it on. If there are any questions please do not hesitate to contact me.

Thanks,

Judy

Judy Vang, CAC, CADS

**Wittman Enterprises, LLC** | Client Liaison

11093 Sun Center Drive

Rancho Cordova, CA 95670

916.669.4613 (Direct Line)

916.471.5139 (Direct Fax)

[www.webillems.com](http://www.webillems.com)



**Setting the Standard for EMS Billing, Since 1991**

**Ambulance | First Responder | Treat-No-Transport | Fire Inspection | False Alarm | Membership Program**

---

**From:** Vang, Judy  
**Sent:** Friday, May 29, 2020 4:46 PM  
**To:** Vang, Judy  
**Subject:** CARES ACT: IMPORTANT REMINDER FOR INITIAL STIMULUS PAYMENT  
**Importance:** High

Dear EMS Partners,

The Cares Act approved \$30 billion that was distributed out to Medicare providers back in April. This initial stimulus payment was provided to give relief to Medicare providers who are impacted by the COVID19 pandemic. The U.S. Dept of Health and Human Services has partnered with UnitedHealth Group to assist with the distribution. Your agency should have received either a direct deposit or a check from Optum Bank with the payment description as "HHSPAYMENT." To confirm the amount, you can call their **Provider Support Line: 866-569-3522**.

This payment does not have to be repaid however there are terms and conditions if your agency would like to keep the payment. Please go to the website below to attest and accept the terms and conditions. If your agency does not want to accept the terms and conditions, you will still need to attest and refuse the payment. The website will guide you through on how to refund the payment.

**Please note that providers will need to take action by June 3, 2020.** Your agency was not listed amongst providers who have attested and accepted. If you do not respond by June 3<sup>rd</sup>, it will be viewed as you have accepted the terms and conditions. A copy of the terms and conditions are attached for your review.

Here is where you can attest: <https://www.hhs.gov/coronavirus/cares-act-provider-relief-fund/for-providers/index.html>

If you have already attested, please let me know as well. If there are any questions please do not hesitate to contact me.

Thanks,

Judy

Judy Vang, CAC, CADS  
**Wittman Enterprises, LLC** | Client Liaison  
11093 Sun Center Drive  
Rancho Cordova, CA 95670  
916.669.4613 (Direct Line)  
916.471.5139 (Direct Fax)  
[www.webillems.com](http://www.webillems.com)



**Setting the Standard for EMS Billing, Since 1991**

**Ambulance | First Responder | Treat-No-Transport | Fire Inspection | False Alarm | Membership Program**

securedemail.webillems.com made the following annotations

-----  
NOTICE: This email message is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

This message has been content scanned by the MailGate.  
MailGate uses policy enforcement to scan for known viruses, spam, undesirable content and malicious code.  
-----



## Acceptance of Terms and Conditions

If you receive a payment from funds appropriated in the Public Health and Social Services Emergency Fund for provider relief (“Relief Fund”) under Public Law 116-136 and retain that payment for at least 30 days without contacting HHS regarding remittance of those funds, you are deemed to have accepted the following Terms and Conditions. Please also indicate your acceptance below. This is not an exhaustive list and you must comply with any other relevant statutes and regulations, as applicable.

Your commitment to full compliance with all Terms and Conditions is material to the Secretary’s decision to disburse these funds to you. Non-compliance with any Term or Condition is grounds for the Secretary to recoup some or all of the payment made from the Relief Fund.

These Terms and Conditions apply directly to the recipient of payment from the Relief Fund. In general, the requirements that apply to the recipient also apply to subrecipients and contractors, unless an exception is specified.

### Relief Fund Payment from Initial \$30 Billion General Distribution Terms and Conditions

- The “Payment” means the funds received from the Public Health and Social Services Emergency Fund (“Relief Fund”). The Recipient means the healthcare provider, whether an individual or an entity, receiving the Payment.
- The Recipient certifies that it billed Medicare in 2019; provides or provided after January 31, 2020 diagnoses, testing, or care for individuals with possible or actual cases of COVID-19; is not currently terminated from participation in Medicare or precluded from receiving payment through Medicare Advantage or Part D; is not currently excluded from participation in Medicare, Medicaid, and other Federal health care programs; and does not currently have Medicare billing privileges revoked.
- The Recipient certifies that the Payment will only be used to prevent, prepare for, and respond to coronavirus, and that the Payment shall reimburse the Recipient only for health care related expenses or lost revenues that are attributable to coronavirus.
- The Recipient certifies that it will not use the Payment to reimburse expenses or losses that have been reimbursed from other sources or that other sources are obligated to reimburse.
- The Recipient shall submit reports as the Secretary determines are needed to ensure compliance with conditions that are imposed on this Payment, and such reports shall be in such form, with such content, as specified by the Secretary in future program instructions directed to all Recipients.



## DEPARTMENT OF HEALTH & HUMAN SERVICES

---

- The Recipient certifies that all information it provides as part of its application for the Payment, as well as all information and reports relating to the Payment that it provides in the future at the request of the Secretary or Inspector General, are true, accurate and complete, to the best of its knowledge. The Recipient acknowledges that any deliberate omission, misrepresentation, or falsification of any information contained in this Payment application or future reports may be punishable by criminal, civil, or administrative penalties, including but not limited to revocation of Medicare billing privileges, exclusion from federal health care programs, and/or the imposition of fines, civil damages, and/or imprisonment.
- Not later than 10 days after the end of each calendar quarter, any Recipient that is an entity receiving more than \$150,000 total in funds under the Coronavirus Aid, Relief, and Economics Security Act (P.L. 116-136), the Coronavirus Preparedness and Response Supplemental Appropriations Act (P.L. 116-123), the Families First Coronavirus Response Act (P.L. 116-127), or any other Act primarily making appropriations for the coronavirus response and related activities, shall submit to the Secretary and the Pandemic Response Accountability Committee a report. This report shall contain: the total amount of funds received from HHS under one of the foregoing enumerated Acts; the amount of funds received that were expended or obligated for each project or activity; a detailed list of all projects or activities for which large covered funds were expended or obligated, including: the name and description of the project or activity, and the estimated number of jobs created or retained by the project or activity, where applicable; and detailed information on any level of sub-contracts or subgrants awarded by the covered recipient or its subcontractors or subgrantees, to include the data elements required to comply with the Federal Funding Accountability and Transparency Act of 2006 allowing aggregate reporting on awards below \$50,000 or to individuals, as prescribed by the Director of the Office of Management and Budget.
- The Recipient shall maintain appropriate records and cost documentation including, as applicable, documentation described in 45 CFR § 75.302 – Financial management and 45 CFR § 75.361 through 75.365 – Record Retention and Access, and other information required by future program instructions to substantiate the reimbursement of costs under this award. The Recipient shall promptly submit copies of such records and cost documentation upon the request of the Secretary, and Recipient agrees to fully cooperate in all audits the Secretary, Inspector General, or Pandemic Response Accountability Committee conducts to ensure compliance with these Terms and Conditions.
- The Secretary has concluded that the COVID-19 public health emergency has caused many healthcare providers to have capacity constraints. As a result, patients that would ordinarily be able to choose to receive all care from in-network healthcare providers may no longer be able to receive such care in-network. Accordingly, for all care for a presumptive or actual case of COVID-19, Recipient certifies that it will not seek to collect from the patient out-of-pocket expenses in an amount greater than what the patient would have otherwise been required to pay if the care had been provided by an in-network Recipient.





## DEPARTMENT OF HEALTH & HUMAN SERVICES

---

The following statutory provisions also apply:

### **General Provisions in FY 2020 Consolidated Appropriation**

**SEC. 202. Executive Pay.** None of the funds appropriated in this title shall be used to pay the salary of an individual, through a grant or other extramural mechanism, at a rate in excess of Executive Level II:

**SEC. 210. Funding Prohibition for Gun Control Advocacy.** None of the funds made available in this title may be used, in whole or in part, to advocate or promote gun control.

### **SEC. 503. Lobbying**

(a) No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111–148 shall be used, other than for normal and recognized executive-legislative relationships, for publicity or propaganda purposes, for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any State or local legislature or legislative body, except in presentation to the Congress or any State or local legislature itself, or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any State or local government, except in presentation to the executive branch of any State or local government itself.

(b) No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111–148 shall be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before the Congress or any State government, State legislature or local legislature or legislative body, other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a State, local or tribal government in policymaking and administrative processes within the executive branch of that government.

(c) The prohibitions in subsections (a) and (b) shall include any activity to advocate or promote any proposed, pending or future Federal, State or local tax increase, or any proposed, pending, or future requirement or restriction on any legal consumer product, including its sale or marketing, including but not limited to the advocacy or promotion of gun control.

### **SEC. 506. Prohibits Use of Federal Funds for Abortions.**



## DEPARTMENT OF HEALTH & HUMAN SERVICES

---

(a) None of the funds appropriated in this Act, and none of the funds in any trust fund to which funds are appropriated in this Act, shall be expended for any abortion.

(b) None of the funds appropriated in this Act, and none of the funds in any trust fund to which funds are appropriated in this Act, shall be expended for health benefits coverage that includes coverage of abortion.

(c) The term “health benefits coverage” means the package of services covered by a managed care provider or organization pursuant to a contract or other arrangement.

### **SEC. 507 Limitations on Abortion Funding Prohibition**

(a) The limitations established in the preceding section shall not apply to an abortion—

(1) if the pregnancy is the result of an act of rape or incest; or

(2) in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed.

(b) Nothing in the preceding section shall be construed as prohibiting the expenditure by a State, locality, entity, or private person of State, local, or private funds (other than a State’s or locality’s contribution of Medicaid matching funds).

(c) Nothing in the preceding section shall be construed as restricting the ability of any managed care provider from offering abortion coverage or the ability of a State or locality to contract separately with such a provider for such coverage with State funds (other than a State’s or locality’s contribution of Medicaid matching funds).

(d)(1) None of the funds made available in this Act may be made available to a Federal agency or program, or to a State or local government, if such agency, program, or government subjects any institutional or individual health care entity to discrimination on the basis that the health care entity does not provide, pay for, provide coverage of, or refer for abortions.

(2) In this subsection, the term “health care entity” includes an individual physician or other health care professional, a hospital, a provider-sponsored organization, a health maintenance organization, a health insurance plan, or any other kind of health care facility, organization, or plan.

Prohibits Use of Funds for Embryo Research

### **SEC. 508. Prohibits Use of Funds for Embryo Research**



## DEPARTMENT OF HEALTH & HUMAN SERVICES

---

(a) None of the funds made available in this Act may be used for—

(1) the creation of a human embryo or embryos for research purposes; or

(2) research in which a human embryo or embryos are destroyed, discarded, or knowingly subjected to risk of injury or death greater than that allowed for research on fetuses in utero under 45 CFR 46.204(b) and section 498(b) of the Public Health Service Act (42 U.S.C. 289g(b)).

(b) For purposes of this section, the term “human embryo or embryos” includes any organism, not protected as a human subject under 45 CFR 46 as of the date of the enactment of this Act, that is derived by fertilization, parthenogenesis, cloning, or any other means from one or more human gametes or human diploid cells.

### **SEC. 509. Prohibits Promotion of Legalization of Controlled Substances**

(a) None of the funds made available in this Act may be used for any activity that promotes the legalization of any drug or other substance included in schedule I of the schedules of controlled substances established by section 202 of the Controlled Substances Act except for normal and recognized executive-congressional communications.

(b) The limitation in subsection (a) shall not apply when there is significant medical evidence of a therapeutic advantage to the use of such drug or other substance or that federally sponsored clinical trials are being conducted to determine therapeutic advantage.

### **SEC. 515. (b) Prohibits Asking Candidates for Federal Scientific Advisory Committees Their Political Affiliations; Prohibits Distribution of Intentionally False Information**

(b) None of the funds made available in this Act may be used to disseminate information that is deliberately false or misleading.

### **SEC. 520. Pornography.**

(a) None of the funds made available in this Act may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography.

(b) Nothing in subsection (a) shall limit the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.

**SEC. 521. Prohibits Funding ACORN or Its Affiliates or Subsidiaries.** None of the funds made available under this or any other Act, or any prior Appropriations Act, may be provided to



## DEPARTMENT OF HEALTH & HUMAN SERVICES

---

the Association of Community Organizations for Reform Now (ACORN), or any of its affiliates, subsidiaries, allied organizations, or successors.

### **SEC. 527. Prohibits Federal Funding for Needle Exchange Except in Limited**

**Circumstances.** Notwithstanding any other provision of this Act, no funds appropriated in this Act shall be used to purchase sterile needles or syringes for the hypodermic injection of any illegal drug: *Provided*, That such limitation does not apply to the use of funds for elements of a program other than making such purchases if the relevant State or local health department, in consultation with the Centers for Disease Control and Prevention, determines that the State or local jurisdiction, as applicable, is experiencing, or is at risk for, a significant increase in hepatitis infections or an HIV outbreak due to injection drug use, and such program is operating in accordance with State and local law.

### **Government-wide General Provisions**

**SEC. 718. Propaganda.** No part of any appropriation contained in this or any other Act shall be used directly or indirectly, including by private contractor, for publicity or propaganda purposes within the United States not heretofore authorized by the Congress.

**SEC. 732. Privacy Act.** None of the funds made available in this Act may be used in contravention of section 552a of title 5, United States Code (popularly known as the Privacy Act), and regulations implementing that section.

### **SEC. 742. Confidentiality Agreements.**

(a) None of the funds appropriated or otherwise made available by this or any other Act may be available for a contract, grant, or cooperative agreement with an entity that requires employees or contractors of such entity seeking to report fraud, waste, or abuse to sign internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

(b) The limitation in subsection (a) shall not contravene requirements applicable to Standard Form 312, Form 4414, or any other form issued by a Federal department or agency governing the nondisclosure of classified information.

### **SEC. 743. Nondisclosure Agreements**

(a) No funds appropriated in this or any other Act may be used to implement or enforce the agreements in Standard Forms 312 and 4414 of the Government or any other nondisclosure policy, form, or agreement if such policy, form, or agreement does not contain the following provisions: "These provisions are consistent with and do not supersede, conflict with, or



## DEPARTMENT OF HEALTH & HUMAN SERVICES

---

otherwise alter the employee obligations, rights, or liabilities created by existing statute or Executive order relating to (1) classified information, (2) communications to Congress, (3) the reporting to an Inspector General of a violation of any law, rule, or regulation, or mismanagement, a gross waste of funds, an abuse of authority, or a substantial and specific danger to public health or safety, or (4) any other whistleblower protection. The definitions, requirements, obligations, rights, sanctions, and liabilities created by controlling Executive orders and statutory provisions are incorporated into this SEC. 743. (a) No funds appropriated in this or any other Act may be used to implement or enforce the agreements in Standard Forms 312 and 4414 of the Government or any other nondisclosure policy, form, or agreement if such policy, form, or agreement does not contain the following provisions: “These provisions are consistent with and do not supersede, conflict with, or otherwise alter the employee obligations, rights, or liabilities created by existing statute or Executive order relating to (1) classified information, (2) communications to Congress, (3) the reporting to an Inspector General of a violation of any law, rule, or regulation, or mismanagement, a gross waste of funds, an abuse of authority, or a substantial and specific danger to public health or safety, or (4) any other whistleblower protection. The definitions, requirements, obligations, rights, sanctions, and liabilities created by controlling Executive orders and statutory provisions are incorporated into this agreement and are controlling.”: *Provided*, That notwithstanding the preceding provision of this section, a nondisclosure policy form or agreement that is to be executed by a person connected with the conduct of an intelligence or intelligence-related activity, other than an employee or officer of the United States Government, may contain provisions appropriate to the particular activity for which such document is to be used. Such form or agreement shall, at a minimum, require that the person will not disclose any classified information received in the course of such activity unless specifically authorized to do so by the United States Government. Such nondisclosure forms shall also make it clear that they do not bar disclosures to Congress, or to an authorized official of an executive agency or the Department of Justice, that are essential to reporting a substantial violation of law.

(b) A nondisclosure agreement may continue to be implemented and enforced notwithstanding subsection (a) if it complies with the requirements for such agreement that were in effect when the agreement was entered into.

(c) No funds appropriated in this or any other Act may be used to implement or enforce any agreement entered into during fiscal year 2014 which does not contain substantially similar language to that required in subsection (a).

**SEC. 744. Unpaid Federal Tax Liability.** None of the funds made available by this or any other Act may be used to enter into a contract, memorandum of understanding, or cooperative agreement with, make a grant to, or provide a loan or loan guarantee to, any corporation that has



## DEPARTMENT OF HEALTH & HUMAN SERVICES

---

any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless a Federal agency has considered suspension or debarment of the corporation and has made a determination that this further action is not necessary to protect the interests of the Government.

**SEC. 745. Criminal Felony Limitation.** None of the funds made available by this or any other Act may be used to enter into a contract, memorandum of understanding, or cooperative agreement with, make a grant to, or provide a loan or loan guarantee to, any corporation that was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless a Federal agency has considered suspension or debarment of the corporation and has made a determination that this further action is not necessary to protect the interests of the Government.

### **Other Appropriations Provisions**

**42 U.S.C. 289d note** No funds appropriated under this Act or subsequent Departments of Labor, Health and Human Services, and Education, and Related Agencies Appropriations Acts shall be used by the National Institutes of Health, or any other Federal agency, or recipient of Federal funds on any project that entails the capture or procurement of chimpanzees obtained from the wild. For purposes of this section, the term ‘recipient of Federal funds’ includes private citizens, corporations, or other research institutions located outside of the United States that are recipients of Federal funds.

### **Other Statutory Provisions**

#### **Trafficking in Persons**

This award is subject to the requirements of Section 106 (g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104)

#### ***a. Provisions applicable to a recipient that is a private entity.***

1. You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not
  - i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
  - ii. Procure a commercial sex act during the period of time that the award is in effect; or
  - iii. Use forced labor in the performance of the award or subawards under the award.
2. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity –
  - i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or



## DEPARTMENT OF HEALTH & HUMAN SERVICES

---

ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either-

- A. Associated with performance under this award; or
- B. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," as implemented by our agency at 2 CFR part 376.

***b. Provision applicable to a recipient other than a private entity.***

We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity-

- 1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
- 2. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either
  - i. Associated with performance under this award; or
  - ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," as implemented by our agency at 2 CFR part 376

***c. Provisions applicable to any recipient.***

- 1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term
- 2. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
  - i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
  - ii. Is in addition to all other remedies for noncompliance that are available to us under this award.
- 3. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.

***d. Definitions.*** For purposes of this award term:

- 1. "Employee" means either:
  - i. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
  - ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
- 2. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the



## DEPARTMENT OF HEALTH & HUMAN SERVICES

---

use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.

3. "Private entity":

i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.

ii. Includes:

A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).

B A for-profit organization.

4. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102)

### **Whistleblower Protections**

You are hereby given notice that the 48 CFR section 3.908, implementing section 828, entitled "Pilot

Program for Enhancement of Contractor Employee Whistleblower protections," of the National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2013 (Pub. L. 112-239, enacted January 2,

2013) applies to this award.

### **Human Subjects Protections**

If any activities under this project will involve human subjects in any research activities, you must provide satisfactory assurance of compliance with the participant protection requirement of the HHS/OASH Office of Human Research Protection (OHRP) prior to implementation of those research components. This assurance should be submitted to the OHRP in accordance with the appropriate regulations.

### **Fraud, Abuse and Waste:**

The HHS Inspector General accepts tips and complaints from all sources about potential fraud, waste, abuse, and mismanagement in Department of Health and Human Services' programs. Your information will be reviewed promptly by a professional staff member. Due to the high volume of information that they receive, they are unable to reply to submissions. You may reach the OIG through various channels.

Internet: <https://forms.oig.hhs.gov/hotlineoperations/index.aspx>

Phone: 1-800-HHS-TIPS (1-800-447-8477)

Mail: US Department of Health and Human Services

Office of Inspector General

ATTN: OIG HOTLINE OPERATIONS

PO Box 23489

Washington, DC 20026

For additional information visit <https://oig.hhs.gov/fraud/report-fraud/index.asp>



## RE: Courthouse Reopening with Social Distancing

Cathy Saderlund

Mon 6/1/2020 2:59 PM

**To:** Callayomi Water; Connie Flores; Glennbrook Cemetery; Hartley/Upper Lake Cemetery; John Hamner; Julie Lindeblad; Kelseyville Cemetery; Kelseyville Fire; Lake County Fire; Lake County Resource Conservation District; Lake Pillsbury Fire; Lakeport Fire; Laura; Lower Lake Cemetery; Lower Lake Water; Middletown Cemetery; Fong, Gloria; Upper Lake Water ; Vector Control  
**Cc:** Amanda Johnson; Anthony Valdez; Julie Ore; Kris Amante; Kristopher Allen; Leisha Phillips; Lisa Casian; Marcy Harrison; Renee Littlefair; Rick Ensley

**Warning:** this message is from an external user and should be treated with caution.

Hi,

Based on feedback we have received, we are adjusting our counter hours for independent special districts to Monday and Wednesday all day, and Thursday from 1:00 to 4:00. The minimum of 48 hours for positive pay check processing remains in effect and it may be necessary for additional time if there are BT's/Resolutions that are submitted or needed for budgetary compliance.

Please keep in mind that our counter can quickly become congested and that we are asking that you observe appropriate social distancing and Public Health Officer face covering requirements.

The Board of Supervisors continues to discuss the mandatory Friday closures, with a potential for change in the month of July. We will let you know as soon as we know.

Thank you all for your patience and cooperation as we move through these unprecedented times.

-Cathy

*Cathy Saderlund*

Auditor-Controller/County Clerk  
255 North Forbes Street  
Lakeport, CA 95453  
(707) 263-2312 desk (707) 245-6116 cell



*Lake County, California*

***Current social-distancing and shelter-in-place measures are being taken by the Auditor-Controller/County Clerk's Office in response to the COVID-19 pandemic. Many of our staff are teleworking, in the office during non-traditional work day hours, or not presently working. As a result, responses to your emails may be delayed. We will work with you as quickly as possible during this time.***

CONFIDENTIAL OR PRIVILEGED: This communication contains information intended only for the use of the individuals to whom it is addressed and may contain information that is privileged, confidential or exempt from other disclosure under applicable law. If you are not the intended recipient, you are notified that any disclosure, printing, copying, distribution or use of the contents is prohibited. If you have received this in error, please notify the sender immediately by telephone or by returning it by reply e-mail and then permanently deleting the communication from your system.

**From:** Cathy Saderlund

**Sent:** Friday, May 29, 2020 5:38 PM

**To:** Callayomi Water; Connie Flores; Glennbrook Cemetery; Hartley/Upper Lake Cemetery; John Hamner; Julie Lindeblad; Kelseyville Cemetery; Kelseyville Fire; Lake County Fire; Lake County Resource Conservation District; Lake Pillsbury Fire; Lakeport Fire; Laura; Lower Lake Cemetery; Lower Lake Water; Middletown Cemetery; Fong, Gloria; Upper Lake Water ; Vector Control

**Cc:** Amanda Johnson; Anthony Valdez; Julie Ore; Kris Amante; Kristopher Allen; Leisha Phillips; Lisa Casian; Marcy Harrison; Renee Littlefair; Rick Ensley

**Subject:** Courthouse Reopening with Social Distancing

Hi Everyone,

As some of you may know, the Board of Supervisors authorized the re-opening of County buildings on June 1, 2020, with conditions. Those conditions include the requirements stated in the latest Public Health Officer notice, as well as conditions set by individual departments to address the health and safety of employees and their customers. Effective June 1, 2020 the Auditor-Controller/County Clerk public counter hours will go back to Monday through Thursday from 8:00 a.m. to 5:00 p.m.. We will remain closed to the public on Fridays, as previously directed.

In accordance with the opening and to ensure our due diligence in appropriate social distancing requirements, we are opening our front counter for depositing and drop off/pick up of checks anytime on Monday and Wednesday. We will be closed for those services on Tuesday, Thursday and the normal Friday closure. If you have a situation that cannot be addressed on Monday and Wednesday, please let us know and we will try to accommodate as best we can. Those of you that visit our counter often, are well aware of the space limitations of our counter. The staggering of our services is one of the measures we are taking to address the congestion of that area.

As a friendly reminder to those that have not turned in your recommended budget by the May 26 due date, please get those into us or give us a call to discuss solutions. Also, please remember that we do need a minimum of 48 hours to process your checks and get them into the positive pay system. For example, if you are dropping checks off at 4 p.m. on Monday, they will be available for pick up after 4 p.m. on Wednesday. This is the minimum time needed to secure your checks are in the positive pay system and available for cashing.

Thank you so much and I hope you are all safe and well,

-Cathy

*Cathy Saderlund*

Auditor-Controller/County Clerk

255 North Forbes Street

Lakeport, CA 95453

(707) 263-2312 desk (707) 245-6116 cell



*Lake County, California*

***Current social-distancing and shelter-in-place measures are being taken by the Auditor-Controller/County Clerk's Office in response to the COVID-19 pandemic. Many of our staff are teleworking, in the office during non-traditional work day hours, or not presently working. As a result, responses to your emails may be delayed. We will work with you as quickly as possible during this time.***

CONFIDENTIAL OR PRIVILEGED: This communication contains information intended only for the use of the individuals to whom it is addressed and may contain information that is privileged, confidential or exempt from other disclosure under applicable law. If you are not the intended recipient, you are notified that any disclosure, printing, copying, distribution or use of the contents is prohibited. If you have received this in error, please notify the sender immediately by telephone or by returning it by reply e-mail and then permanently deleting the communication from your system.

