



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**BOARD OF DIRECTORS' REGULAR MEETING AGENDA**

**7:00 P.M., April 21, 2020**

**Middletown Fire Station, 21095 Highway 175**

**NOTICE:** Pursuant to Governor Gavin Newsom's Executive Order N-29-20, meetings will be held teleconference. Teleconference participation by: Directors Rob Bostock, Jim Comisky, Devin Hoberg, and Madelyn Martinelli. Teleconference locations are on file at District Office, 21095 Highway 175, Middletown, CA 95461.

Due to the Coronavirus (COVID-10), Residents are encouraged to attend the Board of Directors' meeting via the application, ZOOM.

**ZOOM MEETING INFORMATION:**

Website: <https://zoom.us/join>

Meeting ID: 608 124 7899

Call in Phone Number: (669) 900 6833

Public comments may be made remotely by emailing [boardclerk@southlakecountyfire.org](mailto:boardclerk@southlakecountyfire.org) (prior to 7:30 pm) or via ZOOM website or phone application. Comment period is three (3) minutes per person. Total comment period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board. This rule does not apply to public hearings. Comments are allowed before any action is taken by the Board on any specific issue.

**REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION:** A request for a disability-related modification or accommodation necessary to participate in the Board of Directors' meeting should be made in writing to [boardclerk@southlakecountyfire.org](mailto:boardclerk@southlakecountyfire.org) at least 48 hours prior to the meeting.

**NON-TIMED ITEMS**

**A. OPEN MEETING:**

A1. Call to Order:

A2. Pledge of Allegiance:

A3. Roll Call:

A4. Motion to approve agenda:

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_

**B. CITIZENS' INPUT:**

(Any person may speak for three minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Prior to this time speakers are asked to fill out a form (giving name, city, and subject) available in the Clerk's Office or during Board meeting.)

**C. COMMUNICATIONS:**

C1. Reports:

C1.1. Fire Sirens

C1.2. SL Fire Safe Council

C1.3. Volunteer Firefighters' Association

C1.4. Chief's Report

C1.5. Financial Report

C2. Directors' Activity and Committee Report

D. WRITTEN COMMUNICATIONS

**TIMED ITEMS**

E. REGULAR ITEM:

E1. Consideration for Resolution No. 2019-20 09, A Resolution Declaring a Local Emergency Due to the Outbreak of Novel Coronavirus 2019 (COVID-19) and Resolution No. 2019-20 10, Designation of Applicant's Agent Resolution. Placed on the agenda by Gloria Fong.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_

E2. Consideration for Resolution No. 2019-20 11, A Resolution Authorizing Staff to Acquire Surplus Property. Placed on the agenda by Gloria Fong.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_

E3. Ambulance billing discussion, specifically to not charge for services if the patient is not transported, for instance 1144's, panic attack, AMA/RAS, public assist, medical evaluations. Placed on the agenda by Vice President Martinelli.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_

E4. Consideration for letters of interest and or applications for appointment to fill director vacancy created by resignation of Reg Garcia. Board Clerk/District Secretary Gloria Fong to administer oath of office to appointed director, who may be seated at this meeting. Placed on the agenda by Gloria Fong.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_

E5. Election of President of the Board of Directors, Vice President of the Board of Directors, Secretary and / or Clerk to the Board of Directors for calendar year 2020. Placed on the agenda at the request of the Board of Directors.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_

F. CONSENT CALENDAR:

(Approval of consent agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for later discussion.)

F1. Minutes presented:

F1.1. February 18, 2020 – Regular Meeting

F1.2. March 17, 2020 – Regular Meeting

F2. Warrants presented:

F2.1. April warrants

F2.2. March warrants – corrected

F2.3. February warrants – corrected

F3. Budget Transfer

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ YES \_\_\_ NO \_\_\_ ABSTAIN \_\_\_

G. MOTION TO ADJOURN MEETING:

Posted April 18, 2020

# CDF/SLCF INCIDENT TRACKING FORM

Month March 2020

Station 62

FA = False Alarm  
 CR = Cancel & Return  
 UTL = Unable To Locate  
 AMA = Against Medical Advice  
 CB = Code Blue (Full Arrest,CPR in Progress)  
 LA = Lift Assist  
 NMM = No Medical Merit (AMA not completed)

CA/RS complete ✓	Date	Time of Dispatch	Time Committed	Time At Scene	Time Available	Inc #	Street #	Location Street Name	Medical Aid	MVA	Structure Fire	Vegetation Fire	Vehicle Fire	Smoke Check	Haz-Mat	Public Assist	Other (Describe)	# of Fatalities	Extrication Eqt Used	Comments: List Number of Patients as Pt x 4 If an IFT, List Destination Here Any Specific Comments, List Here
	3/1	1622	1625	1629	1635	3445		Knowles Ln										1		FA
	3/4	2008	2009	2011	2141	3654		Dogwood	1											NMM
	3/5	0339	0342		0355	3665		HWY 29 @ lake county line		1										CR
	3/6	1229	1231		1314	3755		Benmore valley rd					1							CR
	3/7	1711	1714	1728	1735	3826		Rockys Rd										1		Residential alarm false alarm
	3/8	1204	1206	1230	1408	3875		Glenbrook	2											1 PT C2 Sutter
	3/9	0918	0919		1000	3917		Graham	3											NMM
	3/9	1000	1001	1003	1015	3922		Bush									2			lift assist
	3/12	1753	1754	1805	1930	4128		HWY 175 #1	4											1 PT C2 SUTTER LAKESIDE
	3/13	1222	1223	1231	1332	4162		HWY 175 #1	5											1144
	3/14	2200	2204	2211	2236	4256		Bottle Rock Rd				1								chimney fire
	3/15	0758	800		0815	4270		HWY 29 @ hofacker			2									CR
	3/15	2227	2228		2250	4312		Ford Flat										2		UTL power lines down
	3/16	1337			1340	4343		Spyglass										3		CR
	3/16	1354	1356	1402	1410	4345		Sugar pine				2								FA
	3/16	1641	1643	1650	1710	4354		HWY 175							1					Burn piles in compliance of permit
	3/17	1457	1459	1509	1539	4400		Oathill mine Rd	6											rescue
	3/19	1459	1502		1510	4488		Butts Canyon Rd			3									CR
	3/20	1343	1346	1353	1525	4538		Loch Lomond rd				3								microwave on fire
	3/21	1553	1555		1605	4605		Harness Dr	7											CR
	3/21	1637	1640	1656	1807	4608		Greenridge Rd	8											1 Pt C2 AHC
	3/22	1654	1656		1715	4665		RLS			4									CR
	3/22	1715	1716		1720	4668		HWY 175	9											CR
	3/25	0945	0946	0956	1006	4775		Loch Lomond rd										3		LA
	3/25	1156	1156	1225	1231	4783		Loch Lomond rd										4		LA
	3/25	1437	1437		1444	4792		Bush St, MT										4		CR
	3/25	1920	1920		1947	4806		Airstrip, LL					2							CR- Control Burn
	3/25	1947	1947		2012	4807		Loch Lomond rd	10											CR
	3/26	2013	2015		2035	4856		Saddle Rd				4								
	3/28	1201	1203	1212	1405	4933		Gifford Springs Rd	11											1 PT C2 SLS
	3/29	2108	2110	2130	2132	4992		Perini rd								2				

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CAIRS complete ✓	Date	Time of Dispatch	Time Committed	Time At Scene	Time Available	Inc #	Location Street # Street Name	Medical Aid	MVA	Structure Fire	Vegetation Fire	Vehicle Fire	Smoke Check	Haz-Mat	Public Assist	Other (Describe)	# of Fatalities	Extrication Eq't Used	Comments: List Number of Patients as Pt x 4 If an IFT, List Destination Here Any Specific Comments, List Here	
<b>TOTALS:</b>									11	4	4	2	0	2	0	4	4	0		
<b>PREVIOUS:</b>									29	11	3	2	4	3	0	4	3	0	0	
<b>YEAR TO DATE:</b>									40	15	7	4	4	5	0	8	7	0	0	

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							Street #	Street Name												
	3/1	0753	0754	0800	0900	3469		Greenridge Rd		1										1 PT to AHC ALS
	3/3	1359	1401	1406	1515	3560		Spruce Grove RD		2										1 PT to AHC ALS
	3/4	0950	0951		1028	3607		Olympic Dr, Clearlake		3										CR
	3/4	1409	1409	1412	1424	3617		Hidden Valley Rd, HV		4										NMM
	3/4	1628	1629	1631	1645	3633		Coyote Valley Rd, HV		5										UTL
	3/4	1818	1819	1825	1945	3641		Moon Hill Ct. HV		6										1 PT to AHC ALS
	3/5	0339	0340		0400	3668		Hwy 29			1									CR
	3/5	1016	1018	1026	1029	3684		Bush St								1				Lift assist
	3/5	1049	1050	1051	1104	3687		Washington St.		7										NMM
	3/5	1150	1152	1200	1205	3690		Ravenhill								2				Lift assist
	3/5	1342	1344	1350	1410	3697		S Hwy 29							1					CX
	3/7	1802	1810	1820	1840	3829		Horseshoe road		8										Private TX
	3/7	1832	1833	1836	1840	3820		HVLA Admin		9										NMM
	3/7	1918	1920	cx	1930	3836		Hwy 29 x clayton creek							2					CX
	3/8	0048	0051	0056	0105	3856		Greenpoint Ct.								3				Lift assist
	3/8	0328	0331	0345	0400	3858		Ravenhill		10										PRIVATE TX
	3/9	0915	0916	0920	0946	3916		Calistoga st.		11										UTL
	3/9	0947	0947	0947	1023	3919		Calistoga st.		12										1 PT to AHC ALS
	3/9	1241	1241	1247	1347	3928		coyote Valley Rd, HV		13										1 PT to AHC ALS
	3/10	1357	1359	1402	1418	3991		North Shore Ct		14										NMM
	3/10	1047	1049	1055	0020	4018		Powderhorn		15										1 PT C2 AHC
	3/11	1747	1749	1815	1840	4065		Lariat Dr Pope Vly		16										Transported by AMR
	3/11	2259	2392	2318	0105	4078		Spruce Grove X Noble Ranch							3					Smoke Check, Escaped control burn
	3/12	0855	0857	0905	0950	4092		Spyglass Rd		17										1 PT to AHC ALS
	3/12	1312	1314		1320	4108		Big Canyon Rd		18										Cx
	3/13	1605	1608	CX	1615	4180		Hwy 29 M.M. 43			2									CX
	3/13	2310	2313	CX	2330	4204		Hwy 29 M.M. 46			3									CX
	3/14	0302	0305	0315	0410	4209		Hwy 29 M.M. 13			4									1 PT C2 AHC
	3/14	0911	0915	0925	0950	4218		Ravenhill Rd.				1								FA/ chimney fire
	3/14	1139	1141	1144	1157	4224		Old Creek Rd		19										NMM
	3/14	1524	1526	1530	1636	4235		Hidden Valley Rd, HV		20										1 PT C2 AHC
	3/14	0252	0256	0256	0304	4264		Hartman		21										NMM

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							Street #	Street Name												
	3/14	0751	0752	0816	0911	4270		S. Hwy 29 X Hofacer			5									1 PT C2 AHC
	3/16	1338	1338	1341	1358	4343		Spyglass Rd									4			CO Alarm/ F/A
	3/16	1258	1300	1305	1312	4364		Deer Hill Rd	22											NMM
	3/16	1435	1437	1438	1500	4368		Sweetwood Ct	23											NMM
	3/17	0609	0611	0618	0658	4374		Boxwood Ct	24											1 PT to AHC ALS
	3/17	1105	1107	1113	1238	4388		Raven Hill Rd	25											Code Blue
	3/19	1202	1204	1210	1220	4476		Hwy 175			2									F/A
	3/19	1459	1501	1510	1555	4488		Butts Cyn Rd		6										1 Pt to AHC BLS
	3/19					4497		Hwy 175	26											UTL
	3/20	0008	0010	0020	0110	4515		Hwy 29	27											NMM
	3/20	1349	1350	1357	1410	4539		Barnes St			3									F/A
	3/21	1553	1555	1617	1656	4605		Harness Dr	28											Pt passed to AMR
	3/21	1656	1656	1708	1743	4609		Snell Valley Rd		7										1 Pt 1144
	3/21	1824	1824	1826	1843	4616		Hartmann Rd	29											NMM
	3/22	1712	1712	1712	1835	4668		Hwy 175	30											1 PT C2 AHC
	3/23	1319	1322	1330	1420	4699		Bush St	31											1 PT C2 AHC
	3/23	2111	2114	2125	2240	4714		Valley Oak	32											1 PT C2 AHC
	3/24	2027	2028	2035	2123	4751		Coyle Springs Rd	33											Treat and release
	3/25	1442	1444		1447	4792		Bush St								1				Smell of Gas in Res, Cx
	3/25	1745	1747	1752	1801	4802		Fish Hook Ct	34											NMM
	3/26	0515	0518	0523	0635	4819		Coyle Springs	35											1 Pt to AHC ALS
	3/27	1150	1152	1157	1315	4877		Spyglass Rd	36											1 Pt to AHC ALS
	3/27	1725	1726	1727	1730	4894		Hidden Valley Rd									5			Med Alarm - False Call
	3/27	1735	1736	1738	2000	4899		Hidden Valley Rd	37											NMM
	3/27	2032	2034	2040	2205	4903		Greenridge Rd	38											1 PT C2 AHC
	3/27	2215	2215	2219	2244	4910		Spyglass Rd	39											NMM
	3/27	2246	2246	2256	0010	4912		Comstock Ct.	40											1 PT C2 AHC
	3/28	0022	0024	0030	0142	4915		S. hwy 29	41											1 PT C2 AHC
		1028	1029		1036	8056		Hidden Valley Rd.	42											Cancelled
	3/28	1023	1025	1028	1038	4929		Spyglass Rd.	43											
	3/28	1241	1241	1249	1305	4935		Raven Hill Rd.	44											
	3/28	1654	1656	1708	1811	4943		Raven Hill Rd.	45											
	3/29	0851	0851	0910	0940	4963		Raven Hill Rd.									6			AHC to Residence

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						Street #	Street Name														
	3/29	1257	1300	1306	1430	4967		Raven Hill Rd.		46											1 Pt C2 to AHC
	3/30	0639	0642	0652	0743	5001		Stonegate rd		47											1 PT C3 AHC
	3/30	1152	1152	1210	1220	5006		Jerusalem Grade									7				PA
	3/30	1227	1227	1240	0200	5008		Mountain Meadow S		48											1 Pt C3 to AHC
	3/31	1347	1349	1359	1458	5047		S Hwy 29		49											1 PT C2 AHC, +EIDS
<b>TOTALS:</b>										49	7	3	0	0	3	1	7	0	0	0	
<b>PREVIOUS:</b>										110	24	2	3	3	2	0	13	8	0	0	
<b>YEAR TO DATE:</b>										159	31	5	3	3	5	1	20	8	0	0	

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**South Lake County Fire Protection District**  
 ——— in cooperation with ———  
**California Department of Forestry and Fire Protection**

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**DATE:** April 17, 2020  
**TO:** Board of Directors  
**FROM:** Gloria Fong  
 Staff Services Analyst  
**SUBJECT:** Finance Communications

The COVID-19 situation has undoubtedly disrupted normal functions. Agencies have either denied or limited public access. The County Courthouse is only allowing access between 1 pm and 2 pm, Monday, Wednesday, and Friday for required governmental agency functions, with deposits delayed about a business day and are handled via drop off at this time. Wittman Enterprises has transitioned to two-shift operation to provide additional social distancing with more cleaning and sanitation shifts and reduced deposits from three days a week to last week of the month.

Relief to ground ambulance services in the form of payment from the CARES Act Provider Relief Fund is expected. The Department of Health and Human Services is determining the amount based on the proportion of providers 2019 Medicare payments compared to total outlays for Medicare fee for service that year of \$484 billion. In retrospect, 449 transports in CY 2019 transports, of these 39% (or 176) Medicare, 2% (or 7) Medi-Cal Fee for Service, 19% (or 86) Medi-Cal HMO, 10% (or 45 Medicare HMO), and 30% (or 135) Other, a combination of insurance and private pay. An estimated amount of between \$4,000 is expected.

A meeting or two ago, it was commented SLCF pays for a Chief. This question, “Does SLCF pay for a chief and if so has SLCF been charged and or due a credit possibly while the position has been vacant?” Battalion Chief Wink researched the question and the answer is, “No, SLCF does not pay for a Chief. Organizational support is provided as part of an indirect benefit from the Administrative Charge paid in the contract with CAL FIRE. There is not individual cost broken out. The Chief (point of contact or designee when vacant) is filled by the Lake County / North Division / Konocti Camp Assistant Chief as an additional function. The financial audit packages (or invoices) have never shown a charge for a Chief.” The attached June 2010 CAL FIRE Cooperative Fire Protection Administrative Charge Overview, while old, is still current. Attached is the Cal Fire agreement for reference. The contracted amounts (or fiscal sheets) are bookmarked.

The Intergovernmental Transfer (IGT) wire transfer has taken place. Just like last year’s, I’m anticipating return of the IGT wire transfer \$268,384 amount together with an estimated \$180,000 within the week (see Partnership’s attached communication). Partnership Health has chosen to send checks out prior to receipt of funds from Department of Health Care Services, which typically occurs in June.

Budget summary and ambulance #s will be sent under separate cover Monday.

Below is breakdown of number of hours compensated YTD and month ending January 31, 2020. The 2020 PCFs bottom row are the training hours for the four new recruits.

Hours	Calls	Trng	Support	Comm Ev	Spec Asg	Sta Cvg	Sta Duties	Veh Mnt	Mutual Aid	Total
Period Ending 02/29/20	25	249.5	69.5		42		22.5			408.5
YTD Hours	528.5	1376.5	383.6	42	224	1938.5	108.5	175	1034	5810.6
2020 PCFs		109								109

Attachments



## RE: Dept of Health and Human Services Payment

From: Judy Vang

Sent: Tue 4/14/2020 12:56 PM

**Warning:** this message is from an external user and should be treated with caution.

Good Afternoon EMS Partners,

HHS has set up a hotline to check the status on your CARES Act payment. If you have not yet received your direct deposit, please call 866-569-3522 and have your Tax ID number and the name of your agency as registered with PECOS. According to HHS, all Medicare providers and suppliers should receive their deposit by April 17. If you need your PECOS registered name please do not hesitate to contact me.

Thanks,

Judy

**Beginning March 27<sup>th</sup> I will be working 5 am-1:30 pm until further notice.**

Judy Vang, CAC, CADS  
**Wittman Enterprises, LLC** | Client Liaison  
11093 Sun Center Drive  
Rancho Cordova, CA 95670  
916.669.4613 (Direct Line)  
916.471.5139 (Direct Fax)  
[www.webillems.com](http://www.webillems.com)

<b>New Office Hours</b>	<b>5:00 am to 1:30 pm</b> <b>Noon to 8:30 pm</b>
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**Setting the Standard for EMS Billing, Since 1991**

**Ambulance | First Responder | Treat-No-Transport | Fire Inspection | False Alarm | Membership Program**

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**From:** Judy Vang

**Sent:** Friday, April 10, 2020 10:26 AM

**Subject:** Dept of Health and Human Services Payment

Good morning EMS Partners:

Please see the notice below from the AAA on the CARES Act. The payment will be EFT and from HHS. If you have any questions please do not hesitate to contact me.

**AAA ADVOCATES FOR COVID-19 RELIEF FOR AMBULANCE SERVICES**  
**COVID-19 Relief Payments Begin Today**

Beginning today, ambulance service suppliers and providers should start automatically receiving an allocation of payments from the Public Health and Social Emergency Fund. According to the Department of Health and Human Services (HHS), an initial distribution of \$30 billion of the funds appropriated through the CARES Act will be distributed to Medicare providers and suppliers over the next week. The Fund was appropriated at \$100 billion but not all the funds will be distributed as direct payments to providers and suppliers.

HHS is determining the amount of individual payments based on the proportion of the 2019 Medicare payments to the provider or supplier compared to total outlays for Medicare fee-for-service that year of \$484 billion. The AAA estimates a total of approximately \$265 million will be distributed to ground ambulance services in the initial round of payments. While the initial payments are a good start, the AAA is pushing for ambulance services to receive ten times that amount in initial relief.

The AAA had advocated for funding in the CARES Act for ambulance services and on April 6, the AAA sent HHS Secretary Azar a letter requesting that ambulance service providers and suppliers receive \$48,000 per registered ambulance for financial relief from the impact of the COVID-19 pandemic. The AAA is pushing for a similar amount within future economic stimulus packages as well as several other proposals for legislative and regulatory relief.

**On Monday, the AAA will be issuing a Call To Action to its members focusing on four of the provisions on our below list.**

**Priority Access for EMS to PPE and COVID-19 Testing**

- Recognition by FEMA, HHS (USPHS), CDC of need for priority access to personal protection equipment (PPE) and COVID-19 testing for EMS
- Non-governmental EMS being eligible to apply directly to FEMA for PPE under the Public Assistance Grants and waive applicant match for all emergency response providers

**EMS Services Coverage and Reimbursement for COVID-19 Response**

- Waiver for Medicare coverage of treatment in place and loosening of signature requirements
- 20% increase, similar to hospitals, for emergency and non-emergency ambulance services in treating and transporting COVID-19 patients
- SCT reimbursement level for COVID-19 transports and waive hospital-to-hospital limitation on SCT

**EMS System Financial Sustainability in Response to COVID-19**

- Grant program under HHS specific to EMS for reimbursement of costs resulting from response to COVID-19 and lost revenue. Payment of \$48,000 per registered ambulance to each ambulance service provider and supplier.
- Expand Paycheck Protection Program to ambulance service organizations with 500 or more employees
- Fuel tax relief for ground ambulance services

The AAA greatly appreciates the work of our members on the front lines of treating, transporting and testing patients with COVID-19 and we will continue to push for help for you.

