



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS' REGULAR MEETING MINUTES
7:00 P.M., December 17, 2019, Middletown Fire Station

NON-TIMED ITEMS

A. OPEN MEETING:

- A1. *President Hoberg called meeting to order at 7:01 p.m.*
- A2. *Battalion Chief Wink led pledge of allegiance.*
- A3. *Present: Directors Rob Bostock, Madelyn Martinelli, and Jim Comisky, Vice President Reg Garcia, and President Devin Hoberg. Also present: Battalion Chief Mike Wink Board Clerk Gloria Fong.*
- A4. **COMISKY/BOSTOCK MOTION** to approve agenda. AYES: Garcia, Martinelli, Comisky, Bostock, Hoberg. NOES: None. **MOTION CARRIED.**

B. CITIZENS' INPUT: None.

C. COMMUNICATIONS:

C1. Reports:

C1.1. Fire Sirens

Fire Siren Nancy Williams reports:

- *Blood Drive was successful with 55 donors, all receiving delicious barbeque served by volunteers and side dishes prepared by the Fire Sirens.*
- *There is \$50,000 available and they have a new wish list in hand.*
- *They're appreciative for all the improvements to the thrift shop.*

C1.2. SL Fire Safe Council

Battalion Chief Wink reports on behalf of their group that they have submitted grant application for emergency planning, mapping, and fuels reductions.

C1.3. Volunteer Firefighters' Association

Association President Todd Fenk reports:

- *The Association was thrilled with supporting the Blood Drive and thanked firefighters for response to of the donors, their member who fainted after giving blood*
- *They have funds raising over last couple of years through yearly fund raiser dinner and are excited to contribute to getting the Type 6.*
- *Currently working with Rotary on fire extinguisher, smoke detector for elderly who cannot afford, have donated funds to purchase extinguisher and smoke detectors to try to reach 100 units to install them.*
- *Have recruits doing swift water rescue. Five new recruits with one still waiting to pass physical and move on the academy starting January.*

- *The candy cane run was held three nights and at Christmas to Middletown. Kudos to the Association.*

C1.4. Chief's Report

Battalion Chief Wink reports

- *Training items to be held: fire control three structural firefighting operations in March due to local developer in Valley Oaks donating a residence; lower angle rope rescue and Rescue Systems 1, an OES obligation, with goal to send 10 and if there isn't attendance look at sending fewer; snow cat either February or March for industry certified training; water rescue training sending 10 of PCF and staff because have 10 sets, which is a continuation of the gear received after the Valley fire; hosting in March and April Colusa wildland academy.*
- *Two new medics starting this month to work at getting minimum staffing in line.*
- *ISO rating has been done recently, improving our score. Biggest deficiencies is waiting for data from water companies. Points gained for having online data training and able to quantify number of training hours.*
- *Working with vendors to receive through three bids for Type 6.*
- *Station 64 remodel taken painting part project by one of PCFs. Contractors will return after painting. Flooring purchase from Kelseyville was returned as it was not durable with more durable purchase for same amount from Home Depot.*

C1.5. Financial Report

Gloria reports year to date expenditures total approximately \$456,000. Less the Cal Fire expenditure, this is approximately half the \$1.2 operating budget, which is where expenditure totals this time of the year.

C2. Directors' Activity and Committee Report

Director Garcia reports he and Bostock discussed staffing recommendation.

Director Bostock reports the Revenue committee provided budget to Twin Pine Casino for review.

Director Martinelli expressed appreciation for receipt of Lake County Wine Alliance \$12,000 donation and reports she heard NCO held CERT classes, CAC received \$200, grant for economic development and putting together committee to prepare economic strategy.

Director Comisky apologized for having missed last meeting to meet with Senator McGuire regarding siren Battalion Chief's reported in prior meetings. There is Senate Bill being prepared for standardization of getting NOAA repeater on St Helena. He encouraged directors to attend FDAC annual conference, April 1st through 3rd.

Director Hoberg reports his activity was donating blood.

TIMED ITEMS

D. REGULAR ITEM:

- D1. Consideration for Updated Professional Services Agreement, Financial Breakdown, and PCF MOU all updated with the financial compensation agreed upon between Lotusland and the Fire Consultant they chose to hire. This is a pass through agreement where

Lotusland will pay for actual costs for the SLCF Fire Consultant to work with their Team on the MAHA Guenoc Valley Project. If approved and signed today the Fire Consultant will start work on or after 01-06-2020. Placed on the agenda by Battalion Chief Wink.

When developer held meeting with final candidate, the final version of additional compensation they will be paying, rather than weave into MOU is added as an appendix, or exhibit. The dollar amount went from \$109 to \$140 which they will pay monthly or quarterly of actuals, is written as is and if actual is less, will be invoiced for less.

After some discussion with the agreement, item is tabled and agreement be returned after addressing it for wordsmith, the years or term, clauses for continuation, bench marks should person go out on leave or coverage, removal of casino tribal lands language. Director Garcia offered his assistance in wordsmithing.

- D2. Consideration for Salary Comparison from Fire Apparatus Engineer / Paramedic to Fire Captain Paramedic Classifications. Placed on the agenda by Battalion Chief Wink.

This is concept to see if Board sees same value and to allow Battalion Chief Wink to start process with Headquarters for next renewal term, July 1, 2020, and have built into contract for the change from one fire captain and one fire captain/paramedics to through attrition on fire captain and three fire captain/paramedics.

BOSTOCK/ MARTINELLI MOTION to approve D2. AYES: Garcia, Comisky, Martinelli, Bostock, Hoberg. NOES: None. **MOTION CARRIED.**

- D3. Consideration for duty statements for additions / changes approved October 15, 2019 to Memorandum of Understanding By and Between South Lake County Fire Protection District and South Lake County Volunteer Firefighters Association Inc. for Paid-Call Personnel. Placed on the agenda by Association President Todd Fenk.

Item tabled for Association President Fenk to return with job description / position statement.

E. CONSENT CALENDAR:

E1. Minutes presented: November 19, 2019 – Regular Meeting

E2. Warrants presented:

E2.1. December warrants

E2.2. November warrants – corrected

GARCIA/BOSTOCK MOTION to approve consent calendar. AYES: Comisky, Martinelli, Garcia, Bostock, Hoberg. NOES: None. **MOTION CARRIED.**

- F. **COMISKY/BOSTOCK MOTION** to adjourn the meeting at 8:07 p.m. All members in attendance are in favor of the motion.

Respectfully submitted by: _____


Gloria Fong
Board Clerk

READ AND APPROVED BY: _____


DEVIN HOBERG
President – Board of Directors