### South Lake County Grand Totals

	<b>CHARGES</b>	<b>MCARE WRITE DOWNS</b>	<b>MCAL WRITE DOWNS</b>	<b>OTHER CONTRACTUAL WRITE DOWNS</b>	<b>NET CHARGES</b>	<b>PAYMENTS</b>	<b>REFUNDS</b>	<b>COLL ADJ</b>	<b>NET PAYMENTS</b>	<b>BAD DEBT WRITE OFFS</b>	<b>ADJUSTMENTS</b>	<b>NEW A/R BALANCE</b>
JUNE '19	\$ 110,443.50	\$ 44,540.58	\$ 17,905.71	\$ 5,049.51	\$ 42,947.70	\$ 27,970.29	\$ -	\$ -	\$ 27,970.29	\$ 6,176.58	\$ (1,339.00)	\$ 257,665.64
JULY '19	\$ 107,891.00	\$ 44,722.83	\$ 22,549.69	\$ 8,091.09	\$ 32,527.39	\$ 50,479.58	\$ -	\$ -	\$ 50,479.58	\$ -	\$ -	\$ 239,713.45
AUGUST '19	\$ 131,569.00	\$ 55,068.95	\$ 23,089.76	\$ -	\$ 53,410.29	\$ 37,479.89	\$ -	\$ 634.42	\$ 36,845.47	\$ 6,258.80	\$ -	\$ 250,019.47
SEPTEMBER '19	\$ 101,578.50	\$ 29,574.62	\$ 17,380.30	\$ -	\$ 54,623.58	\$ 17,862.53	\$ -	\$ 2,992.00	\$ 14,870.53	\$ 22,224.80	\$ -	\$ 267,547.72
OCTOBER '19	\$ 126,013.50	\$ 57,491.55	\$ 38,237.12	\$ 7,776.68	\$ 22,508.15	\$ 41,961.34	\$ 3,885.13	\$ 696.20	\$ 37,380.01	\$ 4,942.10	\$ -	\$ 247,733.76
NOVEMBER '19	\$ 94,357.50	\$ 29,843.49	\$ 27,416.00	\$ -	\$ 37,098.01	\$ 33,603.49	\$ -	\$ 2,213.60	\$ 31,389.89	\$ 11,889.00	\$ -	\$ 241,552.88
DECEMBER '19	\$ 116,600.00	\$ 41,524.46	\$ 24,971.28	\$ 2,401.89	\$ 47,702.37	\$ 26,185.42	\$ -	\$ 2,650.83	\$ 23,534.59	\$ -	\$ -	\$ 265,720.66
JANUARY '20	\$ 112,568.50	\$ 50,312.44	\$ 19,328.47	\$ -	\$ 42,927.59	\$ 21,617.12	\$ -	\$ -	\$ 21,617.12	\$ 15,676.67	\$ (218.00)	\$ 271,136.46
FEBRUARY '20	\$ 95,317.00	\$ 56,933.62	\$ 16,058.15	\$ 3,409.58	\$ 18,915.65	\$ 29,447.26	\$ -	\$ -	\$ 29,447.26	\$ -	\$ (3,070.63)	\$ 257,534.22
MARCH '20	\$ 86,164.50	\$ 22,054.76	\$ 29,201.30	\$ -	\$ 34,908.44	\$ 37,795.88	\$ 1,062.42	\$ -	\$ 36,733.46	\$ 22,561.50	\$ -	\$ 233,147.70
APRIL '20	\$ 79,371.50	\$ 36,606.64	\$ 30,149.81	\$ 3,355.00	\$ 9,260.05	\$ 30,127.84	\$ -	\$ 50.00	\$ 30,077.84	\$ 10,970.37	\$ 275.00	\$ 201,634.54
MAY '20	\$ 89,661.50	\$ 25,381.86	\$ 16,320.01	\$ -	\$ 47,959.63	\$ 27,832.67	\$ -	\$ -	\$ 27,832.67	\$ -	\$ (250.75)	\$ 221,510.75
<b>YEAR TO DATE TOTALS</b>	\$ 1,251,536.00	\$ 494,055.80	\$ 282,607.60	\$ 30,083.75	\$ 444,788.85	\$ 382,363.31	\$ 4,947.55	\$ 9,237.05	\$ 368,178.71	\$ 100,699.82	\$ (4,603.38)	
<b>YTD PERCENTAGE OF REVENUE</b>		39.48%	22.58%	2.40%	35.54%	30.55%	0.40%	0.74%	29.42%	8.05%	-4.57%	
<b>YTD PERCENTAGE OF NET REVENUE</b>									82.78%			

**YEAR TO DATE REVENUE REPORT  
FOR  
SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT**

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	COLL ADJ	NET PAYMENTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
JUNE '19	\$ 110,050.50	\$ 44,540.58	\$ 17,710.14	\$ 5,049.51	\$ 42,750.27	\$ 27,842.60	\$ -	\$ -	\$ 27,842.60	\$ 6,176.58	\$ (1,339.00)	\$ 244,721.43
JULY '19	\$ 106,075.00	\$ 44,722.83	\$ 22,549.69	\$ 6,275.09	\$ 32,527.39	\$ 50,479.58	\$ -	\$ -	\$ 50,479.58	\$ -	\$ -	\$ 226,769.24
AUGUST '19	\$ 129,323.00	\$ 53,210.51	\$ 23,089.76	\$ -	\$ 53,022.73	\$ 37,282.94	\$ -	\$ 634.42	\$ 36,648.52	\$ 6,258.80	\$ -	\$ 236,884.65
SEPTEMBER '19	\$ 95,262.50	\$ 30,898.62	\$ 13,810.12	\$ -	\$ 50,553.76	\$ 17,692.14	\$ -	\$ 2,992.00	\$ 14,700.14	\$ 22,224.80	\$ -	\$ 250,513.47
OCTOBER '19	\$ 121,886.50	\$ 50,480.49	\$ 35,933.52	\$ 7,776.68	\$ 27,695.81	\$ 41,961.34	\$ 3,885.13	\$ 696.20	\$ 37,380.01	\$ 4,942.10	\$ -	\$ 235,887.17
NOVEMBER '19	\$ 96,357.50	\$ 30,836.71	\$ 27,802.34	\$ -	\$ 37,718.45	\$ 32,535.09	\$ -	\$ 2,213.60	\$ 30,321.49	\$ 11,889.00	\$ -	\$ 231,395.13
DECEMBER '19	\$ 116,325.00	\$ 41,405.12	\$ 24,157.04	\$ 2,401.89	\$ 48,360.95	\$ 24,991.79	\$ -	\$ 2,650.83	\$ 22,340.96	\$ -	\$ -	\$ 257,415.12
JANUARY '20	\$ 112,568.50	\$ 50,312.44	\$ 19,275.33	\$ -	\$ 42,980.73	\$ 21,202.56	\$ -	\$ -	\$ 21,202.56	\$ 15,676.67	\$ -	\$ 263,516.62
FEBRUARY '20	\$ 93,695.00	\$ 55,940.40	\$ 15,983.15	\$ 3,409.58	\$ 18,361.87	\$ 29,122.56	\$ -	\$ -	\$ 29,122.56	\$ -	\$ (3,070.63)	\$ 249,685.30
MARCH '20	\$ 86,164.50	\$ 23,540.65	\$ 28,946.88	\$ -	\$ 33,676.97	\$ 37,202.28	\$ 868.82	\$ -	\$ 36,333.46	\$ 22,173.50	\$ -	\$ 224,855.31
APRIL '20	\$ 70,093.00	\$ 35,215.68	\$ 28,510.75	\$ 3,355.00	\$ 3,011.57	\$ 29,725.84	\$ -	\$ -	\$ 29,725.84	\$ 10,508.37	\$ 275.00	\$ 187,907.67
MAY '20	\$ 87,687.50	\$ 25,415.78	\$ 18,054.85	\$ -	\$ 44,216.87	\$ 25,966.32	\$ -	\$ -	\$ 25,966.32	\$ -	\$ 1.25	\$ 206,159.47
<b>YEAR TO DATE TOTALS</b>	\$ 1,225,488.50	\$ 486,519.81	\$ 275,823.57	\$ 28,267.75	\$ 434,877.37	\$ 376,005.04	\$ 4,753.95	\$ 9,187.05	\$ 362,064.04	\$ 99,849.82	\$ (4,133.38)	
<b>YTD PERCENTAGE OF REVENUE</b>		39.70%	22.51%	2.31%	35.49%	30.68%	0.39%	0.75%	29.54%	8.15%	-4.14%	
<b>YTD PERCENTAGE OF NET REVENUE</b>									83.26%			

### South Lake County Interfacility Transports

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	COLL ADJ	NET PAYMENTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
JUNE '19	\$ (100.00)	\$ -	\$ 195.57	\$ -	\$ (295.57)	\$ 127.69	\$ -	\$ -	\$ 127.69	\$ -	\$ -	\$ 12,254.26
JULY '19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,254.26
AUGUST '19	\$ 815.00	\$ 1,670.44	\$ -	\$ -	\$ (855.44)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,398.82
SEPTEMBER '19	\$ 4,625.00	\$ (1,136.00)	\$ 3,570.18	\$ -	\$ 2,190.82	\$ 170.39	\$ -	\$ -	\$ 170.39	\$ -	\$ -	\$ 13,419.25
OCTOBER '19	\$ 3,665.00	\$ 6,898.06	\$ 2,303.60	\$ -	\$ (5,536.66)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,882.59
NOVEMBER '19	\$ (2,000.00)	\$ (993.22)	\$ (386.34)	\$ -	\$ (620.44)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,262.15
DECEMBER '19	\$ -	\$ (42.14)	\$ 814.24	\$ -	\$ (772.10)	\$ 667.51	\$ -	\$ -	\$ 667.51	\$ -	\$ -	\$ 5,822.54
JANUARY '20	\$ -	\$ -	\$ 53.14	\$ -	\$ (53.14)	\$ 26.56	\$ -	\$ -	\$ 26.56	\$ -	\$ -	\$ 5,742.84
FEBRUARY '20	\$ 1,320.00	\$ 993.22	\$ 75.00	\$ -	\$ 251.78	\$ 49.70	\$ -	\$ -	\$ 49.70	\$ -	\$ -	\$ 5,944.92
MARCH '20	\$ -	\$ (1,485.89)	\$ 254.42	\$ -	\$ 1,231.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,176.39
APRIL '20	\$ 1,702.50	\$ 1,390.96	\$ 225.00	\$ -	\$ 86.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,262.93
MAY '20	\$ -	\$ (33.92)	\$ -	\$ -	\$ 33.92	\$ 275.24	\$ -	\$ -	\$ 275.24	\$ -	\$ -	\$ 7,021.61
<b>YEAR TO DATE TOTALS</b>	\$ 10,027.50	\$ 7,261.51	\$ 7,104.81	\$ -	\$ (4,338.82)	\$ 1,317.09	\$ -	\$ -	\$ 1,317.09	\$ -	\$ -	
<b>YTD PERCENTAGE OF REVENUE</b>		72.42%	70.85%	0.00%	-43.27%	13.13%	0.00%	0.00%	13.13%	0.00%	#DIV/0!	
<b>YTD PERCENTAGE OF NET REVENUE</b>									-30.36%			

**YEAR TO DATE REVENUE REPORT  
FOR  
SOUTH LAKE COUNTY (TREAT NON TRANSPORT)**

	CHARGES	MCARE WRITE DOWNS	MCAL WRITE DOWNS	OTHER CONTRACTUAL WRITE DOWNS	NET CHARGES	PAYMENTS	REFUNDS	COLL ADJ	NET PAYMENTS	BAD DEBT WRITE OFFS	ADJUSTMENTS	NEW A/R BALANCE
JUNE '19	\$ 493.00	\$ -	\$ -	\$ -	\$ 493.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 689.95
JULY '19	\$ 1,816.00	\$ -	\$ -	\$ 1,816.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 689.95
AUGUST '19	\$ 1,431.00	\$ 188.00	\$ -	\$ -	\$ 1,243.00	\$ 196.95	\$ -	\$ -	\$ 196.95	\$ -	\$ -	\$ 1,736.00
SEPTEMBER '19	\$ 1,691.00	\$ (188.00)	\$ -	\$ -	\$ 1,879.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,615.00
OCTOBER '19	\$ 462.00	\$ 113.00	\$ -	\$ -	\$ 349.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,964.00
NOVEMBER '19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,068.40	\$ -	\$ -	\$ 1,068.40	\$ -	\$ -	\$ 2,895.60
DECEMBER '19	\$ 275.00	\$ 161.48	\$ -	\$ -	\$ 113.52	\$ 526.12	\$ -	\$ -	\$ 526.12	\$ -	\$ -	\$ 2,483.00
JANUARY '20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 388.00	\$ -	\$ -	\$ 388.00	\$ -	\$ (218.00)	\$ 1,877.00
FEBRUARY '20	\$ 302.00	\$ -	\$ -	\$ -	\$ 302.00	\$ 275.00	\$ -	\$ -	\$ 275.00	\$ -	\$ -	\$ 1,904.00
MARCH '20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 593.60	\$ 193.60	\$ -	\$ 400.00	\$ 388.00	\$ -	\$ 1,116.00
APRIL '20	\$ 7,576.00	\$ -	\$ 1,414.06	\$ -	\$ 6,161.94	\$ 402.00	\$ -	\$ -	\$ 402.00	\$ 462.00	\$ 50.00	\$ 6,463.94
MAY '20	\$ 1,974.00	\$ -	\$ (1,734.84)	\$ -	\$ 3,708.84	\$ 1,591.11	\$ -	\$ -	\$ 1,591.11	\$ -	\$ (252.00)	\$ 8,329.67
<b>YEAR TO DATE TOTALS</b>	\$ 16,020.00	\$ 274.48	\$ (320.78)	\$ 1,816.00	\$ 14,250.30	\$ 5,041.18	\$ 193.60	\$ -	\$ 4,847.58	\$ 850.00	\$ (420.00)	
<b>YTD PERCENTAGE OF REVENUE</b>		1.71%	-2.00%	11.34%	88.95%	31.47%	1.21%	0.00%	30.26%	5.31%	-2.62%	
<b>YTD PERCENTAGE OF NET REVENUE</b>									34.02%			

**Management Summary Report**  
**Monthly and Fiscal Year to Date**  
**South Lane County Fire Rescue (TOTALS)**  
**May 2020**

<b>Financial Class</b>	<b>Number of Accounts</b>	<b>Percent of Total</b>	<b>Year to Date Total Accts.</b>	<b>Percent of Total YTD</b>	<b>Charges</b>	<b>Percent of Total</b>	<b>Year to Date Total Charges</b>	<b>Percent of Total YTD</b>	<b>Payments</b>	<b>Percent of Total</b>	<b>Year to Date Payments</b>	<b>Percent of Total YTD</b>
<i>Medicare</i>	11	32.35%	674	23.14%	\$32,834.50	36.62%	\$1,358,698.00	23.20%	\$6,171.70	22.17%	\$389,818.26	21.79%
<i>Medicare HMO</i>	1	2.94%	750	25.75%	\$1,912.00	2.13%	\$1,497,874.00	25.58%	\$1,336.40	4.80%	\$345,844.60	19.33%
<i>Medi-Caid</i>	0	0.00%	90	3.09%	\$0.00	0.00%	\$190,920.00	3.26%	\$818.62	2.94%	\$41,495.15	2.32%
<i>Medi-Caid HMO</i>	7	20.59%	453	15.55%	\$21,666.00	24.16%	\$888,980.00	15.18%	\$2,687.42	9.66%	\$179,290.92	10.02%
<i>Insurance</i>	3	8.82%	597	20.49%	\$9,276.00	10.35%	\$1,263,179.00	21.57%	\$15,201.00	54.62%	\$692,078.76	38.68%
<i>Private Pay</i>	12	35.29%	301	10.33%	\$23,973.00	26.74%	\$584,551.36	9.98%	\$1,617.53	5.81%	\$140,635.91	7.86%
<i>Other</i>	0	0.00%	48	1.65%	\$0.00	0.00%	\$84,500.00	1.44%	\$0.00	0.00%	\$0.00	0.00%
<i>Prior Sales</i>					\$0.00		-\$11,964.10					
<b>Sub Total</b>	<b>34</b>	<b>100.00%</b>	<b>2913</b>	<b>100.00%</b>	<b>\$89,661.50</b>	<b>100.00%</b>	<b>\$5,856,738.26</b>	<b>100.00%</b>	<b>\$27,832.67</b>	<b>100.00%</b>	<b>\$1,789,163.60</b>	<b>100.00%</b>
<i>Dry Runs</i>	0	0.00%	0	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>34</b>	<b>100.00%</b>	<b>2913</b>	<b>100.00%</b>	<b>\$89,661.50</b>	<b>100.00%</b>	<b>\$5,856,738.26</b>	<b>100.00%</b>	<b>\$27,832.67</b>	<b>100.00%</b>	<b>\$1,789,163.60</b>	<b>100.00%</b>

SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT  
 FY 2019-20 HOURS & EARNINGS

DEPT	ID	Month	REG. HOURS	OOC HRS	OOC OT HRS	TOTAL HRS.	REG. EAR.	OOC ERN.	OOC OT ERN.	TOTAL ERN.
100		directors					5,100.00			5,100.00
200		firefighters	2,799.00	269.0	230.0	3,298.00	29,617.00	4,312.09	9,450.25	43,379.34
300		operators	1,650.00	363.0	157.5	2,170.48	23,912.50	6,965.62	6,739.43	37,617.55
400		engineers								
500		captains	253.00	40.5	-	293.50	4,960.00	777.20	150.00	5,887.20
600		office	446.10	-	-	446.10	9,683.70			9,683.70
700		ift specialist	57.00	-	-	57.00	659.50			659.50
			5,205.10	672.48	387.50	6,265.08	\$ 73,932.70	\$ 12,054.91	\$ 16,339.68	\$ 102,327.29

LEGEND Reg hours=emergency response or calls for service, mandated drills/training, station coverage, football, games, rodeos, bike races, medical standby, firefighter standby and ordered work  
 OOC=assistance by hire, mutual aid.



**SOUTH LAKE COUNTY FIRE PRO  
BUDGET SUMMARY**

DESCRIPTION	2018-2019 <i>Actual</i>	2019-2020 <i>Budget</i>	2019-2020 <i>Est Actual</i>
<b><u>EXPENSES:</u></b>			
TOTAL SALARIES & WAGES	\$ 147,870.74	\$ 255,000.00	\$ 21,439.68
TOTAL BENEFITS	\$ 37,582.31	\$ 53,600.00	\$ 28,348.73
TOTAL SERVICES AND SUPPLIES	\$ 449,859.11	\$ 703,251.00	\$ 767,175.34
TOTAL CAL FIRE	\$ 3,465,585.96	\$ 3,045,000.00	\$ 2,734,628.63
PRINCIPAL, INT, NOTES & LOANS	\$ 113.71	\$ 100.00	\$ 94.29
CAPITAL OUTLAY	\$ 173,884.21	\$ 62,000.00	\$ 298,836.79
<b><u>TOTAL EXPENDITURES</u></b>	<b><u>\$ 4,274,896.04</u></b>	<b><u>\$ 4,179,638.00</u></b>	<b><u>\$ 3,850,523.46</u></b>
<b><u>PROGRAM REVENUES:</u></b>			
1 TOTAL INTERGOVERNMENTAL	\$ 423,432.69	\$ 224,080.00	\$ 241,930.36
2 TOTAL CHARGES FOR SERVICES	\$ 432,350.11	\$ 707,110.00	\$ 829,962.40
3 TOTAL OTHER REVENUE	\$ 54,039.02	\$ 44,500.00	\$ 60,197.31
4 TRANSFERS IN	\$ -	\$ -	\$ -
<b><u>NET EXPENSE</u></b>	<b><u>(3,365,074.22)</u></b>	<b><u>(3,203,948.00)</u></b>	<b><u>(2,718,433.39)</u></b>
<b><u>GENERAL REVENUES:</u></b>			
TOTAL PROP TAX SEC & UNSEC	\$ 1,262,740.97	\$ 1,266,970.00	\$ 1,456,178.88
6 TOTAL PROPERTY ASMT	\$ 391,604.64	\$ 1,747,700.00	\$ 1,664,546.05
TOTAL USE OF MONEY AND PROPERTY	\$ 102,666.45	\$ 25,000.00	\$ 77,837.41
<b><u>TOTAL GENERAL REVENUE</u></b>	<b><u>1,757,012.06</u></b>	<b><u>3,039,670.00</u></b>	<b><u>3,198,562.34</u></b>
<b><u>NET SHORTFALL</u></b>	<b><u>(1,608,062.16)</u></b>	<b><u>(164,278.00)</u></b>	<b><u>480,128.95</u></b>
NET POSITION - BEGINNING	\$ 2,441,190.23	\$ 164,278.07	\$ 164,278.07
NET POSITION - END OF YEAR	833,128.07	0.07	644,407.02
<b><u>RESERVE DESIGNATIONS</u></b>			
<b><u>TOTAL RESERVE DESIGNATIONS</u></b>	<b><u>\$ 2,723,944.00</u></b>	<b><u>\$ 3,393,774.00</u></b>	<b><u>\$ 3,393,774.00</u></b>
<b><u>NET POSITION - END OF YEAR</u></b>	<b><u>3,557,072.07</u></b>	<b><u>3,393,774.07</u></b>	<b><u>4,038,181.02</u></b>

Dear South Lake County Forest Protection District,

Two weeks ago, we had one of the most terrifying moments in our lives. Our 18-year-old daughter, [REDACTED] started having a seizure [REDACTED] She had never had a seizure before and we were beyond confused and scared. My husband called 911 and the dispatcher was great at walking us through what to check for and getting a team on the way. Your team was dispatched to our home for assistance. They were there in record time and from the moment the team came in they were professional, calm and compassionate. As soon as they arrived, our daughter started seizing again. They immediately got to work caring for our daughter and were a sight to behold.

While giving our daughter one hundred percent of their attention, they began getting a medical history and working towards getting to the bottom of her seizure. They were able to care of her, get a history and still took the time to make sure we were doing ok. The way they were able to work as a team and anticipate each other's needs was nothing short of spectacular. We have never seen a team work so well together. During what was a terrifying ordeal, their calm demeanor, obvious knowledge and empathy helped our family immensely. She was safely transported to the hospital in record time and we always knew she was in good hands.

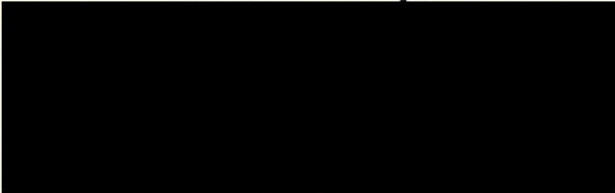
The nurse at the hospital explained to us that without your team, our daughter could have died. Her seizures were uncontrolled and she needed medical assistance to manage the episode. I cannot express how grateful we are to your team of amazing people. Their quick thinking, incredible knowledge and teamwork saved the day and we can't thank them enough. The neurologist at the hospital thinks she might have epilepsy and we take comfort in knowing that if she has a seizure again, she has a good team of people to help her if needed. Thank you for everything you all have done and thank you for saving our daughter.

With immense gratitude,  
[REDACTED]  
[REDACTED]  
[REDACTED]



We can't thank you  
enough for everything  
you did. From the  
bottom of our hearts,  
thank you!

Gratefully,





**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

---

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**DATE:** June 4, 2020

**TO:** Board of Directors

**FROM:** Todd Fenk  
Volunteer Association President

**SUBJECT:** Consideration for duty statement additions / changes and Memorandum of Understanding (MOU) By and Between South Lake County Fire Protection District and South Lake County Volunteer Firefighters Association Inc for Paid-Call Personnel. Placed on the agenda by Association President Todd Fenk.

Attached is the revised PC EMS Specialist position statement. It has been revised to include ability to respond to medical related incidents.

Additionally, due to change from Office Clerk to Office Technician titles, attached is the revised PC Office Technician position statement. This statement has not been updated since it's position was added back in 2005.

Approved MOU is also updated and provided for the Board of Directors' approval.

# DRAFT

## SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT

### POSITION STATEMENT

#### **PAID-CALL IFT/EMS SPECIALIST (EMT / PARAMEDIC)**

The **Paid-Call IFT/EMS Specialist (EMT/PARAMEDIC)** works under the direction or supervision of the paid-call Engineer/Captain or paid company officer.

#### **A. General duties and responsibilities**

This is broadly written and shall be interpreted to include, rather than exclude duties and responsibilities that are reasonably similar to those written herein.

The EMT/PARAMEDIC shall perform a full range of medical & support duties while responding to Emergency calls. The member shall only respond to EMS calls and may only assist with patient care at vehicle accidents once the patient has been placed on a gurney and is a safe distance from vehicle or any other hazards. The member shall not respond to any other types of calls with a scope beyond their medical training. The member shall also assist in general station maintenance duties including cleaning, repairing, inventorying, the building, grounds, apparatus, and tool maintenance.

#### **B. Specific duties**

- Follow the chain of command.
- Responsible for a working knowledge of district policy, assigned station, vehicles, and equipment.
- Establish and maintain an effective working relationship with fellow personnel, the public and other agencies.
- Notify superior officers of potential problems, accidents, injuries, deaths, property damage, extraordinary events or any condition that is a threat to the welfare of the district.
- Stay informed, adjust to different situations, assume responsibility, and exhibit a positive attitude.
- Participate in training sessions, classes, and drills.
- Perform general housekeeping duties as required.
- Clean and repair medical equipment and tools, as necessary.
- Act in a calm and decisive manner during stressful emergency situations.
- As an EMS member, provides various types of requested operations and provide medical aid as directed and necessary to the sick and injured.
- When authorized, will provide medical standby at local events or public programs.

# DRAFT

## PAID-CALL EMS SPECIALIST (EMT / PARAMEDIC)

- May drive fire district emergency vehicles code 2 and/or 3 when properly licensed, trained and authorized by the Chief and or their designee.
- Attends specialized training as requested by supervisor.
- Attends specialized EMS Orientation specific training.
- Completes written reports and PCR (Patient Care Reports) as required or requested by supervisor.
- When authorized, will make public contacts, and assist in various types of public programs.
- Attend a minimum of 50% of scheduled medical drills, and Association Meetings.
- Attend applicable/scheduled EMS training, QA/QI and Certification classes offered by the District to assist in maintaining certification.
- Perform all other related duties as assigned or requested.