Thanks,

Judy

**Beginning March 27<sup>th</sup> I will be working 5 am-1:30 pm until further notice.**

Judy Vang, CAC, CADS

**Wittman Enterprises, LLC** | Client Liaison

11093 Sun Center Drive  
Rancho Cordova, CA 95670  
916.669.4613 (Direct Line)  
916.471.5139 (Direct Fax)  
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# ***CAL FIRE***

**Cooperative Fire Protection**

**Administrative Charge**

**Overview**



**June 2010**

## **INTRODUCTION**

### **CAL FIRE Cooperative Agreement Administrative Charge**

The current CAL FIRE Administrative Charge, components and methodologies were developed at the statewide level using adopted federal standards, periodically reviewed by the Local Government Advisory Committee (LGAC) and approved at the CAL FIRE Executive level, with the following goals in mind:

1. Consistency
2. Standardization
3. Transparency
4. Communicated

All of the above goals are maintained annually as the Administrative Charge is updated. To maintain the 3<sup>rd</sup> and 4<sup>th</sup> goals this year, LGAC recommended, and the Executive Office supported, conducting four Local Government Cooperator Meetings; these meetings were conducted in Lone, Oroville, San Diego, and Riverside during January and March 2010.

It has also become apparent, that with a turnover in CAL FIRE and Local Government administrators, managers, and supervisors, that the following detailed explanations are needed by personnel that routinely handle the management and administration of CAL FIRE Local Government Partnership Agreements

To meet that need, you will find the below details in the following pages:

- Statutes, policies, and standards that call for and guide the development of the CAL FIRE Administrative Charge
- Administrative Charge elements
  - Statewide Pro Rata Rate – components and methodologies
  - CAL FIRE Indirect Rate – components and methodologies
- Indirect Funding Pool (PCA-99200) to support indirect services

## **STATUTES – California Government Code, §§11010, 11270 et seq.**

**§11010.** (a) When a state agency, supported from the General Fund, is required to collect from any person, firm, or corporation a proportionate share of the cost of providing any service, inspection, or audit, that share shall include:

(1) A proration of the cost to the state, as determined by the Department of General Services, of janitor service for the agency and of the charge for rent actually made for space occupied by the agency in a state-owned building or that would be charged that agency were it required to pay rent for that occupancy.

(2) A proration of the administrative costs of the agency, as defined in Section 11270.

(3) The pro rata share of the cost of insuring motor vehicles belonging to the state agency against liability for damages resulting from the ownership or operation of motor vehicles and arising under Article 1 (commencing with Section 17000) of Chapter 1 of Division 9 of the Vehicle Code or, in the discretion of the Director of General Services, an amount that he or she considers equivalent to that pro rata share to be expended by him or her in accordance with law in paying claims under that article and for their investigation, adjustment, defense and administration.

(4) The pro rata cost of workers' compensation insurance and bonds covering the officers and employees of the state agency.

(5) A proration of the state's retirement contribution for the employees engaged in providing the services, inspection or audit.

(6) A proration of the state's contribution toward the cost of medical and hospital care, including administrative costs, and the cost of procuring liability insurance coverage, for the employees engaged in providing the services, inspection or audit.

(7) A proration of the cost of the Attorney General's services rendered the agency.

(8) A proration of any other costs to the state for providing the service, inspection or audit.

(b) (1) Except as provided in paragraphs (2) and (3), notwithstanding any other provision of law, no state agency, supported from the General Fund, shall levy or collect any fee or charge in an amount that exceeds the estimated actual or reasonable cost of providing the service, inspection, or audit for which the fee or charge is levied or collected, including those costs specified in subdivision (a).

(2) In the event of a conflict between this subdivision and Article 5 (commencing with Section 12990) of Chapter 2 of Division 3 of the Insurance Code, relating to fees charged by the Department of Insurance, the provisions of the Insurance Code shall prevail.

(3) This subdivision shall not apply to any fee or charge whose amount is specified in statute.

**§11270.** As used in this article, "administrative costs" means the amounts expended by the Legislature, the Legislative Counsel Bureau, the office of the Governor, the office of the State Chief Information Officer, the Office of Planning and Research, the Department of Justice, the office of the Controller, the office of the Treasurer, the State Personnel Board, the Department of Finance, the Office of Administrative Law, the Department of Personnel Administration, the Secretary of the State and Consumer Services Agency, the Secretary of the California Health and Human Services Agency, the Bureau of State Audits, and the California State Library, and a proration of any other cost to or expense of the state for services or facilities provided for the Legislature and the above agencies, for supervision or administration of the state government or for services to other state agencies.

## **POLICIES – California State Administrative Manual (SAM)**

CAL FIRE is required to recover its full costs when providing goods or services to other government entities. This requirement is found in the State Administrative Manual (SAM) Section 8752, which provides:

*“The State policy is for departments to recover full costs whenever goods or services are provided for others. This policy, which applies to all departments, regardless of funding sources, is to be followed in all cases except where statutes prohibit full cost recovery.”*

Additionally, SAM Section 8752.1 defines indirect costs as:

*“Department indirect costs (overhead) are support costs which fund the statewide organization.”*

## **STANDARD – OMB Circular A-87**

The Administrative Charge for Local Government Cooperative Fire Protection agreements is determined annually, utilizing the standards established by the United States Office of Management and Budget (OMB), which are found in Circular A-87, “Cost Principles for State, Local, and Indian Tribal Governments”.

The OMB Circular A-87 outlines the accepted accounting practices that are widely utilized and recognized by all levels of government.

**Purpose:** The OMB Circular A-87 establishes principles and standards for determining costs for Federal awards carried out through grants, cost reimbursement contracts, and other agreements with State and local governments and federally-recognized Indian tribal governments (governmental units).

**Policy:** The OMB Circular A-87 establishes principles and standards to provide a uniform approach for determining costs and to promote effective program delivery, efficiency, and better relationships between governmental units and the Federal Government. The principles are for determining allowable costs only. They are not intended to identify the circumstances or to dictate the extent of Federal and governmental unit participation in the financing of a particular Federal award. Provision for profit or other increment above cost is outside the scope of this Circular.

## **CAL FIRE COMPLIANCE**

CAL FIRE complies with Government Code and the State Administrative Manual requirements while adhering to OMB A-87 standards, by applying an Administrative Charge to all agreements where CAL FIRE provides goods or services to other government entities.

The CAL FIRE Administrative Charge utilized for Local Government Cooperative Fire Protection Agreements is comprised of two components:

- Statewide Pro Rata Rate
- CAL FIRE Indirect Rate



## **STATEWIDE PRO RATA RATE**

Central service agencies, such as Department of Finance, the State Treasurer, the State Controller, State Personnel Board, and the Legislature, provide budgeting, banking, accounting, auditing, payroll, and other services to all state departments.

The Pro Rata process apportions the costs of providing central administrative services to all state departments that benefit from the central services agencies.

The Pro Rata amount assessed to CAL FIRE is established annually by the Governor's Department of Finance. This amount is not negotiable.

### **COMPONENTS – California State – central service agencies:**

Central Service Agencies support the general operation of State government, providing services to other State departments.

These functions are necessary for state operations and are centralized to provide efficient and consistent statewide policy and services.

Central service departments are:

#### **Department of Finance**

- Prepares and administers the state's financial plan.
- Maintains the state's accounting and financial reporting systems

#### **The State Treasurer**

- Responsible for managing the state's investments.
- Pays out state funds when spent by the Controller and other state agencies.

#### **The State Controller**

- Acts as the state's accountant and bookkeeper of all public funds
- Administers the state payroll system.
- Conducts financial, and compliance audits and reviews of state operations.

#### **The State Personnel Board**

- Responsible for the administration of the state's employment system.
- Advertises state job openings and civil service exams.

## **The Legislature**

- Enacts new and strengthens enforcement of existing laws
- Enacts the annual spending plan

## **The Department of Personnel Administration:**

- Responsible for administration of the civil service employment system for California state agencies.
- Represents the Governor as the "employer" in all matters pertaining to California State personnel employer-employee relations.
- Responsible for all issues related to salaries and benefits, job classifications, and training.

## **Other central service agencies:**

- PERS – Health & Dental Benefits for Retired Annuitants
- Bureau of State Audits
- Office of Administrative Law
- California State Library
- Office of Planning & Research
- Governor's Office
- Legislative Counsel Bureau
- Office of the State Chief Information Officer

## **Methodology – How Pro Rata is applied to State Departments...**

Central service costs are charged by central service departments, the Legislature and the Governor's Office for overall administration of state government and for providing centralized services to state departments.

Each year, central service departments and agencies determine their past year expenditures and workload, and estimated budget year expenditures.

Each central service agency has a pre-determined workload unit of measure for each department that they provide services to (billable hours, records/warrants processed, dollars spent, or actual positions).

To calculate a department's Pro Rata share, the central service agency will determine a value based upon their function, and multiply the number by the workload of the benefiting department.

Please note, that the Governor, most of the Legislature, the State Treasurer and the State Controller are not subject to furloughs. Therefore their share which is charged to CAL FIRE has not been reduced in any way. In addition, the Department of Finance floats their furlough days, but bills based upon hours worked.

## **How Statewide Pro Rata Rate is applied to the CAL FIRE Cooperative Agreement Administrative Charge**

The calculation of the administrative charge uses a rolling **five-year average** of statewide Pro Rata allocated to CAL FIRE.

- This process was developed by the Local Government Advisory Committee (LGAC) and approved and implemented by CAL FIRE in the 2007/08 Fiscal Year
- Use of the average Pro Rata costs removes volatility in the Administrative Charge and assists in a more constant number each year.

## **Statewide Pro Rata Frequently Asked Questions**

### **1. What is Statewide Pro Rata?**

Statewide Pro Rata is the recovery of central service administrative costs from special and non-governmental cost funds. The State of California provides certain services (central administrative agencies), such as, accounting, computing, payroll services, banking, etc., to operating agencies (departments) on a centralized basis. Statewide Pro Rata is a process that identifies these central service administrative costs and assigns them to benefited activities (functions) on a reasonable and consistent basis.

### **2. How is Statewide Pro Rata calculated?**

Each central service agency submits their past year actual workload and expenditures and estimated budget year expenditures. A unit cost is calculated for each workload function for the past fiscal year and the budget year. These unit costs are multiplied by the workload of the benefiting department. All functions for each benefiting department are summed and a report called "Detail by Function" for each department is generated.

### **3. How do you allocate costs to the funds?**

Each department's total central service administrative costs (for all functions) are allocated based upon the department's funding sources in the Governor's Budget, mid-column. The Detail by Fund report displays each department/agency's allocation by fund.

### **4. What authority do you have to assess Statewide Pro Rata?**

Government Code sections 11010, 11270 through 11277, and 22883 and the State Administrative Manual section 8752.

### **5. What is a function?**

A function is an activity performed by a central service agency for other departments and agencies, such as, accounting, payroll services, auditing, banking, etc. A function is a basis (workload) that allocates the central service administrative costs to the benefiting department. The costs are allocated using hours, warrants, claims, transactions, etc.

### **6. When and how often is Statewide Pro Rata taken from the department?**

Each fiscal year, SCO directly transfers the Statewide Pro Rata billable amount quarterly . (August 15<sup>th</sup>, November 15<sup>th</sup>, February 15<sup>th</sup> and May 15<sup>th</sup>)

# **CAL FIRE INDIRECT RATE**

## **California State Administrative Manual (SAM)**

### **Chapter 8700, Section 8752**

The state policy is for departments to recover full costs whenever goods or services are provided for others (Requirements for General Fund departments are included in Government Code (GC) Sections 11010 and 11270). This policy, which applies to all departments regardless of funding sources, is to be followed in all cases except where statutes prohibit full cost recovery.

The full cost of goods or services includes all costs attributable directly to the activity plus a fair share of indirect costs which can be ascribed reasonably to the good or service provided.

### **Chapter 8700, Section 8752.1**

#### **Cost Elements Included**

Include the following costs in charges for goods and services:

- Department direct costs
  - Department indirect (overhead) costs
1. Department direct costs are those which can be identified specifically with a particular cost objective, such as:
    - a. Personal services costs incurred in meeting the cost objective (personal services costs will include the fringe benefit factors prescribed in SAM Section 8740).
    - b. Operating expenses and equipment costs incurred in meeting the cost objective, such as the cost of contracts, travel expenses, etc.
  2. Department indirect (overhead) costs are those support costs which benefit more than one cost objective/organizational unit. These costs are accumulated and allocated periodically to the cost objective/organizational units which benefit from the support activity/function. Departmental indirect costs include:
    - a. Personal services costs of unit, bureau, division, and department administrative, supervisory, and executive staff.
    - b. Personal services costs of support units, including clerical support, housekeeping, etc.
    - c. Operating expenses and equipment costs not included as part of department direct costs.

## **Direct vs. Indirect Costs**

CAL FIRE uses SAM §8752.1 to define its direct and indirect costs.

**Direct costs:** Costs incurred specifically for one activity, program, or cost center.

**Indirect costs:** Costs that benefit several activities, programs, or cost centers.

Departmental indirect costs include such items as: executive, administration, legal, audits, accounting, data processing, and janitorial services.

Internal departmental indirect costs benefit more than one cost objective or organizational unit. These costs are accumulated and distributed through a cost allocation process.

Consequently, some allocation techniques must be used to distribute these indirect costs to the direct functions benefited. Once a determination is made to a cost as either direct or indirect, the treatment must be applied consistently.

## **CAL FIRE Indirect Components**

### **Region and Unit Administration**

Includes costs associated with administrative and operational support provided at the Region and Unit level.

### **Headquarters Program Administration**

Includes costs associated with the Cooperative Fire Program including local government contract administration; Command and Control Program management including, the statewide telecommunications systems such as radio, microwave, telephone and paging systems, Computer Aided Dispatching system, Resource ordering and status system (ROSS) and California all incident reporting system (CAIRS). This category also includes overhead functions that support multiple programs or activities associated with the Office of the Director, Board of Forestry, Public Education, Public Information Affairs, Accounting and Budgets.

### **Business Services**

Includes costs associated with the budgeting, accounting and purchasing functions, including the state contract purchasing system administration.

## **Information Technology**

Includes costs associated with the information technology functions including program and system development, maintenance and technical support of CAL FIRE's statewide computer network system, email accounts and other software licenses.

## **Human Resources**

Includes costs associated with support provided by state-funded personnel in the human resources functions, including employment recruitment, testing, selection and adverse (disciplinary) action processes, Equal Employment Opportunity program, attendance and program time reporting, payroll systems, employee benefits programs including health, dental and vision insurances; rehabilitation and disability programs and investigations; return to work functions, Employee Assistance Program, Critical Incident Stress Management; Substance Abuse Assistance Program, the Injury and Illness Prevention Program, the Respiratory Protection Program, and Labor Relations functions including collective bargaining, contract administration, grievance/complaint review and processing and Fair Labor Standards Act compliance.

## **Training**

Includes indirect costs associated with the administration of CAL FIRE's statewide training programs, including curriculum development, operation of the CAL FIRE Academy, and administration of the California Fire Fighter Joint Apprenticeship Committee training program.

## **Legal, Law Enforcement and Code Development**

Includes costs associated with legal counsel services, legislative liaison and tracking services, and fire prevention law enforcement program.

## **Fleet Management**

Includes costs associated with fleet management, maintenance and repair program, including available technical mechanical expertise and industry liaison services.

## **2010-11 CAL FIRE Administrative Charge Methodology**

All figures are based on past expenditures from the last completed fiscal year

- The 2010-11 CAL FIRE Administrative Charge is based upon the 2008-09 fiscal year expenditures.
  - The 2010-11 rate was developed during the 2009-10 fiscal year. Since the fiscal year is still in progress when the rate is developed, the year-end expenditures from the prior, prior fiscal year must be used.

### **REFER TO PAGE 15**

#### **Total Costs Column:**

- This column includes Personnel Services & Operating Expenses for Fire Marshal, Fire Protection, Resource Management, and the Departmental Administrative Units.
  - The Fire Marshal and Resource Management programs are not directly related to the CAL FIRE Cooperative Agreement. However, adding their program costs to the total direct program costs lowers the overall Admin Rate.
- This column includes Equipment and Equipment Use Factor costs.
  - Although Equipment is classified as an unallowable cost, the Equipment Use Factor is permitted by the Federal Government as a mean to re-coup equipment expenditures.
  - The addition of the Equipment Use Factor has historically led to a decrease in the indirect rate since it is added to the total Direct Program Costs
- This column includes the Department's Pro Rata Allocation (5-Year Average).
- This column results in the total unadjusted Direct Program Costs for CAL FIRE.

#### **Unallowable Costs Column:**

OMB Circular A-87 defines Unallowable Costs as costs that cannot be charged to Federal Programs either as a direct cost or included as part of the indirect cost pool when calculating an indirect cost rate.

- The Unallowable Costs column eliminates all program equipment expenditures.
  - Equipment and other capital expenditures are unallowable according to the Circular OMB A-87.



- Operating Expense adjustments are made for the Statewide Cost Allocation Plan (SWCAP), and Local Assistance costs.

### **Direct Program Costs Column:**

- The Direct Program Costs column consists of the total departmental costs for Fire Marshal, Fire Protection and Resource Management, less the Unallowable Costs column.
- This column results in the total adjusted Direct Program Costs for CAL FIRE.
  - The 2010/11 CAL FIRE Direct Program Costs were **\$777,865,176**.

### **Indirect Costs Column:**

- The Indirect Costs column consists of the expenditures for the CAL FIRE's Administrative Units which provide support to the Department, less the Unallowable Costs column.
- CAL FIRE Administrative Units include:
  - Office of the Director
  - Human Resources
  - Accounting Office
  - Budget Office
  - Communications & Legislation
  - Business Services (Contracts)
  - Information Technology
- The Indirect Costs Column also includes a "Roll Forward" amount which serves as an adjustment to the prior fiscal year.
- This column results in the total adjusted Indirect Program Costs for CAL FIRE.
  - The 2010/11 CAL FIRE Indirect Program Costs (includes Statewide Pro Rata Costs) were **\$86,056,786**.

### Calculation of the CAL FIRE Administrative Charge:

- The TOTAL CAL FIRE Administrative Charge is determined by dividing the Indirect Costs (including Statewide Pro Rata Costs) by the Direct Program Costs.
  - $\$86,056,786 / \$777,865,176 = 11.06\%$

### REFER TO PAGE 16

### Calculation of the CAL FIRE Indirect Rate and Statewide Pro Rata Rate from the CAL FIRE Administrative Charge:

- **CAL FIRE Indirect Rate:** This rate is calculated by dividing the Indirect Costs (without including the Statewide Pro Rata Costs) by the total Direct Program Costs.

Personal Services:	\$43,693,897
Operating Expenses:	\$13,294,714
<u>Equipment:</u>	<u>\$805,827</u>
Total:	\$57,794,438

#### Calculation

Indirect Costs / Direct Program Costs:	= CAL FIRE Indirect Rate
(w/o Pro Rata)	
\$57,794,438 / \$777,865,176	= 7.43%

- **Statewide Pro Rata Rate:** This rate is calculated by dividing the Pro Rata costs (using the 5-year average) by the total Direct Program Costs.

