



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**NOTICE OF A BOARD OF DIRECTORS REGULAR MEETING**  
**Tuesday, August 20, 2024 at 7:00 p.m.**  
**Located at the Middletown Fire Station Board Room,**  
**21095 Highway 175, Middletown, CA 95461**

**Notice is Hereby Given**, pursuant to California Government Code Section 54956, that the Chairperson of South Lake County Fire Protection District Board of Directors, State of California has called a regular meeting of said Board of Directors.

This regular meeting is for the purpose of discussing the following items:

1. President Comisky called to order at 700pm
2. Pledge of Allegiance led by Chief Ryan
3. Roll Call: Directors Rob Bobstock, Stephanie Cline, Madelyn Martinelli, Vice President Matthew Stephenson, President Jim Comisky. Also, president Chief Matt Ryan, Chief Paul Duncan, Battalion Chief Pete Avansino, Office Technician Karin Collett and Board Clerk Gloria Fong.
4. **Cline/Bostock** Motion to approve agenda. AYES: Bostock, Cline, Martinelli, Stephenson, Comisky. NOES: None. ABSENT: None. **MOTIONED CARRIED**
5. Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board. None
6. Communications:
  - 6.a. Fire Sirens – back in operation, couple days closed because of weather.. Social media presence has really heightened this year.
  - 6.b. Fire Safe Council – nothing additional
  - 6.c. Volunteer Association – Todd Fenk, it's been one heck of a fire season already, 6031 wet hired 40 days Oes was out twice, all PCR staffed. We have a solid crew right now. 6-7 guys chomping at the bit for this year already. Neon sign South Lake Fire sirens it's a surprise. We have a good staff that stays home to stay local. We had to push EVOC off until October 20. Cleared over 70k for the dinner. End of report. Comisky thanks Todd for his leadership with the volunteer's association and the career staff.
  - 6.d. Chief's Report –excitement for the Grant, nearly 1million dollars for new equipment. Engineer Valentine, we got an email from Bryan at Reach regarding a Cardiac PT, timing and crew perfect and because of that they saved a life.
  - 6.e. Finance Report – working on adopted budget, there is a second audit because of the grant we just got.

6.f. Directors' activities report –

Cline- not much front-line worker, we have a lot of covid present. Still losing people. There is no season with covid. Be cautious when you're out there with PTs. Stay healthy.

Bostock – my term ends in November, went to county about 15 forms to fill out.

Martinelli – up for reelection, I hope filled everything alright. I did a transfer put money into Payroll.

Stephenson- nothing new, working a lot.

Comisky – Filed out forms for re-election for another 4 years. Our measure going on the ballot I got that into the registrar of voters office.

7. Regular Items:

7.a. Consider and approve Resolution No. 2024-25-02, A Resolution Adopting Budget for Fiscal Year 2024-25. Placed on the agenda by Staff Services Analyst (SSA) Gloria Fong.

**Cline/Stephenson motion** to approve 7a as written. ayes: Bostock, Cline, Martinelli, Stephenson, Comisky. NOES: None. ABSENT: None. **MOTIONED CARRIED**

7.b. Consider and approve Resolution No. 2024-25-03, A Resolution Certifying and Requesting County of Lake Collect Special Tax (Direct Assessments) on the 2024-2025. Placed on the agenda by SSA Gloria Fong.

Bostock would this be a tax just this year. Gloria explained in March CPI measure L, come July when I get the table this is what comes out of it. No ballot measure. Gets added to property tax bills. Gloria.

**Martinelli/Bostock motion** to approve 7b as written. ayes: Bostock, Cline Martinelli, Stephenson, Comisky. NOES: None. ABSENT. **MOTIONED CARRIED**

7.c. Consider and approve Napa County Professional Services Agreement (replaces previously negotiated agreement). Placed on the agenda by Chief Matt Ryan.

Amended agreement, non-renewal letter by county of Napa, Current agreement expires September 1<sup>st</sup>. Oes current rate is \$34.59-427.77. Agreement still 2-0 for apparatus. Page 1 first day of August will be changed to September. Comisky this is the agreement Napa County fire; we also have one with Napa AMR, when we go over the county line also.

**Bostock / Stephenson motion** to approve 7c as written. ayes: Cline Martinelli, Stephenson, Comisky. NOES: None. ABSENT: **MOTIONED CARRIED**

7.d. Consider and approve Intergovernmental Agreement Regarding Transfer (IGT) of Public Funds & rescind July Voluntary Rate Range Program agreement item and authorize chief to execute agreement. Placed on the agenda by SSA Gloria Fong.

**Cline/Bostock motion** to approve 7d as written. ayes: Bostock, Cline Martinelli, Stephenson, Comisky. NOES: None. ABSENT: **MOTIONED CARRIED**

- 7.e. Consider and approve Peraton Agreement for interface from CAD at Cal Fire Sonoma Lake Napa Unit. Placed on the agenda by Chief Paul Duncan

Pushed data out of CAD to tablets to make things more accurate. We didn't account for the image trend last time, so this is the bill for the CAD interface and image trend. Ongoing maintenance \$1100 after the two years. BC Avansino, this is for CAD to push to image trend. This will help with Karins workload. Martinelli is worried about the company getting information and making it a security risk. CalFire uses the CAD program and CalFire has used it for many years. BC Avansino this bring us in more in line with industry standards, this is a normal thing to have in place. Each call personnel goes on they do a patient care report on. This cad interface will be very time saving to everyone involved. Peraton talks to one program and then that talks to other programs. We are paying for the License.

**Cline/Stephenson motion** to approve 7e as written. Ayes: Bostock, Cline Martinelli, Stephenson, Comisky. NOES: None. ABSENT: **MOTIONED CARRIED**

- 7.f. Consider and approve argument in favor of Measure T (July's Resolution calling for special election for purpose of establishing a new appropriations limit). Placed on the agenda by President Jim Comisky.

We are not asking for anymore money. Measure T has to be added on the ballot every 4 years, to be able to spend the money already brought in.

**Cline/Bostock motion** to approve 7f as written. ayes: Bostock, Cline Martinelli, Stephenson, Comisky. NOES: None. ABSENT: **MOTIONED CARRIED**

- 8. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

8.a. July 16, 2024 - Regular Meeting Minutes

8.b. Warrants – August

Payroll amount is \$112,299.58 instead of \$113,924.37, additions of \$206.77 to US Bank Voyager and \$24,558.26 to Lincoln Leavitt. New warrant total is \$273,833.60.

Martinelli asked about why the insurance went up. Due to high-risk fire.

**Cline/Stephenson motion** to approve consent calendar as amended. ayes: Bostock, Cline Martinelli, Stephenson, Comisky. NOES: None. ABSENT: Bostock. **MOTIONED CARRIED**

- 9. **Bostock/Cline Motion to Adjourn Meeting at 735pm all in favor.**

Respectfully submitted by  
Karin Collett Office Technician

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*Karin Collett*  
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READ AND APPROVED BY  
Jim Comisky President, Board of Directors

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*Jim Comisky*  
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