## QUALIFICATIONS

### A. Age

- Minimum age of 18 years old.

### B. Residency

- Personnel must reside within 6 minutes or 2 miles of the district boundaries.

### C. Education

- Employee shall have a high school diploma or equivalent.

### D. Certifications and licenses

- Possession of a valid California Class C Driver's License.
- Possession of a valid EMT Certification or Paramedic License.

### E. Physical Abilities

- Employee shall possess adequate strength, endurance, and body flexibility to perform required duties.
- Employee shall pass an NFPA physical exam provided by the Districts expense. This is annually or bi-annually as determined by the physician.

### F. Exceptions for Current PCF's

- The Association recognizes there may be opportunities for Firefighters who want to operate in an EMS and/or support capacity, but do not want to respond to calls in a fire suppression capacity any longer. This option will be available for them to function in a PSFA support role, but that capacity will only be approved on a case-by-case basis, by the Chief and under this Paid-Call IFT/EMS Specialist position. Support role requirements to be determined by the Chief and agreed to by the Association President.

# DRAFT

## PAID-CALL EMT/PARAMEDIC

### **F. Special personal characteristics**

- Position requires ability to effectively handle interpersonal conflicts and to be consistent when dealing with the public and fellow personnel under stressful conditions.

### **G. Training**

- Personnel shall become proficient in all EMS related Company Standards.
- Maintain EMS certification as an EMT (Emergency Medical Technician) or Paramedic.
- Personnel shall complete an ICS (Incident Command System) 100, and NIMS (National Inter-agency management system) 700 & 800 within one year.
- Bloodborne Pathogen / Communicable Disease Prevention (8CCR 5139: 29CFR 1910.1)  
Two Hours Initial / Annual Refresher
- CPR / AED (22CCR 100018)  
American Heart Association or American Red Cross BLS/HCP curriculum.  
Maintain current certification based on curriculum/Dept Standards
- SIDS, Elder / Child Abuse (22CCR 100018)  
Two Hours Initial Training
- Patient Records and Privacy (HIPPA Health Ins Portability & Accountability Act of 1996)  
One Hour Initial
- Other applicable training which may be determined to be necessary for response

### **H. Additional desirable qualifications**

- Ambulance Drivers License.
- Prior experience in the medical field, ambulance operations, and or firefighting.

### **I. Probation period**

- Personnel upon entering this position shall be on one-year probation and may be released from said duties without notice during this period.

**DATE APPROVED:** \_\_\_\_\_

**DATE APPROVED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

Todd Fenk, President  
South Lake County Fire Volunteer  
Firefighters Association Inc.

**SIGNED:** \_\_\_\_\_

Devin Hoberg, President  
Board of Directors  
South Lake County Fire Protection District

# DRAFT

## SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT

### POSITION STATEMENT

#### OFFICE TECHNICIAN

The Office Technician works under the direction or supervision of the Staff Services Analyst and the President of the Volunteer Association or their designee.

#### **A. GENERAL DUTIES AND RESPONSIBILITIES**

This is broadly written and shall be interpreted to include, rather than exclude duties and responsibilities that are reasonably similar to those written herein.

Under direction or general supervision, perform a variety of more complex, specialized account, statistical, document processing, and technical record keeping, reconciling and support work; review fiscal and ambulance transport records, applications, or specialized documents and information, assist the public and/or other District staff with the accuracy and completeness of the information; may assist with payroll functions; assist others with the understanding of District services and functions; performs duties as the assistant to the Clerk of the Board, and related work as assigned.

The classification of Office Technician has been developed to assist with the daily secretarial requirements of the District, including Volunteer Association duties. A minimum of 25% of the clerk's duties will involve Association business, i.e. assistance with fundraisers, memorandum of understanding and by-law maintenance, media contacts, paid-call firefighter/volunteer applications, personnel and training records, work requests from the Volunteer Association Board, and or other duties as deemed necessary by the above mentioned.

#### **B. Specific duties**

- B1. Follow the chain of command.
- B2. Responsible for a working knowledge of district policy.
- B3. Establish and maintain an effective working relationship with fellow personnel, the public, and other agencies.
- B4. Notify superior officers of potential problems, accidents, injuries, deaths, property damage, extraordinary events or any condition that is a threat to the welfare of the district.
- B5. Perform general housekeeping duties as required.
- B6. Completes written reports as requested by supervisor.
- B7. When authorized, will make public contacts and assist in various types of public programs.
- B8. Perform all other related duties as assigned or requested.
- B9. Communicate and or correspond with all personnel to remind them of drills, special trainings, work parties, meetings, and other items as requested.
- B10. Read and write English at a level required for successful job performance.



# DRAFT

B11. Operate various office machines including computer.

B12. Follow oral and written directions; evaluate situations accurately and take effective action.

B13. Spell correctly; use of proper English; make mathematical computations.

## **QUALIFICATIONS**

### **A. Age**

- Minimum of 18 years old.

### **B. Residency**

- None

### **C. Education**

- Employee shall have a high school diploma or equivalent.

### **D. Certifications and Licenses**

- Possession of a valid California Class C Driver's License

### **E. Physical abilities**

- Sit for prolonged periods of time; frequently stand, walk, push, pull, bend, and stoop; normal manual dexterity and eye-hand coordination; lift and move objects weighing up to 25lbs.; corrected hearing and vision to normal range; verbal communication; use of office equipment, including computer, telephone, calculator, copiers, and fax

### **F. Special personal characteristics**

- Position requires ability to effectively handle interpersonal conflicts and to be consistent when dealing with the public and fellow personnel under stressful conditions

### **G. Training**

Employee shall and may request to attend job related training.

### **H. Additional desirable qualifications**

- Short Hand for note taking and transcription.
- Ten Key Calculator operations
- Knowledge of general government processes
- Modern office methods and procedures
- Knowledge of Microsoft Excel, Word & software programs
- Basic medical terminology

### **I. Probation period**

- Personnel upon entering this position shall be on one year probation.

# DRAFT

**DATE APPROVED:** \_\_\_\_\_

**DATE APPROVED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

Todd Fenk, President  
South Lake County Fire Volunteer  
Firefighters Association Inc.

**SIGNED:** \_\_\_\_\_

Devin Hoberg, President  
Board of Directors  
South Lake County Fire Protection District

MEMORANDUM OF UNDERSTANDING  
BY AND BETWEEN  
SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT  
AND  
SOUTH LAKE COUNTY VOLUNTEER FIREFIGHTERS  
ASSOCIATION INC.

FOR PAID-CALL PERSONNEL

THIS SHALL BE A WORKING DRAFT

Amended December 17, 2019

## TABLE OF CONTENTS

ARTICLE I	PARTIES TO THE AGREEMENT	Pg. 2
ARTICLE II	TERM OF AGREEMENT	Pg. 2
ARTICLE III	AUTHORIZED AGENTS	Pg. 2
ARTICLE IV	RECOGNITION	Pg. 2
ARTICLE V	ASSOCIATION RIGHTS & RESPONSIBILITIES	Pg. 3
ARTICLE VI	DISTRICT RIGHTS & RESPONSIBILITIES	Pg. 3
ARTICLE VII	REIMBURSEMENTS	Pg. 3
ARTICLE VIII	UNIFORMS & SAFETY EQUIPMENT	Pg. 7
ARTICLE IX	POLICIES & PROCEDURES JOB DESCRIPTIONS & DUTY STATEMENTS	Pg. 9
ARTICLE X	PAID-CALL OPERATIONS	Pg. 10
ARTICLE XI	GRIEVANCE & APPEAL PROCEDURE	Pg. 11
ARTICLE XII	SAVINGS CLAUSE	Pg. 13
ARTICLE XIII	DURATION OF MOU	Pg. 13
SIDE LETTER	FIRE CONSULTANT COMPENSATION (12-18-19)	Pg.14

ARTICLE I  
PARTIES TO THE AGREEMENT

Section 1.01 This Memorandum of Understanding is entered by and between the South Lake County Fire Protection District, hereinafter referred to as "DISTRICT", and the South Lake County Volunteer Firefighters Association Inc., hereinafter referred to as "ASSOCIATION".

ARTICLE II  
TERM OR AGREEMENT

Section 2.01 This Memorandum of Understanding shall be without end, except that;

Section 2.02 Either party to this agreement may terminate this agreement with thirty days written notice to the other party or;

Section 2.03 Both parties may terminate this agreement by agreement at any time.

Section 2.04 "ASSOCIATION" members who fail to follow any Section of this MOU may be disciplined up to and including termination.

ARTICLE III  
AUTHORIZED AGENTS

Section 3.01 For the purpose of administering the terms and provisions of this Memorandum of Understanding, the "ASSOCIATION" and "DISTRICT" will make formal written notification of their authorized agents, by name and title, and any subsequent changes during the term of this agreement.

Section 3.02 The "DISTRICT'S" principal authorized agent shall be the President and/or a duly authorized representative of the "DISTRICT".

Section 3.03 The "ASSOCIATION'S" principal authorized agent shall be the President and/or a duly authorized representative of the "ASSOCIATION".

ARTICLE IV  
RECOGNITION

Section 4.01 The "ASSOCIATION" is hereby acknowledged as the recognized exclusive employee Organization for meeting and conferring in good faith under the auspices of Section 3500-3510 et seq. of the Government Code of the State of California and the "DISTRICT'S" Employer-Employee Relations Policy for the following classifications of employees:

Paid-Call Captain  
Paid-Call Engineer  
Paid-Call Firefighter Operator  
Paid-Call EMS/IFT Specialist  
Paid-Call Firefighter  
Paid-Call Paramedic  
Office Technician  
Fire Consultant

Paid-Call EMS/IFT Specialist (Driver – EMT – Paramedic)  
Member-at-Large

ARTICLE V  
“ASSOCIATION” RIGHTS & RESPONSIBILITIES

Section 5.01 “ASSOCIATION” functions may be conducted on “DISTRICT” property.

Section 5.02 The “ASSOCIATION” may reimburse the “DISTRICT” for consumable materials used by the “ASSOCIATION”.

Section 5.03 The “ASSOCIATION” shall be entitled to place material in the mailboxes of members, such material to be accurately identified by the “ASSOCIATION” and approved by the “ASSOCIATION” President or designee. Placement shall be made by an authorized “ASSOCIATION” representative.

Section 5.04 The “ASSOCIATION” shall be entitled to use the bulletin board space.

Section 5.05 The “ASSOCIATION” and its members shall not post any written or distribute any written, electronic or verbal information, which is derogatory or defamatory to the “DISTRICT” and/or their agents.

ARTICLE VI  
“DISTRICT” RIGHTS & RESPONSIBILITIES

Section 6.01 The “DISTRICT” retains, solely and exclusively, all the rights, powers and authority exercised or held prior to the execution of this Memorandum of Understanding, except as expressly limited by a specific provision of this Memorandum of Understanding. Without limiting the generality of the foregoing, the rights, powers and authority retained solely and exclusively by the “DISTRICT” and not abridged herein include, but are not limited to the following: to manage business, to determine the mission of its departments and building facilities; to increase or decrease the work force and determine the number of “ASSOCIATION” members needed to maintain a safe and equitable workload; to adopt rules of conduct; to determine the type of work to be performed and the services to be provided; to determine the methods, processes, means and places of providing services and to take whatever action necessary to prepare for and operate in an emergency.

Section 6.02 The “DISTRICT” recognizes its responsibility to provide funds, equipment, training and a safe working environment for the “ASSOCIATION” members.

ARTICLE VII  
PAID-CALL REIMBURSEMENTS

Section 7.01 The “DISTRICT” will reimburse the “ASSOCIATION” members for emergency response or calls for service, mandated drills/training, station coverage, football, games, rodeos, bike races, medical standby, firefighter standby and ordered work at the following rates per hour. The above will remain in place regardless of “DISTRICT” reimbursement.

Paid-Call Captain	\$18.00
Paid-Call Engineer	\$16.00
Paid-Call Firefighter Driver-Operator	\$15.00
Paid-Call Firefighter	\$11.00
Office Technician	\$17.00-\$20.00 (4 steps)
Fire Consultant	\$35.00-\$45.00
Paid-Call EMS Specialist	\$11.00
Paid-Call IFT Driver	\$20.00
Paid-Call IFT EMT	\$25.00
Paid-Call IFT Paramedic	\$30.00
Member-at-Large (maximum of 4)	Unpaid

Section 7.01.1 Paid Call incentive of \$2.00 per hour for Paramedic and \$1.00 per hour for EMT shall be added to the hourly reimbursement only to the positions listed below and does not apply to Section 7.04. This shall apply towards all hours of reimbursement.

- Paid-Call Firefighter
- Paid-Call EMS/IFT Specialist
- Paid-Call Firefighter Operator
- Paid-Call Engineer
- Paid-Call Captain

Section 7.01.2 "ASSOCIATION" meetings, social functions, parades, blood drives, fundraising activities are not reimbursable to the member.

Section 7.01.3 The position of Office Technician and the Fire Consultant are of the "DISTRICT," and not a Paid-Call position. These are full-time positions.

Section 7.01.4 The position of Office Clerk shall have 4 Steps starting at \$17 per hour and increasing \$.75 per year for 4 years to \$20 per hour. Or sooner based on skill.

Section 7.01.4.1 The position of Fire Consultant shall have 4 Steps starting at \$35.00 per hour and increasing to \$45.00 per hour over the period of 4 years or based on skill.

Section 7.01.4 The position of Office Technician and the Fire Consultant shall have additional benefits:

Holidays: The following holidays shall be paid time off. New Year's Day, Presidents Day, Memorial Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving, and Christmas. If the holiday falls on a normal off day, it will be unpaid. (See Fire Consultant Side Letter on page 14)

Vacation: Vacation will be accrued at a rate of 4 hours per month for the first 5 years, 6 hours per month for years 6-10 and 8 hours a month after the 10<sup>th</sup> year. Accrued vacation may be carried over for no more than 2 years. (See Fire Consultant Side Letter on page 14)

Medical Insurance: The "DISTRICT" will contribute \$300 per month toward medical insurance the first year, \$400 per month the second year, and \$500 per month starting the fourth year. (See Fire Consultant Side Letter on page 14)

Section 7.01.4 The "DISTRICT" shall provide Life Insurance to the "ASSOCIATION" members. Benefits to include up to \$10,000 in group life upon 6 months or completion of academy / training, up to \$25,000 in death and dismemberment benefits.

Section 7.01.5 The "DISTRICT" shall provide CSFA Membership to the "ASSOCIATION" members.

Section 7.01.6 The "DISTRICT" shall provide Employee Support Services (ESS) / Employee Assistance Program (EAP) access to the "ASSOCIATION" members.

Section 7.01.7 The position of Office Technician shall have 25% of their time worked dedicated to "ASSOCIATION" issues and projects.

Section 7.01.8 The position of Fire Consultant shall dedicate all their time to funded duties and requests not provided by the County of the State. This position is funded by a local contract for services, and or it will not be staffed.

Section 7.01.8 The reimbursements in Section 7 shall be made payable to the members of the "ASSOCIATION" monthly.

Section 7.02 The "DISTRICT" shall reimburse Paid-Call Firefighters, Paramedics, EMTs, and First Responders for the cost of continuing education and annual re-certification costs including registration, books, lodging and miscellaneous related expenses. Any promotional class required by a Position Statement or CICCIS is considered required training. Travel expenses shall not be reimbursed. All training requests require prior approval by the Fire Chief or their delegated representative. See South Lake County Fire Policy 2120 for additional clarification.

Section 7.02.1 Hours attending approved class per South Lake County Fire Policy 2120 shall be reimbursed.

Section 7.02.2 The "DISTRICT" shall pay new PCFs for hours worked while at the PCF Firefighter Academy. Travel time to and from the Academy is not reimbursed.

Section 7.02.3 The "DISTRICT" may reimburse for some items, but not all, for non-Position Statement or CICCIS required class's. This will be identified in the TR-7.

Section 7.03 The "DISTRICT" will reimburse the "ASSOCIATION" members portal to portal for emergency activity responses funded by the State and or Federal Government at the bottom step rate of the Cal Fire Cooperative Fire Programs Fire Protection Reimbursement Agreement. The "DISTRICT" will reimburse the "ASSOCIATION" members according to the "Position Filled" otherwise known as "Acting Position" regardless of the PCF rank held by the "ASSOCIATION" member. The "Position Filled" shall be designated as firefighter, fire apparatus operator/fire apparatus engineer, and company officer/captain. The California Incident Command Certification System overhead positions, as qualified, will be reimbursed at the company officer/captain rate. Responses with any District vehicles, including the Stakeside, will be by appropriate fire personnel and fall under the portal to portal clause.

Section 7.03.01 The "DISTRICT" may annually be requested by the "ASSOCIATION" to negotiate or annually adjust the PCF pay rates to be in alignment with the rates as reflected on



The annual OES Salary Survey, and or request a "COLA" (Cost of Living Adjustment). This shall not be automatic.

Section 7.04 The "DISTRICT" will reimburse the "ASSOCIATION" members that are not IFT Specialists at the following rates for Inter-Facility Transports: \$20.00 per hour for Drivers, \$25.00 per hour EMT patient attendant, and \$30.00 per hour for Paramedics patient attendant.

Section 7.05 The "DISTRICT" will pay dues to the "ASSOCIATION" that the "DISTRICT" deducts out of each member's paycheck. Members agree to the deduction of \$0.25 per hour "Association Dues" from each member's pay by applying for or accepting membership in the "ASSOCIATION" members hereby authorize the "DISTRICT" to pay the "ASSOCIATION" the stated portion of the members per hour reimbursement for all compensated activity by the "DISTRICT" each month.

Section 7.06 The "DISTRICT" will pay EMS/IFT Specialists (Drivers, EMTs, and Paramedics) at the hourly rate of a Firefighter & 7.1.01 section incentive to attend trainings and other "DISTRICT" authorized activities. EMS/IFT Specialists may receive a pager, and be added to any automatic notification systems.

Section 7.07 The "DISTRICT" will pay "Standby Time" to any PCF classification that is signed up for a 12-hour IFT shift if no IFT is completed for that shift. Any PCF classification that is signed up for a 24-hour shift will receive "Standby Time" if no IFT is completed for that shift. If a PCF completes a IFT they will not receive "Standby Time". PCFs on IFT "Standby Time" can do other hourly activities at their standard rate until an IFT comes in. Then their hourly rate would change to their hourly IFT rate.

12 hour shift Standby Time:

Driver	\$40.00
EMT	\$50.00
Paramedic	\$60.00

Standby Time between the hours of 2000 to 0800 shall receive and additional \$12.00:

Driver	\$52.00
EMT	\$62.00
Paramedic	\$72.00

24 hour shift Standby Time:

Driver	\$80.00
EMT	\$100.00
Paramedic	\$120.00

Section 7.07.1 For IFTs completed between the hours of 2000hrs and 0800hrs each PCF and or IFT Specialist may be reimbursed for a 4<sup>th</sup> meal of actual costs not to exceed \$12.00 with receipt.

ARTICLE VIII  
UNIFORMS & SAFETY EQUIPMENT

Section 8.01 The "DISTRICT" shall provide a duty uniform for Firefighting paid call personnel, and the Fire Consultant:

- Class 'B' Uniform Shirt (1)
- T-Shirt (3 annually, or as needed)
- Duty Pants (1 initially, a second pair upon successful completion of the Academy then or as needed)
- DOT approved All Weather Jacket with fleece liner (1)
- Duty Belt (1)
- Hat (1 annually, or as needed)
- Sweatshirt (1 annually, or as needed)
- NFPA 1977 Wildland Firefighting Boots (1 initially and partial reimbursement every 3 years at the rate of \$300.00)
- Badge, Name Tag and Collar Brass as appropriate per rank

Section 8.01.1 The "DISTRICT" shall provide the following work uniform items to EMS/IFT Specialist Non-Firefighting staff:

- Class 'B' Uniform Shirt (1)
- \$75 per year for uniform pants (non-Nomex)
- Duty Belt (1)
- DOT approved All Weather Jacket with fleece liner (1)
- T-Shirt (1 annually, or as needed)
- Hat (1 annually, or as needed)
- Sweatshirt (1 annually, or as needed)
- Badge, Name Tag and Collar Brass as appropriate per classification
- \$150 towards 'Duty boots' every 3 years

Section 8.01.2 The "DISTRICT" shall not provide the Members at Large with uniform items identifying them as a First Responder.

Section 8.01.3 The "DISTRICT" shall (if and or when applicable) provide any additional work uniform items required by the Lake County Fire Chiefs Association EMS Division will initially be provided by the District.

Section 8.01.4 Deleted (11-24-19)

Section 8.01.5 The "DISTRICT" shall provide polo shirt, button up shirt, t shirt, sweatshirt and hat to the Office Technician position as requested.

Section 8.02 The "DISTRICT" shall provide the following as appropriate for each member:

- Collar Brass
- Badge
- Name Tag
- Badges and Collar Brass will reflect the position of the member

Section 8.03 The "DISTRICT" shall provide all safety clothing and equipment required by CAL/OSHA and meeting NFPA Standards, for the "ASSOCIATION" members

Section 8.04 The "DISTRICT" shall reimburse the "ASSOCIATION" Firefighting members up to \$300.00 for NFPA 1977 Wildland Firefighting Safety Boots, once every three years, upon presentation of a receipt from purchase of boots. These funds may also be used to repair existing boots.

Section 8.05 All Uniforms, Safety Equipment and other items issued by the "DISTRICT", to "ASSOCIATION" members, shall remain the property of the "DISTRICT" and shall be surrendered to the "DISTRICT" upon the member's separation or a leave of any duration from the "DISTRICT" "ASSOCIATION" members shall not use any non-issued safety equipment by the "DISTRICT" without prior approval of Chief or their designee.

Section 8.06 The "ASSOCIATION" member's hair must be worn in conformance with departmental standards always when responding to fires or emergencies. Hair will be in accordance with the following criteria:

- Neat, clean, trimmed and present a groomed appearance.
- Worn so that it does not extend below the bottom of the uniform shirt collar when the employee is standing erect.
- Above the bottom of the ears, and not more than two inches in front of the ears, if combed over the ears.
- No lower on the forehead than the eyebrows, measured from the high point of the eyebrows, if styled or combed forward.
- Permitted to be in moderate natural style if it qualifies within the limits described; however, the maximum extension from the scalp shall not exceed two inches.
- Worn so as not to preclude the proper wearing and performance of the approved department safety helmet or the proper sealing of the face mask of the self-contained breathing apparatus. Uniformed personnel will be clean shaven; however, neatly trimmed sideburns and mustaches are permitted.
- Sideburns will not extend below the bottom of the earlobe and will end with a clean-shaven horizontal line. The maximum width at the bottom of the sideburns will not exceed one and one-half inches.
- Mustaches will not extend below the bottom of the upper lip, nor more than one half inch beyond the corners of the mouth.
- Sideburns or mustaches which preclude the proper sealing of self-contained breathing apparatus face masks are not permitted.

Section 8.07 The "ASSOCIATION" members shall not smoke or vape anything within 20 feet of any building, facility, structure, vehicle or apparatus on "DISTRICT" property per Government Code Section 7596-7597.

Section 8.08 The "ASSOCIATION" members shall not use tobacco and nicotine products while representing the "DISTRICT". These products are prohibited in district-owned or leased buildings, on district property, and in district vehicles per Health and Safety Code Sections 104420, 104559; Education Code 48901. This shall include but are not limited to the prohibited use of: spit cups, spit bottles, spitting in garbage cans, spitting in bathrooms, spitting on the ground, vaping, smoking, pouches, or any visible use while representing the "DISTRICT".

ARTICLE IX  
POLICIES & PROCEDURES  
POSITION STATEMENTS, JOB DESCRIPTIONS, DUTY STATEMENTS &

## LEAVE OF ABSENCE POLICY

Section 9.01 The "ASSOCIATION" and "DISTRICT" shall meet and confer on all Policies and Procedures affecting the "ASSOCIATION" and its members.

Section 9.01.1 The "ASSOCIATION" and "DISTRICT" shall meet and confer on all Job Descriptions, Position Statements, and or Duty Statements affecting the "ASSOCIATION" and its members.

### Section 9.02. Leave of Absence (LOA)

Section 9.02.1 A member in good standing may request a leave of absence from the "ASSOCIATION" / "DISTRICT" for a period of up to 6 months. This leave may be extended for an additional 6 months if approved by the Chief and Association President. A leave of absence may be for personal, professional or medical reasons. During a LOA the member will be removed from Workers Compensation Insurance and must return all issued equipment to Cobb Station 62 for storage during the leave. During a LOA any member may if he/she wishes would continue utilizing Target Solutions during a LOA to maintain credentials and on-line training to make the returning process easier and more stream-line. However, it is completely voluntary and is not reimbursable.

Section 9.02.2 To be re-instated following a leave of 6 months or less a member must complete all mandatory missed training and be current in all Target Solutions training credentials.

Section 9.02.3 Before the 1 year of a LOA the employee must either.

- A. Request to return to active status via written request to the Chief and Assn President.
- B. Notify the district that you are not able to return and be considered resigned.

Section 9.02.4 The requirements for returning between 6 months and one day to 1 year are the same as above. With the addition of a doctor's medical clearance from Occu-Med provided by the "DISTRICT".

Section 9.02.5 Any member on a LOA shall immediately turn all "DISTRICT" issued property including PPE and Uniform items to Cobb Station 62. If "DISTRICT" owned items are not returned within 30 days, a stolen property report will be filed with the Lake County Sheriff's Department.

## ARTICLE X PAID-CALL OPERATIONS

Section 10.01 The "ASSOCIATION", "DISTRICT" and/or their agents will meet and confer to develop additional Paid-Call positions and/or pay scales.