#### Calculation

Pro Rata Costs / Direct Program Costs:	= Statewide Pro Rata Rate
(less roll forward)	
\$28,262,348 / \$777,865,176	= 3.63%

CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
 2010-11 Indirect Cost Rate Proposal for Reimbursements (Schedule A)  
 For Fiscal Year Ending June 30, 2011

Programs	Total Costs	Unallowable Costs (1)	Direct Program Costs	Indirect Costs
<b>10 Fire Marshal:</b>				
Personal Services	\$6,118,963		\$6,118,963	\$0
Operating Expenses	6,096,508	387,141	6,483,649	0
Equipment	74,567	(74,567)	0	0
Subtotal	\$12,290,038	\$312,574	\$12,602,612	\$0
Equipment Use Factor	185,902		185,902	0
Total FM	\$12,475,940	\$312,574	\$12,788,514	\$0
<b>11 Fire Protection:</b>				
Personal Services	557,623,368		\$557,623,368	\$0
Operating Expenses	157,242,546	(575,488)	156,667,058	0
Equipment	20,824,505	(20,824,505)	0	0
Subtotal	\$735,690,419	(\$21,399,993)	\$714,290,425	\$0
Equipment Use Factor	11,128,236		11,128,236	0
Total FP	746,818,654	(21,399,993)	725,418,661	0
<b>12 Resource Management:</b>				
Personal Services	\$29,078,739		\$29,078,739	\$0
Operating Expenses	\$18,814,519	(8,961,813)	9,852,706	0
Equipment	\$139,580	(139,580)	0	0
Subtotal	\$48,032,838	(\$9,101,393)	\$38,931,445	\$0
Equipment Use Factor	726,557		726,557	0
Total RM	48,759,395	(9,101,393)	39,658,002	0
<b>Department Administrative Units:</b>				
Personal Services	\$43,693,897		\$0	\$43,693,897
Operating Expenses	13,294,714	0	0	13,294,714
Equipment	816,827	(816,827)	0	0
Subtotal	\$57,805,438	(\$816,827)	\$0	\$56,988,611
Equipment Use Factor	805,827		0	805,827
PRO RATA Allocation (5 Year Avg)	37,030,356		0	37,030,356
Total Admin.	95,641,620	(816,827)	0	94,824,794
GRAND TOTAL	\$903,695,610	(\$31,005,639)	\$777,665,176	\$94,824,794
<b>Roll Forward</b>				
	Admin	7.43%		(8,768,008)
	Pro Rata	3.63%		\$86,056,786
<b>Revised Indirect Costs</b>				
				\$86,056,786
<b>Rate Calculation:</b>				
	Indirect Costs		\$86,056,786	
	-----	=	-----	=
	Direct Program Costs		\$777,865,176	<b>11.06%</b>

(1) Equipment, SWCAP, Pro Rata & Local Assistance Costs & equipment expenditures.  
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CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
 2010-11 Indirect Cost Rate Proposal for Reimbursements (Schedule A)  
 For Fiscal Year Ending June 30, 2011

**Admin Rate Share Calculation**

	Total Costs	Unallowable Costs	Direct Program Costs	Indirect Costs
<b>Department Administrative Units:</b>				
Personal Services	\$43,893,897	\$0	\$0	\$43,893,897
Operating Expenses	\$13,294,714	\$0	\$0	\$13,294,714
Equipment	\$816,827	-\$816,827	\$0	\$0
Subtotal	\$57,805,438	-\$816,827	\$0	\$56,988,611
Equipment Use Factor	\$805,827	\$0	\$0	\$805,827
Total Admin.				\$57,794,438
<b>Total Direct Program Costs</b>				<b>\$777,865,176</b>
Admin Rate Calculation:				
	Indirect Costs	=	\$57,794,438	=
	-----		-----	=
	Direct Program Costs		\$777,865,176	=
				<b>7.43%</b>

**Pro Rata Share Calculation**

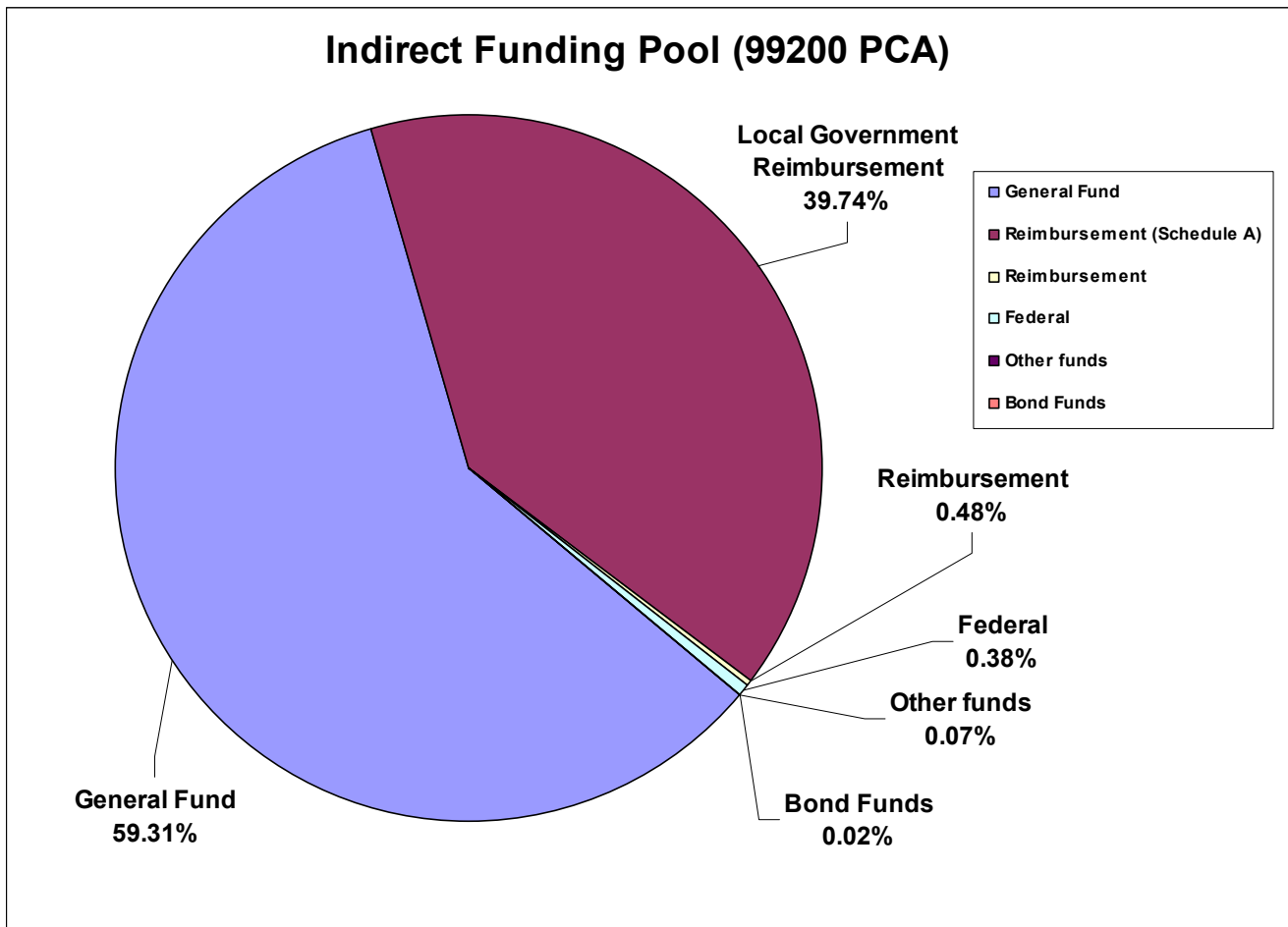
	Total Costs	Unallowable Costs	Direct Program Costs	Indirect Costs
<b>Department Administrative Units:</b>				
Pro Rata Allocation (5 Year Avg)	\$37,030,358		\$0	\$37,030,358
Less Roll-Forward Amount	-\$8,768,008			(\$8,768,008)
Subtotal				\$28,262,348
<b>Total Direct Program Costs</b>				<b>\$777,865,176</b>
Pro Rata Rate Calculation:				
	Pro Rata Allocation	=	\$28,262,348	=
	-----		-----	=
	Direct Program Costs		\$777,865,176	=
				<b>3.63%</b>

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## CAL FIRE Indirect Funding Pool (PCA-99200)

CAL FIRE has created a funding pool utilizing multiple funding sources to fund Indirect Support Services (Components) throughout and at all levels of the department.

The chart below identifies the funding source percentages that are used to create the Indirect Funding Pool (based upon Fiscal Year 2008-09).



## **Services Provided through the CAL FIRE Indirect Funding Pool (99200)**

Three Levels of Service:

### **Units**

- Unit Chief, Administrative Officer and Personnel Specialist (some units)

### **Region**

- Region Chief, Management Services positions. Responsible for coordinating and supporting all Department programs, including Local Government Agreements.

### **Program**

- Training – Staffing and operating funds to provide Basic Fire Fighter, Company Officer, Law Enforcement and ICS training.
- Office of the Director – All of the staff time committed to local government contracts and associated activities by the Director, Executive Staff and support personnel. Includes Management Services, Fire Protection and Communications.
- Legal Services – Respond to OSHA citations, adverse actions, law suits, arbitrations.
- EEO and Staff Development – Annual training, investigations, mitigation
- Board of Forestry – Review of policy, public safety element of county general plans.
- Foresters Licensing – Provide administration of Registered Professional Foresters licensing. Riverside County utilizes the Unit Forester who is an RPF to make prescriptions and provide consultation relating to the county funded insect control program.
- Public Education – Coordinated press information and releases. Support special activities.
- Legislation – Review and analyze legislative bill information impacting local government agreements. Meet with legislators and staff concerning local government contract issues.
- Prefire Management – VMP and Fire Plan. Coordinated fuels treatment, local planning efforts. Response plans for county open space (mitigation lands).

- Information Technology – Support of Wide Area Network, Blackberries, software licensing, VPN, personnel time accounting and invoicing programs (E-Pay, AO-17).
- Support Services – See Accounting.
- Accounting Office – Processing invoices, AO-17s for the Northern Region, travel claim processing and fraud prevention, fund control, representation of expenditures to the State Controller’s Office and the federal government, and defense in internal/state/federal audits.
- Budget Office – Local government agreement rate development, position control and budget authority. Assisting in the development of fiscal impacts for proposed legislation impacting local government agreements. Working with Cooperative Fire staff to answer local government agreement questions from the Department of Finance, Legislative Analyst Office and Legislature.
- Business Services – Processing contract and procurement documents, DGS coordination.
- Program Accountability – Audits of 99200 expenditures, payable and receivable processes.
- Human Resources, Classification, coordination with State Controllers Office, posting to State Controllers Office payroll system, PO-200 processing, examination process
- OSHPros – Workers Compensation processing, occupational injury tracking, SCIF Tracking, RPP processing, CPAT coordination. Employee Support Services including EAP, CISD and substance abuse program for all employees.
- Labor Relations – Bargaining Unit negotiation, grievances, arbitrations and bargaining unit inquiries. Coordination with DPA regarding bargaining issues.
- Environmental Protection – review of CEQA documentation both programmatically and individual projects.

## **CAL FIRE Indirect Funding Pool (99200)**

Supports these components of *CAL FIRE* and its Integrated Cooperative Fire Departments

### **Local Government Resources**

- 1,773 *CAL FIRE* /Local Government Firefighters
- 5,600 Volunteer Firefighters
- 575 Stations
- 759 Engines
- 38 Truck Companies
- 215 Rescue Units
- 63 Paramedic Units
- 12 Hazardous Materials teams

### **State Resources**

- 4,700 *CAL FIRE* Firefighters
- 228 Stations
- 336 Engines
- 196 Fire crews
- 9 Helicopters
- 23 Air Tankers
- 13 Air Tactical Aircraft



**AGREEMENT SUMMARY**

STD 215 (Rev. 05/2017)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED

AGREEMENT NUMBER <b>1CA03525</b>	AMENDMENT NUMBER
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1. CONTRACTOR'S NAME South Lake County Fire Protection District		2. FEDERAL I.D. NUMBER
3. AGENCY TRANSMITTING AGREEMENT Forestry and Fire Protection	4. DIVISION, BUREAU, OR OTHER UNIT Sonoma-Lake-Napa Unit (LNU)	5. AGENCY BILLING CODE 013028
6a. CONTRACT ANALYST NAME Lev Karshedt	6b. EMAIL lev.karshedt@fire.ca.gov	6c. PHONE NUMBER (916) 654-6833

7. HAS YOUR AGENCY CONTRACTED FOR THESE SERVICES BEFORE?  
 No  Yes (If Yes, enter prior Contractor Name and Agreement Number)

PRIOR CONTRACTOR NAME: South Lake County Fire Protection District  
 PRIOR AGREEMENT NUMBER: 1CA02698

8. BRIEF DESCRIPTION OF SERVICES  
 Fire Protection Services

9. AGREEMENT OUTLINE (Include reason for Agreement: Identify specific problem, administrative requirement, program need or other circumstances making the Agreement necessary; include special or unusual terms and conditions.)  
 California Department of Forestry and Fire Protection (CAL FIRE) shall provide fire protection services to Public Resources Code Sections 4142 and/or 4144

The Local Government Wildland/Agreement falls under two exceptions listed in the DGS Administrative Order 06-06-1.  
 "The Contract is an interagency or revenue/reimbursement agreement, there are reasonable factors that caused the delay, and it is in the State's best interest to process the contract or amendment."

"The Contract involves another governmental entity, and an Action or inaction of that other governmental entity delayed Timely processing of the contract of amendment by the State."

10. PAYMENT TERMS (More than one may apply)

Monthly Flat Rate     
  Quarterly     
  One-Time Payment     
  Progress Payment  
 Itemized Invoice     
  Withhold \_\_\_\_\_ %     
  Advanced Payment Not To Exceed \_\_\_\_\_ or \_\_\_\_\_ %  
 Reimbursement / Revenue  
 Other (Explain)

11. PROJECTED EXPENDITURES

FUND TITLE	ITEM	FISCAL YEAR	CHAPTER	STATUTE	PROJECTED EXPENDITURES	
Reimbursement		17/18			\$3,028,807.00	
Reimbursement		18/19			\$3,180,247.00	
Reimbursement		19/20			\$3,339,260.00	
OBJECT CODE					<b>AGREEMENT TOTAL</b>	<b>\$9,548,314.00</b>

**AGREEMENT SUMMARY**

STD 215 (Rev. 05/2017)

AGREEMENT NUMBER <b>1CA03525</b>	AMENDMENT NUMBER
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OPTIONAL USE

AMOUNT ENCUMBERED BY THIS DOCUMENT

*I certify upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above.*

PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT

TOTAL AMOUNT ENCUMBERED TO DATE

ACCOUNTING OFFICER'S SIGNATURE

ACCOUNTING OFFICER'S NAME (Print or Type)

DATE SIGNED

**12. AGREEMENT**

AGREEMENT	TERM FROM	TERM THROUGH	TOTAL COST OF THIS TRANSACTION	BID, SOLE SOURCE, EXEMPT
Original	7/1/17	6/30/20	\$9,548,314.00	EXEMPT
Amendment 1				
Amendment 2				
<b>TOTAL</b>			<b>\$9,548,314.00</b>	

**13. BIDDING METHOD USED**

- Request for Proposal (RFP) (Attach justification if secondary method is used)
  Use of Master Service Agreement  
 Invitation for Bid (IFB)
  Exempt from Bidding (Give authority for exempt status)
  Sole Source Contract (Attach STD. 821)  
 Other (Explain) Reimbursement

*Note: Proof of advertisement in the State Contracts Register or an approved form STD. 821, Contract Advertising Exemption Request, must be attached*

**14. SUMMARY OF BIDS (List of bidders, bid amount and small business status) (If an amendment, sole source, or exempt, leave blank)**

**15. IF AWARD OF AGREEMENT IS TO OTHER THAN THE LOWER BIDDER, EXPLAIN REASON(S) (If an amendment, sole source, or exempt, leave blank)**

**16. WHAT IS THE BASIS FOR DETERMINING THAT THE PRICE OR RATE IS REASONABLE?**

Not Applicable. This is a reimbursement agreement with a local agency.

**17a. JUSTIFICATION FOR CONTRACTING OUT (Check one)**

- Contracting out is based on cost savings per Government Code 19130(a). The State Personnel Board has been so notified.
  Contracting out is justified based on Government Code 19130(b). When this box is checked, a completed JUSTIFICATION - CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 547.60 must be attached to this document.

**17b. EMPLOYEE BARGAINING UNIT NOTIFICATION**

By checking this box, I hereby certify compliance with Government Code section 19132(b)(1).

AUTHORIZED SIGNATURE

SIGNER'S NAME (Print or Type)

DATE SIGNED

**18. FOR AGREEMENTS IN EXCESS OF \$5,000: Has the letting of the agreement been reported to the Department of Fair Employment and Housing?**  No  Yes  N/A

**19. HAVE CONFLICT OF INTEREST ISSUES BEEN IDENTIFIED AND RESOLVED AS REQUIRED BY THE STATE CONTRACT MANUAL SECTION 7.10?**  No  Yes  N/A

**20. FOR CONSULTING AGREEMENTS: Did you review any contractor evaluations on file with the DGS Legal Office?**  None on file  No  Yes  N/A

**21. IS A SIGNED COPY OF THE FOLLOWING ON FILE AT YOUR AGENCY FOR THIS CONTRACTOR?**

- A. Contractor Certification Clauses  No  Yes  N/A  
 B. STD 204 Vendor Data Record  No  Yes  N/A

**22. REQUIRED RESOLUTIONS ARE ATTACHED**

- No  Yes  N/A

**23. IS THIS A SMALL BUSINESS AND/OR A DISABLED VETERAN BUSINESS CERTIFIED BY DGS?**

- No  Yes

SB/DVBE Certification Number: \_\_\_\_\_

**24. ARE DISABLED VETERANS BUSINESS ENTERPRISE GOALS REQUIRED? (If an amendment, explain changes if any)**

- No (Explain below)  Yes \_\_\_\_\_ % of Agreement

Local government agreements are exempt from DVBE requirements per SCM Section 8.12 D.

**AGREEMENT SUMMARY**

STD 215 (Rev. 05/2017)

AGREEMENT NUMBER

**1CA03525**

AMENDMENT NUMBER

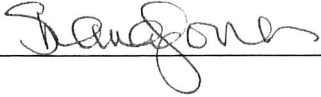
25. IS THIS AGREEMENT (WITH AMENDMENTS) FOR A PERIOD OF TIME  
LONGER THAN THREE YEARS?

 No Yes (If Yes, provide justification below)

This is an ongoing fire protection agreement in which CAL FIRE provides services to and is reimbursed by a local agency. Local agency has control over the approval based on fiscal and board restraints; this includes and extension clause to enable CAL FIRE to provide continuous, uninterrupted protection to local agency.

*I certify that all copies of the referenced Agreement will conform to the original agreement sent to the Department of General Services.*

SIGNATURE



NAME/TITLE (Print or Type)

Shana Jones, Unit Chief

DATE SIGNED

Jul 24, 2017

**AGREEMENT SUMMARY**

STD 215 (Rev. 05/2017)

AGREEMENT NUMBER

**1CA03525**

AMENDMENT NUMBER

**JUSTIFICATION - CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 547.60**

In the space provided below, the undersigned authorized state representative documents, with specificity and detailed factual information, the reasons why the contract satisfies one or more of the conditions set forth in Government Code section 19130(b). Please specify the applicable subsection. Attach extra pages if necessary.

*The undersigned represents that, based upon his or her personal knowledge, information or belief the above justification correctly reflects the reasons why the contract satisfies Government Code section 19130(b).*

SIGNATURE	NAME/TITLE <i>(Print or Type)</i>	DATE SIGNED	
PHONE NUMBER	STREET ADDRESS		
EMAIL	CITY	STATE	ZIP

**COOPERATIVE FIRE PROGRAMS  
FIRE PROTECTION REIMBURSEMENT AGREEMENT**

LG-1 REV. 01/2017

AGREEMENT NUMBER	<b>1CA03525</b>
REGISTRATION NUMBER:	

1. This Agreement is entered into between the State Agency and the Local Agency named below:

STATE AGENCY'S NAME

California Department of Forestry and Fire Protection – (CAL FIRE)

LOCAL AGENCY'S NAME

South Lake County Fire Protection District

2. The term of this Agreement is: **July 1, 2017** through **June 30, 2020**

3. The maximum amount of this Agreement is: **\$ 9,548,314.00**  
 Nine Million, Five Hundred Forty Eight Thousand, Three Hundred and Fourteen dollars and zero cents

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work – Includes page 2 (contact page) in count for Exhibit A	5	pages
Exhibit B – Budget Detail and Payment Provisions	2	pages
Exhibit C – General Terms and Conditions	7	pages
Exhibit D – Additional Provisions	10	pages
Exhibit E – Description of Other Services	0	pages

**IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.**

**LOCAL AGENCY**

LOCAL AGENCY'S NAME

South Lake County Fire Protection District

BY (Authorized Signature)

*Rob Bostock*

DATE SIGNED(Do not type)

*May 16, 2017*

PRINTED NAME AND TITLE OF PERSON SIGNING

Rob Bostock, President, Board of Directors

ADDRESS

P.O. Box 1360, Middletown, CA 95461

**STATE OF CALIFORNIA**

AGENCY NAME

California Department of Forestry and Fire Protection

BY (Authorized Signature)

*Christopher Rowney*

DATE SIGNED(Do not type)

*7-17-17*

PRINTED NAME AND TITLE OF PERSON SIGNING

Chris Rowney, Assistant Deputy Director, Cooperative Fire Protection, Training & Safety

ADDRESS P.O. Box 944246, Sacramento, CA 94244-2460

California Department of General Services Use Only

*ASG*



*[Handwritten signature]*

**EXHIBIT A**  
**COOPERATIVE FIRE PROGRAMS**  
**FIRE PROTECTION REIMBURSEMENT AGREEMENT**

The project representatives during the term of this agreement will be:

CAL FIRE Unit Chief:	LNU	Local Agency:	South Lake County Fire Protection District
Name:	Shana Jones	Name:	Rob Bostock
Phone:	707-967-1400	Phone:	707-987-3089
Fax:	707-967-1473	Fax:	707-987-9478

All required correspondence shall be sent through U.S. Postal Service by certified mail and directed to:

CAL FIRE Unit Chief:	Shana Jones	Local Agency:	South Lake County Fire Protection District
Section/Unit:	Sonoma-Lake-Napa	Section/Unit:	
Attention:	Stacie McCambridge	Attention:	Gloria Fong
Address:	1199 Big Tree Road St. Helena, CA 94574	Address:	P.O. Box 1360 Middletown, CA 95461
Phone:	707-299-1465	Phone:	707-987-3089
Fax:	707-967-1473	Fax:	707-987-9478

Send an additional copy of all correspondence to:

**CAL FIRE**  
**Cooperative Fire Services**  
**P.O. Box 944246**  
**Sacramento, CA 94244-2460**

**AUTHORIZATION**

As used herein, Director shall mean Director of CAL FIRE. This agreement, its terms and conditions are authorized under the Public Resources Code Sections 4141, 4142, 4143 and 4144, as applicable.

**EXHIBIT A**  
**SCOPE OF WORK**

Under Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and fire suppression forces including the necessary equipment, personnel, and facilities required to prevent and extinguish forest fires.

The purpose of this agreement is to provide mutually advantageous fire and emergency services through an effective consolidated organization, wherein the STATE is primarily financially responsible for protecting natural resources from vegetation fires and the LOCAL AGENCY is primarily financially responsible for protecting life and property from fires and other emergencies. The LOCAL AGENCY shall have sole authority to establish the fire protection organization and structure needed to meet the determined level of service. This level of service may be based on the LOCAL AGENCY governing board's established fiscal parameters and assessment of risks and hazards. LOCAL AGENCY personnel providing services under this agreement may include any one or a combination of the following: regular employees, persons temporarily employed and commonly known as volunteers, paid-call firefighters, or others temporarily employed to perform any emergency work or emergency service including, but not limited to fire prevention, fire suppression and emergency medical response.