Section 10.02 "ASSOCIATION" members are expected to act in respectful and courteous manner always while representing the "DISTRICT". Progressive Discipline up to and including termination may be used for any violation of the guidelines in California Government Code Section 19572.

19572. Each of the following constitutes cause for discipline of an Employee, or of a person whose name appears on any employment list:

- (a) Fraud in securing appointment.
- (b) Incompetency.
- (c) Inefficiency.
- (d) Inexcusable neglect of duty.
- (e) Insubordination.
- (f) Dishonesty.
- (g) Drunkenness on duty.
- (h) Intemperance.
- (i) Addiction to the use of controlled substances.
- (j) Inexcusable absence without leave.
- (k) Conviction of a felony or conviction of a misdemeanor involving moral turpitude. A plea or verdict of guilty, or a conviction following a plea of nolo contendere, to a charge of a felony or any offense involving moral turpitude is deemed to be a conviction within the meaning of this section.
- (l) Immorality.
- (m) Discourteous treatment of the public or other employees.
- (n) Improper political activity.
- (o) Willful disobedience.
- (p) Misuse of state property.
- (q) Violation of this part or of a board rule.
- (r) Violation of the prohibitions set forth in accordance with Section 19990.
- (s) Refusal to take and subscribe any oath or affirmation that is required by law in connection with the employment.
- (t) Other failure of good behavior either during or outside of duty hours, which is of such a nature that it causes discredit to the appointing authority or the person's employment.
- (u) Any negligence, recklessness, or intentional act that results in the death of a patient of a state hospital serving the mentally disabled or the developmentally disabled.
- (v) The use during duty hours, for training or target practice, of any material that is not authorized for that use by the appointing power.
- (w) Unlawful discrimination, including harassment, on any basis listed in subdivision (a) of Section 12940, as those bases are defined in Sections 12926 and 12926.1, except as otherwise provided in Section 12940, against the public or other employees while acting in the capacity of a state employee.
- (x) Unlawful retaliation against any other state officer or employee or member of the public who in good faith reports, discloses, divulges, or otherwise brings to the attention of, the Attorney General or any other appropriate authority, any facts or information relative to actual or suspected violation of any law of this state or the United States occurring on the job or directly related to the job.

Section 10.03 "ASSOCIATION" members are expected to act in respectful and courteous manner always while representing the "DISTRICT". Progressive Discipline up to and including termination may be used for any violation of the guidelines in the California Title 22,

State EMSA "Recommended Guidelines for Disciplinary Orders and Conditions of Probation for EMTs". This shall be applied for all members of the "ASSOCIATION". This is the intended guideline to be used for driving under the influence violations, substance abuse, misdemeanors, felonies and etcetera.

## ARTICLE XI GRIEVANCE & APPEAL PROCEDURE

Section 11.01 A grievance may be submitted by an "ASSOCIATION" member covered under the terms of this Memorandum of Understanding in the event of a disagreement or dispute concerning the application or interpretation of this Memorandum of Understanding, "DISTRICT" rules and regulations, policies, procedures and practices.

Excluded from this procedure are issues dealing with the merit of the "DISTRICT" because of Federal Law, State Law or "DISTRICT"-wide election process.

Section 11.02 Time limits set forth in this process refer to calendar days, which may be extended only by written agreement. Failure by the "ASSOCIATION" member to submit the grievance within the prescribed time limit shall terminate the procedure and the grievance shall be considered resolved. Failure of the "DISTRICT" to respond within the time limits shall permit the member to advance the grievance to the next step of the procedure.

Section 11.03 "ASSOCIATION" members may be represented by a person of their choice only in the formal steps of this grievance procedure. The "DISTRICT" shall give notice to the "ASSOCIATION" when a formal grievance regarding provisions of this Memorandum of Understanding has been filed.

Section 11.04 Within 14 days of the occurrence or the "ASSOCIATION" member's knowledge of the occurrence of a matter giving rise to a grievance, the "ASSOCIATION" member shall verbally advise the immediate supervisor of the grievance. The parties shall meet within 7 days of the verbal notice to resolve the matter. The immediate supervisor shall give the "ASSOCIATION" member a verbal response within 7 days of the informal meeting.

Section 11.05 If the grievance is not resolved at the informal level, the "ASSOCIATION" member, within 7 days of the supervisor's informal response, may submit the grievance in writing to the Association President, or designated representative. The written grievance must clearly state the problem, the proposed solution and a statement that the matter has been presented at the informal level, if appropriate and remains unresolved.

Within 14 days of receipt of a formal grievance, the Association President, or designated representative, shall meet with the "ASSOCIATION" member and the member's representative, to discuss the matter. The Association President, or designated representative, shall submit a written response to the "ASSOCIATION" and member within 14 days of this formal grievance meeting.

Section 11.06 If the grievance remains unresolved, the "ASSOCIATION" member may within 14 days of receipt of the formal response from the Association President, or designated representative, request to have the grievance advanced to the Fire Chief or designated representative.

Within 14 days of receipt of the grievance the Fire Chief or designated representative shall meet with the "ASSOCIATION" member and the member's representative, to discuss the matter. The Fire Chief or designated representative shall submit a written response to the "ASSOCIATION" and member within 14 days of the grievance meeting.

Section 11.07 If the grievance remains unresolved, the "ASSOCIATION" member may within 14 days of receipt of the grievance response from the Fire Chief or designated representative request to have the grievance heard by a panel selected by the "DISTRICT" Board of Directors. The Board of Directors shall select 2 non-board member representatives plus 1 alternate to sit on this panel each year. The panel shall submit a written decision to all parties within 14 days of said hearing.

Section 11.08 If a grievance remains unresolved, the "ASSOCIATION" member, within 14 days of receipt of the formal panel response, may formally submit in writing to the Board, a request for the matter to be submitted to the "DISTRICT" Board of Directors.

Within 14 days receipt of formal request by the "ASSOCIATION" member to have the grievance heard, the "DISTRICT" Board shall hear the grievance. The Board has 14 days to submit a written decision to all parties.

Section 11.09 If a grievance remains unresolved, the "ASSOCIATION" member, within 14 days of receipt of the formal Board response, may formally submit in writing to the Board a request for the mater to be submitted to arbitration.

Within 14 days of receipt of the "ASSOCIATION" member's request for arbitration, the Board will request a list of five names of qualified arbitrators from the State of California Conciliation service. Within 14 days of receipt of the list, the arbitrator shall be selected by agreement of the parties. Should the parties fail to reach agreement, each shall alternately strike names from the list until one remains as the arbitrator to hear the matter. The flipping of a coin shall determine the party who strikes a name first.

Either party may call witnesses and present fact.

The arbitration procedures shall be conducted under recognized rules of procedures for conducting such hearings. The arbitrator shall have no authority to alter, amend, change, add or delete from any terms of this Memorandum of Understanding, "DISTRICT" rules, policies or procedures, or "ASSOCIATION" By Laws. The decision of the arbitrator shall be final and binding and shall be based solely on the facts presented by the respective parties in presence

The arbitrator may hear determine only one grievance at a time. However, with the expressed and agreement of both parties, multiple grievances on the same related matter may be combined under one hearing.

The cost of the arbitrator and any related hearing room shall be shared equally by the "ASSOCIATION" and the "DISTRICT". All other costs shall be paid by the party incurring such costs.

ARTICLE XII  
SAVINGS CLAUSE

Section 12.01 Should any provision of the Agreement be found unlawful by a court of competent jurisdiction; the remainder of the agreement shall continue in force. Upon issuance of such a decision, the parties shall meet as soon as practicable to attempt to renegotiate the invalid provision(s).

ARTICLE XIII  
DURATION OF MOU

This Agreement shall take effect on \_\_\_\_\_, \_\_ 2019, and be in effect unless amended by and agreed to by the "DISTRICT" and the "ASSOCIATION".

**DATE APPROVED:** \_\_\_\_\_

**DATE APPROVED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

Todd Fenk  
President  
South Lake County Volunteer  
Firefighters Association Inc.

**SIGNED:** \_\_\_\_\_

Devin Hoberg  
President  
Board of Directors  
South Lake County Fire Protection District



# LOTUSLAND INVESTMENT HOLDINGS, INC.

December 2, 2019

To: Battalion Chief Wink

RE: S. Lake County Fire Protection District (SLCFPD) Continuing Services Agreement  
Compensation for Selected Candidate – Cory Smith

Dear Battalion Chief Wink,

I am hereby acknowledging that Lotusland Investment Holdings (LIH), Owner of the Maha development, has selected Cory Smith to fill the position as the development's Fire Consultant that is referenced in the Agreement that was executed by the President of the Board of Directors on June 23, 2019.

The agreed upon compensation that LIH is responsible to pay SLCFPD through a monthly Purchase Order is as follows:

- Hourly Wage of \$45.00
- 8% of wages paid into a 401 (k) retirement plan
- Employer to pay \$1200.00 per month for medical insurance benefits
- Vacation Time:
  - First 3 Years                    120 Hrs (10 hrs accrued hrs per month)
  - Yrs 4-9                            160 Hrs (13.33 accrued hrs per month)
  - Yrs 10-14                        200 (additional 40 hrs accrued)
  - Yrs 15+                            (2) day in addition thereafter
- Vacation leave is accrued on Jan. 1<sup>st</sup> of each calendar year
- Paid 3 days (24 hrs) floating holidays
- Paid 5 days (40 hrs) administrative leave
- Compensation for paramedic and continuing education courses will be paid by employer
- Transfer 960 hrs (6 mths) from subcontractors existing 2,400 hrs of sick time

Please let me know if you have any question or need further information.

Kind Regards,  
Kevin Case



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

---

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**DATE:** June 4, 2020  
**TO:** Board of Directors  
**FROM:** Gloria Fong  
Staff Services Analyst  
**SUBJECT:** Consideration for Resolution No. 2019-20-12, A Resolution Requesting the Board of Supervisors and the Registrar of Voters consent to and order the consolidation with such other elections as may be held on Tuesday, November 3, 2020, anywhere within the territory of the district for three (3) full four-year terms of office expiring December 2020 and one (1) two-year unexpired term of office expiring December 2022

For the Boards' consideration is subject resolution. Directors are elected officers holding 4-year staggered terms. In an effort to consolidate elected officer terms, our district agreed to move election years from odd to even election years. This extended terms a year, with director offices expiring December 2020 and it is time for officers to be (re)elected, and these offices are currently held by Director Bostock, Comisky and Martinelli. In addition to these offices due to the resignation and filling of vacancy for an unexpired term, the office held by Director Garcia now filled with appointed Director Redford must also be (re)elected.

Next fiscal year's budget will include estimate of \$7,500 for election costs and this is based on the 2016-2017 Appropriations Limit Override costs. Should incumbents run unopposed, there is possibility for costs to drastically drop to just under \$200. Prior elections costs where incumbents ran unopposed amounted to just under \$100.

Please note as in past elections, candidate statement costs are not paid for by the Fire District and will be the responsibility of the candidate.

Information about the November 3, 2020 election is attached for reference. Please refer to it for calendared deadlines and contact me if there are any questions regarding this year's directors' election.

Attachment

**SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT**

**ELECTED DIRECTORS - FOUR YEAR TERMS**

<b><u>DIRECTORS</u></b>	<b><u>TERM</u></b>		<b><u>COMMENTS</u></b>	next election yr	
	<b><u>BEG</u></b>	<b><u>END</u></b>			
Rob Bostock	12/1/2015	12/1/2020	Apptd 2/21/06 to fill Cramer's vacant seat	2019	2020 <i>per resolution 2017-18-06</i>
James F Comisky II "Jim Comisky"	12/1/2015	12/1/2020	Apptd 2/17/09 to fill McCabe's vacant seat	2019	2020 <i>per resolution 2017-18-06</i>
Devin Hoberg	3/15/16 appt date	12/1/2022	Apptd 3/15/16 to fill Abell's unexpired term Dec 2017	2021	2022 <i>per resolution 2017-18-06</i>
Madelyn Martinelli	12/1/2015	12/1/2020	elected Dec 1999, Nov 2003, Nov 2007	2019	2020 <i>per resolution 2017-18-06</i>
Eric Redford	5/12/2020 appt date	12/1/2020	BOS Apptd 5/12/20 to fill Garcia vacant seat Resigned 2/13/20; stands for 2021 election to fill unexpired term	2021	2022 <i>per resolution 2017-18-06</i>

**TO:** Registrar of Voters Office  
Attn: Maria Valadez, Registrar of Voters  
255 N Forbes Street  
Lakeport, CA 95453

**FROM:** South Lake County Fire Protection District  
PO Box 1360  
Middletown, CA 95461

**SUBJECT:** Notice of Elective Offices

The following information is being submitted pursuant to Section 10509 of the Elections Code, State of California.

a. The number of elective offices to be filled at the next General District Election to be held on November 3, 2020:

# 3 Full term(s)

Office held by:

- Robert "Rob" Bostock
- James "Jim" Comisky
- Madelyn Martinelli

# 1 Unexpired term(s)

Office held by:

Eric Redford

b. The directors will be elected (check one):

           At large

           By divisions

- Division/Zone I
- Division/Zone II
- Division/Zone III
- Division/Zone IV
- Division/Zone V

c. The payment for the printing of a candidate's statement of qualifications is the responsibility of (check one):

           Individual candidate

           District

d. Map of boundaries:

A map will not be required if a current map is on file in the Registrar of Voters Office. Please phone the Registrar's Office at **263-2372** to verify whether or not a map is needed.

District Seal  
(if available)

*/s Gloria Fong*

---

Signature (District Secretary)

June 16, 2020

Date

Gloria Fong

Print Name

Clerk to Board of Directors

Print Title

1 RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
2 SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT  
3 COUNTY OF LAKE, STATE OF CALIFORNIA

4 RESOLUTION NO. 2019-20 -12

5  
6 WHEREAS, the South Lake County Fire Protection District is governed by five  
7 (5) Directors elected by the registered voters of the District; and

8 WHEREAS, three (3) full four-year terms of offices of Director will expire in  
9 December 2020; and

10 WHEREAS, one (1) office of Director was filled pursuant to Section 1780 of the  
11 Government Code, State of California; person appointed until the next General  
12 Election, November 3, 2020 (term of office expires December 2022); and

13 WHEREAS, pursuant to Section 10400 et seq. of the Elections Code, State of  
14 California, the South Lake County Fire Protection District election may be consolidated  
15 with elections called to be held on the same day as the General Election by other  
16 political subdivisions, in the same territory, or in territory that is in part the same.

17 NOW, THEREFORE, BE IT RESOLVED THAT:

18 1. The Board of Supervisors and the Registrar of Voters office are  
19 requested to consent to and order the consolidation of said election with such other  
20 elections as may be held Tuesday, November 3, 2020, anywhere within the territory of  
21 the district.

22 2. All voting places, precincts, and election officials within the boundaries of  
23 the South Lake County Fire Protection District shall be the same as those utilized for  
24 the November 3, 2020, General Election.

25 This Resolution was adopted by the Board of Directors of the South Lake  
26 County Fire Protection District at a meeting thereof held on the 16th day  
27 of June, 2020, by the following vote:

28 AYES:

29 NOES:

30 ABSENT:

31 ATTEST:

32 \_\_\_\_\_  
MADELYN MARTINELLI  
PRESIDENT, Board of Directors

\_\_\_\_\_  
Gloria Fong, Clerk to Board of Directors

# **COUNTY OF LAKE**

## **REGISTRAR OF VOTERS OFFICE**



### **UDEL ELECTION CALENDAR DISTRICT SECRETARY'S COPY**

**2020 GENERAL ELECTION  
TUESDAY, NOVEMBER 3, 2020**

**QUESTIONS? CONTACT  
THE REGISTRAR OF VOTERS OFFICE**

**★263-2372★**

# UDEL ELECTION CALENDAR

## District Secretary's Copy

### 2020 GENERAL ELECTION TUESDAY, NOVEMBER 3, 2020

Pursuant to Uniform District Election Law

**NOTE:** (1) Section number references are to the Elections Code unless otherwise indicated.

<p><b>JULY 1 (W)</b> E-125</p>	<p><b><u>DISTRICT BOUNDARY CHANGE- UDEL</u></b> Jurisdictional boundary changes occurring after this date shall not be effective for purposes of this election. Voters residing within an area affected by a boundary change, occurring less than 125 days before an election, shall vote at the ensuing election in all respects as if no boundary change had occurred.</p> <p style="text-align: right;">§12262</p>
------------------------------------	---

<p><b>JULY 1 (W)</b> E-125</p>	<p><b><u>NOTICE OF ELECTIVE OFFICES TO REGISTRAR OF VOTERS</u></b> A notice of elective offices shall be delivered no later than this date by the <b>District Secretary</b> to the Registrar of Voters office. The notice shall bear the Secretary's signature and the district seal and shall also contain both of the following:</p> <p>(a) The elective offices of the district to be filled at the next general district election, specifying which offices, if any, are for the balance of an unexpired term.</p> <p>(b) Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code Section 13307.</p> <p style="text-align: right;">§10509</p>
------------------------------------	---

<p><b>JULY 1 (W)</b> E-125</p>	<p><b><u>NOTICE OF DISTRICT BOUNDARIES</u></b> Last day for the <b>District Secretary</b> to deliver to the Registrar of Voters a map showing the boundaries of the District, together with a statement indicating in which division, if any, a director is to be elected at large at the next general district election.</p> <p style="text-align: right;">§10522</p> <p><b><i>NOTE: Please phone the Registrar of Voters office at 263-2372 to verify whether or not a map is needed.</i></b></p>
------------------------------------	---



**JUL 6 (M)**  
E-120  
thru  
**AUG 5 (W)**  
E-90

**NOTICE OF ELECTION**

The Registrar of Voters shall publish a Notice of Election once in the newspaper of general circulation between these dates. In addition, a general press release shall be issued by the Registrar of Voters providing elective office information and a telephone number to call for candidate nomination procedures.

§12112

**JUL 6 (M)**  
E-120  
thru  
**AUG 5 (W)**  
E-90

**NOTICE OF ELECTION POSTING**

Between these dates, a copy of the published notices shall be delivered to the district secretary and the Notice of Election shall be posted in the district office.

§12113

**AUG 7 (F)**  
E-88  
**5:00 PM**

**DEADLINE TO SUBMIT RESOLUTION OF CONSOLIDATION**

Last day for local jurisdictions to file a resolution with the Registrar of Voters office requesting consolidation of election. The Registrar of Voters office will be open for candidates on Friday, August 7.

§10400, 10402, 10403

*\*\*Landowner voting district elections may not be consolidated with any resident district elections.\*\**

§10555

**JUL 21 (Tu)**  
E-105

**CONSOLIDATION OF ELECTIONS**

Suggested date for political subdivisions (districts) to deliver resolutions requesting consolidation of election to Registrar of Voters.

Whenever two or more elections are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections.

§10400, 10402, 10403

## **DECLARATION OF CANDIDACY/OFFICIAL FILING PETITION**

Each candidate will be required to complete a Declaration of Candidacy between these dates: §§333, 10407

**JUL 13 (M)**  
E-113  
thru

(a) **AVAILABLE** and shall be obtained from the office of the Registrar of Voters, 255 N Forbes Street, Room 209, Lakeport.

**AUG 7 (F)**  
E-88  
**5:00 PM**

(b) **FILED** in the office of the Registrar of Voters during regular office hours (8 AM to 5 PM Monday through Thursday, however the office will be open for candidates on Friday, August 7), or filed by certified mail so that the forms reach the Registrar's office no later than the filing deadline. §10510

(c) **WITHDRAWAL:** Last day is **August 7th** at 5 PM if the nomination period is not extended. However, if there is a time extension because an incumbent fails to file, then a candidate has until **August 12, 2020** at 5 PM to withdraw his/her Declaration of Candidacy.

**AUG 12 (W)**  
E-83  
**5:00 PM**

(d) **EXTENSION:** If an incumbent elective officer does not file within these inclusive dates, any person other than the person who was the incumbent on the 88th day (August 7, 2020) shall have until 5 PM on the 83rd day (August 12, 2020) before the election to file a Declaration of Candidacy for the elective office. There is no extension when there is no incumbent eligible to be elected. §10516

(e) **STATEMENT OF ECONOMIC INTERESTS:** Every candidate for an office specified in Gov. Code §87200 shall file, no later than the final filing date for a Declaration of Candidacy, a Form 700 disclosing his/her investments and his/her interests in real property and any income received during the immediately preceding 12 months. Such statement is not required if the candidate has filed, within 60 days prior to the filing of his/her Declaration of Candidacy, a statement for the same jurisdiction. Gov. Code §§87200, 87201, 87500

(f) **CANDIDATE'S STATEMENT OF QUALIFICATIONS:** Each candidate for a nonpartisan office may prepare a Candidate's Statement of Qualifications on a form provided by the Registrar of Voters office. The statement may contain no more than 200 words. The statement must be filed at the same time the Declaration of Candidacy is filed. The candidate's statement may be withdrawn, not changed, during the nomination period and until 5 PM of the next working day after the close of the nomination period.

If the nomination period is extended because an incumbent eligible for reelection failed to file a Declaration of Candidacy, a candidate filing during the extended filing period may file a Candidate's Statement of Qualifications. Candidates for that contest who filed statements during the regular filing period, and those who filed statements during the extended timeframe, may withdraw (not change) their statements. The next working day after the close of the extended filing period for the office is the last day that a Candidate's Statement of Qualifications for the extended contest may be withdrawn.

**A Candidate's Statement of Qualifications may not be changed.**

§13307

## **QUALIFICATIONS FOR DIRECTOR**

### **California Water District:**

Each director shall be one of the following:

- ▶ (a) A holder of title to land within the district.
- ▶ (b) The legal representative of a holder of title to land within the district in accordance with Section 34030.
- ▶ (c) A representative designated by a holder of title to land within the district, if the holder has filed with the district written evidence of that designation.

Water C §34700

### **County Water District:**

- ▶ Voter of said district; "voter" means any elector who is registered under this code. "Elector" means any person who is a United States citizen 18 years of age or older and a resident of an election precinct at least 15 days prior to an election.

Water C §30500; Elec C §359, 321

### **Applies to only Northshore Fire Protection District:**

- ▶ (a) Resident and registered voter of said district.
- ▶ (b) Resident and registered voter of zone/division.

H&S C §13841

### **Fire Protection District:**

- ▶ (a) Resident and registered voter of said district.

H&S C §13841

### **Health Care District:**

Each director shall be:

- ▶ (a) A registered voter residing in the district.
- ▶ (b) He or she shall have resided in the zone from which he or she is elected for 30 days next preceding the date of the election.

H&S C §32101; 32100.1

### **Community Services District:**

- ▶ Voter of said district; "voter" means any elector who is registered under this code.

GOV C §61040

**AUG 12 (W)** **INSUFFICIENT NUMBER OF NOMINEES – NO ELECTION HELD**  
 E-83  
**5:00 PM** If only one person or no person has filed a Declaration of Candidacy and if a petition to hold an election has not been filed by this date, a certificate shall be submitted to the Board of Supervisors requesting appointment of the candidates or, if there are no candidates, appointment of any qualified person. §10515

**AUG 13 (Th)** **RANDOMIZED ALPHABET DRAWING**  
 E-82  
**11:00 AM** On this day, the Secretary of State shall conduct a drawing of the letters of the alphabet, the result of which shall be known as the randomized alphabet, to determine the order in which candidates appear on the General Election ballot. §13112(b)(1)(C)(i)

**\*SEP 7 (M)** **STATEMENT OF WRITE-IN CANDIDACY**  
 E-57  
**OCT 20 (Tu)** **NOTE:** Write-in votes cannot be counted for any write-in candidate who has not become a qualified write-in candidate by filing his/her Statement of Write-in Candidacy. §8600 et seq  
 E-14

**OCT 5 (M)** **VOTE-BY-MAIL VOTING – FIRST AND LAST DAY TO APPLY**  
 E-29  
**OCT 27 (Tu)** Applications for vote-by-mail ballots are available during this period From the Registrar of Voters' office. **FOR THIS ELECTION, ALL REGISTERED VOTERS WILL BE MAILED A BALLOT.** §§3003, 3006, 3010, 3206  
 E-7

**OCT 19 (M)** **15-DAY CLOSE OF REGISTRATION**  
 E-15 Last day to register to vote for the statewide General Election. The voter registration form shall be mailed (postmarked by this date), received online by midnight, or delivered to the county elections official by this date and is effective upon receipt. The voter registration form also may be submitted by this date to the Secretary of State, Department of Motor Vehicles, or any National Voter Registration Act-designated agency. §2101, 2102

**OCT 28 (W)** **VOTE BY MAIL BALLOTS - LATE CONDITIONS**  
 E-6  
**NOV 3 (Tu)** During this period, vote-by-mail ballots are available when conditions prevent voting at the polling place. A written application signed under penalty of perjury is required unless the vote-by-mail voter's ballot is voted in the office of the elections official. §3021  
 (E-0)

\* Date falls on a holiday; therefore, performance of these duties moves to the next business day.

**VOTE BY MAIL VOTER'S BALLOTS RETURNED IN ORDER TO BE COUNTED**

**NOV 3 (Tu)**  
**Election Day**  
**8:00 PM**

**IN PERSON**

The last day the Registrar of Voters office may receive ballots cast by vote by mail voters in person. Vote by mail ballots may also be received up to 8 PM at any polling place in California. If a vote-by-mail voter is unable to return the ballot, he/she may designate another person to return the ballot. (Authorization statement must be completed and signed.)

§§3017, 3020, 14212

**NOV 6 (F)**  
**E+3**

**BY MAIL**

Any vote-by-mail ballot that is postmarked on or before Election Day or is time-stamped or date-stamped by a bona fide private mail delivery company on or before Election Day, and is received by the county elections official no later than three days after Election Day, shall be considered received on time.

§3020

**NOV 3 (Tu)**  
**Election Day**

**ELECTION DAY**

The polls shall be open from 7 AM until 8 PM. Ballots will be centrally counted at the Registrar of Voters' office.

§§1000, 14212

**NOV 3 (Tu)**  
**Election Day**

**APPOINTMENT IN LIEU OF ELECTION**

Suggested date for the Board of Supervisors, at a regular or special meeting held prior to the Monday before the first Friday in December in which the election is held, to make appointments to the district board of directors if the number of candidates do not exceed the number of vacancies.

§10515

**NOV 5 (Th)**  
**E+2**  
**DEC 3 (Th)**  
**E+30**

**OFFICIAL CANVASS**

The official canvass of election returns is to be completed during this time.

§10547, 15301

**NOV 30 (M)**  
**E+27**

**DECLARE ELECTED CANDIDATES**

Last day for the Registrar of Voters to declare the elected candidates. Tie votes, if any, shall be determined by the governing body of the district by lot.

§10551

**★NOTE: This date conflicts with the deadline to certify the election on December 3, 2020.**

**CERTIFICATES OF ELECTION**

The Registrar of Voters shall prepare, sign and deliver to each person elected a Certificate of Election.

§10553, 15401

**DEC 3 (Th)**  
E+30

**COMPLETION OF OFFICIAL CANVASS**

No later than this date, the county elections official must complete the canvass, certify its results, and submit it to the Board of Supervisors.

§10550, 15372

Note: On December 3, 2020 (or sooner if possible) the Registrar of Voters is scheduled to certify the Election results. The Board of Supervisors next meeting date after December 3, 2020 is on Tuesday, December 8, 2020.

**DEC 4 (F)**  
E+31  
**12:00 PM**

**ELECTED CANDIDATES TAKE OFFICE (SPECIAL DISTRICTS)**

Elective officers, elected or appointed, take office on this date and time (or at the organizational meeting of the District held following this date). Prior to taking office, each elective officer shall take the official oath and execute such bond as may be required by the principal act.

§10554

**STATEMENTS OF ECONOMIC INTERESTS**

Newly elected or newly appointed special district directors are required to file an Assuming Office Statement of Economic Interests (Form 700), in addition to a Candidate Statement of Economic Interests, disclosing their investments, interests in real property and any income received during the 12 months prior to the date of assuming office. The completed Form 700 must be filed within 30 days after assuming office.

Reelected special district directors will continue to be required to file annual Statements of Economic Interests on the date as set forth in the District's Conflict of Interest Code.

**Please be aware that the Statements of Economic Interests Form 700's are filed with the County Clerk-Auditor/Controller's office located on the 2nd Floor Room 209 of the Lake County Courthouse next to the Registrar of Voters office.**

**REIMBURSEMENT OF COSTS**

Each district involved in a general district election shall reimburse the County of Lake for the actual costs incurred by the Registrar of Voters office. The Registrar of Voters shall determine the amount due from each district and shall bill each district accordingly.

§10520

**ELECTIVE OFFICES TO BE FILLED AT THE  
NOVEMBER 3, 2020  
GENERAL ELECTION**

**Qualified candidates may file for the following  
Special District (Director) offices:**

**KELSEYVILLE FIRE PROTECTION DISTRICT**

**3 vacancies; 2 – 4 year terms & 1 – 2 year unexpired term**

**LAKE COUNTY FIRE PROTECTION DISTRICT**

**4 vacancies; 3 – 4 year terms & 1 – 2 year unexpired term**

**LAKE PILLSBURY FIRE PROTECTION DISTRICT**

**3 vacancies; 2 – 4 year terms & 1 – 2 year unexpired term**

**NORTHSHORE FIRE PROTECTION DISTRICT**

**Clearlake Oaks Zone, 1 vacancy – 4 year term**

**Upper Lake Zone, 1 vacancy – 4 year term**

**SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT**

**4 vacancies; 3 – 4 year terms & 1 – 2 year unexpired term**

**ANDERSON SPRINGS COMMUNITY SERVICES DISTRICT**

**4 vacancies; 2 vacancies – 4 year terms & 2 – 2 year unexpired terms**

**BUTLER-KEYS COMMUNITY SERVICES DISTRICT**

**3 vacancies – 4 year terms**

**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**5 vacancies; 3 – 4 year terms & 2 – 2 year unexpired terms**

**REDBUD HEALTH CARE DISTRICT**

**Zone 1, 1 vacancy – 4 year term**

**Zone 3, 1 vacancy – 4 year term**

**Zone 5, 1 vacancy – 4 year term**

**ELECTIVE OFFICES TO BE FILLED AT THE  
NOVEMBER 3, 2020  
GENERAL ELECTION  
(Continued)**

**Qualified candidates may file for the following  
Special District (Director) offices:**

**BUCKINGHAM PARK WATER DISTRICT**

**2 – 4 year terms**

**CALLAYOMI COUNTY WATER DISTRICT**

**3 vacancies; 2 – 4 year terms & 1 – 2 year unexpired term**

**CLEARLAKE OAKS COUNTY WATER DISTRICT**

**3 vacancies – 4 year terms**

**COBB AREA COUNTY WATER DISTRICT**

**3 vacancies; 2 – 4 year terms & 1 – 2 year unexpired term**

**KONOCTI COUNTY WATER DISTRICT**

**2 vacancies – 4 year terms**

**UPPER LAKE COUNTY WATER DISTRICT**

**3 vacancies – 4 year terms**

**VILLA BLUE ESTATES WATER DISTRICT**

**3 vacancies – 2 year terms**





**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

---

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**DATE:** June 4, 2020  
**TO:** Board of Directors  
**FROM:** Paul Duncan  
Fire Chief  
**SUBJECT:** Surplus of 1966 Sonoma Kitchen/Trailer

For the Boards' consideration is the surplus of subject item. The South Lake Sonoma Kitchen was acquired in 1991. For many years, it was used annually for the pancake breakfast, in addition to lots of other events and fundraisers.

Since the Volunteer Association has stopped hosting the Pancake Breakfast during Middletown Days, District usage of the Kitchen has been nonexistent. The vehicle had been just occupying floor space. Approximately two years ago, Kelseyville Fire asked to use the Kitchen, and have been using it since for events they held in their District.

Previously, Kelseyville Fire had inquired about purchasing the Kitchen, but there was no desire to sell it at that time.

Recently, in an ongoing effort to right-size the South Lake Fleet, the discussion on the disposition of the Kitchen came up. With agreement on the part of the Association, Kelseyville Fire was contacted to see if there was a desire for them to purchase the Kitchen, which there was.

In agreeing to the sale and to set a purchase price, Kelseyville Fire advised on the significant work and upkeep they had been performing on the Unit (which it desperately needed). A fair price was established of \$2,000, with the agreement that South Lake could utilize the Kitchen if there was a need in the future.

For me, I feel a connection to the Kitchen, using it for many years cooking pancakes at Middletown Days, and at fundraisers around the community. I also completely rebuilt the brakes, wiring and hitch several years ago. In my opinion, it is worse for a piece of equipment to sit and not be used, than it is to sell it and have someone else enjoy it.

And, if in the future South Lake needs to use it, we simply reach out to Kelseyville Fire.

A win-win for both Departments.



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

---

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**BOARD OF DIRECTORS' REGULAR MEETING MINUTES**

**7:00 P.M., April 21, 2020**

**Middletown Fire Station, 21095 Highway 175**

**NON-TIMED ITEMS**

**A. OPEN MEETING:**

- A1. *Vice President Martinelli called meeting to order at 7:13 p.m.*
- A2. *Battalion Chief Wink lead pledge of allegiance.*
- A3. *Present: Directors Devin Hoberg, Jim Comisky, and Vice President Madelyn Martinelli. Also present: Battalion Chief Mike Wink and Board Clerk Gloria Fong.*
- A4. **COMISKY/HOBERG MOTION** to approve agenda. *AYES: Hoberg, Comisky, Martinelli. NOES: None. ABSENT: Bostock. MOTION CARRIED.*

**B. CITIZENS' INPUT: None.**

**C. COMMUNICATIONS:**

**C1. Reports:**

C1.1. Fire Sirens – *No report.*

C1.2. SL Fire Safe Council – *No report.*

C1.3. Volunteer Firefighters' Association

In their absence, Battalion Chief Wink reports:

- Dinner fundraiser is postponed with no new date determined yet.
- 2020 scholarship applications are being review.

C1.4. Chief's Report

*Battalion Chief Wink reports:*

- *New sweatshirts and ID cards were ordered.*
- *Type 6 is being supported by Association with new financial contribution.*
- *CAL FIRE Amador period ended yesterday, and Middletown is now on state mission.*
- *Konocti Camp continues to have 3 crews.*
- *Fuel breaks going in on Bottle Rock Road and Clearlake Riviera areas.*
- *Black Hawk to come late this fall.*
- *Middletown station will have asbestos removed. Personnel will move into Station 60 and be guests for 30 days or more. Response times won't change. He'll discuss with equipment and facilities committee to get their thoughts.*
- *New division chief is being chosen and goal is to May 1<sup>st</sup>.*
- *Type 6 build is in process, with fleet getting involved to provide input.*

C1.5. Financial Report

*Gloria Fong reviewed information provided in packet with Board.*

**C2. Directors' Activity and Committee Report**

- *Comisky – On volunteer side, he chatted with volunteers on ID cards and recently discussed MOU job description. He asked it be on May agenda.*

- *Bostock – no activity to report.*
- *Hoberg – no activity to report*
- *Martinelli – no activity to report*

D. WRITTEN COMMUNICATIONS

**TIMED ITEMS**

E. REGULAR ITEM:

- E1. Consideration for Resolution No. 2019-20 09, A Resolution Declaring a Local Emergency Due to the Outbreak of Novel Coronavirus 2019 (COVID-19) and Resolution No. 2019-20 10, Designation of Applicant's Agent Resolution. Placed on the agenda by Gloria Fong.

**COMISKY/HOBERG MOTION** to approve E1 as submitted with Fire Chief and as alternate the Battalion Chief. AYES: Hoberg, Comisky, Bostock, Martinelli. NOES: None. **MOTION CARRIED.**

- E2. Consideration for Resolution No. 2019-20 11, A Resolution Authorizing Staff to Acquire Surplus Property. Placed on the agenda by Gloria Fong.

**HOBERG/COMISKY MOTION** to approve E2 as submitted. AYES: Bostock, Hoberg, Comisky, Martinelli. NOES: None. **MOTION CARRIED.**

- E3. Ambulance billing discussion, specifically to not charge for services if the patient is not transported, for instance 1144's, panic attack, AMA/RAS, public assist, medical evaluations. Placed on the agenda by Vice President Martinelli.

*Director Martinelli's question wasn't really not to charge but more specifically speaking was about non transports. She believed policy was when a person calls 911 and after medics perform services, patient isn't charged and is what she's been telling people, come to find out we are charging for those.*

*It is of Director Comisky's opinion legal steps are required and the Board tonight doesn't have authority to vary from fee schedule. The policy is clear and concise on how we charge.*

*To not bill non transport or once evaluated and decision is made not to transport can be change but we will be missing opportunity for reimbursement. Until passing of measure L, this is not in this perspective and this may be something the board wants to change. However, doing so removes our ability from access to federal reimbursement funds.*

*This item was for discussion only and no action taken.*

- E4. Consideration for letters of interest and or applications for appointment to fill director vacancy created by resignation of Reg Garcia. Board Clerk/District Secretary Gloria Fong to administer oath of office to appointed director, who may be seated at this meeting. Placed on the agenda by Gloria Fong.

*President Martinelli nominates Redford to fill vacancy. Comisky informed Eric Redford the educational aspect of the office and confirmed his availability to attend trainings. Hoberg seconds nomination. AYES: Bostock, Hoberg, Comisky, Martinelli. NOES: None. **MOTION CARRIED.***

- E5. Election of President of the Board of Directors, Vice President of the Board of Directors, Secretary and / or Clerk to the Board of Directors for calendar year 2020. Placed on the agenda at the request of the Board of Directors.

*Director Comisky declined Director Hoberg's presidency nomination. Director Bostock nominates Director Martinelli as president and nominations closed. Director Comisky accepts vice president nomination, and Gloria Fong is to retain clerk to board position.*

*AYES: Hoberg, Bostock, Comisky, Martinelli. NOES: None. MOTION CARRIED.*

F. CONSENT CALENDAR:

F1. Minutes presented:

F1.1. February 18, 2020 – Regular Meeting

F1.2. March 17, 2020 – Regular Meeting

F2. Warrants presented:

F2.1. April warrants

F2.2. March warrants – corrected

F2.3. February warrants – corrected

F3. Budget Transfer

*With correction of Battalion Chief's absence to February minutes, Martinelli/Hoberg motion to approve consent calendar. AYES: Bostock, Comisky, Hoberg, Martinelli. NOES: None. **MOTION CARRIED.***

G. **BOSTOCK/COMISKY MOTION** to adjourn the meeting at 8:22 p.m. All members in attendance are in favor of the motion

*Respectfully submitted by:* \_\_\_\_\_

*Gloria Fong  
Board Clerk*

*READ AND APPROVED BY:* \_\_\_\_\_

*MADELYN MARTINELLI  
President – Board of Directors*



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

---

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**BOARD OF DIRECTORS' REGULAR MEETING AGENDA**

**7:00 P.M., May 19, 2020**

**Middletown Fire Station, 21095 Highway 175**

**NON-TIMED ITEMS**

**A. OPEN MEETING:**

- A1. *President Martinelli called meeting to order at 7:07 p.m.*
- A2. *Battalion Chief Wink led pledge of allegiance.*
- A3. *Present: Directors Eric Redford, Devin Hoberg, and Rob Bostock, Vice President Jim Comisky, and President Madelyn Martinelli. Also present: Division Chief Paul Duncan, Battalion Chief Mike Wink and Board Clerk Gloria Fong.*
- A4. **HOBERG/COMISKY MOTION** to approve agenda. *AYES: Comisky, Redford, Hoberg, Bostock, Martinelli. NOES: None. **MOTION CARRIED.***

**B. CITIZENS' INPUT: None**

**C. COMMUNICATIONS:**

**C1. Reports:**

**C1.1. Fire Sirens**

*In their absence, Battalion Chief Wink reports:*

- *Thrift shop is closed due to COVID-19*
- *Wish list items are being finished out before starting on new one.*

**C1.2. SL Fire Safe Council**

*Battalion Chief reports the council started on their 1<sup>st</sup> ZOOM Meeting.*

**C1.3. Volunteer Firefighters' Association**

*In their absence, Battalion Chief Wink reports:*

- *Annual wildland refresher training continues over the past weeks while maintaining social distancing, and most being done online.*
- *Annual dinner fundraiser still postponed, maybe to the fall.*

**C1.4. Chief's Report**

*Paul Duncan introduced himself as new division chief and fire chief for district, reports:*

**Operations**

- *COVID-19 making operations challenging*
  - *More to come with fire season, base camp, and other logistical issues*
- *Second Round of FF Hiring – To conclude 5/23/2020*
- *All stations staffed as of the 25<sup>th</sup> of May*
  - *2<sup>nd</sup> Engine with Peak Staffing schedule for June 15<sup>th</sup>*
- *Limited Term Fire Captains returned on the 18<sup>th</sup>*

- *Dispatch level changes to more reflect fuels and limited crew availability*
  - *Augmenting the Aircraft, Engines and Dozers*
- *Crew staffing currently at 3 crews staffed with 11-13 inmates at KON*
  - *CDCR is working to get more inmates*
  - *Camp program changes are still in discussion phase*

**Facilities**

- *Boggs Mountain*
  - *Upgrading landing pads for the new Firehawk are underway*
  - *Breaking ground for the new Resource Management Building*

**Fuels Projects**

- *Bottle Rock Fuels Project*
  - *Making great progress*
  - *Hope to have the skid-steer masticator on the project soon*

**Budget**

- *State Budget – Still waiting to hear what the May Revise will look like*
- *Proposed 10% cut in all State Personnel Pay*
  - *Currently in the bargaining process with all State Bargaining Units*

**Chief**

- *He's working with a transition with Chief Wink and outgoing Chief Bertelli.*
- *Chief Shana Jones is also in attendance for tonight's agenda discussion.*

C1.5. Financial Report

*Gloria Fong reports:*

- *The fire district received just over \$8,000 from the CARES Act Provider Relief and some information from our ambulance billers was included in the packet.*
- *Finance information is included under tonight's agenda item.*

C2. Directors' Activity and Committee Report

- *Bostock – no activity to report*
- *Comisky – no report other than working with FDAC. He asked for 10 second moment of silence for firefighters injured in Los Angeles.*
- *Hoberg – no activity to report*
- *Redford – had taken oath*
- *Martinelli – no other activity other than photo album for newly remodeled Station 64.*

**TIMED ITEMS**

D. REGULAR ITEM:

D1. Consideration for 2020-2021 Recommended Budget. Placed on the agenda by Gloria Fong.

*Prepared for the Board is recommended budget for fiscal year 2020-2021. The amounts are primarily same as this year's adopted. This will allow District to start the fiscal year until Board is presented with adopted at the August meeting.*

*Noted is the inclusion of \$3.045 million Cal Fire agreement. The Board is reminded the agreement is at top step. Invoicing is always at actual.*

Chief Shana Jones informed the Board the three-year agreement for Schedule A and Amador totals \$11,280,581, contains all in previous agreement including utilities and vehicles, updates with incorporated December 19<sup>th</sup>'s approval to convert 2 fire apparatus engineers to fire captain paramedics, communication operator position is updated from ½ to full based on call volume, overall need in communication process that now includes emergency medical dispatch where we it did not in the past. .

Contract cost is worst case scenario and top step for every individual. Routinely actual comes in under the contract. The three-year contract before the Board has already been reviewed by Sacramento.

Actual costs for current three-year contract is about \$300,000 under the \$9.2 million contract amount.

**COMISKY/BOSTOCK MOTION** to accept D1 with the inclusion of resolution to accept CAL FIRE agreement for fiscal years 2020 through 2023. AYES: Redford, Comisky, Hoberg, Bostock, Martinelli. NOES: None. **MOTION CARRIED.**

E. CONSENT CALENDAR:

E1. Minutes presented: April 21, 2020 – Regular Meeting

E2. Warrants presented:

E2.1. May warrants

E2.2. April – corrected

**HOBERG/BOSTOCK MOTION** to approve consent calendar without minutes. AYES: Comisky, Hoberg, Bostock, Redford, Martinelli. NOES: None. **MOTION CARRIED.**

F. **COMISKY/HOBERG MOTION** to adjourn the meeting at 7:39 p.m. All members in attendance are in favor of the motion

Respectfully submitted by: \_\_\_\_\_  
Gloria Fong  
Board Clerk

READ AND APPROVED BY: \_\_\_\_\_  
MADELYN MARTINELLI  
President – Board of Directors

**South Lake County  
Fire Protection District  
Cost Accounting Management System  
Invoice Distribution**

*Detail Report by Vendor, Invoice*  
**Run Date: 06/11/2020 02:19:27pm By: GF**  
**Fiscal Year: 2020**

**Selection Criteria**

**Select Inv Batch No**  
06/16/20

**Report Template**

*KEEP Warrant List*  
\\Southlake\Lsladmin\Wincams\Lslfiles\Report\Criteria\KEEP Warrant List.rst



Merchant Vendor Name	Invoice Description	Line Item Description	Line Net Amt	Inv Total	Req No / Descr 2
BAUE001	VENDOR: BAUER COMPRESSORS				
230784	INVOICE: 03/24/20 STATUS: Open				
	BAUER COMPRESSORS	MSA FLOW TEST SOFTWARE	977.56	977.56	
	<b>* 230784 Subtotal</b>		<b>977.56</b>	<b>977.56</b>	
	<b>** BAUE001 Subtotal (1 Invoice)</b>		<b>977.56</b>	<b>977.56</b>	
CALL001	VENDOR: CALLAYOMI CO WATER DISTRICT				
80	05/29/20 INVOICE: WATER ME 05/29/20 05/29/20 STATUS: Open				
	WATER ME 05/29/20	WATER ME 05/29/20 (100370)	1,010.22	1,010.22	
	<b>* 80 05/29/20 Subtotal</b>		<b>1,010.22</b>	<b>1,010.22</b>	
81	05/29/20 INVOICE: WATER ME 05/29/20 05/29/20 STATUS: Open				
	WATER ME 05/29/20	WATER ME 05/29/20 (137)	33.77	33.77	
	<b>* 81 05/29/20 Subtotal</b>		<b>33.77</b>	<b>33.77</b>	
	<b>** CALL001 Subtotal (2 Invoices)</b>		<b>1,043.99</b>	<b>1,043.99</b>	
COUN002	VENDOR: COUNTY OF LAKE SOLID WASTE				
04-00408754	INVOICE: REFUSE REMOVAL 07/07 06/01/20 STATUS: Open				
	REFUSE REMOVAL 07/07/19	REFUSE REMOVAL 06/01/2020 (15140 LB	39.32	78.64	
	REFUSE REMOVAL 07/07/19	REFUSE REMOVAL 06/01/2020(12580LB)	39.32	78.64	
	<b>* 04-00408754 Subtotal</b>		<b>78.64</b>	<b>78.64</b>	
	<b>** COUN002 Subtotal (1 Invoice)</b>		<b>78.64</b>	<b>78.64</b>	
DEPT001	VENDOR: DEPARTMENT OF FORESTRY AND FIRE PROT				
00FADO1A0378	INVOICE: CFSSTES - FADO1A 0378 12/24/19 STATUS: Open				
	CFSSTES - FADO1A 0378 DRIVER 1A	CFSSTES - FADO1A 0378 BILLING FOR CF	560.00	568.00	
	CFSSTES - FADO1A 0378 DRIVER 1A	HANDLING FEE	8.00	568.00	
	<b>* 00FADO1A0378 Subtotal</b>		<b>568.00</b>	<b>568.00</b>	
1292260	INVOICE: 3RD QTR (JAN-MAR 20 05/23/20 STATUS: Open				
	3RD QTR (JAN-MAR 2020) 17500	17500 PERSONNEL SERVICES	368,562.32	711,318.29	
	3RD QTR (JAN-MAR 2020) 17500	17500 WORKER COMP SAFETY	413.74	711,318.29	
	3RD QTR (JAN-MAR 2020) 17500	17500 UNEMPLOYMENT INS	1,910.67	711,318.29	
	3RD QTR (JAN-MAR 2020) 17500	17500 OPERATING EXPENSE	33,456.27	711,318.29	
	3RD QTR (JAN-MAR 2020) 17500	17500 ADMINISTRATION FEE	41,205.38	711,318.29	
	3RD QTR (JAN-MAR 2020) 17500	17500 WORK COMP - MISC	1,418.26	711,318.29	
	3RD QTR (JAN-MAR 2020) 17500	17500 RETIREMENT	135,023.67	711,318.29	
	3RD QTR (JAN-MAR 2020) 17500	17500 BENEFITS	80,145.99	711,318.29	
	3RD QTR (JAN-MAR 2020) 17500	17500 WC-POF	15,937.46	711,318.29	
	3RD QTR (JAN-MAR 2020) 17500	17500 STATEWIDE PRO RATA	33,244.53	711,318.29	
	<b>* 1292260 Subtotal</b>		<b>711,318.29</b>	<b>711,318.29</b>	
1292261	INVOICE: 3RD QTR (JAN-MAR 202 05/23/20 STATUS: Open				
	3RD QTR (JAN-MAR 2020) 17510	17510 PERSONNEL SERVICES	1,185.80	15,245.68	
	3RD QTR (JAN-MAR 2020) 17510	17510 WORKER COMP SAFETY	0.00	15,245.68	
	3RD QTR (JAN-MAR 2020) 17510	17510 UNEMPLOYMENT INS	0.00	15,245.68	
	3RD QTR (JAN-MAR 2020) 17510	17510 OPERATING EXPENSE	12,447.00	15,245.68	
	3RD QTR (JAN-MAR 2020) 17510	17510 ADMINISTRATION FEE	883.16	15,245.68	
	3RD QTR (JAN-MAR 2020) 17510	17510 WORKER COMP MISC	0.00	15,245.68	
	3RD QTR (JAN-MAR 2020) 17510	17510 RETIREMENT	0.00	15,245.68	
	3RD QTR (JAN-MAR 2020) 17510	17510 BENEFITS	17.19	15,245.68	
	3RD QTR (JAN-MAR 2020) 17510	17510 WORKER COMP POF	0.00	15,245.68	
	3RD QTR (JAN-MAR 2020) 17510	17510 STATEWIDE PRO RATA	712.53	15,245.68	
	<b>* 1292261 Subtotal</b>		<b>15,245.68</b>	<b>15,245.68</b>	
CF-NRS10241	INVOICE: CFSSTES - CF-NRS10241 04/23/20 STATUS: Open				
	CFSSTES - CF-NRS10241	CFSSTES - CF-NRS10241	1,120.00	1,128.00	
	CFSSTES - CF-NRS10241	HANDLING FEE	8.00	1,128.00	
	<b>* CF-NRS10241 Subtotal</b>		<b>1,128.00</b>	<b>1,128.00</b>	
FS-LARRO0847	INVOICE: FSTEP-FS-LARRO0847 04/27/20 STATUS: Open				
	FSTEP-FS-LARRO0847	FSTEP-FS-LARRO0847	240.00	248.00	