To comply with the STATE's mandate for full cost recovery of goods and services provided for others, the LOCAL AGENCY shall be responsible for all STATE costs, both direct and indirect, required to execute the terms of this agreement. These costs shall include, but not be limited to: required training and associated post coverage, employee uniform and Personal Protective Equipment (PPE) costs.

**1. FIRE PROTECTION SERVICES TO BE PROVIDED BY THE STATE**

STATE provides a modern, full service fire protection and emergency incident management agency that provides comprehensive fire protection and other emergency incident response. STATE designs regional fire protection solutions for urban and rural communities by efficiently utilizing all emergency protection resources. Regional solutions provide the most effective method of protecting the citizens of California at local, county and state levels.

Fire protection services to be provided by STATE under this agreement shall include the following: (check boxes below that apply)

1) Emergency Fire Protection, Medical and Rescue Response: services include commercial, residential, and wildland fire protection, prevention and investigation; hazardous materials incident response; emergency vehicle extrication; hazardous conditions response (flooding, downed power lines, earthquake, terrorist incident, etc.); emergency medical and rescue response; and public service assistance. Also included are management support services that include fire department administration, training and safety, personnel, finance and logistical support.

2) Basic Life Support Services: emergency medical technician (EMT) level emergency medical response providing first aid, basic life support (BLS), airway management, administration of oxygen, bleeding control, and life support system stabilization until patients are transported to the nearest emergency care facility.

3) Advanced Life Support Services: paramedic level emergency medical response providing early advanced airway management, intravenous drug therapy, and life support system stabilization until patients are transported to the nearest emergency care facility.

4) Dispatch Services: provide fire department 9-1-1 emergency dispatch by CAL FIRE Fire/Emergency Command Center (ECC). CAL FIRE will be responsible for fire/emergency dispatching emergency resource units covered under this agreement. The CAL FIRE ECC is staffed with a Battalion Chief, three or more Fire Captains and Communications Operators to provide 24/7 year-round coverage. There is always an officer of Captain rank or higher to serve as the shift supervisor and command officer. CAL FIRE uses an integrated Computer Aided Dispatch (CAD) system using the latest technology, to direct the closest available resources to all emergency incidents.

5) Fire Code Inspection, Prevention and Enforcement Services: CAL FIRE has staff Fire Inspectors serving under the direction of the LOCAL AGENCY Fire Marshal to provide services to the area covered by this agreement. Fire Code Enforcement will normally be available five days per week, with emergency or scheduled enforcement inspections available seven days per week. Fire Prevention and Investigation services will be provided by CAL FIRE Prevention Officers trained in arson, commercial, and wildland fire investigation. Officers are available by appointment for site visits and consultations. Officers are trained at CAL FIRE's Peace Officer Standard Training (POST) certified law enforcement training academy and they cooperate effectively with all local, state and federal law enforcement agencies.

6) Land Use/ Pre-Fire Planning Services – CAL FIRE staff will provide community land use planning, administration of Pre-Fire project work, including community outreach, development of community education programs, project quality control, maintenance of project records and submittal of progress reports, completion of required environmental documentation, acquisition of required permits and completion of other associated administrative duties.

7) Disaster planning services (listed in Exhibit E, Description of Other Services, attached hereto and made a part of this agreement)

8) Specific service descriptions and staffing coverage, by station (listed in Exhibit E, Description of Other Services, attached hereto and made a part of this agreement)

9) Extended Fire Protection Service Availability (Amador)

## **2. ADMINISTRATION**

Under the requirements of California Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and firefighting services as outlined in Exhibit D, Schedule B of this agreement.

- A. Director shall select and employ a Region Chief who shall, under the direction of the Director/Chief Deputy Director, manage all aspects of fire prevention and fire protection services and forestry-related programs.
- B. Director will select and employ a Unit Chief who shall, under the supervision and direction of Director/Region Chief or a lawful representative, have charge of the organization described in Exhibit D, Schedules A, B and C included hereto and made a part of this agreement.
- C. LOCAL AGENCY shall appoint the Unit Chief as the LOCAL AGENCY Fire Chief for all Emergency Fire Protection, Medical and Rescue Response Agreements, pursuant to applicable statutory authority. The Unit Chief may delegate this responsibility to qualified staff.
- D. The Unit Chief may dispatch personnel and equipment listed in Exhibit D, Schedules A, B and C from the assigned station or location under guidelines established by LOCAL AGENCY and approved by STATE. Personnel and/or equipment listed in Exhibit D, Schedule B may be dispatched at the sole discretion of STATE.



- E. The Unit Chief shall exercise professional judgment consistent with STATE policy and his or her employment by STATE in authorizing or making any assignments to emergencies and other responses, including assignments made in response to requests for mutual aid.
- F. Except as may be otherwise provided for in this agreement, STATE shall not incur any obligation on the part of LOCAL AGENCY to pay for any labor, materials, supplies or services beyond the total set forth in the respective Exhibit D, Schedules A and C, as to the services to be rendered pursuant to each Schedule.
- G. Nothing herein shall alter or amend or be construed to alter or amend any Collective Bargaining Agreement or Memorandum of Understanding between the State of California and its employees under the State Employer-Employee Relations Act.

### **3. SUPPRESSION COST RECOVERY**

As provided in Health and Safety Code (H&SC) Section 13009, STATE may bring an action for collection of suppression costs of any fire caused by negligence, violation of law, or failure to correct noticed fire safety violations. When using LOCAL AGENCY equipment and personnel under the terms of this agreement, STATE may, at the request of LOCAL AGENCY, bring such an action for collection of costs incurred by LOCAL AGENCY. In such a case LOCAL AGENCY appoints and designates STATE as its agent in said collection proceedings. In the event of recovery, STATE shall deduct fees and litigation costs in a proportional percentage amount based on verifiable and justifiable suppression costs for the fire at issue. These recovery costs are for services provided which are beyond the scope of those covered by the local government administrative fee.

In all such instances, STATE shall give timely notice of the possible application of H&SC Section 13009 to the representative designated by LOCAL AGENCY.

### **4. MUTUAL AID**

When rendering mutual aid or assistance as authorized in H&SC Sections 13050 and 13054, STATE may, at the request of LOCAL AGENCY, demand payment of charges and seek reimbursement of LOCAL AGENCY costs for personnel, equipment and operating expenses as funded herein, under authority given by H&SC Sections 13051 and 13054. STATE, in seeking said reimbursement pursuant to such request of LOCAL AGENCY, shall represent LOCAL AGENCY by following the procedures set forth in H&SC Section 13052. Any recovery of LOCAL AGENCY costs, less expenses, shall be paid or credited to LOCAL AGENCY, as directed by LOCAL AGENCY.

In all such instances, STATE shall give timely notice of the possible application of H&SC Sections 13051 and 13054 to the officer designated by LOCAL AGENCY.

### **5. PROPERTY PURCHASE AND ACCOUNTING**

LOCAL AGENCY shall be responsible for all costs associated with property required by personnel to carry out this agreement. Employee uniform costs will be assessed to the LOCAL AGENCY through the agreement billing process. Personal Protective Equipment (PPE) costs shall be the responsibility of the LOCAL AGENCY. By mutual agreement, PPE meeting the minimum specifications established by the STATE may be purchased directly by the LOCAL AGENCY. Alternately, the STATE will supply all PPE and the LOCAL AGENCY will be billed for costs incurred.

Contractor Name: South Lake County Fire Protection District

Contract No.: **1CA03525**

Page No.: 6

All property provided by LOCAL AGENCY and by STATE for the purpose of providing fire protection services shall be marked and accounted for by the Unit Chief in such a manner as to conform to the regulations, if any, established by the parties for the segregation, care, and use of the respective properties.

**EXHIBIT B**  
**BUDGET DETAIL AND PAYMENT PROVISIONS**

**1. PAYMENT FOR SERVICES**

- A. LOCAL AGENCY shall pay STATE actual cost for fire protection services pursuant to this agreement an amount not to exceed that set forth in Exhibit D, Schedule A for each fiscal year. STATE shall prepare an Exhibit D, Schedule A each year, which shall be the basis for payment for the entire fiscal year for which services are provided.
- B. Any other funds designated by LOCAL AGENCY to be expended under the supervision of or for use by a Unit Chief for fire protection services shall be set forth in Exhibit D, Schedule C. This clause shall not limit the right of LOCAL AGENCY to make additional expenditures, whether under Exhibit D, Schedule C or otherwise.
- C. STATE shall invoice LOCAL AGENCY for the cost of fire protection services on a quarterly basis as follows:
  - 1) For actual services rendered by STATE during the period of July 1 through September 30, by an invoice filed with LOCAL AGENCY on or after December 10.
  - 2) For actual services rendered by STATE during the period October 1 through December 31, by an invoice filed with LOCAL AGENCY on or after December 31.
  - 3) For actual services rendered by STATE during the period January 1 through March 31, by an invoice filed with LOCAL AGENCY on or after March 31.
  - 4) For the estimated cost of services during the period April 1 through June 30, by an invoice filed in advance with LOCAL AGENCY on or after March 1.
  - 5) A final statement shall be filed with LOCAL AGENCY by October 1 following the close of the fiscal year, reconciling the payments made by LOCAL AGENCY with the cost of the actual services rendered by STATE and including any other costs as provided herein, giving credit for all payments made by LOCAL AGENCY and claiming the balance due to STATE, if any, or refunding to LOCAL AGENCY the amount of any overpayment.
  - 6) All payments by LOCAL AGENCY shall be made within thirty (30) days of receipt of invoice from STATE, or within thirty (30) days after the filing dates specified above, whichever is later.
  - 7) The STATE reserves the right to adjust the frequency of billing and payment to a monthly cycle with a thirty (30) day written notice to the LOCAL AGENCY when:
    - a. The Director predicts a cash flow shortage, or
    - b. When determined by the Region Chief, after consulting with the Unit Chief and the LOCAL AGENCY Contract Administrator, that the LOCAL AGENCY may not have the financial ability to support the contract at the contract level.
- D. Invoices shall include actual or estimated costs as provided herein of salaries and employee benefits for those personnel employed, charges for operating expenses and equipment and the administrative charge in accordance with Exhibit D, Schedule A. When "contractual rates" are indicated, the rate shall be based on an average salary plus all benefits. "Contractual rates" means an all-inclusive rate established in Exhibit

D, Schedule A for total costs to STATE, per specified position, for 24-hour fire protection services during the period covered.

- E. STATE shall credit the LOCAL AGENCY, or cover behind at no cost, for the costs of Non-post (e.g. Fire Marshal, Training Officer, etc.) positions and equipment assigned to STATE responsibility fires or other STATE funded emergency incidents. The STATE shall notify the LOCAL AGENCY when this occurs.

## **2. COST OF OPERATING AND MAINTAINING EQUIPMENT AND PROPERTY**

The cost of maintaining, operating, and replacing any and all property and equipment, real or personal, furnished by the parties hereto for fire protection purposes, shall be borne by the party owning or furnishing such property or equipment unless otherwise provided for herein or by separate written agreement.

## **3. BUDGET CONTINGENCY CLAUSE**

- A. If the LOCAL AGENCY's governing authority does not appropriate sufficient funds for the current year or any subsequent years covered under this Agreement, which results in an inability to pay the STATE for the services specified in this Agreement, the LOCAL AGENCY shall promptly notify the STATE and this Agreement will terminate pursuant to the notice periods required herein.
- B. If funding for any fiscal year is reduced or deleted by the LOCAL AGENCY for purposes of this program, the LOCAL AGENCY shall promptly notify the STATE, and the STATE shall have the option to either cancel this Agreement with no liability occurring to the STATE, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced amount, pursuant to the notice terms herein.
- C. If the STATE Budget Act does not appropriate sufficient funds to provide the services for the current year or any subsequent years covered under this Agreement, which results in an inability to provide the services specified in this Agreement to the LOCAL AGENCY, the STATE shall promptly notify the LOCAL AGENCY, and this Agreement will terminate pursuant to the notice periods required herein.
- D. If funding for any fiscal year is reduced or deleted by the STATE Budget Act for purposes of this program, the STATE shall promptly notify the LOCAL AGENCY, and the LOCAL AGENCY shall have the option to either cancel this Agreement with no liability occurring to the LOCAL AGENCY, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced services, pursuant to the notice terms herein.
- E. Notwithstanding the foregoing provisions in paragraphs A and B above, the LOCAL AGENCY shall remain responsible for payment for all services actually rendered by the STATE under this Agreement regardless of LOCAL AGENCY funding being reduced, deleted or not otherwise appropriated for this program. The LOCAL AGENCY shall promptly notify the STATE in writing of any budgetary changes that would impact this Agreement.
- F. LOCAL AGENCY and STATE agree that this Budget Contingency Clause shall not relieve or excuse either party from its obligation(s) to provide timely notice as may be required elsewhere in this Agreement.

**EXHIBIT C**  
**GENERAL TERMS AND CONDITIONS**

1. **APPROVAL**: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. STATE will not commence performance until such approval has been obtained.
2. **AMENDMENT**: This agreement may be amended by mutual consent of LOCAL AGENCY and STATE. No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.

If during the term of this agreement LOCAL AGENCY shall desire a reduction in STATE civil service employees assigned to the organization provided for in Exhibit D, Schedule A, LOCAL AGENCY shall provide 120 days written notice of the requested reduction. Notification shall include the following: (1) The total amount of reduction; (2) The firm effective date of the reduction; and (3) The number of employees, by classification, affected by a reduction. If such notice is not provided, LOCAL AGENCY shall reimburse STATE for relocation costs incurred by STATE as a result of the reduction. Personnel reductions resulting solely from an increase in STATE employee salaries or STATE expenses occurring after signing this agreement and set forth in Exhibit D, Schedule A to this agreement shall not be subject to relocation expense reimbursement by LOCAL AGENCY.

If during the term of this agreement costs to LOCAL AGENCY set forth in any Exhibit D, Schedule A to this agreement increase and LOCAL AGENCY, in its sole discretion, determines it cannot meet such increase without reducing services provided by STATE, LOCAL AGENCY shall within one hundred twenty (120) days of receipt of such Schedule notify STATE and designate which adjustments shall be made to bring costs to the necessary level. If such designation is not received by STATE within the period specified, STATE shall reduce services in its sole discretion to permit continued operation within available funds.

3. **ASSIGNMENT**: This Agreement is not assignable by the LOCAL AGENCY either in whole or in part, without the consent of the STATE in the form of a formal written amendment.
4. **EXTENSION OF AGREEMENT**:
  - A. One year prior to the date of expiration of this agreement, LOCAL AGENCY shall give STATE written notice of whether LOCAL AGENCY will extend or enter into a new agreement with STATE for fire protection services and, if so, whether LOCAL AGENCY intends to change the level of fire protection services from that provided by this agreement. If this agreement is executed with less than one year remaining on the term of the agreement, LOCAL AGENCY shall provide this written notice at the time it signs the agreement and the one year notice requirement shall not apply.
  - B. If LOCAL AGENCY fails to provide the notice, as defined above in (A), STATE shall have the option to extend this agreement for a period of up to one year from the original termination date and to continue providing services at the same or reduced level as STATE determines would be appropriate during the extended period of this agreement. Six months prior to the date of expiration of this agreement, or any extension hereof, STATE shall give written notice to LOCAL AGENCY of any extension of this agreement and any change in the level of fire protection services STATE will provide during the extended period of this agreement. Services provided and obligations incurred by STATE during an extended period shall be accepted by LOCAL AGENCY as services and obligations under the terms of this agreement.

- C. The cost of services provided by STATE during the extended period shall be based upon the amounts that would have been charged LOCAL AGENCY during the fiscal year in which the extended period falls had the agreement been extended pursuant hereto. Payment by LOCAL AGENCY for services rendered by STATE during the extended period shall be as provided in Exhibit B, Section 1, B of this agreement.
5. **AUDIT:** STATE, including the Department of General Services and the Bureau of State Audits, and LOCAL AGENCY agree that their designated representative shall have the right to review and to copy any records and supporting documentation of the other party hereto, pertaining to the performance of this agreement. STATE and LOCAL AGENCY agree to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated, and to allow the auditor(s) of the other party access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. STATE and LOCAL AGENCY agree to a similar right to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
6. **INDEMNIFICATION:** Each party, to the extent permitted by law, agrees to indemnify, defend and save harmless the other party, its officers, agents and employees from (1) any and all claims for economic losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers and any other person, firm, or corporation furnishing or supplying work services, materials or supplies to that party and (2) from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by that party, in the performance of any activities of that party under this agreement, except where such injury or damage arose from the sole negligence or willful misconduct attributable to the other party or from acts not within the scope of duties to be performed pursuant to this agreement; and (3) each party shall be responsible for any and all claims that may arise from the behavior and/or performance of its respective employees during and in the course of their employment to this cooperative agreement.
7. **DISPUTES:** LOCAL AGENCY shall select and appoint a "Contract Administrator" who shall, under the supervision and direction of LOCAL AGENCY, be available for contract resolution or policy intervention with the STATE's Region Chief when, upon determination by the designated STATE representative, the Unit Chief acting as LOCAL AGENCY's Fire Chief under this agreement faces a situation in which a decision to serve the interest of LOCAL AGENCY has the potential to conflict with STATE interest or policy. Any dispute concerning a question of fact arising under the terms of this agreement which is not disposed of within a reasonable period of time by the LOCAL AGENCY and STATE employees normally responsible for the administration of this agreement shall be brought to the attention of the CAL FIRE Director or designee and the Chief Executive Officer (or designated representative) of the LOCAL AGENCY for joint resolution. For purposes of this provision, a "reasonable period of time" shall be ten (10) calendar days or less. STATE and LOCAL AGENCY agree to continue with the responsibilities under this Agreement during any dispute.
8. **TERMINATION FOR CAUSE/CANCELLATION:**
- A. If LOCAL AGENCY fails to remit payments in accordance with any part of this agreement, STATE may terminate this agreement and all related services upon 60 days written notice to LOCAL AGENCY. Termination of this agreement does not relieve LOCAL AGENCY from providing STATE full compensation in accordance with terms of this agreement for services actually rendered by STATE pursuant to this agreement.

- B. This agreement may be cancelled at the option of either STATE or LOCAL AGENCY at any time during its term, with or without cause, on giving one year's written notice to the other party. Either LOCAL AGENCY or STATE electing to cancel this agreement shall give one year's written notice to the other party prior to cancellation.
9. **INDEPENDENT CONTRACTOR**: Unless otherwise provided in this agreement LOCAL AGENCY and the agents and employees of LOCAL AGENCY, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the STATE.
10. **NON-DISCRIMINATION CLAUSE**: During the performance of this agreement, LOCAL AGENCY shall be an equal opportunity employer and shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS) mental disability, medical condition (e.g.cancer), age (over 40), marital status, denial of family care leave, veteran status, sexual orientation, and sexual identity. LOCAL AGENCY shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. LOCAL AGENCY shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. LOCAL AGENCY shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.
- In addition, LOCAL AGENCY acknowledges that it has obligations relating to ethics, Equal Employment Opportunity (EEO), the Fire Fighter's Bill of Rights Act (FFBOR), and the Peace Officer's Bill of Rights Act (POBOR). LOCAL AGENCY shall ensure that its employees comply with all the legal obligations relating to these areas. LOCAL AGENCY shall ensure that its employees are provided appropriate training.
11. **TIMELINESS**: Time is of the essence in the performance of this agreement.
12. **COMPENSATION**: The consideration to be paid STATE, as provided herein, shall be in compensation for all of STATE's expenses incurred in the performance hereof, including travel, per Diem, and taxes, unless otherwise expressly so provided.
13. **GOVERNING LAW**: This agreement is governed by and shall be interpreted in accordance with the laws of the State of California.
14. **CHILD SUPPORT COMPLIANCE ACT**: "For any Agreement in excess of \$100,000, the LOCAL AGENCY acknowledges in accordance with Public Contract Code 7110, that:
- A. The LOCAL AGENCY recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and
- B. The LOCAL AGENCY, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department."

15. **UNENFORCEABLE PROVISION:** In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

16. **COMPLIANCE WITH THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)**

The STATE and LOCAL AGENCY have a responsibility to comply with the provisions of the 1996 Federal Health Insurance Portability and Accountability Act (HIPAA) and the 2001 State Health Insurance Portability and Accountability Implementation Act. HIPAA provisions become applicable once the association and relationships of the health care providers are determined by the LOCAL AGENCY. It is the LOCAL AGENCY'S responsibility to determine their status as a "covered entity" and the relationships of personnel as "health care providers", "health care clearinghouse", "hybrid entities", "business associates", or "trading partners". STATE personnel assigned to fill the LOCAL AGENCY'S positions within this Agreement, and their supervisors, may fall under the requirements of HIPAA based on the LOCAL AGENCY'S status. It is the LOCAL AGENCY'S responsibility to identify, notify, train, and provide all necessary policy and procedures to the STATE personnel that fall under HIPAA requirements so that they can comply with the required security and privacy standards of the act.

17. **LIABILITY INSURANCE**

The STATE and LOCAL AGENCY shall each provide proof of insurance in a form acceptable to the other party at no cost one to the other, to cover all services provided and use of local government facilities covered by this agreement. If LOCAL AGENCY is insured and/or self-insured in whole or in part for any losses, LOCAL AGENCY shall provide a completed Certification of Self Insurance (Exhibit D, Schedule E) or certificate of insurance, executed by a duly authorized officer of LOCAL AGENCY. Upon request of LOCAL AGENCY the STATE shall provide a letter from DGS, Office Risk and Insurance Management executed by a duly authorized officer of STATE. If commercially insured in whole or in part, a certificate of such coverage executed by the insurer or its authorized representative shall be provided.