Merchant Vendor Name	Invoice Description	Line Item Description	Line Net Amt	Inv Total	Req No / Descr 2
DEPT001	VENDOR: DEPARTMENT OF FORESTRY AND FIRE PROT FS-LARRO0847 INVOICE: FSTEP-FS-LARRO0847 04/27/20 STATUS: Open	FSTEP-FS-LARRO0847 HANDLING FEE	8.00	248.00	
	<b>* FS-LARRO0847 Subtotal</b>		<b>248.00</b>	<b>248.00</b>	
	<b>** DEPT001 Subtotal (5 Invoices)</b>		<b>728,507.97</b>	<b>728,507.97</b>	
LAKE001	VENDOR: LAKE COUNTY EMPLOYEES' ASSN HORST JUL 2020 INVOICE: OPEB JUL 2020 06/01/20 STATUS: Open	OPEB JUL 2020 JUL 2020 LCEA DUES HORST	31.64	31.64	
	<b>* HORST JUL 2020 Subtotal</b>		<b>31.64</b>	<b>31.64</b>	
	<b>** LAKE001 Subtotal (1 Invoice)</b>		<b>31.64</b>	<b>31.64</b>	
LIFE001	VENDOR: LIFE ASSIST INC 1001349 INVOICE: EMS SUPPLIES 05/11/20 STATUS: Open	EMS SUPPLIES ORDER # 54204416-2 EPI	112.80	112.80	
	<b>* 1001349 Subtotal</b>		<b>112.80</b>	<b>112.80</b>	
	<b>** LIFE001 Subtotal (1 Invoice)</b>		<b>112.80</b>	<b>112.80</b>	
LOCH001	VENDOR: LOCH LOMOND MUTUAL WATER 31 05/18/20 INVOICE: WATER ME 05/20/20 05/19/20 STATUS: Open	WATER ME 05/20/20	125.00	125.00	
	<b>* 31 05/18/20 Subtotal</b>		<b>125.00</b>	<b>125.00</b>	
	<b>** LOCH001 Subtotal (1 Invoice)</b>		<b>125.00</b>	<b>125.00</b>	
OPER001	VENDOR: OPERATING ENGINEERS HORST JULY 2020 INVOICE: OPEB JULY 2020 06/01/20 STATUS: Open	OPEB JULY 2020 JULY 2020 HEALTH INS HORST	1,497.00	1,497.00	
	<b>* HORST JULY 2020 Subtotal</b>		<b>1,497.00</b>	<b>1,497.00</b>	
	<b>** OPER001 Subtotal (1 Invoice)</b>		<b>1,497.00</b>	<b>1,497.00</b>	
USBA001	VENDOR: US BANK 20120998 INVOICE: BOARD MEETING - REMO 06/16/20 STATUS: Open	BOARD MEETING - REMOTE ACCESS 6/10 STANDARD PRO MONTHLY 6/10/20	14.99	14.99	
	<b>* 20120998 Subtotal</b>		<b>14.99</b>	<b>14.99</b>	
6579403	INVOICE: BLACKLIGHT FLASHLIGH 04/05/20 STATUS: Open	BLACKLIGHT FLASHLIGHT MCDORER BLACKLIGHT FLASHLIGHT UV 100	51.33	51.33	PO 20014 COVID19
	<b>* 6579403 Subtotal</b>		<b>51.33</b>	<b>51.33</b>	
6586671CM	INVOICE: SAFETY SIGNAGE 05/05/20 STATUS: Open	SAFETY SIGNAGE EYE PROTECTION REQUIRED IN THIS ARE SAFETY SIGNAGE EMERGENCY GAS SHUTOFF SIGN - STA 63 SAFETY SIGNAGE EMERGENCY GAS SHUTOFF SIGN - STA 60	-12.34 -4.01 -4.01	-20.36 -20.36 -20.36	
	<b>* 6586671CM Subtotal</b>		<b>-20.36</b>	<b>-20.36</b>	
6586671CORR	INVOICE: SAFETY SIGNAGE 05/05/20 STATUS: Open	SAFETY SIGNAGE EYE PROTECTION REQUIRED IN THIS ARE SAFETY SIGNAGE EMERGENCY GAS SHUTOFF SIGN - STA 63 SAFETY SIGNAGE EMERGENCY GAS SHUTOFF SIGN - STA 60	12.33 4.01 4.01	20.35 20.35 20.35	
	<b>* 6586671CORR Subtotal</b>		<b>20.35</b>	<b>20.35</b>	
W855702008CM	INVOICE: DISHWASHER REPL STA 04/22/20 STATUS: Open	DISHWASHER REPL STA 63 FRIGIDAIRE FRONT CONTROL BUILT IN D DISHWASHER REPL STA 63 DISHWASHER 110V CORD DISHWASHER REPL STA 63 DISHWASHER PARTS KIT AND ADAPTER	-722.96 -10.71 -23.58	-757.25 -757.25 -757.25	
	<b>* W855702008CM Subtotal</b>		<b>-757.25</b>	<b>-757.25</b>	
W855702008CORR	INVOICE: DISHWASHER REPL STA 04/22/20 STATUS: Open	DISHWASHER REPL STA 63 FRIGIDAIRE FRONT CONTROL BUILT IN D DISHWASHER REPL STA 63 DISHWASHER 110V CORD DISHWASHER REPL STA 63 DISHWASHER PARTS KIT AND ADAPTER	722.97 10.71 23.58	757.26 757.26 757.26	
	<b>* W855702008CORR Subtotal</b>		<b>757.26</b>	<b>757.26</b>	
	<b>** USBA001 Subtotal (6 Invoices)</b>		<b>66.32</b>	<b>66.32</b>	

Merchant Vendor Name	Invoice Description	Line Item Description	Line Net Amt	Inv Total	Req No / Descr 2
USBA002	VENDOR: U.S.BANK				
08090069	INVOICE: ENGINE EQUIPMENT	05/24/20 STATUS: Approved			
AMAZON	ENGINE EQUIPMENT	FORESTRY SHOVEL	89.55	89.55	TYPE 6 ENGINE
<b>* 08090069 Subtotal</b>			<b>89.55</b>	<b>89.55</b>	
09961	INVOICE: STATION MAINTENANCE	05/28/20 STATUS: Open			
	STATION MAINTENANCE 64	100 AMP PANEL	209.70	3,155.00	
	STATION MAINTENANCE 64	1POLE 20AMP BREAKERS	64.80	3,155.00	
	STATION MAINTENANCE 64	1POLE 15 AMP BREAKERS	64.80	3,155.00	
	STATION MAINTENANCE 64	MISC CONDUIT FITTINGS	5.70	3,155.00	
	STATION MAINTENANCE 64	1/2"EMT CONDUIT	14.00	3,155.00	
	STATION MAINTENANCE 64	1/2" EMT COMP. CONNECTORS	2.00	3,155.00	
	STATION MAINTENANCE 64	4 SQ DEEP METAL BOX	10.00	3,155.00	
	STATION MAINTENANCE 64	INDUSTRIAL METAL OUTLET COVER	16.00	3,155.00	
	STATION MAINTENANCE 64	#12 THHH COPPER WIRE	18.00	3,155.00	
	STATION MAINTENANCE 64	20 AMP GFI OUTLETS	103.20	3,155.00	
	STATION MAINTENANCE 64	50 AMP RANGE OUTLET	20.61	3,155.00	
	STATION MAINTENANCE 64	RANGE OUTLET PLATE	2.24	3,155.00	
	STATION MAINTENANCE 64	4" WRAP STYLE FIXTURES	241.60	3,155.00	
	STATION MAINTENANCE 64	4" LED RETRO LAMP KITS	240.00	3,155.00	
	STATION MAINTENANCE 64	2 GANG RANGE OUTLET BOX	17.55	3,155.00	
	STATION MAINTENANCE 64	RANGE OUTLET RING	4.80	3,155.00	
	STATION MAINTENANCE 64	4"-4 LAMP WRAP FIXTURE	150.00	3,155.00	
	STATION MAINTENANCE 64	4" LED RETRO LAMP KITS	80.00	3,155.00	
<b>* 09961 Subtotal</b>			<b>1,265.00</b>	<b>3,155.00</b>	
11555CM	INVOICE: CSFA ANNUAL MEMBERSH	04/28/20 STATUS: Open			
	CSFA ANNUAL MEMBERSHIP 05/01/20	BRYAN ATKINS	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	DEMEL BULLOCK	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	RON CHASE	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	CHRIS COLLINS	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	JUSTIN COSTA	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	JUNIOR EMERSON	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	DOMINIC FANUCCHI	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	TODD FENK	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	TYLER FLEENOR	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	BROOKE FRAYER	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	MICHAEL HESS	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	ROBERT LANNING	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	JOHANNA LEUZINGER	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	WALTER LIBBY	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	DON LOPEZ	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	PETER MCGEE	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	KIMBERLY MIINCH	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	MARSHAL NEWSON	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	DAKOTA PARROTT	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	BLUE RYON	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	PAUL TOTAGRANDE	-82.50	-1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	ROBERT ZOLENSKY	-82.50	-1,815.00	
<b>* 11555CM Subtotal</b>			<b>-1,815.00</b>	<b>-1,815.00</b>	
11555CORR	INVOICE: CSFA ANNUAL MEMBERSH	04/28/20 STATUS: Open			
	CSFA ANNUAL MEMBERSHIP 05/01/20	BRYAN ATKINS	82.50	1,732.50	
	CSFA ANNUAL MEMBERSHIP 05/01/20	DEMEL BULLOCK	82.50	1,732.50	
	CSFA ANNUAL MEMBERSHIP 05/01/20	RON CHASE	82.50	1,732.50	
	CSFA ANNUAL MEMBERSHIP 05/01/20	CHRIS COLLINS	82.50	1,732.50	
	CSFA ANNUAL MEMBERSHIP 05/01/20	JUSTIN COSTA	82.50	1,732.50	
	CSFA ANNUAL MEMBERSHIP 05/01/20	JUNIOR EMERSON	82.50	1,732.50	
	CSFA ANNUAL MEMBERSHIP 05/01/20	DOMINIC FANUCCHI	82.50	1,732.50	
	CSFA ANNUAL MEMBERSHIP 05/01/20	TODD FENK	82.50	1,732.50	
	CSFA ANNUAL MEMBERSHIP 05/01/20	TYLER FLEENOR	82.50	1,732.50	
	CSFA ANNUAL MEMBERSHIP 05/01/20	BROOKE FRAYER	82.50	1,732.50	
	CSFA ANNUAL MEMBERSHIP 05/01/20	MICHAEL HESS	82.50	1,732.50	
	CSFA ANNUAL MEMBERSHIP 05/01/20	ROBERT LANNING	82.50	1,732.50	
	CSFA ANNUAL MEMBERSHIP 05/01/20	JOHANNA LEUZINGER	82.50	1,732.50	
	CSFA ANNUAL MEMBERSHIP 05/01/20	DON LOPEZ	82.50	1,732.50	

Merchant Vendor Name	Invoice Description	Line Item Description	Line Net Amt	Inv Total	Req No / Descr 2
USBA002	VENDOR: U.S.BANK				
11555CORR	INVOICE: CSFA ANNUAL MEMBERSH 04/28/20 STATUS: Open				
	CALIFORNIA STATE FIREFIGHTER ASSOCI	CSFA ANNUAL MEMBERSHIP 05/01/20	PETER MCGEE	82.50	1,732.50
	CALIFORNIA STATE FIREFIGHTER ASSOCI	CSFA ANNUAL MEMBERSHIP 05/01/20	KIMBERLY MIINCH	82.50	1,732.50
	CALIFORNIA STATE FIREFIGHTER ASSOCI	CSFA ANNUAL MEMBERSHIP 05/01/20	MARSHAL NEWSON	82.50	1,732.50
	CALIFORNIA STATE FIREFIGHTER ASSOCI	CSFA ANNUAL MEMBERSHIP 05/01/20	DAKOTA PARROTT	82.50	1,732.50
	CALIFORNIA STATE FIREFIGHTER ASSOCI	CSFA ANNUAL MEMBERSHIP 05/01/20	BLUE RYON	82.50	1,732.50
	CALIFORNIA STATE FIREFIGHTER ASSOCI	CSFA ANNUAL MEMBERSHIP 05/01/20	PAUL TOTAGRANDE	82.50	1,732.50
	CALIFORNIA STATE FIREFIGHTER ASSOCI	CSFA ANNUAL MEMBERSHIP 05/01/20	ROBERT ZOLENSKY	82.50	1,732.50
	<b>* 11555CORR Subtotal</b>			<b>1,732.50</b>	<b>1,732.50</b>
120313241	INVOICE: SHELVING/BINS 05/24/20 STATUS: Approved				
	SHELVING/BINS	DIVIDER 7X4' BLACK	22.96	258.61	PO 20010 NM6311
	SHELVING/BINS	DIVIDER 4X4' BLACK	21.75	258.61	PO 20010 NM6311
	SHELVING/BINS	CLEAR SHELF BIN 4X12X4	47.85	258.61	PO 20010 NM6311
	SHELVING/BINS	CLEAR SHELF BINS 7X12X4	60.42	258.61	PO 20010 NM6311
	SHELVING/BINS	DIVIDERS 8 1/2X4 BLACK	47.13	258.61	PO 20010 NM6311
	SHELVING/BINS	LABEL HOLDERS AND INSERTS	15.71	258.61	PO 20010 NM6311
	SHELVING/BINS	SHELF BINS 8 1/2X12X4	42.79	258.61	PO 20010 NM6311
	<b>* 120313241 Subtotal</b>			<b>258.61</b>	<b>258.61</b>
1511430	INVOICE: FIRE EXTINGUISHER -E 05/24/20 STATUS: Approved				
	FIRE EXTINGUISHER -E6061	AMEREX 240, 2.5 GALLON WATER CLASS	125.47	357.09	TYPE 6 ENGINE
	FIRE EXTINGUISHER -E6061	AMEREX HEAVY DUTY VEHICLE BRACKET	231.62	357.09	TYPE 6 ENGINE
	<b>* 1511430 Subtotal</b>			<b>357.09</b>	<b>357.09</b>
2319448	INVOICE: REPAIRS STA 62 AND S 03/16/20 STATUS: Hold				
	REPAIRS STA 62 AND STA 60	AIR COMPRESSOR ACCESSORIES/REPAIRS	75.68	108.04	
	REPAIRS STA 62 AND STA 60	VEHICLE EXHAUST REMOVAL/COMPRESSOR	32.36	108.04	
	<b>* 2319448 Subtotal</b>			<b>108.04</b>	<b>108.04</b>
3005107820	INVOICE: MEDICAL WASTE DISP M 05/11/20 STATUS: Approved				
	MEDICAL WASTE DISP ME 05/31/20	MONTHLY ENERGY CHARGE	2.00	87.05	
	MEDICAL WASTE DISP ME 05/31/20	MONTHLY FUEL CHARGE	7.88	87.05	
	MEDICAL WASTE DISP ME 05/31/20	STERISFAE SELECT MONTHLY	77.17	87.05	
	<b>* 3005107820 Subtotal</b>			<b>87.05</b>	<b>87.05</b>
3008	INVOICE: SWIFTWATER SUIT REPA 05/21/20 STATUS: Approved				
	SWIFTWATER SUIT REPAIR	PRESSURE TEST	374.21	742.00	
	SWIFTWATER SUIT REPAIR	REPLACE NECK SEAL-R	240.56	742.00	
	SWIFTWATER SUIT REPAIR	REPLACE LATEX SOCKS-R	105.85	742.00	
	SWIFTWATER SUIT REPAIR	PATCH HOLE POCKET	21.38	742.00	
	<b>* 3008 Subtotal</b>			<b>742.00</b>	<b>742.00</b>
30128147 061620	INVOICE: INTERNET SVC ME 06/1 05/07/20 STATUS: Approved				
	INTERNET SVC ME 06/16/20	INTERNET SVC ME 06/16/20	67.64	67.64	
	<b>* 30128147 061620 Subtotal</b>			<b>67.64</b>	<b>67.64</b>
30165883 062620	INVOICE: INTERNET SVC ME 06/2 05/17/20 STATUS: Approved				
	INTERNET SVC ME 06/26/20	INTERNET SVC ME 06/26/20	67.64	67.64	
	<b>* 30165883 062620 Subtotal</b>			<b>67.64</b>	<b>67.64</b>
30173705 062620	INVOICE: INTERNET SVC ME 06/2 05/17/20 STATUS: Approved				
	INTERNET SVC ME 06/26/20	INTERNET SVC ME 06/26/20	57.99	57.99	
	<b>* 30173705 062620 Subtotal</b>			<b>57.99</b>	<b>57.99</b>
3096232	INVOICE: FIRE EXTINGUISHER - 05/24/20 STATUS: Approved				
	FIRE EXTINGUISHER - E6061	ABC DRY CHEM CLASS ABC EXTING	160.86	160.86	TYPE 6 ENGINE
	<b>* 3096232 Subtotal</b>			<b>160.86</b>	<b>160.86</b>
392570	INVOICE: REPLENISH WILDLAND P 05/28/20 STATUS: Approved				
	REPLENISH WILDLAND PPE	XXL WILDLAND PANTS	1,308.45	11,952.74	
	REPLENISH WILDLAND PPE	SM WILDLAND COAT	916.99	11,952.74	
	REPLENISH WILDLAND PPE	MED WILDLAND COAT	611.32	11,952.74	
	REPLENISH WILDLAND PPE	LG WILDLAND COAT	1,528.31	11,952.74	
	REPLENISH WILDLAND PPE	XL WILDLAND COAT	1,222.65	11,952.74	

Merchant Vendor Name	Invoice Description	Line Item Description	Line Net Amt	Inv Total	Req No / Descr 2
USBA002	VENDOR: U.S.BANK				
392570	INVOICE: REPLENISH WILDLAND	P 05/28/20 STATUS: Approved			
LN CURTIS & SONS	REPLENISH WILDLAND PPE	XXL WILDLAND COAT	654.22	11,952.74	
LN CURTIS & SONS	REPLENISH WILDLAND PPE	SM REG CUFF WILDLAND GLOVES	158.22	11,952.74	
LN CURTIS & SONS	REPLENISH WILDLAND PPE	MED REG CUFF WILDLAND GLOVES	158.19	11,952.74	
LN CURTIS & SONS	REPLENISH WILDLAND PPE	LG REG CUFF WILDLAND GLOVES	158.19	11,952.74	
LN CURTIS & SONS	REPLENISH WILDLAND PPE	XLG REG CUFF WILDLAND GLOVES	158.19	11,952.74	
LN CURTIS & SONS	REPLENISH WILDLAND PPE	LG FIRE SHELTER	2,359.50	11,952.74	
LN CURTIS & SONS	REPLENISH WILDLAND PPE	SAFETY VEST	191.44	11,952.74	
LN CURTIS & SONS	REPLENISH WILDLAND PPE	COBRA CLASSIC 2PLY HOOD	270.81	11,952.74	
LN CURTIS & SONS	REPLENISH WILDLAND PPE	HYDRATION PACK	1,206.56	11,952.74	
LN CURTIS & SONS	REPLENISH WILDLAND PPE	LG ACCESSORY BAG	217.18	11,952.74	
LN CURTIS & SONS	REPLENISH WILDLAND PPE	HOSE CLAMP & TOOL POUCH	217.18	11,952.74	
LN CURTIS & SONS	REPLENISH WILDLAND PPE	FIRE SHELTER CASE	159.53	11,952.74	
LN CURTIS & SONS	REPLENISH WILDLAND PPE	RED XL TURNOUT GEAR BAG	455.81	11,952.74	
	<b>* 392570 Subtotal</b>		<b>11,952.74</b>	<b>11,952.74</b>	
43641	INVOICE: PEST CONTROL SVC (RO 06/02/20 STATUS: Approved	PEST CONTROL SVC (RODENTS) 06/02/20	20.00	20.00	
	<b>* 43641 Subtotal</b>		<b>20.00</b>	<b>20.00</b>	
450022	INVOICE: TRAINING GROUNDS MAI 06/02/20 STATUS: Open				
	TRAINING GROUNDS MAINTENANCE	TIDE HE ORIGINAL	25.73	98.28	
	TRAINING GROUNDS MAINTENANCE	HANGERS	17.12	98.28	
	TRAINING GROUNDS MAINTENANCE	MOUSE TRAP	6.00	98.28	
	TRAINING GROUNDS MAINTENANCE	GARMENT HOOK	4.92	98.28	
	TRAINING GROUNDS MAINTENANCE	TOGGLE BOLT 3/16X3	7.07	98.28	
	TRAINING GROUNDS MAINTENANCE	TOGGLE BOLT RH 1/4X3	6.00	98.28	
	TRAINING GROUNDS MAINTENANCE	ELBOW 90 3/4SLXFPT S	1.69	98.28	
	TRAINING GROUNDS MAINTENANCE	AIR COUPLER/PLUG KIT	9.64	98.28	
	TRAINING GROUNDS MAINTENANCE	THREADLOCK BLUE	5.35	98.28	
	TRAINING GROUNDS MAINTENANCE	GARMENT HOOK H&C SN	14.76	98.28	
	<b>* 450022 Subtotal</b>		<b>98.28</b>	<b>98.28</b>	
454273	INVOICE: STATION MAINTENANCE 05/08/20 STATUS: Open				
	STATION MAINTENANCE 63	EE ALUMINUM STANDARD	6.41	37.30	
	STATION MAINTENANCE 63	BOX SGL GNG PVC OW	2.13	37.30	
	STATION MAINTENANCE 63	DEFAULT HARDWARE	11.52	37.30	
	STATION MAINTENANCE 63	CASCADE ACTIONPAC 25	8.10	37.30	
	STATION MAINTENANCE 63	COFFEE FILTER	1.45	37.30	
	STATION MAINTENANCE 63	WALLPLATE DUPLEX 1G	1.49	37.30	
	STATION MAINTENANCE 63	GROUND RECEPTACLE 15	0.85	37.30	
	STATION MAINTENANCE 63	5 GL BUCKET	5.35	37.30	
	<b>* 454273 Subtotal</b>		<b>37.30</b>	<b>37.30</b>	
454356	INVOICE: EQUIPMENT MAINTENANC 05/01/20 STATUS: Open				
	EQUIPMENT MAINTENANCE	WIRE TIE REBAR 16GA	19.28	19.28	
	<b>* 454356 Subtotal</b>		<b>19.28</b>	<b>19.28</b>	
455566	INVOICE: STATION MAINTENANCE 05/07/20 STATUS: Open				
	STATION MAINTENANCE	SPLY FCT3/8CX1/2IPX3	10.71	72.87	
	STATION MAINTENANCE	TRAP P PVC 1.5X1.5 B	6.42	72.87	
	STATION MAINTENANCE	SINK PRAY HOSE HEAD	21.44	72.87	
	STATION MAINTENANCE	DUAL VALVE QT 1/2X3/8	16.08	72.87	
	STATION MAINTENANCE	COM CONNECT 5/8X1/2BR	7.50	72.87	
	STATION MAINTENANCE	SAW BLADE WOOD AND DRY	10.72	72.87	
	<b>* 455566 Subtotal</b>		<b>72.87</b>	<b>72.87</b>	
455696	INVOICE: STATION 60 TRAINING 05/03/20 STATUS: Open				
	STATION 60 TRAINING GROUNDS	SNAP 2ENDBOLT BRZ3-1	19.69	30.59	
	STATION 60 TRAINING GROUNDS	DEFAULT HARDWARE	2.36	30.59	
	STATION 60 TRAINING GROUNDS	BOLT EYE WITH NUTS 16X	8.54	30.59	
	<b>* 455696 Subtotal</b>		<b>30.59</b>	<b>30.59</b>	
9055391	INVOICE: COMPARTMENT SHELF 04/15/20 STATUS: Approved				
	COMPARTMENT SHELF	DMND PLTE	250.68	382.47	PO 20010 NM6311

Merchant Vendor Name	Invoice Description	Line Item Description	Line Net Amt	Inv Total	Req No / Descr 2
USBA002	VENDOR: U.S.BANK				
90555391	INVOICE: COMPARTMENT SHELF 04/15/20 STATUS: Approved				
	HALCORE GROUP, INC.	DRI-DECK BLACK ROLL	65.19	382.47	PO 20010 NM6311
	HALCORE GROUP, INC.	COMPARTMENT SHELF	66.60	382.47	PO 20010 NM6311
	<b>* 90555391 Subtotal</b>		<b>382.47</b>	<b>382.47</b>	
9690655	INVOICE: ENGINE SAFETY EQUIPM 05/24/20 STATUS: Approved				
	ENGINE SAFETY EQUIPMENT	WARNING TRIANGLES	31.84	506.52	TYPE 6 ENGINE
	ENGINE SAFETY EQUIPMENT	CHIEF COLLAPSIBLE DUAL BAG FIRE FED	435.02	506.52	TYPE 6 ENGINE
	ENGINE SAFETY EQUIPMENT	4L SAFETY CAN	39.66	506.52	TYPE 6 ENGINE
	<b>* 9690655 Subtotal</b>		<b>506.52</b>	<b>506.52</b>	
9853430422	INVOICE: CELLULAR SVC ME 05/2 05/18/20 STATUS: Approved				
	CELLULAR SVC ME 05/26/20	BOOSTER EXTENDER M6211	38.01	192.18	
	CELLULAR SVC ME 05/26/20	BOOSTER EXTENDER M6311	38.01	192.18	
	CELLULAR SVC ME 05/26/20	TABLET NM6211	38.01	192.18	
	CELLULAR SVC ME 05/26/20	TABLET B1417	16.02	192.18	
	CELLULAR SVC ME 05/26/20	TABLET B1418	16.02	192.18	
	CELLULAR SVC ME 05/26/20	TABLET M6211	16.02	192.18	
	CELLULAR SVC ME 05/26/20	TABLET E1487	16.02	192.18	
	CELLULAR SVC ME 05/26/20	TABLET M6311	16.02	192.18	
	CELLULAR SVC ME 05/26/20	CELL PHONE P1426	-2.26	192.18	
	CELLULAR SVC ME 05/26/20	CELL PHONE M6012	0.46	192.18	
	CELLULAR SVC ME 05/26/20	CELL PHONE OES359	0.46	192.18	
	CELLULAR SVC ME 05/26/20	CELL PHONE SPARE	0.46	192.18	
	CELLULAR SVC ME 05/26/20	CELL PHONE M6011	0.46	192.18	
	CELLULAR SVC ME 05/26/20	CELL PHONE M6211	0.46	192.18	
	CELLULAR SVC ME 05/26/20	CELL PHONE - M6311	0.46	192.18	
	CELLULAR SVC ME 05/26/20	D1403 CREDIT	-2.45	192.18	
	<b>* 9853430422 Subtotal</b>		<b>192.18</b>	<b>192.18</b>	
9855480284	INVOICE: CELLULAR SVC ME 06/2 05/26/20 STATUS: Approved				
	CELLULAR SVC ME 06/26/20	BOOSTER EXTENDER M6211	38.01	196.89	
	CELLULAR SVC ME 06/26/20	BOOSTER EXTENDER M6311	38.01	196.89	
	CELLULAR SVC ME 06/26/20	TABLET NM6211	38.01	196.89	
	CELLULAR SVC ME 06/26/20	TABLET B1417	16.02	196.89	
	CELLULAR SVC ME 06/26/20	TABLET B1418	16.02	196.89	
	CELLULAR SVC ME 06/26/20	TABLET M6211	16.02	196.89	
	CELLULAR SVC ME 06/26/20	TABLET E1487	16.02	196.89	
	CELLULAR SVC ME 06/26/20	TABLET M6311	16.02	196.89	
	CELLULAR SVC ME 06/26/20	CELL PHONE M6012	0.46	196.89	
	CELLULAR SVC ME 06/26/20	CELL PHONE OES359	0.46	196.89	
	CELLULAR SVC ME 06/26/20	CELL PHONE SPARE	0.46	196.89	
	CELLULAR SVC ME 06/26/20	CELL PHONE M6011	0.46	196.89	
	CELLULAR SVC ME 06/26/20	CELL PHONE M6211	0.46	196.89	
	CELLULAR SVC ME 06/26/20	CELL PHONE - M6311	0.46	196.89	
	<b>* 9855480284 Subtotal</b>		<b>196.89</b>	<b>196.89</b>	
9911402	INVOICE: ENGINE EQUIPMENT 05/24/20 STATUS: Approved				
	ENGINE EQUIPMENT	M-CLOUD	163.44	163.44	TYPE 6 ENGINE
	<b>* 9911402 Subtotal</b>		<b>163.44</b>	<b>163.44</b>	
CN 150141	INVOICE: REPAIRS-ROOF LK, ABES 12/08/19 STATUS: Open				
	REPAIRS-ROOF LK, ABESTOS, MOLD REMVL	INHAUS 7MM AFRICAN ROSEWOOD FLOOR (	-620.72	-620.72	PO 20007 LOCH LOMOND STA REPRS
	<b>* CN 150141 Subtotal</b>		<b>-620.72</b>	<b>-620.72</b>	
I-305945	INVOICE: PAPER 05/21/20 STATUS: Approved				
	PAPER	PAPER	40.68	40.68	
	<b>* I-305945 Subtotal</b>		<b>40.68</b>	<b>40.68</b>	
ORD 11841695	INVOICE: STATION MAINTENANCE 05/13/20 STATUS: Open				
	STATION MAINTENANCE	PORCH LIGHT	42.88	516.37	
	STATION MAINTENANCE	CABINET KNOB (10)	21.44	516.37	
	STATION MAINTENANCE	CAST TORPEDO 9'	4.06	516.37	
	STATION MAINTENANCE	LIGHT FIXTURE	46.11	516.37	
	STATION MAINTENANCE	TOOLBOX LEVEL	15.00	516.37	

Merchant Vendor Name	Invoice Description	Line Item Description	Line Net Amt	Inv Total	Req No / Descr 2
USBA002	VENDOR: U.S.BANK				
ORD 11841695	INVOICE: STATION MAINTENANCE 05/13/20 STATUS: Open				
	STATION MAINTENANCE	PRY BAR	10.71	516.37	
	STATION MAINTENANCE	CLAW HAMMER	27.87	516.37	
	STATION MAINTENANCE	WIRE STRIPPER MULTITOO	15.00	516.37	
	STATION MAINTENANCE	NEEDLE NOSE PLIER	5.35	516.37	
	STATION MAINTENANCE	BENT NOSE PLIER	6.42	516.37	
	STATION MAINTENANCE	LINEMANS PLIER	10.71	516.37	
	STATION MAINTENANCE	TORX SET	12.86	516.37	
	STATION MAINTENANCE	SQ SET	12.86	516.37	
	STATION MAINTENANCE	BIT SET	12.86	516.37	
	STATION MAINTENANCE	FLEXABLE MAGNETIC BIT AND SCREW HOL	32.16	516.37	
	STATION MAINTENANCE	LIQUID NAILS	2.18	516.37	
	STATION MAINTENANCE	LONG NOSE VICE GRIPS	16.08	516.37	
	STATION MAINTENANCE	CHANNEL LOCK HI LEVERAGE PLIER	27.87	516.37	
	STATION MAINTENANCE	CUTTING PLIER	18.22	516.37	
	STATION MAINTENANCE	WIRE CONNECTOR KIT	12.86	516.37	
	STATION MAINTENANCE	9' CAULKING GUN	4.92	516.37	
	STATION MAINTENANCE	CRESCENT WRENCH STL 6"	18.22	516.37	
	STATION MAINTENANCE	VICE GRIP 1 1/4X10	24.66	516.37	
	STATION MAINTENANCE	VINYL BLINDS 36X64	15.00	516.37	
	STATION MAINTENANCE	5' PIPE INSULATION	2.78	516.37	
	STATION MAINTENANCE	BIG EASY BLUE HIGHBACK CHAIR	57.89	516.37	
	STATION MAINTENANCE	FINISH POWERBALL DETERGENT	10.70	516.37	
	STATION MAINTENANCE	MOP AND GLOW WAX	9.64	516.37	
	STATION MAINTENANCE	OXI CLEAN	11.56	516.37	
	STATION MAINTENANCE	BOUNCE FABRIC SOFTENER	7.50	516.37	
	<b>* ORD 11841695 Subtotal</b>		<b>516.37</b>	<b>516.37</b>	
ORD 22866	INVOICE: OSHA REQ'D FACILITY 05/25/20 STATUS: Approved				
	OSHA REQ'D FACILITY SIGNS	CARB MONOXIDE SIGN	14.30	136.58	
	OSHA REQ'D FACILITY SIGNS	DIESEL FUEL SIGN	55.11	136.58	
	OSHA REQ'D FACILITY SIGNS	EXIT SIGNS	51.66	136.58	
	OSHA REQ'D FACILITY SIGNS	LIFTING TECH SIGN	15.51	136.58	
	<b>* ORD 22866 Subtotal</b>		<b>136.58</b>	<b>136.58</b>	
ORD 52396707	INVOICE: FIRE EXTINGUISHER MI 05/21/20 STATUS: Approved				
	FIRE EXTINGUISHER MIN REQ'D	BUCKEYE 10LB ABC FIRE EXTINGUISHER	76.52	382.58	
	FIRE EXTINGUISHER MIN REQ'D	BUCKEYE 10LB ABC FIRE EXTINGUISHER	76.52	382.58	
	FIRE EXTINGUISHER MIN REQ'D	BUCKEYE 10LB ABC FIRE EXTINGUISHER	76.52	382.58	
	FIRE EXTINGUISHER MIN REQ'D	BUCKEYE 10LB ABC FIRE EXTINGUISHER	76.52	382.58	
	FIRE EXTINGUISHER MIN REQ'D	BUCKEYE 10LB ABC FIRE EXTINGUISHER	76.50	382.58	
	<b>* ORD 52396707 Subtotal</b>		<b>382.58</b>	<b>382.58</b>	
SO72964	INVOICE: FIRE EXTINGUISHER MO 05/21/20 STATUS: Approved				
	FIRE EXTINGUISHER MOUNT BRACKETS	SUPER QUICK FIST TOOL MOUNT (12) E6	20.60	102.98	
	FIRE EXTINGUISHER MOUNT BRACKETS	SUPER QUICK FIST TOOL MOUNT (12) E6	20.60	102.98	
	FIRE EXTINGUISHER MOUNT BRACKETS	SUPER QUICK FIST TOOL MOUNT (12) E6	20.59	102.98	
	FIRE EXTINGUISHER MOUNT BRACKETS	SUPER QUICK FIST TOOL MOUNT (12) WT	20.59	102.98	
	FIRE EXTINGUISHER MOUNT BRACKETS	SUPER QUICK FIST TOOL MOUNT (12) E6	20.60	102.98	
	<b>* SO72964 Subtotal</b>		<b>102.98</b>	<b>102.98</b>	
	<b>** USBA002 Subtotal (31 Invoices)</b>		<b>17,410.00</b>	<b>19,300.00</b>	
	<b>*** Grand Total (50 Invoices)</b>		<b>749,850.92</b>	<b>751,740.92</b>	

**South Lake County  
Fire Protection District  
Cost Accounting Management System  
Invoice Distribution**

*Detail Report by Voucher No, Vendor, Invoice  
Run Date: 05/22/2020 12:45:24pm By: GF  
Fiscal Year: 2020*

**Selection Criteria**

**Select Inv Batch No**  
05/19/20



Merchant Vendor Name	Invoice Description	Line Item Description	Line Net Amt	Inv Total	Req No / Descr 2
10054	VOUCHER NO: <unknown>				
ARBA001	VENDOR: ARBA				
8518 JUN 2020	INVOICE: GROUP LIFE CM JUN 20 05/04/20	STATUS: Printed			
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - A	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - B	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - C	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - C	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - C	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - D	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - E	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - F	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - F	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - F	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - H	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - L	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - L	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - L	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - L	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - M	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - M	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - N	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - P	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - R	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - S	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - T	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - D	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - H	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - M	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - V	8.32	232.96	
	GROUP LIFE CM JUN 2020 FOR PCFS	GROUP LIFE CM JUN 2020 FOR PCFS - Z	8.32	232.96	
			<b>232.96</b>	<b>232.96</b>	
	<b>* 8518 JUN 2020 Subtotal</b>				
	<b>** ARBA001 Subtotal (1 Invoice)</b>				
	<b>*** 10054 Subtotal (1 Invoice)</b>		<b>232.96</b>	<b>232.96</b>	
10055	VOUCHER NO: <unknown>				
AT&T001	VENDOR: AT&T				
14751740	INVOICE: TELEPHONE SERVICE ME 05/13/20	STATUS: Printed			
	TELEPHONE SERVICE ME 05/12/20	TELEPHONE SERVICE ME 05/12/20	20.89	297.23	
	TELEPHONE SERVICE ME 05/12/20	TELEPHONE SERVICE ME 05/12/20 LONG	0.00	297.23	
	TELEPHONE SERVICE ME 05/12/20	TELEPHONE SERVICE ME 05/12/20	45.55	297.23	
	TELEPHONE SERVICE ME 05/12/20	TELEPHONE SERVICE ME 05/12/20 LONG	0.53	297.23	
	TELEPHONE SERVICE ME 05/12/20	TELEPHONE SERVICE ME 05/12/20	46.59	297.23	
	TELEPHONE SERVICE ME 05/12/20	TELEPHONE SERVICE ME 05/12/20 LONG	2.98	297.23	
	TELEPHONE SERVICE ME 05/12/20	TELEPHONE SERVICE ME 05/12/20	151.06	297.23	
	TELEPHONE SERVICE ME 05/12/20	TELEPHONE SERVICE ME 05/12/20 LONG	10.40	297.23	
	TELEPHONE SERVICE ME 05/12/20	TELEPHONE SERVICE ME 05/12/20	19.23	297.23	
			<b>297.23</b>	<b>297.23</b>	
	<b>* 14751740 Subtotal</b>				
	<b>** AT&amp;T001 Subtotal (1 Invoice)</b>				
	<b>*** 10055 Subtotal (1 Invoice)</b>		<b>297.23</b>	<b>297.23</b>	
10056	VOUCHER NO: <unknown>				
CALL001	VENDOR: CALLAYOMI CO WATER DISTRICT				
80 04/27/20	INVOICE: WATER ME 04/27/20 05/07/20	STATUS: Printed			
	WATER ME 04/27/20	WATER ME 05/27/20 (64000)	806.55	791.55	
	WATER ME 04/27/20	WATER ME 03/27/20 LATE FEE CREDIT	-15.00	791.55	
			<b>791.55</b>	<b>791.55</b>	
	<b>* 80 04/27/20 Subtotal</b>				
81 04/27/20	INVOICE: WATER ME 04/27/20 05/07/20	STATUS: Printed			
	WATER ME 04/27/20	WATER ME 04/27/20 (36)	33.20	18.20	



Merchant Vendor Name	Invoice Description	Line Item Description	Line Net Amt	Inv Total	Req No / Descr 2
10062 VOUCHER NO: <unknown> LAKE009 VENDOR: LAKE COUNTY WASTE SOLUTIONS 620 INVOICE: HAZARDOUS WASTE COLL 04/21/20 STATUS: Printed	HAZARDOUS WASTE COLLECTION	LABOR	6.00	153.20	
<b>* 620 Subtotal</b>			<b>153.20</b>	<b>153.20</b>	
<b>** LAKE009 Subtotal (1 Invoice)</b>			<b>153.20</b>	<b>153.20</b>	
<b>*** 10062 Subtotal (1 Invoice)</b>			<b>153.20</b>	<b>153.20</b>	
10063 VOUCHER NO: <unknown> LAND001 VENDOR: LAURISA LANDMAN PPE 042820 INVOICE: PPE MASKS FOR SLCF M 04/28/20 STATUS: Printed	PPE MASKS FOR SLCF MEMBERS PPE MASKS FOR SLCF MEMBERS PPE MASKS FOR SLCF MEMBERS	YELLOW MASKS BLUE MASKS PURPLE MASKS	200.00 400.00 0.00	600.00 600.00 600.00	PO 20014 COVID19 PO 20014 COVID19 PO 20014 COVID19
<b>* PPE 042820 Subtotal</b>			<b>600.00</b>	<b>600.00</b>	
<b>** LAND001 Subtotal (1 Invoice)</b>			<b>600.00</b>	<b>600.00</b>	
<b>*** 10063 Subtotal (1 Invoice)</b>			<b>600.00</b>	<b>600.00</b>	
10064 VOUCHER NO: <unknown> LIFE001 VENDOR: LIFE ASSIST INC 1000263 INVOICE: EMS SUPPLIES 05/06/20 STATUS: Printed	EMS SUPPLIES	ORDER 53205149-3	149.40	149.40	
<b>* 1000263 Subtotal</b>			<b>149.40</b>	<b>149.40</b>	
1000371 INVOICE: EMS SUPPLIES 05/07/20 STATUS: Printed	EMS SUPPLIES	ORDER 53205149-4	51.60	51.60	
<b>* 1000371 Subtotal</b>			<b>51.60</b>	<b>51.60</b>	
994510 INVOICE: EMS SUPPLIES 04/15/20 STATUS: Printed	EMS SUPPLIES	ORDER 54201407-1	1,923.64	1,923.64	
<b>* 994510 Subtotal</b>			<b>1,923.64</b>	<b>1,923.64</b>	
998165 INVOICE: EMS SUPPLIES 04/29/20 STATUS: Printed	EMS SUPPLIES	ORDER 54204416-1	840.02	840.02	
<b>* 998165 Subtotal</b>			<b>840.02</b>	<b>840.02</b>	
998765 INVOICE: EMS SUPPLIES 05/01/20 STATUS: Printed	EMS SUPPLIES	ORDER 54204702-1	82.06	82.06	
<b>* 998765 Subtotal</b>			<b>82.06</b>	<b>82.06</b>	
999133 INVOICE: EMS SUPPLIES 05/04/20 STATUS: Printed	EMS SUPPLIES	ORDER 55200252-1	2,355.47	2,355.47	
<b>* 999133 Subtotal</b>			<b>2,355.47</b>	<b>2,355.47</b>	
<b>** LIFE001 Subtotal (6 Invoices)</b>			<b>5,402.19</b>	<b>5,402.19</b>	
<b>*** 10064 Subtotal (6 Invoices)</b>			<b>5,402.19</b>	<b>5,402.19</b>	
10065 VOUCHER NO: <unknown> TSIK001 VENDOR: PATRICIA TSIKNAS REFUNDOBP1393 INVOICE: OBP REFUND 05/06/20 STATUS: Printed	OBP REFUND	OBP1393 REFUND	28.00	28.00	
<b>* REFUNDOBP1393 Subtotal</b>			<b>28.00</b>	<b>28.00</b>	
<b>** TSIK001 Subtotal (1 Invoice)</b>			<b>28.00</b>	<b>28.00</b>	
<b>*** 10065 Subtotal (1 Invoice)</b>			<b>28.00</b>	<b>28.00</b>	
10066 VOUCHER NO: <unknown> PG&E001 VENDOR: PG&E 69913707415 0423 INVOICE: ELECTRIC CHGS ME 04/ 04/23/20 STATUS: Printed	ELECTRIC CHGS ME 04/23/20 ELECTRIC CHGS ME 04/23/20 ELECTRIC CHGS ME 04/23/20 ELECTRIC CHGS ME 04/23/20	ELECTRIC CHGS ME 04/23/20 (2747.658) ELECTRIC CHGS ME 04/23/20 (362.0740) ELECTRIC CHGS ME 04/23/20 (544.3920) ELECTRIC CHGS ME 04/23/20 (2308.860)	647.20 108.73 151.78 553.11	2,002.86 2,002.86 2,002.86 2,002.86	

Merchant Vendor Name	Invoice Description	Line Item Description	Line Net Amt	Inv Total	Req No / Descr 2
10066 VOUCHER NO: <unknown> PG&E001 VENDOR: PG&E 69913707415 0423 INVOICE: ELECTRIC CHGS ME 04/ 04/23/20 STATUS: Printed	ELECTRIC CHGS ME 04/23/20	ELECTRIC CHGS ME 04/23/20 (2270.366	542.04	2,002.86	
<b>* 69913707415 0423 Subtotal</b>			<b>2,002.86</b>	<b>2,002.86</b>	
<b>** PG&amp;E001 Subtotal (1 Invoice)</b>			<b>2,002.86</b>	<b>2,002.86</b>	
<b>*** 10066 Subtotal (1 Invoice)</b>			<b>2,002.86</b>	<b>2,002.86</b>	
10067 VOUCHER NO: <unknown> LANN001 VENDOR: ROBERT LANNING REIMB ORD#87199 INVOICE: WILDLAND BOOTS 04/24 05/02/20 STATUS: Printed	WILDLAND BOOTS 04/24/20	HAIX MISSOULA 2.0 FS 11.5 WIDE	225.95	225.95	
<b>* REIMB ORD#87199 Subtotal</b>			<b>225.95</b>	<b>225.95</b>	
REIMB8568 INVOICE: DRIVER OP 1A 02/14/2 05/02/20 STATUS: Printed	DRIVER OP 1A 02/14/20 @ NSF	NORTH SHORE FIRE CLASS	125.00	125.00	
<b>* REIMB8568 Subtotal</b>			<b>125.00</b>	<b>125.00</b>	
<b>** LANN001 Subtotal (2 Invoices)</b>			<b>350.95</b>	<b>350.95</b>	
<b>*** 10067 Subtotal (2 Invoices)</b>			<b>350.95</b>	<b>350.95</b>	
10068 VOUCHER NO: <unknown> USBA003 VENDOR: US BANK VOYAGER FLEET SYS 869083725017 INVOICE: FUEL - M6011 04/24/20 STATUS: Printed	FUEL - M6011	FUEL - M6011	85.90	85.90	
<b>* 869083725017 Subtotal</b>			<b>85.90</b>	<b>85.90</b>	
<b>** USBA003 Subtotal (1 Invoice)</b>			<b>85.90</b>	<b>85.90</b>	
<b>*** 10068 Subtotal (1 Invoice)</b>			<b>85.90</b>	<b>85.90</b>	
10069 VOUCHER NO: <unknown> WITT001 VENDOR: WITTMAN ENTERPRISES 2002043 INVOICE: AMBULANCE BILLING FE 03/19/20 STATUS: Printed	AMBULANCE BILLING FEB 2020	AMBULANCE BILLING FEB 2020	1,855.18	1,855.18	
<b>* 2002043 Subtotal</b>			<b>1,855.18</b>	<b>1,855.18</b>	
2003043 INVOICE: AMBULANCE BILLING MA 04/22/20 STATUS: Printed	AMBULANCE BILLING MAR 2020	AMBULANCE BILLING MARCH 2020	2,314.21	2,314.21	
<b>* 2003043 Subtotal</b>			<b>2,314.21</b>	<b>2,314.21</b>	
<b>** WITT001 Subtotal (2 Invoices)</b>			<b>4,169.39</b>	<b>4,169.39</b>	
<b>*** 10069 Subtotal (2 Invoices)</b>			<b>4,169.39</b>	<b>4,169.39</b>	
10070 VOUCHER NO: <unknown> USBA001 VENDOR: US BANK 133687 INVOICE: HOSE RAMP - R6031 03/28/20 STATUS: Printed	HOSE RAMP - R6031	DUAL CHANNEL HOSE BRIDGE 3" HOSES	226.19	226.19	PO 20001 2019 FIRE SIREN WL
<b>* 133687 Subtotal</b>			<b>226.19</b>	<b>226.19</b>	
1846 INVOICE: FLUORESCENT LIGHT RE 04/09/20 STATUS: Printed	FLUORESCENT LIGHT REPL - STA 62	PLC 17W 2FT 78 ALTO SW 1 PK	102.50	12.82	
	FLUORESCENT LIGHT REPL - STA 62	PLC32W 4FT T8 COOL WHITE 30PK	64.76	12.82	
	FLUORESCENT LIGHT REPL - STA 62	STORE CREDIT W843761673 10/12/2019	-154.44	12.82	
<b>* 1846 Subtotal</b>			<b>12.82</b>	<b>12.82</b>	
210471910421 INVOICE: HANDHELD UV LIGHT KI 03/24/20 STATUS: Printed	HANDHELD UV LIGHT KILL VIR,BACTERIA HAND HELD INDUSTRIAL STRENGTH UVC L		775.73	775.73	PO 20014 COVID19
<b>* 210471910421 Subtotal</b>			<b>775.73</b>	<b>775.73</b>	
6538 INVOICE: MICROWAVE REPL - STA 04/20/20 STATUS: Printed	MICROWAVE REPL - STA 63	GE MHC ITEM #022 81019	261.82	261.82	
<b>* 6538 Subtotal</b>			<b>261.82</b>	<b>261.82</b>	
<b>** USBA001 Subtotal (4 Invoices)</b>			<b>1,276.56</b>	<b>1,276.56</b>	
<b>*** 10070 Subtotal (4 Invoices)</b>			<b>1,276.56</b>	<b>1,276.56</b>	
10071 VOUCHER NO: <unknown> USBA002 VENDOR: U.S.BANK 01-CAL INVOICE: UV FOR AMBULANCES 03/25/20 STATUS: Printed	UV FOR AMBULANCES	TITAN-UV RAPID HANDHELD SANITIZER	842.47	1,367.02	PO 20014 COVID19

Merchant Vendor Name	Invoice Description	Line Item Description	Line Net Amt	Inv Total	Req No / Descr 2
10071 VOUCHER NO: <unknown> USBA002 VENDOR: U.S.BANK 01-CAL INVOICE: UV FOR AMBULANCES 03/25/20 STATUS: Printed MRSA-UV LLC UV FOR AMBULANCES		TURBO-UV SMALL ROOM SANITIZER	524.55	1,367.02	PO 20014 COVID19
<b>* 01-CAL Subtotal</b>			<b>1,367.02</b>	<b>1,367.02</b>	
02-116796 043020 INVOICE: REFUSE/RECYCLE COLL 04/30/20 STATUS: Printed	REFUSE/RECYCLE COLL SVC ME 043020	REFUSE/RECYCLE COLL SVC ME 043020	65.55	65.55	
<b>* 02-116796 043020 Subtotal</b>			<b>65.55</b>	<b>65.55</b>	
02-152940 043020 INVOICE: REFUSE/RECYCLE COLL 04/30/20 STATUS: Printed	REFUSE/RECYCLE COLL SVC ME 04/30/20	REFUSE/RECYCLE COLL SVC ME 043020	81.40	81.40	
<b>* 02-152940 043020 Subtotal</b>			<b>81.40</b>	<b>81.40</b>	
02-601722 043020 INVOICE: REFUSE/RECYCLE COLL 04/30/20 STATUS: Printed	REFUSE/RECYCLE COLL SVC ME 043020	REFUSE/RECYCLE COLL SVC ME 043020	77.64	77.64	
<b>* 02-601722 043020 Subtotal</b>			<b>77.64</b>	<b>77.64</b>	
1111602166 INVOICE: PROPANE FILL 04/27/20 04/27/20 STATUS: Printed	PROPANE FILL 04/27/20	PROPANE FILL 04/27/20	161.49	161.49	
<b>* 1111602166 Subtotal</b>			<b>161.49</b>	<b>161.49</b>	
1115467 INVOICE: SWIFTWATER EQT MAINT 04/24/20 STATUS: Printed	SWIFTWATER EQT MAINT	ZIPPER EASE 227 LUBRICANT	23.60	23.60	
<b>* 1115467 Subtotal</b>			<b>23.60</b>	<b>23.60</b>	
11555 INVOICE: CSFA ANNUAL MEMBERSH 04/28/20 STATUS: Printed	CSFA ANNUAL MEMBERSHIP 05/01/20	BRYAN ATKINS	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	DEMEL BULLOCK	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	RON CHASE	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	CHRIS COLLINS	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	JUSTIN COSTA	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	JUNIOR EMERSON	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	DOMINIC FANUCCHI	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	TODD FENK	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	TYLER FLEENOR	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	BROOKE FRAYER	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	MICHAEL HESS	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	ROBERT LANNING	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	JOHANNA LEUZINGER	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	WALTER LIBBY	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	DON LOPEZ	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	PETER MCGEE	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	KIMBERLY MIINCH	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	MARSHAL NEWSON	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	DAKOTA PARROTT	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	BLUE RYON	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	PAUL TOTAGRANDE	82.50	1,815.00	
	CSFA ANNUAL MEMBERSHIP 05/01/20	ROBERT ZOLENSKY	82.50	1,815.00	
<b>* 11555 Subtotal</b>			<b>1,815.00</b>	<b>1,815.00</b>	
119616793 INVOICE: SAFETY EQT, FAC SIGN 05/04/20 STATUS: Printed	SAFETY EQT, FAC SIGNAGE STA 62	FIRE EXTINGUISHER SIGN	51.60	1,377.20	
	SAFETY EQT, FAC SIGNAGE STA 62	PROJECTING SIGN "FIRE EXTINGUISHER"	35.55	1,377.20	
	SAFETY EQT, FAC SIGNAGE STA 62	NO SMOKING SIGN - PLASTIC	51.60	1,377.20	
	SAFETY EQT, FAC SIGNAGE STA 62	NOT AN EXIT - PLASTIC	86.01	1,377.20	
	SAFETY EQT, FAC SIGNAGE STA 62	EXIT SIGN - PLASTIC	86.01	1,377.20	
	SAFETY EQT, FAC SIGNAGE STA 62	MANILA SHIPPING TAGS - #5 4 3/4 X 2	57.28	1,377.20	
	SAFETY EQT, FAC SIGNAGE STA 62	MOLDEX PURAGIT WALL MOUNT EARPLUG D	107.80	1,377.20	
	SAFETY EQT, FAC SIGNAGE STA 62	ULINE ANSI APPROVED FIRST AID KIT -	145.64	1,377.20	
	SAFETY EQT, FAC SIGNAGE STA 62	SALINE REFILL CARTRIDGE FOR FENDALL	44.73	1,377.20	
	SAFETY EQT, FAC SIGNAGE STA 62	SCRAPER ENTRY MAT - 2 1/2 X 3	84.87	1,377.20	
	SAFETY EQT, FAC SIGNAGE STA 62	3M NOMAD SCRAPER MAT 3X5 BLACK	263.76	1,377.20	
	SAFETY EQT, FAC SIGNAGE STA 62	TURF ENTRY MAT 3X5 CHARCOAL	270.63	1,377.20	