Said commercial insurance or self-insurance coverage of the LOCAL AGENCY shall include the following:

- A. Fire protection and emergency services - Any commercial insurance shall provide at least general liability for \$5,000,000 combined single limit per occurrence.
- B. Dispatch services – Any commercial insurance shall provide at least general liability for \$1,000,000 combined single limit per occurrence.
- C. The CAL FIRE, State of California, its officers, agents, employees, and servants are included as additional insured's for purposes of this contract.
- D. The STATE shall receive thirty (30) days prior written notice of any cancellation or change to the policy at the addresses listed on page 2 of this agreement.

18. **WORKERS COMPENSATION:** (only applies where local government employees/volunteers are supervised by CAL FIRE, as listed in Exhibit D Schedule C. STATE contract employees' workers compensation is included as part of the contract personnel benefit rate).

- A. Workers' Compensation and related benefits for those persons, whose use or employment is contemplated herein, shall be provided in the manner prescribed by California Labor Codes, State Interagency Agreements and other related laws, rules, insurance policies, collective bargaining agreements, and memorandums of understanding.



- B. The STATE Unit Chief administering the organization provided for in this agreement shall not use, dispatch or direct any non STATE employees, on any work which is deemed to be the responsibility of LOCAL AGENCY, unless and until LOCAL AGENCY provides for Workers' Compensation benefits at no cost to STATE. In the event STATE is held liable, in whole or in part, for the payment of any Worker's Compensation claim or award arising from the injury or death of any such worker, LOCAL AGENCY agrees to compensate STATE for the full amount of such liability.
- C. The STATE /LOCAL AGENCY shall receive proof of Worker's Compensation coverage and shall be notified of any cancellation and change of coverage at the addresses listed in Section 1.

19. **CONFLICT OF INTEREST**: LOCAL AGENCY needs to be aware of the following provisions regarding current or former state employees. If LOCAL AGENCY has any questions on the status of any person rendering services or involved with the Agreement, the STATE must be contacted immediately for clarification.

Current State Employees (Public Contract Code §10410):

- 1) No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
- 2) No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Public Contract Code §10411):

- 1) For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
- 2) For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If LOCAL AGENCY violates any provisions of above paragraphs, such action by LOCAL AGENCY shall render this Agreement void. (Public Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Public Contract Code §10430 (e))

20. **LABOR CODE/WORKERS' COMPENSATION**: LOCAL AGENCY needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and LOCAL AGENCY affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

21. **AMERICANS WITH DISABILITIES ACT**: LOCAL AGENCY assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the

basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

22. **LOCAL AGENCY NAME CHANGE**: An amendment is required to change the LOCAL AGENCY'S name as listed on this Agreement. Upon receipt of legal documentation of the name change the STATE will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.
23. **RESOLUTION**: A county, city, district, or other local public body must provide the STATE with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.
24. **AIR OR WATER POLLUTION VIOLATION**: Under the State laws, the LOCAL AGENCY shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.
25. **Affirmative Action**. STATE certifies its compliance with applicable federal and State hiring requirements for persons with disabilities, and is deemed by LOCAL AGENCY to be in compliance with the provisions of LOCAL AGENCY'S Affirmative Action Program for Vendors.
26. **Drug and Alcohol-Free Workplace**. As a material condition of this Agreement, STATE agrees that it and its employees, while performing service for LOCAL AGENCY, on LOCAL AGENCY property, or while using LOCAL AGENCY equipment, shall comply with STATE'S Employee Rules of Conduct as they relate to the possession, use, or consumption of drugs and alcohol.
27. **Zero Tolerance for Fraudulent Conduct in LOCAL AGENCY Services**. STATE shall comply with any applicable "Zero Tolerance for Fraudulent Conduct in LOCAL AGENCY Services." There shall be "Zero Tolerance" for fraud committed by contractors in the administration of LOCAL AGENCY programs and the provision of LOCAL AGENCY services. Upon proven instances of fraud committed by the STATE in connection with performance under the Agreement, the Agreement may be terminated consistent with the termination for cause/cancellation term, Exhibit C, section 8, subsection B, of Cooperative Fire Programs Fire Protection Reimbursement Agreement, LG-1, between the California Department of Forestry and Fire Protection (CAL FIRE) and the LOCAL AGENCY.
28. **Confidential Information**. "Confidential information" means information designated by CAL FIRE and/or the LOCAL AGENCY disclosure of which is restricted, prohibited or privileged by State and federal law. Confidential Information includes, but is not limited to, information exempt from disclosure under the California Public Records Act (Government Code Sections 6250 et seq.) Confidential Information includes but is not limited to all records as defined in Government Code section 6252 as well as verbal communication of Confidential Information. Any exchange of Confidential Information between parties shall not constitute a "waiver" of any exemption pursuant to Government Code section 6254.5

CAL FIRE and LOCAL AGENCY personnel allowed access to information designated as Confidential Information shall be limited to those persons with a demonstrable business need for such access. CAL FIRE and LOCAL AGENCY agree to provide a list of authorized personnel in writing as required by Government Code section 6254.5(e). CAL FIRE and the

LOCAL AGENCY agree to take all necessary measures to protect Confidential Information and shall impose all the requirements of this Agreement on all of their respective officers, employees and agents with regards to access to the Confidential Information. A Party to this Contract who experiences a security breach involving Confidential Information covered by this Contract, agrees to promptly notify the other Party of such breach

29. **ENTIRE AGREEMENT**: This agreement contains the whole agreement between the Parties. It cancels and supersedes any previous agreement for the same or similar services.

**EXHIBIT D**  
**ADDITIONAL PROVISIONS**

**EXCISE TAX:** State of California is exempt from federal excise taxes, and no payment will be made for any taxes levied on employees' wages. STATE will pay any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this agreement. The STATE may pay any applicable sales and use tax imposed by another state.

**Schedules**

The following Schedules are included as part of this agreement (check boxes if they apply):

- A. Fiscal Display, PRC 4142 AND/OR PRC 4144** - STATE provided LOCAL AGENCY funded fire protection services. STATE-owned vehicles shall be operated and maintained in accordance with policies of STATE at rates listed in Exhibit D, Schedule A.
- B. STATE Funded Resource** - A listing of personnel, crews and major facilities of the STATE overlapping or adjacent to the local agency area that may form a reciprocal part of this agreement.
- C. LOCAL AGENCY Provided Local Funded Resources** - A listing of services, personnel, equipment and expenses, which are paid directly by the local agency, but which are under the supervision of the Unit Chief.
- D. LOCAL AGENCY Owned STATE Maintained Vehicles** - Vehicle information pertaining to maintenance responsibilities and procedures for local agency-owned vehicles that may be a part of the agreement.

LOCAL AGENCY-owned firefighting vehicles shall meet and be maintained to meet minimum safety standards set forth in Title 49, Code of Federal Regulations; and Titles 8 and 13, California Code of Regulations.

LOCAL AGENCY-owned vehicles that are furnished to the STATE shall be maintained and operated in accordance to LOCAL AGENCY policies. In the event LOCAL AGENCY does not have such policies, LOCAL AGENCY-owned vehicles shall be maintained and operated in accordance with STATE policies. The cost of said vehicle maintenance and operation shall be at actual cost or at rates listed in Exhibit D, Schedule D.

Exhibit D, Schedule D is incorporated into this section if LOCAL AGENCY-owned vehicles listed in Exhibit D, Schedule D are to be operated, maintained, and repaired by STATE.

LOCAL AGENCY assumes full responsibility for all liabilities associated therewith in accordance with California Vehicle Code Sections 17000, 17001 et seq. STATE employees operating LOCAL AGENCY-owned vehicles shall be deemed employees of LOCAL AGENCY, as defined in Vehicle Code Section 17000. Except where LOCAL AGENCY would have no duty to indemnify STATE under Exhibit C, Section 6 for all LOCAL AGENCY-owned vehicles operated or used by employees of STATE under this agreement.

LOCAL AGENCY employees, who are under the supervision of the Unit Chief and operating STATE-owned motor vehicles, as a part of the duties and in connection

with fire protection and other emergency services, shall be deemed employees of STATE, as defined in Vehicle Code Section 17000 for acts or omissions in the use of such vehicles. Except where STATE would have no duty to indemnify LOCAL AGENCY under Exhibit C, Section 6.

- E. Certification of Insurance** - Provider Insurance Certification and/or proof of self-insurance.

Contractor Name: South Lake County Fire Protection District

Contract No: 1CA03525

Page No.: 18

**EXHIBIT D, SCHEDULE A**

**LOCAL FUNDED – STATE RESOURCES**

**FISCAL DISPLAY**

**PRC 4142 and 4144**

**NAME OF LOCAL AGENCY:** South Lake County Fire Protection District

**CONTRACT NUMBER:** **1CA03525**

Index: 1400

PCA: 17500

Fiscal Year: 2017/18 to 2019/20

This is Schedule A of Cooperative Agreement originally dated July 1, 2017, by and between CAL FIRE of the State of California and LOCAL AGENCY.

(See Attached)



Fiscal Year: 2017

Index: 1400

PCA 17500 & 17510

PRC: 4142/4144

Unit: LNU

Unit Chief: Shana Jones

Contract Name: South Lake County Fire Protection District

Contract No.: 1CA03525

This is a Schedule A - 4142 of the Cooperative Agreement, dated July 1, 2017 between "South Lake County Fire Protection District" and The California Department of Forestry and Fire Protection (CAL FIRE):

		2017/18	
<b>17500</b> Schedule A	17500 PS	\$2,830,844	\$2,984,705
	17500 OE	\$153,861	
<b>17510</b> Amador	17510 PS	\$11,422	\$44,102
	17510 OE	\$32,680	
FY 2017/18 Contract Total:		\$3,028,807	

2018/19	2019/20	2020/21
\$3,180,247	\$3,339,260	\$3,506,223
*Figures in this table are based on a 5% increase annually		

2/16/17 Current Service Level - GMIII

<b>Fiscal Year:</b> 2017		PS Subtotal	\$2,514,295	<b>Yr 2 (5%)</b>	\$3,133,940		
<b>Index:</b> 1400	<b>Unit:</b> LNU	OE Subtotal	\$136,656	<b>Yr 3 (5%)</b>	\$3,290,637		
<b>PCA:</b> 17500				<b>Yr 4 (5%)</b>	\$3,455,169		
<b>PRC:</b> 4142	<b>Unit Chief:</b> Shana Jones	Sub Total	\$2,650,950			<b>Contract Name:</b> South Lake County	
<b>Comments:</b> Schedule A		Admin	\$333,754.65			<b>Contract No.:</b> 1CA03525	
		<b>Total</b>	<b>\$2,984,705</b>			<b>Page No.:</b> 20	

This is a Schedule A - 4142 of the Cooperative Agreement, dated July 1, 2017 between "South Lake County Fire Protection District" and The California Department of Forestry and Fire Protection (CAL FIRE):

Personnel Services														
Number of Positions	Classification/ad-ons (Pick From List)	RET.	Period	Salary Months	Salary Rate	Total Salary	EDWC Rate	EDWC Periods	Total EDWC	Salary Benefits	FFI UI	EDWC Benefits	Total Salary & EDWC	Total Position Cost
1	Fire Captain, Range A	POF	7/1/17 - 6/30/18	12	\$5,299	\$63,588	\$2,926	12	\$35,112	\$56,631.47	\$0	\$17,254.04	\$172,586	\$182,702
	Longevity Pay Differential - 7%	POF	7/1/17 - 6/30/18	12	\$371	\$4,451			\$0	\$3,964.20	\$0	\$0	\$8,415	
	Education Incentive Pay Differential	POF	7/1/17 - 6/30/18	12	\$75	\$900			\$0	\$801.54	\$0	\$0	\$1,702	
1	Fire Captain (Paramedic)	POF	7/1/17 - 6/30/18	12	\$5,509	\$66,108	\$3,129	12	\$37,548	\$58,875.78	\$0	\$18,451.09	\$180,983	\$200,226
	Longevity Pay Differential - 7%	POF	7/1/17 - 6/30/18	12	\$386	\$4,628			\$0	\$4,121.30	\$0	\$0	\$8,749	
	Education Incentive Pay Differential	POF	7/1/17 - 6/30/18	12	\$75	\$900			\$0	\$801.54	\$0	\$0	\$1,702	
	Paramedic Recruitment and Retention - 500	POF	7/1/17 - 6/30/18	12	\$500	\$6,000			\$0	\$2,793.00	\$0	\$0	\$8,793	
6.5	Fire Apparatus Engineer (Paramedic)	POF	7/1/17 - 6/30/18	12	\$5,030	\$60,360	\$2,780	12	\$33,360	\$53,756.62	\$0	\$16,393.10	\$163,870	\$1,149,947
	Education Incentive Pay Differential	POF	7/1/17 - 6/30/18	12	\$75	\$900			\$0	\$801.54	\$0	\$0	\$1,702	
	Paramedic Recruitment and Retention - 500	POF	7/1/17 - 6/30/18	12	\$500	\$6,000			\$0	\$5,343.60	\$0	\$0	\$11,344	
1	Fire Apparatus Engineer	POF	7/1/17 - 6/30/18	12	\$4,700	\$56,400	\$2,599	12	\$31,188	\$50,229.84	\$0	\$15,325.78	\$153,144	\$154,845
	Education Incentive Pay Differential	POF	7/1/17 - 6/30/18	12	\$75	\$900			\$0	\$801.54	\$0	\$0	\$1,702	
2.5	Fire Fighter II (Paramedic)	POF	7/1/17 - 6/30/18	12	\$4,511	\$54,132	\$2,497	12	\$29,964	\$48,209.96	\$0	\$14,724.31	\$147,030	\$393,812
	Education Incentive Pay Differential	POF	7/1/17 - 6/30/18	12	\$75	\$900			\$0	\$801.54	\$0	\$0	\$1,702	
	Paramedic Recruitment and Retention - 500	POF	7/1/17 - 6/30/18	12	\$500	\$6,000			\$0	\$2,793.00	\$0	\$0	\$8,793	
2	Firefighter I	POF	11/1/17-5/31/18	7	\$4,137	\$28,959	\$2,146	7	\$15,022	\$25,790.89	\$2,383.33	\$7,381.81	\$79,537	\$159,074
1	Staff Service Analyst	MIS	7/1/17 - 6/30/18	12	\$4,424	\$53,088	\$0		\$0	\$41,106.04	\$0	\$0	\$94,194	\$94,194
1	Communication Operator	SAF	7/1/17 - 6/30/18	6	\$5,234	\$31,404	\$0		\$0	\$20,462.85	\$0	\$0	\$51,867	\$52,719
	Night Shift Differential	SAF	7/1/17 - 6/30/18	6	\$86	\$516			\$0	\$336.23	\$0	\$0	\$852	
1	Heavy Equipment Mechanic Differential	MIS	11/1/17-5/31/18	7	\$487	\$3,409				\$2,639.59			\$6,049	\$6,049
	Unplanned Overtime	POF	7/1/17 - 6/30/18	12	Various	\$119,000	\$0		\$0	\$1,725.50	\$0	\$0	\$0	\$120,726

Operating Expenditures							
Category	Details	Number	Months	Rate	Sub-Total	Uniform Benefits	Total
UNIFORM ALLOWANCE	Uniform allowance PERMANENT	12	12	\$177	\$25,488	\$369.58	\$25,857.58
UNIFORM ALLOWANCE	Uniform allowance SEASONAL	2	7	\$177	\$2,478	\$35.93	\$2,513.93
UNIFORM ALLOWANCE	Communications Operator	1	6	\$80	\$480	\$6.96	\$486.96
UNIFORM MAINTENANCE	Communications Operator	1	6	\$25	\$150	\$2.18	\$152.18
TRAINING	Target Solutions CAL FIRE	14	1	\$75	\$1,050		\$1,050.00
TRAINING	Target Solutions DISTRICT	25	1	\$25	\$625		\$625.00
TRAVEL AND TRAINING		1	1	\$2,000	\$2,000		\$2,000.00
UTILITIES	St Helena ECC	1	12	\$150	\$1,800		\$1,800.00
VEHICLE MAINTENANCE	11 Light Vehicles, 110,000 miles	110000	1	\$0.535	\$58,850		\$58,850.00
VEHICLE MAINTENANCE	5 District Engines	5	12	\$486.00	\$29,160		\$29,160.00
VEHICLE MAINTENANCE	Rescue	1	12	\$424.00	\$5,088		\$5,088.00
VEHICLE MAINTENANCE	Water Tenders	2	12	\$378.00	\$9,072		\$9,072.00



2/16/17 Current Service Level - GMIII

<b>Fiscal Year:</b> 2017			<b>PS Subtotal</b>	\$10,145	Yr 2 (5%)	\$46,307		
<b>Index:</b> 1400	<b>Unit:</b>	LNU	<b>OE Subtotal</b>	\$29,026	Yr 3 (5%)	\$48,623		
<b>PCA:</b> 17510					Yr 4 (5%)	\$51,054		
<b>PRC:</b> 4144	<b>Unit Chief:</b>	Shana Jones	<b>Subtotal</b>	\$39,171			<b>Contract Name:</b>	South Lake County
<b>Comments:</b> South Lake Amador			<b>Admin</b>	\$4,932			<b>Contract No.:</b>	1CA03525
			<b>Total</b>	<b>\$44,102</b>			<b>Page No.:</b>	21

This is a Schedule A - 4144 of the Cooperative Agreement, dated July 1, 2017 between "Placer County Fire Department" and The California Department of Forestry and Fire Protection (CAL FIRE)

**Personnel Services**

Number of Positions	Classification/ad-ons (Pick From List)	RET.	Period	Salary Months	Salary Rate	Total Salary	EDWC Rate	EDWC Periods	Total EDWC	Salary Benefits	FFI UI	EDWC Benefits	Total Salary & EDWC	Total Position Cost
	<b>Unplanned Overtime</b>	POF	7/1/17-6/30/18	1	\$10,000		\$0	0	\$0	\$145.00	\$0	\$0	0	<b>\$10,145</b>

**Operating Expenditures**

Category	Details	Number	Months	Rate	Sub-Total	Uniform Benefits	Total
AMADOR BATTALION CHIEF COVERAGE		2	7	\$1,107	\$15,498	0	<b>\$15,498</b>
COMMUNICATIONS	mobile radios	2	7	\$14	\$196	0	<b>\$196</b>
COMMUNICATIONS	handi talkies	14	7	\$7	\$686	0	<b>\$686</b>
COMMUNICATIONS	base stations	7	7	\$66	\$3,234	0	<b>\$3,234</b>
COMMUNICATIONS	Elec Sirens	14	7	\$8	\$784	0	<b>\$784</b>
UTILITIES	ECC	1	7	\$90	\$630	0	<b>\$630</b>
UTILITIES	Middletown	1	7	\$725	\$5,075	0	<b>\$5,075</b>
GENERAL EXPENSE	Middletown Supplies	1	7	\$150	\$1,050	0	<b>\$1,050</b>
VEHICLE OPERATIONS	2 BC Vehicles- 250 miles a month	1	7	\$268	\$1,873	0	<b>\$1,873</b>

**EXHIBIT D, SCHEDULE D** (page one)

**LOCAL AGENCY OWNED**  
**STATE MAINTAINED VEHICLES**

**NAME OF LOCAL AGENCY:**South Lake County Fire Protection District

This is Schedule D of Cooperative Agreement originally dated July 1, 2017, by and between CAL FIRE of the State of California and LOCAL AGENCY

**FISCAL YEAR:** 2017/18 to 2019/20

The current "Salary, Pay Differentials, and Operating Expense Schedule" Memorandum under Operating Expenses, Vehicle Maintenance includes the following description of maintenance responsibilities and procedures for LOCAL AGENCY-owned vehicles which are listed in the Exhibit D, Schedule A. Categories are "Flat Rate", "Mileage Rate", and "Actual Cost".

- (1) For all vehicles for which a monthly "Flat Rate" is shown, (this category excludes, all surveyed CAL FIRE vehicles, vehicles obtained through federal surplus, fire apparatus built on commercial chassis over 15 years old and fire apparatus built on custom chassis over 20 years old - age is based on chassis production year.)

State shall:

- a. Provide fuel, oil, lubrication, batteries, tires and tubes,
- b. Repair, exchange or replace when necessary accessory motors, hoses, pumps, spotlights, sirens, fire extinguishers and all other accessories affixed to or supplied when said vehicles were accepted by the STATE for operation under Schedule A, excepting equipment or accessories not common to the use of the STATE and radio, installations originally provided by the LOCAL AGENCY. All such equipment provided and installed by the STATE shall become the property of the LOCAL AGENCY and the replaced equipment removed shall become the property of the STATE.
- c. Make such reasonable repairs to said vehicles (not including painting.) as may be necessary to keep the vehicles in operating condition; provided, however, that the STATE may cease to make further repairs on any vehicles when the STATE determines that the repair costs during the period of this agreement shall exceed \$10,000 for any one occurrence, or will exceed the market value of the vehicle. In the event the STATE determines that a vehicle is not fit for further use because of obsolescence, deterioration or damage, the STATE shall not be required to repair the vehicle or maintain it in use. Upon such determination, the STATE shall immediately so advise the LOCAL AGENCY, and the LOCAL AGENCY shall have the option of replacing said vehicle or STATE shall discontinue the particular service.