Merchant Vendor Name	Invoice Description	Line Item Description	Line Net Amt	Inv Total	Req No / Descr 2
10071 VOUCHER NO: <unknown> USBA002 VENDOR: U.S.BANK 119616793 INVOICE: SAFETY EQT, FAC SIGN 05/04/20 STATUS: Printed USLINE SAFETY EQT, FAC SIGNAGE STA 62		COLEMAN SPOTLIGHT	91.72	1,377.20	
<b>* 119616793 Subtotal</b>			<b>1,377.20</b>	<b>1,377.20</b>	
12305 INVOICE: EXTRIC EQT MOUNT BRA 03/30/20 STATUS: Printed EXTRIC EQT MOUNT BRACKETS R6031 EXTRIC EQT MOUNT BRACKETS R6031 EXTRIC EQT MOUNT BRACKETS R6031		PP5060I HORIZONTAL MOUNTING BRACKET PP5260 HORIZONTAL MOUNTING BRACKET PP-4340/4350/XR4360 HOLMATRO TElesc	270.25 270.25 209.35	749.85 749.85 749.85	
<b>* 12305 Subtotal</b>			<b>749.85</b>	<b>749.85</b>	
12502 INVOICE: EXTR EQT MOUNT BRACK 05/12/20 STATUS: Printed EXTR EQT MOUNT BRACKETS E6031 E1487 EXTR EQT MOUNT BRACKETS E6031 E1487		PP-4340/4350/XR4360 HOLMATRO TElesc PP-4340/4350/XR4360 HOLMATRO TElesc	111.03 111.03	222.06 222.06	
<b>* 12502 Subtotal</b>			<b>222.06</b>	<b>222.06</b>	
1413340 INVOICE: UNIFORM FOR NICK VAR 04/17/20 STATUS: Printed UNIFORM FOR NICK VARGAS UNIFORM FOR NICK VARGAS		NOMEX SHIRT S/S MENS (LARGE) #9800 NOMEX PANT #98200 36REG	150.37 185.24	335.61 335.61	
<b>* 1413340 Subtotal</b>			<b>335.61</b>	<b>335.61</b>	
1413343 INVOICE: UNIFORM FOR CADEN DE 04/17/20 STATUS: Printed UNIFORM FOR CADEN DELONG		NOMEX SHIRT S/S MENS (LARGE)	231.03	231.03	
<b>* 1413343 Subtotal</b>			<b>231.03</b>	<b>231.03</b>	
1413344 INVOICE: UNIFORM FOR LOGAN HI 04/17/20 STATUS: Printed UNIFORM FOR LOGAN HILDEBRAND		NOMEX SHIRT S/S MENS (MEDIUM)	150.37	150.37	
<b>* 1413344 Subtotal</b>			<b>150.37</b>	<b>150.37</b>	
1413348 INVOICE: UNIFORM FOR SHELBY M 04/21/20 STATUS: Printed UNIFORM FOR SHELBY MYERS UNIFORM FOR SHELBY MYERS		NOMEX SHIRT S/S WITH PATCHES SHORTEN SHIRT LENGTH KEEP TAILS	150.37 20.71	171.08 171.08	
<b>* 1413348 Subtotal</b>			<b>171.08</b>	<b>171.08</b>	
1591865 INVOICE: MANIKINS 05/05/20 STATUS: Printed MANIKINS MANIKINS MANIKINS MANIKINS		ECONOMY ADULT SANI-MANIKIN (4 PACK) REPLACEMENT HEAD FOR SANI-BABY CPR SIMULAIDS ECONOMY SANI-MAN REPLACEM AED SUPERSTORE RESPONDER CPR BARRIE	375.77 27.47 46.86 0.00	450.10 450.10 450.10 450.10	TRAINING BUREAU FUNDS TRAINING BUREAU FUNDS TRAINING BUREAU FUNDS TRAINING BUREAU FUNDS
<b>* 1591865 Subtotal</b>			<b>450.10</b>	<b>450.10</b>	
21462052 INVOICE: MEDICAL OXYGEN RENTA 03/31/20 STATUS: Printed MEDICAL OXYGEN RENTAL ME 03/31/20		MEDICAL OXYGEN RENTAL ME 03/31/20	30.22	30.22	
<b>* 21462052 Subtotal</b>			<b>30.22</b>	<b>30.22</b>	
21611179 INVOICE: MEDICAL OXYGEN RENTA 04/30/20 STATUS: Printed MEDICAL OXYGEN RENTAL ME 04/30/20		MEDICAL OXYGEN RENTAL ME 04/30/20	29.45	29.45	
<b>* 21611179 Subtotal</b>			<b>29.45</b>	<b>29.45</b>	
30128147 051620 INVOICE: INTERNET SVC ME 05/1 04/07/20 STATUS: Printed INTERNET SVC ME 05/16/20		INTERNET SVC ME 05/16/20	67.64	67.64	
<b>* 30128147 051620 Subtotal</b>			<b>67.64</b>	<b>67.64</b>	
30165883 052620 INVOICE: INTERNET SVC ME 05/2 04/17/20 STATUS: Printed INTERNET SVC ME 05/26/20		INTERNET SVC ME 05/26/20	67.64	67.64	
<b>* 30165883 052620 Subtotal</b>			<b>67.64</b>	<b>67.64</b>	
30173705 052620 INVOICE: INTERNET SVC ME 05/2 04/17/20 STATUS: Printed INTERNET SVC ME 05/26/20		INTERNET SVC ME 05/26/20	57.99	57.99	
<b>* 30173705 052620 Subtotal</b>			<b>57.99</b>	<b>57.99</b>	
371616 INVOICE: STRUCTURE BOOTS (3) 04/17/20 STATUS: Printed STRUCTURE BOOTS (3)		SZ 9M BLA 16" RUBBER FIREFIGHTER BO	173.73	521.20	PO 20011 CSFA GRANT PPE

Merchant Vendor Name	Invoice Description	Line Item Description	Line Net Amt	Inv Total	Req No / Descr 2
10071 VOUCHER NO: <unknown> USBA002 VENDOR: U.S.BANK 371616 INVOICE: STRUCTURE BOOTS (3) 04/17/20 STATUS: Printed LN CURTIS & SONS STRUCTURE BOOTS (3)		SZ 10M BLA 16" RUBBER FIREFIGHTER B	347.47	521.20	PO 20011 CSFA GRANT PPE
<b>* 371616 Subtotal</b>			<b>521.20</b>	<b>521.20</b>	
42487 INVOICE: PEST CONTROL SVC (RO 05/04/20 STATUS: Printed PEST CONTROL SVC (RODENTS)		PEST CONTROL SVC (RODENTS) 05/04/20	20.00	20.00	
<b>* 42487 Subtotal</b>			<b>20.00</b>	<b>20.00</b>	
442400 INVOICE: REPL ELEC CNCTR PT C 04/09/20 STATUS: Printed REPL ELEC CNCTR PT COMPT M6011		DISC FML FINS22-16G	12.84	12.84	
<b>* 442400 Subtotal</b>			<b>12.84</b>	<b>12.84</b>	
442873 INVOICE: REPL ELEC CNCTR PT C 04/09/20 STATUS: Printed REPL ELEC CNCTR PT COMPT M6011		DISC FML FINS22-16G	4.28	4.28	
<b>* 442873 Subtotal</b>			<b>4.28</b>	<b>4.28</b>	
452242 INVOICE: FACILITY GENERATOR C 04/29/20 STATUS: Printed FACILITY GENERATOR COOLANT STA 63		ANTIFREEZE PEAK 50/5	12.86	12.86	
<b>* 452242 Subtotal</b>			<b>12.86</b>	<b>12.86</b>	
452345 INVOICE: LIME RUST REMOVAL ST 04/21/20 STATUS: Printed LIME RUST REMOVAL STA 62 LIME RUST REMOVAL STA 62		LIME-RUST REMOVR280Z TAPE MEASURE	6.42 24.66	31.08 31.08	
<b>* 452345 Subtotal</b>			<b>31.08</b>	<b>31.08</b>	
453385 INVOICE: LIGHT BULB REPL STA 04/04/20 STATUS: Printed LIGHT BULB REPL STA 63		BULB LED BR30E26 SW	18.22	18.22	
<b>* 453385 Subtotal</b>			<b>18.22</b>	<b>18.22</b>	
454301 INVOICE: ANT POISOIN STA 62 04/08/20 STATUS: Printed ANT POISOIN STA 62		TERRO OD BAIT STAKE	10.71	10.71	
<b>* 454301 Subtotal</b>			<b>10.71</b>	<b>10.71</b>	
455605 INVOICE: BOTTLED WTR HYDRATIO 04/09/20 STATUS: Printed BOTTLED WTR HYDRATION FOR STA BOTTLED WTR HYDRATION FOR STA BOTTLED WTR HYDRATION FOR STA BOTTLED WTR HYDRATION FOR STA		CG WATER 24 PACK CRV CG WATER 24 PACK CG WATER 24 PACK	19.96 4.80 19.96 4.80	49.52 49.52 49.52 49.52	
<b>* 455605 Subtotal</b>			<b>49.52</b>	<b>49.52</b>	
480888916-001 INVOICE: PRINTER REPL STA 62 04/21/20 STATUS: Printed PRINTER REPL STA 62 PRINTER REPL STA 62 PRINTER REPL STA 62		HP OFFICEJET PRO 9025 WIRELESS PRIN 2 YEAR PROTECTION PLAN HP 962 ORIGINAL INK CARTRIDGE	246.20 53.51 68.40	368.11 368.11 368.11	
<b>* 480888916-001 Subtotal</b>			<b>368.11</b>	<b>368.11</b>	
50050000 043020 INVOICE: WATER/SEWER ME 04/30 05/01/20 STATUS: Printed WATER/SEWER ME 04/30/20 WATER/SEWER ME 04/30/20		WATER ME 04/30/20 (417) SEWER ME 04/30/20	50.76 71.21	121.97 121.97	
<b>* 50050000 043020 Subtotal</b>			<b>121.97</b>	<b>121.97</b>	
54614 INVOICE: BOTTLED WATER - HYDR 04/10/20 STATUS: Printed BOTTLED WATER - HYDRATION FOR STA		BOTTLED WATER - HYDRATION FOR STA	31.25	31.25	
<b>* 54614 Subtotal</b>			<b>31.25</b>	<b>31.25</b>	
54615 INVOICE: BOTTLED WATER - HYDR 04/24/20 STATUS: Printed BOTTLED WATER - HYDRATION FOR STA		BOTTLED WATER - HYDRATION FOR STA	12.50	12.50	
<b>* 54615 Subtotal</b>			<b>12.50</b>	<b>12.50</b>	
6307FDA3749D4526 INVOICE: SWIFTWATER EQT REPAI 05/14/20 STATUS: Printed SWIFTWATER EQT REPAIR		SWIFTWATER EQT REPAIR	218.23	218.23	
<b>* 6307FDA3749D4526 Subtotal</b>			<b>218.23</b>	<b>218.23</b>	

Merchant Vendor Name	Invoice Description	Line Item Description	Line Net Amt	Inv Total	Req No / Descr 2
10071 VOUCHER NO: <unknown> USBA002 VENDOR: U.S.BANK 6358622 INVOICE: SWIFTWATER EQT MAINT 04/24/20 STATUS: Printed AMAZON SWIFTWATER EQT MAINT		JOHNSON'S BABY POWDER FOR DELICATE	27.87	27.87	
<b>* 6358622 Subtotal</b>			<b>27.87</b>	<b>27.87</b>	
6586671 INVOICE: SAFETY SIGNAGE 05/05/20 STATUS: Printed SAFETY SIGNAGE SAFETY SIGNAGE SAFETY SIGNAGE		EYE PROTECTION REQUIRED IN THIS ARE EMERGENCY GAS SHUTOFF SIGN - STA 63 EMERGENCY GAS SHUTOFF SIGN - STA 60	12.34 4.01 4.01	20.36 20.36 20.36	
<b>* 6586671 Subtotal</b>			<b>20.36</b>	<b>20.36</b>	
6617808 INVOICE: SAFETY SIGNAGE 05/05/20 STATUS: Printed SAFETY SIGNAGE		GENERATOR TRANSFER SWITCH SIGN - ST	13.89	13.89	
<b>* 6617808 Subtotal</b>			<b>13.89</b>	<b>13.89</b>	
7793026-1 INVOICE: EQUIPMENT REPL - E60 04/24/20 STATUS: Printed EQUIPMENT REPL - E6031		KODAK PIXPRO FRIENDLY ZOOM FZ53-RD	75.30	75.30	
<b>* 7793026-1 Subtotal</b>			<b>75.30</b>	<b>75.30</b>	
7793026-2 INVOICE: EQUIPMENT REPL - E60 04/24/20 STATUS: Printed EQUIPMENT REPL - E6031		COLEMAN SUN RIDGE 40F WARM WEATHER	53.60	53.60	
<b>* 7793026-2 Subtotal</b>			<b>53.60</b>	<b>53.60</b>	
8494460 INVOICE: SAFETY SIGNAGE 05/05/20 STATUS: Printed SAFETY SIGNAGE SAFETY SIGNAGE SAFETY SIGNAGE SAFETY SIGNAGE SAFETY SIGNAGE SAFETY SIGNAGE		WATER MAIN SHUTOFF SIGN - STA 60 WATER MAIN SHUTOFF SIGN - STA 63 CAUTION MAIN SHUTOFF SIGN - STA 60 CAUTION MAIN SHUTOFF SIGN - STA 63 EMERGENCY EYE WASH STATION SIGN - S EMERGENCY EYE WASH STATION SIGN - S	10.99 10.99 12.82 12.82 16.75 16.75	81.12 81.12 81.12 81.12 81.12 81.12	
<b>* 8494460 Subtotal</b>			<b>81.12</b>	<b>81.12</b>	
86315373 INVOICE: BBQ PARTS FOR STA 62 04/28/20 STATUS: Printed BBQ PARTS FOR STA 62 BBQ PARTS FOR STA 62		CONTROL KNOB SET OF 3' GENESIS 300 COMPLETE PROPANE MANIFOLD ASSEMBLY	14.95 115.05	130.00 130.00	
<b>* 86315373 Subtotal</b>			<b>130.00</b>	<b>130.00</b>	
91602092 INVOICE: PLYMOVENT SVC CREDIT 04/28/20 STATUS: Printed PLYMOVENT SVC CREDIT		TRAVEL CREDIT INVOICE 91601846 03/2	-187.50	-187.50	
<b>* 91602092 Subtotal</b>			<b>-187.50</b>	<b>-187.50</b>	
91602096 INVOICE: PLYMOVENT PARTS 04/29/20 STATUS: Printed PLYMOVENT PARTS		GRABBER BELLOW	706.67	706.67	
<b>* 91602096 Subtotal</b>			<b>706.67</b>	<b>706.67</b>	
94176 INVOICE: CLEANING SUPPLIES ST 04/20/20 STATUS: Printed CLEANING SUPPLIES STA 62 CLEANING SUPPLIES STA 62 CLEANING SUPPLIES STA 62 CLEANING SUPPLIES STA 62		ONE BOX QUART ZIPLOC 2 CANS CHAMP DISINFECTANT SPRAY 1 BOX JETDRY 8X8OZ SIZE ONE BOX GALLON ZIPLOC	23.05 13.92 42.04 22.74	101.75 101.75 101.75 101.75	
<b>* 94176 Subtotal</b>			<b>101.75</b>	<b>101.75</b>	
9746632 INVOICE: EQT REPL - E6031 04/24/20 STATUS: Printed EQT REPL - E6031		GARMIN GPSMAP 64SX HANDHELD GPS SER	375.36	375.36	
<b>* 9746632 Subtotal</b>			<b>375.36</b>	<b>375.36</b>	
98833 INVOICE: HEATER INSTALL STA 6 02/06/20 STATUS: Printed HEATER INSTALL STA 64		HEATER INSTALL STA 64	400.00	400.00	
<b>* 98833 Subtotal</b>			<b>400.00</b>	<b>400.00</b>	
L 106476 INVOICE: ANNUAL FIRE EXTINGUI 04/10/20 STATUS: Printed ANNUAL FIRE EXTINGUISHER SERVICE ANNUAL FIRE EXTINGUISHER SERVICE ANNUAL FIRE EXTINGUISHER SERVICE		INVOICE SPLIT BETWEEN 4 STATIONS INVOICE SPLIT BETWEEN 4 STATIONS INVOICE SPLIT BETWEEN 4 STATIONS	206.51 206.51 206.51	826.04 826.04 826.04	



Merchant Vendor Name	Invoice Description	Line Item Description	Line Net Amt	Inv Total	Req No / Descr 2
10071 VOUCHER NO: <unknown> USBA002 VENDOR: U.S.BANK L 106476 INVOICE: ANNUAL FIRE EXTINGUI 04/10/20 STATUS: Printed EUREKA OXYGEN CO ANNUAL FIRE EXTINGUISHER SERVICE		INVOICE SPLIT BETWEEN 4 STATIONS	206.51	826.04	
<b>* L 106476 Subtotal</b>			<b>826.04</b>	<b>826.04</b>	
ORD#480919966002 INVOICE: PRINTER INK CART STA 04/21/20 STATUS: Printed	PRINTER INK CART STA 62	PRINTER INK CART STA 62	111.42	111.42	
<b>* ORD#480919966002 Subtotal</b>			<b>111.42</b>	<b>111.42</b>	
SO#557036 INVOICE: EQUIPMENT REPLACEMENT 04/24/20 STATUS: Printed	EQUIPMENT REPLACEMENT E6031	AP6 6# PICK HEAD AXE	90.08	522.05	
	EQUIPMENT REPLACEMENT E6031	6" ORANGE MINI CONE, 4306	21.53	522.05	
	EQUIPMENT REPLACEMENT E6031	FIREFIGHTERS SHUT-OFF CLAMP FOR SIN	215.57	522.05	
	EQUIPMENT REPLACEMENT E6031	ENDURO LED HEADLAMP WITH 2 AAA ALK	66.06	522.05	
	EQUIPMENT REPLACEMENT E6031	AC2 ZICO	128.81	522.05	
<b>* SO#557036 Subtotal</b>			<b>522.05</b>	<b>522.05</b>	
TRANS#720 INVOICE: POSTAGE-RADIO PARTS 04/27/20 STATUS: Printed	POSTAGE-RADIO PARTS FOR M6311	POSTAGE-RADIO PARTS FOR M6311	159.50	159.50	
<b>* TRANS#720 Subtotal</b>			<b>159.50</b>	<b>159.50</b>	
W1606381 INVOICE: SWIFTWATER EQUIPMENT 05/15/20 STATUS: Printed	SWIFTWATER EQUIPMENT	CREW CHILD PFD, GREEN/GRAY	85.69	273.22	
	SWIFTWATER EQUIPMENT	MAXIM GLOVES, L, BLACK	64.30	273.22	
	SWIFTWATER EQUIPMENT	STANDARD RESCUE THROW BAG, ORANGE	69.66	273.22	
	SWIFTWATER EQUIPMENT	HAVOC LIVERY HELMET, UNIVERSAL SIZE	53.57	273.22	
<b>* W1606381 Subtotal</b>			<b>273.22</b>	<b>273.22</b>	
W855702008 INVOICE: DISHWASHER REPL STA 04/22/20 STATUS: Printed	DISHWASHER REPL STA 63	FRIGIDAIRE FRONT CONTROL BUILT IN D	722.96	757.25	
	DISHWASHER REPL STA 63	DISHWASHER 110V CORD	10.71	757.25	
	DISHWASHER REPL STA 63	DISHWASHER PARTS KIT AND ADAPTER	23.58	757.25	
<b>* W855702008 Subtotal</b>			<b>757.25</b>	<b>757.25</b>	
<b>** USBA002 Subtotal (52 Invoices)</b>			<b>13,412.61</b>	<b>13,412.61</b>	
<b>*** 10071 Subtotal (52 Invoices)</b>			<b>13,412.61</b>	<b>13,412.61</b>	
10072 VOUCHER NO: <unknown> HAWK001 VENDOR: JUSTIN HAWKINS REIMB TRAVEL INVOICE: REIMB TRAVEL03/04-05 03/30/20 STATUS: Printed	REIMB TRAVEL03/04-05	REIMB TRAVEL03/04-05	158.69	158.69	
<b>* REIMB TRAVEL Subtotal</b>			<b>158.69</b>	<b>158.69</b>	
<b>** HAWK001 Subtotal (1 Invoice)</b>			<b>158.69</b>	<b>158.69</b>	
<b>*** 10072 Subtotal (1 Invoice)</b>			<b>158.69</b>	<b>158.69</b>	
10073 VOUCHER NO: <unknown> LAKE001 VENDOR: LAKE COUNTY EMPLOYEES' ASSN HORST JUN 2020 INVOICE: OPEB JUN 2020 05/01/20 STATUS: Printed	OPEB JUN 2020	JUN 2020 LCEA DUES HORST	31.64	31.64	
<b>* HORST JUN 2020 Subtotal</b>			<b>31.64</b>	<b>31.64</b>	
<b>** LAKE001 Subtotal (1 Invoice)</b>			<b>31.64</b>	<b>31.64</b>	
<b>*** 10073 Subtotal (1 Invoice)</b>			<b>31.64</b>	<b>31.64</b>	

Merchant Vendor Name	Invoice Description	Line Item Description	Line Net Amt	Inv Total	Req No / Descr 2
10074 VOUCHER NO: <unknown> OPER001 VENDOR: OPERATING ENGINEERS HORST JUN 2020 INVOICE: OPEB JUN 2020 05/01/20 STATUS: Printed	OPEB JUN 2020	JUN 2020 HEALTH INS HORST	1,497.00	1,497.00	
<b>* HORST JUN 2020 Subtotal</b>			<b>1,497.00</b>	<b>1,497.00</b>	
<b>** OPER001 Subtotal (1 Invoice)</b>			<b>1,497.00</b>	<b>1,497.00</b>	
<b>*** 10074 Subtotal (1 Invoice)</b>			<b>1,497.00</b>	<b>1,497.00</b>	
<b>**** Grand Total (83 Invoices)</b>			<b>31,348.69</b>	<b>31,348.69</b>	

**COUNTY OF LAKE  
OFFICE OF THE AUDITOR-CONTROLLER**

COUNTY OF LAKE

**BUDGET TRANSFER**

Fiscal Year: 2019-20

Budget Title: <u>South Lake County Fire Protection District</u>	Budget Transfer #B _____ (Auditor's Office Completes this section)
---	---

**TRANSFER FROM:**

**TRANSFER TO:**

From: Fund 357 Dept 9557  
(000) (0000)

To: Fund 357 Dept 9557  
(000) (0000)

<u>Account</u> (000.00-00)	<u>Account Title</u>	<u>Amount</u>
<u>795.23-80</u>	<u>Prof &amp; Specialized Svc</u>	<u>\$1000</u>
<u>795.23-80</u>	<u>Prof &amp; Specialized Svc</u>	<u>\$100</u>
<u>795.23-80</u>	<u>Prof &amp; Specialized Svc</u>	<u>\$100</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

<u>Account</u> (000.00-00)	<u>Account Title</u>	<u>Amount</u>
<u>795.11-00</u>	<u>Cloth. &amp; Pers Supp</u>	<u>\$ 1000</u>
<u>795.22-70</u>	<u>Office Supplies</u>	<u>\$ 100</u>
<u>795.22-71</u>	<u>Postage</u>	<u>\$ 100</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

*Department's justification & explanation of why transfer is necessary:*

Cover unanticipated expenditure

---

---

---

---

---

---

---

---

Authorized Department Signature: 

Date: 5/22/2020

APPROVED

DENIED

CHAIRPERSON, DISTRICT \_\_\_\_\_ DATE \_\_\_\_\_

Auditor-Controller Use Only

Date \_\_\_\_\_ JE# \_\_\_\_\_ By: \_\_\_\_\_