**EXHIBIT D, SCHEDULE D** (page two)

**LOCAL AGENCY OWNED  
STATE MAINTAINED VEHICLES**

- (2) For all passenger and service vehicles for which a "Mileage Rate" is shown, STATE shall:
- a. Provide fuel, oil, lubrication, batteries and tires and tubes.
  - b. Make such reasonable repairs to said vehicles as may be necessary to keep the vehicles in operating condition provided, however, that the STATE may cease to make further repairs on any vehicles when the potential repair costs are not reasonable considering the vehicle age, market value and other pertinent factors.
- Upon such determination, the STATE shall immediately so notify the LOCAL AGENCY and the LOCAL AGENCY shall have the option of replacing said vehicle or STATE shall discontinue the particular service.
- (3) For all vehicles listed under the heading "Flat Rate" or "Mileage Rate", LOCAL AGENCY shall assume accident repairs in excess of \$2,000 per occurrence.
- (4) For all vehicles listed under the heading "Actual Cost", the STATE shall operate, maintain, and repair said vehicles at the STATE'S actual cost.
- (5) LOCAL AGENCY-owned vehicles to be maintained pursuant to this section are listed below by category and are described by year model, "Rate Letter" type, and license number.

<u>Category</u>	<u>Year Model</u>	<u>Type</u>	<u>License Number</u>
Engine	1989 Ottawa	3-B-1	E209371
Engine	1991 International	3-B-1	E355603
Engine	1991 Navis	3-B-1	E342490
Engine	1990 International	3-B-1	E355602
Engine	2008 International	3-B-1	1316963
Water Tender	1985 Van Pelt	5-B-1	E490718
Water Tender	2007 Kenworth	5-B-1	1230074
Rescue	2009 GMC	2-B-1	1316982
Ambulance	2011 Ford		1356145
Ambulance	2010 Ford		1315441
Ambulance	2003 Chevrolet		1167477
Ambulance	2001 Ford		1288128

**EXHIBIT D, SCHEDULE D** (page three)

**LOCAL AGENCY OWNED**  
**STATE MAINTAINED VEHICLES**

<u>Category</u>	<u>Year Model</u>	<u>Type</u>	<u>License Number</u>
Utility	2008 Chevrolet		1291566
Utility	2005 Chevrolet		1206869
Utility	2005 Chevrolet		1206870
Utility	2003 Dodge		1164123
Utility	2016 GMC		1495221
Utility	2007 Pontiac		1273903
Utility	2001 Navistar	Stakeside	1359314

**EXHIBIT D, SCHEDULE E**

This is Schedule E of Cooperative Agreement originally dated July 1, 2017, by and between the CAL FIRE of the State of California and LOCAL AGENCY

NAME OF LOCAL AGENCY:South Lake County Fire Protection District

The CAL FIRE, State of California and its officers, agents, employees, and servants are included as additional insured for the purposes of this contract. The State shall receive thirty (30) days prior written notice of any cancellation or change to the policy at the addresses listed in LG1, Page 2.

FISCAL YEAR: 2017/18 to 2019/20

**SELF-INSURANCE CERTIFICATION BY LOCAL AGENCY FOR TORT LIABILITY**

This is to certify that LOCAL AGENCY has elected to be self-insured under the self-insurance provision provided in Exhibit C, Section 17.

By: _____	Rob Bostock
Signature	Printed Name
President, Board of Directors	
_____	_____
Title	Date

**SELF-INSURANCE CERTIFICATION BY LOCAL AGENCY FOR WORKER'S COMPENSATION BENEFITS**

This is to certify that LOCAL AGENCY has elected to be self-insured for Workers' Compensation benefits which comply with Labor Code Section 3700 as provided in Exhibit C, Section 18.

By: _____	Rob Bostock
Signature	Printed Name
President, Board of Directors	
_____	_____
Title	Date

**SELF-INSURANCE CERTIFICATION BY LOCAL AGENCY FOR LOCAL AGENCY-OWNED VEHICLES**

This is to certify that LOCAL AGENCY has elected to be self-insured for local agency-owned vehicles under the self-insurance provision provided in Exhibit D, Schedule D.

By: _____	Rob Bostock
Signature	Printed Name
President, Board of Directors	
_____	_____
Title	Date

**RE: 2018-19 Rate Range IGT Payment**

**From:** Jeff Ingram

Sent: Wed 4/8/2020 3:34 PM

**Cc:** Kamille Gholson

**Warning:** this message is from an external user and should be treated with caution.

Afternoon,

The 2018-19 Rate Range IGT checks have been printed and mailed, please be on the lookout. Let us know if you have any questions or concerns regarding the amount.

-JI

Jeff Ingram  
Director, FP&A  
Partnership HealthPlan of California  
4665 Business Center Drive, Fairfield, CA 94534  
Phone: (707) 863-4227  
Our website: [www.partnershiphp.org](http://www.partnershiphp.org)

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**From:** Jeff Ingram  
**Sent:** Wednesday, April 1, 2020 4:04 PM  
**Cc:** Liz Gibboney ; Patti McFarland ; Kamille Gholson  
**Subject:** 2018-19 Rate Range IGT Payment

2018-19 IGT Participants,

Please see a communication from our CEO, Liz Gibboney, attached.

-JI

Jeff Ingram  
Director, FP&A  
Partnership HealthPlan of California  
4665 Business Center Drive, Fairfield, CA 94534  
Phone: (707) 863-4227  
Our website: [www.partnershiphp.org](http://www.partnershiphp.org)

"PHC Securemail Server" made the following annotations.

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This email and any attachments are intended for a specific individual and purpose and may be protected by law. If you are not the intended recipient, you should delete this message. Any disclosure or distribution of this message is strictly prohibited.

=====  
=====



4665 Business Center Drive  
Fairfield, California 94534

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April 1, 2020

Dear Partnership HealthPlan of California Provider,

Given the unique circumstances at this time, it's critical that we explore opportunities to get valuable resources into our communities. PHC has made the decision to distribute the 2018-19 Rate Range IGT Program ahead of our cash receipts from DHCS. In addition, PHC is waiving the 3% administrative fee for the 2018-19 cycle in an effort to further maximize the non-federal share for each of the participating entities.

PHC anticipates mailing checks to entities by April 10, 2020.

PHC recognizes the resource constraints caused by the extenuating circumstances of COVID-19 and will continue to seek opportunities to assist providers, where allowable and appropriate.

If you have questions, please contact our Director of Financial Planning & Analysis, Jeff Ingram ([jingram@partnershiphp.org](mailto:jingram@partnershiphp.org)).

A handwritten signature in blue ink that reads "Elizabeth R. Gibboney".

Elizabeth R. Gibboney  
Chief Executive Officer

## **Fw: Thank you**

**From:** Mike Wink, Battalion Chief

**Sent:** Sun 3/29/2020 4:33 PM

**To:** Gloria Fong; MiddletownSta60

Please include this under communications for the April BOD Agenda/Packet. Mike

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**From:** Willie Sapeta, Lake County Fire

**Sent:** Tuesday, January 28, 2020 2:40 PM

**To:** Mike Wink, Battalion Chief; Jake Hannan, Battalion Chief

**Cc:** Dave Munch, Fire Captain; Bill Inman, Lake County Fire; Marc Hill, Lake County Fire; Mike Parkes, LNU Deputy Chief

**Subject:** Thank you

**Warning:** this message is from an external user and should be treated with caution.

Good afternoon, on behalf of my community, staff, Board of Directors and me would like to thank the SLCFPD staff on duty yesterday that provided services above and beyond. During our structure fire in the Lower Lake area and a series of medical calls for service SLCFPD personnel responded to 911 calls as well as a return trip within our district. We truly appreciate your support and would like those responders to be recognized for their service. If you have any questions please feel free to contact me.

Respectfully

William "Willie" Sapeta, Fire Chief

Lake County Fire Protection District

14815 Olympic Drive, Clearlake, CA. 95422

Office. (707) 994-2170 Fax. (707) 994-4861

Cell. (707) 489-0966





**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**DATE:** April 14, 2020  
**TO:** Board of Directors  
**FROM:** Gloria Fong  
Staff Services Analyst  
**SUBJECT:** Resolution No. 2019-20 09, A Resolution Declaring a Local Emergency Due to the Outbreak of Novel Coronavirus 2019 (COVID-19) and Resolution No. 2019-20 Designation of Applicant's Agent Resolution

Similar to the Valley Fire disaster, resolution for declaration of an emergency due to COVID-19 is provided for Board's consideration. Included as attached are referenced declarations, resolutions,

In addition, Request for Public Assistance has been submitted and will require Designation of Applicant's Agent Resolution for Non-State Agencies (or Cal OES 130) along with Project Assurances for Federal Assistance (or Cal OES 89). Please note a name is not listed on the Applicant's Agent Resolution due to the vacant Division Chief position whom serves as the Fire Chief. It is my recommendation this be Battalion Chief Wink and an alternate, such as Battalion Chief Jake Hannan, or another person of the Board's choice, and will need to be included in Board's motion. COVID-19 costs are estimated at not more than \$30,000. It is my recollection FEMA reimburses 75%, State 10%, and 15% district share.

Attachments

**BOARD OF DIRECTORS, SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT**

**COUNTY OF LAKE, STATE OF CALIFORNIA**

**RESOLUTION NO. 2019-20\_09**

**A RESOLUTION DECLARING A LOCAL EMERGENCY DUE TO THE  
OUTBREAK OF NOVEL CORONAVIRUS 2019 (COVID-19)**

**WHEREAS**, on March 4, 2020, Governor Gavin Newsom issued Proclamation of a State of Emergency exists in California due to COVID-19; and

**WHEREAS**, on March 9, 2020, the Lake County Public Health Officer declared a local emergency due to the threat of COVID-19, and Lake County Board of Supervisors ratified said declaration on March 10, 2020; and

**WHEREAS**, on March 13, 2020, President Donald Trump issued Proclamation declaring a National Emergency due to COVID-19; and

**WHEREAS**, on March 13, 2020, the Lake County Sheriff/Coroner/OES Director declared a local emergency, recognizing the imminent threat of COVID-19 and Lake County Board of Supervisors ratified said declaration on March 17, 2020; and

**WHEREAS**, on April 6, 2020, Lake County Health Officer Gary Pace, MD, MPH issued Order of the Health Officer No. C20-3, Addendum 3 amending March 18, 2020, Original Shelter in Place Order and In-Person Activities and Gatherings to Stop or Be Cancelled extended from April 10, 2020 to May 3, 2020; and

**WHEREAS**, despite sustained efforts, COVID-19 remains a threat, and further efforts to control the spread of the virus to reduce and minimize the risk of infection are needed; and

**WHEREAS**, the spread of COVID-19 and its consequences are or are likely to be beyond the control of the services, personnel, equipment and facilities of the South Lake County Fire Protection District and will require, or is likely to require, the assistance and resources of other public or private local, regional or state agencies to combat, a local emergency; and

**WHEREAS**, the mobilization of local resources, the ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to successfully respond to COVID-19; and

**WHEREAS**, these conditions warrant and necessitate that the South Lake County Fire Protection District declare the existence of a local emergency.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Directors of the South Lake County Fire Protection District hereby joins in the said Lake County Board of Supervisors ratification resolution declaring the existence of a local emergency due to COVID-19.

**THIS RESOLUTION** was introduced and adopted by the Board of Directors of the South Lake County Fire Protection District at a regular meeting thereof on the 21<sup>st</sup> day of April 2020 by the following vote:

AYES:

ABSTAIN:

ABSENT OR NOT VOTING:

[SEAL]

ATTEST: \_\_\_\_\_  
Gloria Fong  
Clerk to the Board of Directors

SOUTH LAKE COUNTY  
FIRE PROTECTION DISTRICT

\_\_\_\_\_  
MADELYN MARTINELLI  
Vice President, Board of Directors

**EXECUTIVE DEPARTMENT  
STATE OF CALIFORNIA**

**PROCLAMATION OF A STATE OF EMERGENCY**

**WHEREAS** in December 2019, an outbreak of respiratory illness due to a novel coronavirus (a disease now known as COVID-19), was first identified in Wuhan City, Hubei Province, China, and has spread outside of China, impacting more than 75 countries, including the United States; and

**WHEREAS** the State of California has been working in close collaboration with the national Centers for Disease Control and Prevention (CDC), with the United States Health and Human Services Agency, and with local health departments since December 2019 to monitor and plan for the potential spread of COVID-19 to the United States; and

**WHEREAS** on January 23, 2020, the CDC activated its Emergency Response System to provide ongoing support for the response to COVID-19 across the country; and

**WHEREAS** on January 24, 2020, the California Department of Public Health activated its Medical and Health Coordination Center and on March 2, 2020, the Office of Emergency Services activated the State Operations Center to support and guide state and local actions to preserve public health; and

**WHEREAS** the California Department of Public Health has been in regular communication with hospitals, clinics and other health providers and has provided guidance to health facilities and providers regarding COVID-19; and

**WHEREAS** as of March 4, 2020, across the globe, there are more than 94,000 confirmed cases of COVID-19, tragically resulting in more than 3,000 deaths worldwide; and

**WHEREAS** as of March 4, 2020, there are 129 confirmed cases of COVID-19 in the United States, including 53 in California, and more than 9,400 Californians across 49 counties are in home monitoring based on possible travel-based exposure to the virus, and officials expect the number of cases in California, the United States, and worldwide to increase; and

**WHEREAS** for more than a decade California has had a robust pandemic influenza plan, supported local governments in the development of local plans, and required that state and local plans be regularly updated and exercised; and

**WHEREAS** California has a strong federal, state and local public health and health care delivery system that has effectively responded to prior events including the H1N1 influenza virus in 2009, and most recently Ebola; and

**WHEREAS** experts anticipate that while a high percentage of individuals affected by COVID-19 will experience mild flu-like symptoms, some will have more serious symptoms and require hospitalization, particularly individuals who are elderly or already have underlying chronic health conditions; and

**WHEREAS** it is imperative to prepare for and respond to suspected or confirmed COVID-19 cases in California, to implement measures to mitigate the spread of COVID-19, and to prepare to respond to an increasing number of individuals requiring medical care and hospitalization; and

**WHEREAS** if COVID-19 spreads in California at a rate comparable to the rate of spread in other countries, the number of persons requiring medical care may exceed locally available resources, and controlling outbreaks minimizes the risk to the public, maintains the health and safety of the people of California, and limits the spread of infection in our communities and within the healthcare delivery system; and

**WHEREAS** personal protective equipment (PPE) is not necessary for use by the general population but appropriate PPE is one of the most effective ways to preserve and protect California's healthcare workforce at this critical time and to prevent the spread of COVID-19 broadly; and

**WHEREAS** state and local health departments must use all available preventative measures to combat the spread of COVID-19, which will require access to services, personnel, equipment, facilities, and other resources, potentially including resources beyond those currently available, to prepare for and respond to any potential cases and the spread of the virus; and

**WHEREAS** I find that conditions of Government Code section 8558(b), relating to the declaration of a State of Emergency, have been met; and

**WHEREAS** I find that the conditions caused by COVID-19 are likely to require the combined forces of a mutual aid region or regions to appropriately respond; and

**WHEREAS** under the provisions of Government Code section 8625(c), I find that local authority is inadequate to cope with the threat posed by COVID-19; and

**WHEREAS** under the provisions of Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19.

**NOW, THEREFORE, I, GAVIN NEWSOM**, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, including the California Emergency Services Act, and in particular, Government Code section 8625, **HEREBY PROCLAIM A STATE OF EMERGENCY** to exist in California.

**IT IS HEREBY ORDERED THAT:**

1. In preparing for and responding to COVID-19, all agencies of the state government use and employ state personnel, equipment, and facilities or perform any and all activities consistent with the direction of the Office of Emergency Services and the State Emergency Plan, as well as the California Department of Public Health and the Emergency Medical Services Authority. Also, all residents are to heed the advice of emergency officials with regard to this emergency in order to protect their safety.
2. As necessary to assist local governments and for the protection of public health, state agencies shall enter into contracts to arrange for the procurement of materials, goods, and services needed to assist in preparing for, containing, responding to, mitigating the effects of, and recovering from the spread of COVID-19. Applicable provisions of the Government Code and the Public Contract Code, including but not limited to travel, advertising, and competitive bidding requirements, are suspended to the extent necessary to address the effects of COVID-19.
3. Any out-of-state personnel, including, but not limited to, medical personnel, entering California to assist in preparing for, responding to, mitigating the effects of, and recovering from COVID-19 shall be permitted to provide services in the same manner as prescribed in Government Code section 179.5, with respect to licensing and certification. Permission for any such individual rendering service is subject to the approval of the Director of the Emergency Medical Services Authority for medical personnel and the Director of the Office of Emergency Services for non-medical personnel and shall be in effect for a period of time not to exceed the duration of this emergency.
4. The time limitation set forth in Penal Code section 396, subdivision (b), prohibiting price gouging in time of emergency is hereby waived as it relates to emergency supplies and medical supplies. These price gouging protections shall be in effect through September 4, 2020.
5. Any state-owned properties that the Office of Emergency Services determines are suitable for use to assist in preparing for, responding to, mitigating the effects of, or recovering from COVID-19 shall be made available to the Office of Emergency Services for this purpose, notwithstanding any state or local law that would restrict, delay, or otherwise inhibit such use.
6. Any fairgrounds that the Office of Emergency Services determines are suitable to assist in preparing for, responding to, mitigating the effects of, or recovering from COVID-19 shall be made available to the Office of Emergency Services pursuant to the Emergency Services Act, Government Code section 8589. The Office of Emergency Services shall notify the fairgrounds of the intended use and can immediately use the fairgrounds without the fairground board of directors' approval, and

notwithstanding any state or local law that would restrict, delay, or otherwise inhibit such use.


7. The 30-day time period in Health and Safety Code section 101080, within which a local governing authority must renew a local health emergency, is hereby waived for the duration of this statewide emergency. Any such local health emergency will remain in effect until each local governing authority terminates its respective local health emergency.
8. The 60-day time period in Government Code section 8630, within which local government authorities must renew a local emergency, is hereby waived for the duration of this statewide emergency. Any local emergency proclaimed will remain in effect until each local governing authority terminates its respective local emergency.
9. The Office of Emergency Services shall provide assistance to local governments that have demonstrated extraordinary or disproportionate impacts from COVID-19, if appropriate and necessary, under the authority of the California Disaster Assistance Act, Government Code section 8680 et seq., and California Code of Regulations, Title 19, section 2900 et seq.
10. To ensure hospitals and other health facilities are able to adequately treat patients legally isolated as a result of COVID-19, the Director of the California Department of Public Health may waive any of the licensing requirements of Chapter 2 of Division 2 of the Health and Safety Code and accompanying regulations with respect to any hospital or health facility identified in Health and Safety Code section 1250. Any waiver shall include alternative measures that, under the circumstances, will allow the facilities to treat legally isolated patients while protecting public health and safety. Any facilities being granted a waiver shall be established and operated in accordance with the facility's required disaster and mass casualty plan. Any waivers granted pursuant to this paragraph shall be posted on the Department's website.
11. To support consistent practices across California, state departments, in coordination with the Office of Emergency Services, shall provide updated and specific guidance relating to preventing and mitigating COVID-19 to schools, employers, employees, first responders and community care facilities by no later than March 10, 2020.
12. To promptly respond for the protection of public health, state entities are, notwithstanding any other state or local law, authorized to share relevant medical information, limited to the patient's underlying health conditions, age, current condition, date of exposure, and possible contact tracing, as necessary to address the effect of the COVID-19 outbreak with state, local, federal, and nongovernmental partners, with such information to be used for the limited purposes of monitoring, investigation and control, and treatment and coordination of care. The

notification requirement of Civil Code section 1798.24, subdivision (i), is suspended.

13. Notwithstanding Health and Safety Code sections 1797.52 and 1797.218, during the course of this emergency, any EMT-P licensees shall have the authority to transport patients to medical facilities other than acute care hospitals when approved by the California EMS Authority. In order to carry out this order, to the extent that the provisions of Health and Safety Code sections 1797.52 and 1797.218 may prohibit EMT-P licensees from transporting patients to facilities other than acute care hospitals, those statutes are hereby suspended until the termination of this State of Emergency.
14. The Department of Social Services may, to the extent the Department deems necessary to respond to the threat of COVID-19, waive any provisions of the Health and Safety Code or Welfare and Institutions Code, and accompanying regulations, interim licensing standards, or other written policies or procedures with respect to the use, licensing, or approval of facilities or homes within the Department's jurisdiction set forth in the California Community Care Facilities Act (Health and Safety Code section 1500 et seq.), the California Child Day Care Facilities Act (Health and Safety Code section 1596.70 et seq.), and the California Residential Care Facilities for the Elderly Act (Health and Safety Code section 1569 et seq.). Any waivers granted pursuant to this paragraph shall be posted on the Department's website.

**I FURTHER DIRECT** that as soon as hereafter possible, this proclamation be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this proclamation.

**IN WITNESS WHEREOF** I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 4th day of March 2020



\_\_\_\_\_  
GAVIN NEWSOM  
Governor of California

**ATTEST:**

\_\_\_\_\_  
ALEX PADILLA  
Secretary of State





PROCLAMATIONS

# Proclamation on Declaring a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak

Issued on: March 13, 2020



In December 2019, a novel (new) coronavirus known as SARS-CoV-2 (“the virus”) was first detected in Wuhan, Hubei Province, People’s Republic of China, causing outbreaks of the coronavirus disease COVID-19 that has now spread globally. The Secretary of Health and Human Services (HHS) declared a public health emergency on January 31, 2020, under section 319 of the Public Health Service Act (42 U.S.C. 247d), in response to COVID-19. I have taken sweeping action to control the spread of the virus in the United States, including by suspending entry of foreign nationals seeking entry who had been physically present within the prior 14 days in certain jurisdictions where COVID-19 outbreaks have occurred, including the People’s Republic of China, the Islamic Republic of Iran, and the Schengen Area of Europe. The Federal Government, along with State and local governments, has taken preventive and proactive measures to slow the spread of the virus and treat those affected, including by instituting Federal quarantines for individuals evacuated from foreign nations, issuing a declaration pursuant to section 319F-3 of the Public Health Service Act (42 U.S.C. 247d-6d), and releasing policies to accelerate the acquisition of personal protective equipment and streamline bringing new diagnostic capabilities to laboratories. On March 11, 2020, the World Health Organization announced that the COVID-19 outbreak can be characterized as a pandemic, as the rates of infection continue to rise in many locations around the world and across the United States.

The spread of COVID-19 within our Nation’s communities threatens to strain our Nation’s healthcare systems. As of March 12, 2020, 1,645 people from 47 States have been infected with the virus that causes COVID-19. It is incumbent on hospitals and medical facilities throughout the country to assess their preparedness posture and be prepared to surge capacity and capability. Additional measures, however, are needed to successfully contain and combat the virus in the United States.

NOW, THEREFORE, I, DONALD J. TRUMP, President of the United States, by the authority vested in me by the Constitution and the laws of the United States of America, including sections 201 and 301 of the National Emergencies Act (50 U.S.C. 1601 *et seq.*) and consistent with section 1135 of the Social Security Act (SSA), as amended (42 U.S.C. 1320b-5), do hereby find and proclaim that the COVID-19 outbreak in the United States constitutes a national emergency, beginning March 1, 2020. Pursuant to this declaration, I direct as follows:

Section 1. Emergency Authority. The Secretary of HHS may exercise the authority under section 1135 of the SSA to temporarily waive or modify certain requirements of the Medicare, Medicaid, and State Children's Health Insurance programs and of the Health Insurance Portability and Accountability Act Privacy Rule throughout the duration of the public health emergency declared in response to the COVID-19 outbreak.

Sec. 2. Certification and Notice. In exercising this authority, the Secretary of HHS shall provide certification and advance written notice to the Congress as required by section 1135(d) of the SSA (42 U.S.C. 1320b-5(d)).

Sec. 3. General Provisions. (a) Nothing in this proclamation shall be construed to impair or otherwise affect:

(i) the authority granted by law to an executive department or agency, or the head thereof; or

(ii) the functions of the Director of the Office of Management and Budget relating to budgetary, administrative, or legislative proposals.

(b) This proclamation shall be implemented consistent with applicable law and subject to the availability of appropriations.

(c) This proclamation is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

IN WITNESS WHEREOF, I have hereunto set my hand this thirteenth day of March, in the year of our Lord two thousand twenty, and of the Independence of the United States of America the two hundred and forty-fourth.

DONALD J. TRUMP



## LAKE COUNTY SHERIFF'S OFFICE

1220 Martin Street • P.O. Box 489 • Lakeport, California 95453

Administration  
(707) 262-4200

Central Dispatch  
(707) 263-2690

Coroner  
(707) 262-4215

Corrections  
(707) 262-4240

Patrol/Investigation  
(707) 262-4200

Substation  
(707) 994-6433

**Brian L. Martin**  
Sheriff / Coroner

**WHEREAS**, Section 6-5 of the Lake County Code empowers the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency when Lake County is affected or likely to be affected by a public calamity and the County Board of Supervisors is not in session, and;

**WHEREAS**, the Sheriff, as Director of Emergency Services of Lake County does hereby find; that conditions of extreme peril to the safety of persons and property have arisen within the County of Lake, caused by the potential introduction of COVID-19 in Lake County is an imminent threat to the public health within the meaning of Health & Safety Code section 101080, resulting in the possible exposure and other serious damage to the County. On March 8, 2020, there were four hundred and twenty three (423) confirmed cases of COVID-19 and nineteen (19) confirmed fatalities in the United States, as well as over one hundred and nine thousand (109,578) confirmed cases of COVID-19 and three thousand eight hundred and nine (3809) fatalities worldwide, and;

**WHEREAS**, the COVID-19 tests used in the U.S. currently have very limited availability based on current CDC criteria, and;

**WHEREAS**, there are confirmed cases of COVID-19 in the counties surrounding Lake County, including both the Counties of Humboldt and Sonoma, and;

**WHEREAS**, on March 4, 2020 California Governor Gavin Newsom declared a state of emergency to help the State prepare for, and respond to COVID-19, and;

**WHEREAS**, on March 10, 2020 the Lake County Public Health Officer proclaimed a local health emergency and the Board of Supervisors ratified said Proclamation, and;

**WHEREAS**, while there are no known cases of COVID-19 in Lake County as of the signing of this declaration, however the World Health Organization on March 11 declared COVID-19 a pandemic.

**WHEREAS**, the prevalence of confirmed cases in surrounding counties combined with the worldwide-uncontrolled spread of COVID-19 indicate there is an imminent and proximate threat to public health from the introduction of COVID-19 in Lake County.

**WHEREAS**, this declaration enables the County to more effectively respond to an imminent outbreak, seek and utilize mutual aid, potentially obtain reimbursement. That these conditions are or are likely to be beyond the control of the services, personnel, equipment, and facilities of Lake County, and; that the County Board of Supervisors of the County of Lake is not in session and cannot immediately be called into session;

**NOW, THEREFORE, IT IS HEREBY PROCLAIMED** that a local emergency now exists throughout Lake County, and;

**IT IS FURTHER PROCLAIMED AND ORDERED** that during the existence of said local emergency the powers, functions, and duties of the emergency organization of Lake County shall be those prescribed by state law, by ordinances, and resolutions of the County; and that this emergency proclamation shall expire 7 days after issuance unless confirmed and ratified by the Lake County Board of Supervisors, and;

**IT IS FURTHER PROCLAIMED AND ORDERED** that said local emergency shall be deemed to continue to exist until its termination is proclaimed by the Lake County Board of Supervisors.

By:  Date: March 13, 2020

Sheriff/Coroner/Director of OES  
Brian L. Martin  
1220 Martin Street  
Lakeport, CA 95453

> Home (/Home.htm) > Government (/Government.htm) > Media

## Media Releases

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# Local Health Emergency Declared for Lake County in Response to Coronavirus (COVID-19)

March 10, 2020

*An important message from Lake County's Public Health Officer, Gary Pace, MD, MPH.*

**LAKE COUNTY, Calif.** – On March 9, 2020, Lake County Health Officer Dr. Gary Pace, declared a local public health emergency in response to Novel Coronavirus, also known as COVID-19. As of today, Lake County remains at no laboratory confirmed cases of COVID-19. The local health emergency has been executed in an effort to be proactive, allowing the County to expedite their planning and response to potential COVID-19 cases and make additional resources available to the County to limit and slow community spread of the disease.

Although the individual risk for contracting COVID-19 **continues to remain low in Lake County**, all community members should take the opportunity to plan for the possibility of local cases and the potential for community spread. Clearly, the virus is spreading widely—as of March 8, 2020, there were four hundred twenty-three (423) cases in the United States with nineteen (19) deaths. Outbreaks continue to spread in Africa, Americas, Eastern Mediterranean, Europe, South East Asia and the Western Pacific-- and the global impacts are beginning to be felt.

Lake County Public Health is prepared to manage and investigate suspected and confirmed cases of COVID-19. Public Health will continue to work closely with federal, state, and local partners to provide the public with accurate information about actions to be taken to reduce the spread of COVID-19 and to care for those who may become ill with this virus. As with other respiratory infections, there are steps that everyone can take to prevent the spread of COVID-19.

### **People Can Protect Themselves By:**

The best way to prevent the spread of illness, including; seasonal flu, novel coronavirus (COVID-19) and other respiratory illness is to practice everyday illness prevention steps:

- Washing hands with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing or sneezing
- If soap and water are not readily available, use alcohol-based sanitizer with at least 60% alcohol, making

sure to rub your hands together until the sanitizer is dry

- Cover you cough or sneeze with a tissue, then throw the tissue in the trash
- Avoiding touching eyes, nose or mouth with unwashed hands.
- Avoiding close contact with people who are sick.
- Staying home if you are sick, especially from work, school and public places.
- Clean and disinfect frequently touched objects and surfaces

**Personal Preparation Measures Include:**

- Gradually stock up extra supplies of important items, such as: soap, hand sanitizer, tissues, over the counter medications and prescription medications.
- Gradually stock up on non-perishable foods.
- Create a back-up plan for work, school and childcare in the event of closures.
- Talk to your workplace about getting ready. Plan for telework, if possible.
- Create a space in your home to care for sick family members.
- Replace handshakes with elbow-bumps – make a game of this with your kids.

**What to Do if You Think You're Sick:**

Previously, all testing was being performed at the CDC laboratory in Atlanta.

Diagnostic testing for Coronavirus is becoming more available with state testing at nineteen (19) California Public Health Laboratories including in Sonoma County. Commercial labs like Quest are now offering these tests. Unfortunately, the capacity continues to be limited, so during this transition period, only the highest risk patients are recommended to receive testing. Speak with your medical provider if you have symptoms.

**Call Ahead if You Have Symptoms:**

If you develop a fever, cough and shortness of breath, and believe you could have COVID-19, notify your healthcare provider by phone. Call ahead so that you can be safely evaluated and prevent exposing others.

Always check with trusted sources for the latest accurate information about novel coronavirus COVID-19 by visiting the following websites:

CDC Website;

<https://www.cdc.gov/coronavirus/2019-ncov> (<https://www.cdc.gov/coronavirus/2019-ncov>)

CDPH Website;

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/nCOV2019.aspx>  
(<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/nCOV2019.aspx>)

and/or

Contact Lake County Public Health (707) 263-1090.

<http://health.co.lake.ca.us/> (<http://health.co.lake.ca.us/>)

RESOLUTION NO.

RESOLUTION OF THE LAKE COUNTY BOARD OF SUPERVISORS RATIFYING THE LOCAL HEALTH EMERGENCY RELATED TO 2019 CORONAVIRUS (COVID-19) AS PROCLAIMED BY THE LAKE COUNTY PUBLIC HEALTH OFFICER

WHEREAS, a novel coronavirus, COVID-19, causes infectious disease and was first detected in Wuhan City, Hubei Province, China in December of 2019. Symptoms of COVID-19 include fever, cough, and shortness of breath; outcomes have ranged from mild to severe illness, and in some cases death; and

WHEREAS, this rapidly evolving multinational outbreak of respiratory disease has been detected in 90 locations internationally, with 110,890 confirmed cases of COVID-19 and at least 3877 fatalities worldwide; and

WHEREAS, the Centers for Disease Control and Prevention reports that; as of March 9, 2020, 35 states in the United States have reported cases, with at least 423 total confirmed cases of COVID, and 19 fatalities in the United States; and

WHEREAS, as of March 8, 2020, California has had 114 confirmed cases of COVID-19; and

WHEREAS, this Board is informed by Lake County Public Health that while there are zero confirmed cases of COVID\_19 in Lake County at this time, the federal Centers for Disease Control and Prevention (CDC) and California Department of Public Health (CDPH) are recommending that our nation and state prepare for a possible pandemic of COVID-19; and

WHEREAS, the COVID-19 tests used in the U.S. currently have limited availability based on current CDC criteria; and

WHEREAS, on March \_\_, 2020 the Lake County Health Officer issued a Declaration of Local Health Emergency; and

WHEREAS, California Health and Safety Code section 101080 provides authority for the local Health Officer to issue a declaration of local health emergency; and

WHEREAS, the declaration by the Health Officer must be ratified by the Board of Supervisors within seven (7) days.

NOW, THEREFORE BE IT RESOLVED that the Lake County Board of Supervisors hereby ratifies the local Health Officer's Declaration of Local Health Emergency made on March \_\_, 2020.

PASSED AND ADOPTED by the Board of Supervisors of the County of Lake, State of California, at a regular meeting thereof on \_\_\_\_\_, 2020 by the following vote:

AYES

NOES:

ABSENT OR NOT VOTING:

\_\_\_\_\_  
CHAIR, Board of Supervisors

ATTEST: CAROL J. HUCHINGSON  
Clerk of the  
Board of Supervisors

APPROVED AS TO FORM:  
  
ANITA L. GRANT  
County Counsel

By: \_\_\_\_\_

By: \_\_\_\_\_



**ORDER OF THE HEALTH OFFICER No. C20-3**



**COUNTY OF LAKE**  
Health Services Department  
Public Health Division  
922 Bevins Court  
Lakeport, California 95453-9739  
Telephone 707/263-1090  
FAX 707/263-4395

Denise Pomeroy  
Health Services Director

Gary Pace, MD  
Health Officer

Carolyn Holladay, PHN  
Public Health Nursing Director

Iyesha Miller  
Public Health Program Manager

***Promoting an Optimal State of Wellness in Lake County***

**ORDER OF THE HEALTH OFFICER No. C20-3**

**ORDER OF THE HEALTH OFFICER OF THE COUNTY OF LAKE DIRECTING ALL INDIVIDUALS LIVING IN THE COUNTY TO SHELTER AT THEIR PLACE OF RESIDENCE, EXCEPT THAT THEY MAY LEAVE TO PROVIDE OR RECEIVE CERTAIN ESSENTIAL SERVICES OR ENGAGE IN CERTAIN ESSENTIAL ACTIVITIES AND WORK FOR ESSENTIAL BUSINESS AND GOVERNMENT SERVICES; EXEMPTING INDIVIDUALS EXPERIENCING HOMELESSNESS FROM THE SHELTER IN PLACE ORDER BUT URGING THEM TO FIND SHELTER; DIRECTING ALL BUSINESSES AND GOVERNMENTAL AGENCIES TO CEASE NON- ESSENTIAL OPERATIONS AT PHYSICAL LOCATIONS IN THE COUNTY; PROHIBITING ALL NON-ESSENTIAL GATHERINGS OF ANY NUMBER OF INDIVIDUALS; AND ORDERING CESSATION OF ALL NON-ESSENTIAL TRAVEL**

**(SHELTER IN PLACE)**

DATE OF ORDER: March 18, 2020

Please read this Order carefully. Violation of or failure to comply with this Order is a misdemeanor punishable by fine, imprisonment, or both. (California Health and Safety Code § 120295, *et seq.*; California Penal Code §§ 69, 148(a)(1); Lake County Administrative Code Article I, Section 1-10.

Summary: The virus that causes Coronavirus 2019 Disease (“COVID-19”) is easily transmitted, especially in group settings, and it is essential the spread of the virus be slowed, to protect the ability of public and private health care providers to handle the influx of new patients and safeguard public health and safety. Because of the risk of rapid spread of the virus, and the need to protect all residents of the two cities and unincorporated areas within the boundaries of the County of Lake, particularly those most vulnerable to the virus and

## ORDER OF THE HEALTH OFFICER No. C20-3

health care providers, this Order requires all individuals anywhere in the County of Lake to shelter in place—that is, stay at home—except for certain essential activities and work to provide essential business and government services or perform essential public infrastructure construction, including housing. This order begins at 12:01 a.m. on March 19, 2020 and will continue through 11:59 p.m. on April 10, 2020, subject to the limited exceptions and under the terms and conditions more particularly set forth below.

Gatherings of individuals outside the home are generally prohibited, with certain exceptions for essential activities or essential travel or to perform work for essential businesses and government agencies or to perform essential infrastructure work. Consistent with the directive issued by Governor Gavin Newsom on March 15, 2020, all bars and nightclubs are ordered closed. Restaurants and cafes that serve food—regardless of their seating capacity—are ordered closed, except solely for provision of takeout and delivery service. Additionally, all gyms and recreation facilities are ordered closed. Homeless individuals are not subject to the shelter in place order, but are strongly urged to find and then shelter in place.

Under any of the limited circumstances in which individuals are allowed to interact in person outside their residence, the Health Officer orders individuals to abide by the following requirements: (i) maintain at least six feet from other individuals, wash hands with soap and water for at least 20 seconds, or use hand sanitizer, as frequently as possible, cover coughs or sneezes, and not shake hands; (ii) for people with medical conditions, regardless of age, putting them at higher risk of serious complications should they be infected with COVID-19, other than health care workers and other essential service providers, avoid leaving their homes to the extent possible; and (iii) for employers in Lake County that do not provide essential business or government services, take all steps necessary for employees to work from home, to the extent possible. These requirements build on the California Department of Public Health and United States Centers for Disease Control and Prevention guidelines issued March 11, 2020, extended as necessary to address the health emergency affecting the Lake County. No individual who is sick may go to the workplace or be outside the home, except as necessary to seek or receive medical care in accordance with guidance from public health officials. The Health Officer may revise this Order as the situation evolves, and all service providers and managers of facilities subject to this Order must stay updated by regularly checking the Public Health website (<http://health.co.lake.ca.us/Coronavirus.htm>).

This Order revokes and replaces Public Health Orders C20-1, issued March 16, 2020, and C20-2, issued March 16, 2020. That is, as of the effective date and time of this Order, those Orders are no longer in effect.

### **UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER OF THE COUNTY OF LAKE (“HEALTH OFFICER”) ORDERS:**

1. The intent of this Order is to ensure the maximum number of people self-isolate in their places of residence to the maximum extent feasible to slow the spread of COVID-19 to the maximum extent possible, while enabling essential services to continue. When people need to leave their places of residence, whether to obtain or perform vital services, or to otherwise facilitate authorized activities necessary for continuity of social and commercial life, they should at all times feasible comply with Social Distancing Requirements as defined in

## **ORDER OF THE HEALTH OFFICER No. C20-3**

Section 10, below. All provisions of this Order should be interpreted to effectuate this intent. Failure to comply with any of the provisions of this Order constitutes an imminent threat and creates an immediate menace to public health.

2. All individuals currently living, including those who are staying at a hotel, motel or other temporary place of residence, within the incorporated and unincorporated areas of the County of Lake (the "County") are ordered to shelter at their place of residence. To the extent individuals are using shared or outdoor spaces, they must at all times reasonably possible maintain social distancing of at least six feet from any other person when outside their residence. All persons may leave their residences only for Essential Activities, Essential Governmental Functions, or to operate Essential Businesses, all as defined in Section 10. Individuals experiencing homelessness are exempt from this Section, but are strongly urged to obtain shelter and then shelter in place, and to the maximum extent practicable to use COVID-19 risk mitigation practices.
3. All businesses with a facility in the County, except Essential Businesses as defined below in Section 10, are required to cease all activities at facilities located within the County except Minimum Basic Operations, as defined in Section 10. For clarity, businesses may also continue operations consisting exclusively of employees or contractors performing activities at their own residences (i.e., working from home). All Essential Businesses are strongly encouraged to remain open. To the greatest extent feasible, Essential Businesses shall comply with Social Distancing Requirements, as defined in Section 10 below, by maintaining six-foot social distancing for both employees and members of the public, including, but not limited to, when any customers are standing in line.
4. All public and private gatherings of any number of people occurring outside a single household or living unit are prohibited, except for the limited purposes expressly permitted in Section 10. Nothing in this Order prohibits the gathering of members of a household or living unit.
5. All travel within populated areas, including, but not limited to, travel on foot, bicycle, scooter, motorcycle, automobile, or public transit, except Essential Travel and Essential Activities as defined below in Section 10, is prohibited. People must use public transit only for purposes of performing Essential Activities or to travel to and from work to operate Essential Businesses or maintain Essential Governmental Functions. People riding on public transit must comply with Social Distancing Requirements as defined in Section 10 below, to the greatest extent feasible.
6. This Order allows travel into or out of the County to perform Essential Activities, operate Essential Businesses, or maintain Essential Governmental Functions. This Order is issued based on evidence of increasing occurrence of COVID-19 throughout the Bay Area and neighboring counties, scientific evidence and best practices regarding the most effective approaches to slow the transmission of communicable diseases generally and COVID-19 specifically, and evidence the age, condition, and health of a significant portion of the population of the County places it at risk for serious health complications, including death, from COVID-19. Due to the outbreak of the COVID-19 virus in the general public, which is now a pandemic according to the World Health Organization, there is a public health emergency throughout the County. Making the problem worse, some individuals who contract the COVID-19 virus have no symptoms or mild symptoms, and may not be aware

## ORDER OF THE HEALTH OFFICER No. C20-3

they carry the virus. Because even people without symptoms can transmit the disease, and because evidence shows the disease is easily spread, gatherings can result in preventable transmission of the virus. The scientific evidence shows, at this stage of the emergency, it is essential to slow virus transmission as much as possible to protect the most vulnerable and to prevent the health care system from being overwhelmed. One proven way to slow transmission is to limit interactions among people to the greatest extent practicable. By reducing the spread of the COVID-19 virus, this Order helps preserve critical and limited healthcare capacity in the County.

7. This Order is issued based on evidence of increasing transmission of COVID-19 in neighboring areas to the county and in light of the existence of 598 known cases and 13 deaths of COVID-19 in California, along with over 11,900 individuals self-monitoring across 49 counties, as of 6:00 p.m. on Tuesday March 17, 2020. There are a significant and increasing number of suspected cases of community transmission, indicating further significant increases in transmission are probable. Widespread testing for COVID-19 is not yet available but is expected to increase in the coming days. This Order is necessary to slow the rate of spread, and the Health Officer will reevaluate it as further data becomes available.
8. This Order is issued in accordance with, and incorporates by reference, the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom, the March 9, 2020 Declaration of a Local Health Emergency Regarding Novel Coronavirus 2019 (COVID-19) issued by the Lake County Health Officer, ratified by the Board of Supervisors on March 10, 2020, the Proclamation by Sheriff Martin Declaring the Existence of a Local Emergency on March 13, 2020 which was ratified by the Board of Supervisors on March 17, 2020, and guidance issued by the California Department of Public Health, as each of them have been and may be supplemented.
9. This Order is also issued in accordance with, and incorporates by reference, the March 12, 2020 Executive Order (Executive Order N-25-20) issued by Governor Gavin Newsom. Executive Order N-25-20 expressly orders “[a]ll residents are to heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19.” This Order is also based on statements by Governor Newsom during a press conference on March 15, 2020, indicating the guidance of the State of California that all nightclubs, bars, wineries, and brewpubs close, and that persons 65 years old and older isolate at home.
10. Definitions and Exemptions.
  - a. People at high risk of severe illness from COVID-19, and people who are sick, are urged to stay in their residence to the extent possible, except as necessary to seek medical care. For purposes of this Order, individuals may leave their residence only to perform the following “Essential Activities.”
    - i. To engage in activities or perform tasks essential to their health and safety, or to the health and safety of their family or household members (including, but not limited to, pets), such as, by way of example only and without limitation, obtaining medical supplies or medication, visiting a health care

## **ORDER OF THE HEALTH OFFICER No. C20-3**

professional, or obtaining supplies they need to work from home.

- ii. To obtain necessary services or supplies for themselves and their family or household members, or to deliver those services or supplies to others, such as, by way of example only and without limitation, canned food, dry goods, fresh fruits and vegetables, pet supply, fresh meats, fish, and poultry, and any other household consumer products, and products necessary to maintain the safety, sanitation, and essential operation of residences.
  - iii. To engage in outdoor activity, provided the individuals comply with Social Distancing Requirements as defined in this Section, such as, by way of example and without limitation, walking, hiking, or running.
  - iv. To perform work providing essential products and services at an Essential Business or to otherwise carry out activities specifically permitted in this Order, including Minimum Basic Operations.
  - v. To care for a family member or pet in another household.
- b. For purposes of this Order, individuals may leave their residence to work for or obtain services at any “Healthcare Operations” including hospitals, clinics, dentists, pharmacies, pharmaceutical and biotechnology companies, other healthcare facilities, healthcare suppliers, home healthcare services providers, mental health providers, or any related and/or ancillary healthcare services. “Healthcare Operations” also includes veterinary care and all healthcare services provided to animals. This exemption shall be construed broadly to avoid any impacts to the delivery of healthcare, broadly defined. “Healthcare Operations” does not include fitness and exercise gyms and similar facilities.
- c. For purposes of this Order, individuals may leave their residence to provide any services or perform any work necessary to the operations and maintenance of “Essential Infrastructure,” including, but not limited to, public works construction, construction of housing (in particular affordable housing or housing for individuals experiencing homelessness), airport operations, water, sewer, gas, electrical, oil refining, roads and highways, public transportation, solid waste collection and removal, internet, and telecommunications systems (including the provision of essential global, national, and local infrastructure for computing services, business infrastructure, communications, and web-based services), provided they carry out those services or that work in compliance with Social Distancing Requirements as defined this Section, to the extent possible.
- d. For purposes of this Order, all first responders, emergency management personnel, emergency dispatchers, court personnel, law enforcement personnel and private patrol officers on duty performing services within their employing housing development (HVL security), and others working for or to support Essential Businesses are categorically exempt from this Order. Further, nothing in this Order shall prohibit any individual from performing or accessing “Essential Governmental Functions.” Essential Government Functions means all services needed to ensure the continuing

## **ORDER OF THE HEALTH OFFICER No. C20-3**

operation of the government agencies and provide for the health, safety and welfare of the public. All Essential Governmental Functions shall be performed in compliance with Social Distancing Requirements as defined this Section, to the extent possible.

- e. For the purposes of this Order, covered businesses include any for-profit, non-profit, or educational entities, regardless of the nature of the service, the function they perform, or its corporate or entity structure.
- f. For the purposes of this Order, “Essential Businesses” means:
  - i. Healthcare Operations and Essential Infrastructure;
  - ii. Grocery stores, certified farmers’ markets, farm and produce stands, supermarkets, food banks, convenience stores, and other establishments engaged in the retail sale of canned food, dry goods, fresh fruits and vegetables, pet supply, fresh meats, fish, and poultry, and any other household consumer products (such as cleaning and personal care products). This includes stores that sell groceries and also sell other non-grocery products, and products necessary to maintaining the safety, sanitation, and essential operation of residences;
  - iii. Food cultivation, including farming, livestock, and commercial fishing that does not include tournaments or guide services;
  - iv. Businesses that provide food, shelter, and social services, and other necessities of life for economically disadvantaged or otherwise needy individuals;
  - v. Newspapers, television, radio, and other media services;
  - vi. Gas stations and auto-supply, auto-repair, vehicle towing service (excluding repossession activities), and related facilities;
  - vii. Banks and related financial institutions;
  - viii. Hardware stores;
  - ix. Plumbers, electricians, exterminators, and other service providers who provide services that are necessary to maintaining the safety, sanitation, and essential operation of residences, Essential Activities, and Essential Businesses;
  - x. Businesses providing mailing and shipping services, including post office boxes;
  - xi. Educational institutions—including public and private K-12 schools, colleges, and universities—for purposes of facilitating distance learning or performing essential functions, provided that social distancing of six-feet per person is maintained to the greatest extent possible;

## ORDER OF THE HEALTH OFFICER No. C20-3

- xii.** Laundromats, dry cleaners, and laundry service providers;
  - xiii.** Restaurants and other facilities that prepare and serve food, but only for delivery or carry-out. Schools and other entities that typically provide free food services to students or members of the public may continue to do so under this Order on the condition that the food is provided to students or members of the public on a pick-up and take-away basis only. Schools and other entities that provide food services under this exemption shall not permit the food to be eaten at the site where it is provided, or at any other gathering site;
  - xiv.** Businesses that supply products needed for people to work from home;
  - xv.** Businesses that supply other essential businesses with the support or supplies necessary to operate;
  - xvi.** Businesses that ship or deliver groceries, food, goods or services directly to residences;
  - xvii.** Airlines, taxis, and other private transportation providers providing transportation services necessary for Essential Activities and other purposes expressly authorized in this Order;
  - xviii.** Home-based care for seniors, adults, or children;
  - xix.** Residential facilities and shelters for seniors, adults, and children;
  - xx.** Professional services, such as legal or accounting services, when necessary to assist in compliance with legally mandated activities;
  - xxi.** Childcare facilities providing services that enable employees exempted in this Order to work as permitted. Children of non-essential work employees should remain with their families. To the extent possible, childcare facilities must operate under the following mandatory conditions:
    - 1. Childcare must be carried out in stable groups of 10 or fewer (“stable” means the same 10 or fewer children are in the same group each day).
    - 2. Children shall not change from one group to another.
    - 3. If more than one group of children is cared for at one facility, each group shall be in a separate room. Groups shall not mix with each other.
    - 4. Childcare providers shall remain solely with one group of children.
- g.** For the purposes of this Order, “Minimum Basic Operations” include the following, provided employees comply with Social Distancing Requirements as defined this

## ORDER OF THE HEALTH OFFICER No. C20-3

Section, to the extent possible, while carrying out such operations:

- i. The minimum necessary activities to maintain the value of the business’ inventory, ensure security, process payroll and employee benefits, or for related functions.
    - ii. The minimum necessary activities to facilitate employees of the business being able to continue to work remotely from their residences.
  - h. For the purposes of this Order, “Essential Travel” includes travel for any of the following purposes. Individuals engaged in any Essential Travel must comply with all Social Distancing Requirements as defined in this Section.
    - i. Any travel related to the provision of or access to Essential Activities, Essential Governmental Functions, Essential Businesses, or Minimum Basic Operations.
    - ii. Travel to care for elderly, minors, dependents, persons with disabilities, or other vulnerable persons.
    - iii. Travel to or from educational institutions for purposes of receiving materials for distance learning, receiving meals, and any other related services.
    - iv. Travel to return to a place of permanent residence from outside the jurisdiction. (It seems probable we cannot legally preclude people from accessing a vacation home in Lake County when they more permanently reside in another location, but this was brought up during the Board’s discussion yesterday as potentially increasing risk to Lake County, so thought it worth bringing up).
    - v. Travel required by law enforcement or court order.
    - vi. Travel required for non-residents to return to their place of residence outside the County. Individuals are strongly encouraged to verify that their transportation out of the County remains available and functional prior to commencing such travel.
  - i. For purposes of this order, residences include hotels, motels, shared rental units, and similar facilities.
  - j. For purposes of this order Social Distancing Requirements includes maintaining at least six-foot social distancing from other individuals, washing hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer, covering coughs or sneezes (into the sleeve or elbow, not hands), regularly cleaning high-touch surfaces, and not shaking hands.
11. Pursuant to Government Code sections 26602 and 41601 and Health and Safety Code section 101029, the Health Officer requests the Sheriff and the Chiefs of Police in the County ensure compliance with and enforce this Order. The violation of any provision of this Order constitutes an imminent threat and creates an immediate menace to public health.



**ORDER OF THE HEALTH OFFICER No. C20-3**

12. This Order shall become effective at 12:01 a.m. on March 19, 2020 and will continue to be in effect until 11:59 p.m. on April 10, 2020, or until it is extended, rescinded, superseded, or amended in writing by the Health Officer.
13. The County must promptly provide copies of this Order as follows: (1) by posting on the County Administrator's website (Lakecountyca.gov) and the Department of Public Health website (health.co.lake.ca.us); (2) by posting at the County Courthouse and Administration Office building, located at 255 N Forbes St, Lakeport Ca 95453; (3) by posting at City Offices and (4) by providing a copy to any member of the public requesting a copy. In addition, the owner, manager, or operator of any facility that is likely to be impacted by this Order is strongly encouraged to post a copy onsite, and to provide a copy to any member of the public asking for a copy.
14. If any provision of this Order or its application to any person or circumstance is held to be invalid, then the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

**IT IS SO ORDERED:**



Gary Pace, MD, MPH  
Health Officer,  
County of Lake



Dated: March 18, 2020

**ORDER OF THE HEALTH OFFICER No. C20-3(A3)**

**Addendum (3) April 6, 2020**



**COUNTY OF LAKE**

**Health Services Department**

**Public Health Division**

922 Bevins Court

Lakeport, California 95453-9739

Telephone 707/263-1090

FAX 707/263-4395

Denise Pomeroy  
Health Services Director

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Public Health Nursing Director

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Public Health Program Manager

***Promoting an Optimal State of Wellness in Lake County***

**ORDER OF THE HEALTH OFFICER No. C20-3; A3**

**Addendum A3 Dated April 6, 2020**

**IN-PERSON ACTIVITIES AND GATHERINGS TO STOP OR BE CANCELLED**

**DATES OF PRIOR ORDERS**

**ORIGINAL ORDER DATED MARCH 18, 2020 and  
ADDENDUM ORDER (A1) DATED MARCH 22, 2020  
ADDENDUM ORDER (A2) March 23, 2020**

Please read this Order carefully. Violation of or failure to comply with this Order is a misdemeanor punishable by fine, imprisonment, or both. (California Health and Safety Code § 120295, *et seq.*; California Penal Code §§ 69, 148(a)(1); Lake County Administrative Code Article I, Section 1-10.

Summary: The risk from coronavirus continues to escalate in our region and across the country. We have taken strong measures to try to slow the spread-- issuing emergency orders, closing schools, and on March 19, Lake County began following “shelter in place” orders. These actions are very disruptive to people’s lives and financial security, yet they are necessary to prevent the spread of this potentially devastating illness. Public Health Officer issued Order c20-3 for the County was issued on March 19, 2020 and was similar to orders issued by many neighboring counties that mandated people stay home and stop all non-essential visitation and gatherings, except to conduct “essential business.” What constitutes “Essential” businesses are well-outlined in the order, and FAQs that can be found on our webpage.

We need public cooperation to stop any unnecessary activity. Please do not ignore the Order to stay at home with your family. Mixing with other people, ignoring social distancing, having out of town guests are the ways that this virus will get a foothold and spread in the community.

Under any of the limited circumstances in which individuals are allowed to interact in person outside their residence, the Health Officer Order directs individuals to abide by the following requirements:

## **ORDER OF THE HEALTH OFFICER No. C20-3(A3)**

### **Addendum (3) April 6, 2020**

- (i) maintain at least six feet from other individuals, wash hands with soap and water for at least 20 seconds, or use hand sanitizer, as frequently as possible, cover coughs or sneezes, and not shake hands; and
- (ii) people with medical conditions, regardless of age, putting them at higher risk of serious complications should they be infected with COVID-19, other than health care workers and other essential service providers, SHALL SHELTER AT HOME unless seeking medical care, See CDC website; and <https://www.cdc.gov/coronavirus/2019-ncov/specific-groups/people-at-higher-risk.html>
- (iii) employers in Lake County that do not provide essential business or government services, take all steps necessary for employees to work from home, to the extent possible. These requirements build on the California Department of Public Health and United States Centers for Disease Control and Prevention guidelines issued March 11, 2020, extended as necessary to address the health emergency affecting the Lake County, and
- (iv) No individual who is sick may go to the workplace or be outside the home, except as necessary to seek or receive medical care in accordance with guidance from public health officials.

THIS ORDER IS IN ADDITION TO THE PUBLIC HEALTH ORDER NUMBER C20-3, AND AMENDED ORDERS A2 ISSUED MARCH 23, 2020 A COPY OF WHICH IS ATTACHED TO THIS ORDER AND INCORPORATED BY THIS REFERENCE AS WELL AS THE STATE GUIDANCE REGARDING ESSENTIAL CRITICAL INFRASTRUCTURE WORKERS ISSUED MARCH 20, 2020.

THIS DOES NOT REPLACE THE PRIOR ORDERS BUT IS IN ADDITION TOO.

The Health Officer may revise this Order as the situation evolves, and all service providers and managers of facilities subject to this Order must stay updated by regularly checking the Public Health website (<http://health.co.lake.ca.us/Coronavirus.htm>).

### **UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER OF THE COUNTY OF LAKE (“HEALTH OFFICER”) ORDERS:**

1. The intent of this Order is to ensure the maximum number of people self-isolate in their places of residence to the maximum extent feasible to slow the spread of COVID-19 to the maximum extent possible, while enabling ONLY essential services to continue. When people need to leave their places of residence, whether to obtain or perform vital services, or to otherwise facilitate authorized activities that are deemed essential, they MUST at all times comply with Social Distancing Requirements as defined in ORDER C20-3. All provisions of this Order should be interpreted to effectuate this intent. Failure to comply with any of the provisions of this Order constitutes an imminent threat and creates an immediate menace to public health.
2. This Order is issued based on evidence of two (2) confirmed cases in Lake County and increasing transmission of COVID-19 in neighboring areas to the county and in light of

## ORDER OF THE HEALTH OFFICER No. C20-3(A3)

### Addendum (3) April 6, 2020

the existence of 15,158 known cases and 350 deaths of COVID-19 in California, as of 6:30 a.m. on Monday April 6, 2020. Widespread testing for COVID-19 is not yet available but is expected to increase in the coming weeks. This Order is necessary to slow the rate of spread, and the Health Officer will reevaluate it as further data becomes available.

3. This Order is issued in accordance with, and incorporates by reference, the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom, the March 9, 2020 Declaration of a Local Health Emergency Regarding Novel Coronavirus 2019 (COVID-19) issued by the Lake County Health Officer, ratified by the Board of Supervisors on March 10, 2020, the Proclamation by Sheriff Martin Declaring the Existence of a Local Emergency on March 13, 2020 which was ratified by the Board of Supervisors on March 17, 2020, and guidance issued by the California Department of Public Health, as each of them have been and may be supplemented.
4. This Order is also issued in accordance with, and incorporates by reference, the March 12, 2020 Executive Order (Executive Order N-25-20) issued by Governor Gavin Newsom. Executive Order N-25- 20 expressly orders “[a]ll residents are to heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19.” This Order is also based on continued rapid spread across neighboring counties and the United States. In the United States as of 6:30 a.m. April 6, 2020 there are 337,971 confirmed cases and 9,654 deaths.
5. Revised and/or New Definitions and Exemptions

In addition to Order C20-3 the following facilities and activities are ordered **CLOSED** and/or **STOPPED**:

- a. Churches to cancel all in-person services and go to Facebook streaming or some other online strategy.
- b. Restaurants, coffee shops, and bakeries with any indoor or outdoor dining. (Take out, delivery, curb side and drive through is allowed.) All food facilities must have a current valid retail food permit from the County of Lake, Environmental Health Division.
- c. Permitted facilities with the following permit are required to close immediately, unless authorized as an essential business under a separate classification than food or groceries
  - (i) All facilities that have less than 25 square feet of pre-packaged, non-hazardous food, incidental to main business registration
  - (ii) All facilities that have less than 25 square feet of Low risk not prepackaged, non-hazardous food
- d. Bars and night clubs with or without food including prepackaged food or snacks.
- e. Entertainment venues with or without food; including golf courses, gun ranges, bowling alleys, movie theaters, swimming pools, skating rinks, skate parks, batting cages indoor & outdoor, all sporting events youth or adult.
- f. Thrift stores, second hand stores, consignment, and antique stores
- g. Gyms and fitness studios, including yoga, Tai Chi, boxing, karate, gymnastics, etc.
- h. Public events and gatherings, including parks and recreational outdoor events like disc golf, golf, skate parks, basketball courts, tennis courts, etc.
- i. Convention Centers, and any centers that provides any entertainment.
- j. Hair and nail salons, including spas, massage parlors and tattoo parlors.
- k. Guided, Sport and/or Recreational fishing on any waterbodies, including all fish, bait and tackle shops.

## ORDER OF THE HEALTH OFFICER No. C20-3(A3)

### Addendum (3) April 6, 2020

(Fishing for food on private property or Tribal land is allowed)

In addition to the “Essential Businesses” outlined in Order C20-3, 10 (f):

- 1) Essential workers include landscapers and tree trimmers that are working on wildfire abatement, to include Vegetation Services, Tree Maintenance, Landscapers, Gardeners and Property Managers.
  - 2) Service providers that enable residential transactions (including rentals, leases, and home sales), including, but not limited to, real estate agents, escrow agents, notaries, and title companies, provided that appointments and other residential viewings must only occur virtually or,
  - 3) If a virtual viewing is not feasible, an exemption may be requested from the Health Department. In order to limit cross-county travel, exemptions will be granted only to local residents and by appointment, with no more than two visitors at a time residing within the same household or living unit and one individual showing the unit (except that in person visits are not allowed when the occupant is still residing in the residence). Hand washing and disinfecting of surfaces that have been touched will be required
6. Lodging, including, Hotels, Motels, Bed & Breakfast, Time Shares, Vacation Rentals like; Air B&B or VRBO, R.V Parks and camp grounds or similar facilities shall comply with the following;

For property owner:

By order of the Lake County Public Health Officer **NO** Hotel, Motel, vacation rental property, VRBO, recreational vehicle park, campground, timeshare or other similar facilities who offer short term accommodations, shall rent or provide accommodations to any person until such time this order is modified or rescinded. This order shall not apply to the rental or provision of accommodations to any of the following: see A, B, C, and D, listed below:

For customer:

By order of the Lake County Public Health Officer **NO** person shall rent or occupy any Hotel, Motel, vacation rental property, VRBO, Recreational Vehicle Park, campground, timeshare or other similar facilities who offer short term accommodations until such time this order is modified or rescinded. This order shall not apply to a person renting or occupying under the following conditions.

Exceptions:

A. A person who is working in an essential function during this crisis who is deemed by the Public Health Officer to be a COVID-19 Emergency Response worker, including first responders and medical staff. People other than first responders and medical staff who are COVID-19 emergency workers residing in local hotels or vacation rentals will need approval by the Public Health Officer, and the person shall have written verification in their possession.

B. A person who lived in that property as a permanent home prior to March 9, 2020. If someone has no other permanent residence, they can request an exemption form Public Health.

## **ORDER OF THE HEALTH OFFICER No. C20-3(A3)**

### **Addendum (3) April 6, 2020**

C. Exceptions for any person who is being housed through an agreement or contract with the county or other agency, to house homeless or quarantined persons.

D. Any person who is working on construction projects that have current permits from local agencies and are deemed as essential infrastructure worker or verified by the Health Department. This would only apply to the approved worker and not additional guests staying with approved worker.

E. Residents of Lake County determined to have special need for lodging due to medical or legal situations that require they reside out of their home for a period of time. They will need a written exemption obtained through the Health Department.

7. In order to limit nonessential public activity, public congregation and travel onto Lake County from out of the area, and in order to limit transmission of the COVID-19 virus and to protect the health of the public, as the Public Health Officer I do hereby order the following actions: Immediate Closure any recreational boating activity of all City and County Water Ways Including; Clear Lake, Blue Lakes, Highland Springs Reservoir, Lake Pillsbury, Indian Reservoir, Cache Creek and any other public waterway to.

This prohibition applies to all motorized and non motorized vessels, including powerboats, sailboats, personal watercraft, canoes, kayaks, rafts, paddleboards, or any device designed or used to transport a person or persons across water.

This provision does not apply to bona fide law enforcement officers while enforcing or ensuring compliance with the provisions of this order, or while enforcing and ensuring compliance with other laws.

This order does not apply to any bona fide governmental or regulatory agency while performing official duties otherwise required by law.

This order does not apply to moored or docked motorized and non motorized vessels, powerboats, sailboats, personal watercraft, canoes, or kayaks. Boats currently moored or docked do not need to be removed from the lake but shall not be used for the duration of the order.

8. I hereby order and direct the Cities of Lakeport and Clearlake and the County of Lake to take steps to block public boat ramps, docks and public entryways to the waterways described in this order by placing barriers at such locations as deemed reasonable and necessary by staff to prevent the entry of the watercraft described in this order from entering waterways.

9. Any person or persons violating the above orders may be subject to citation and or arrest pursuant to Pursuant to Government Code sections 26602 and 41601 and Health and Safety Code section 101029. The Health Officer requests the Sheriff and the Chiefs of Police in the County ensure compliance with and enforce this Order. The violation of any provision of this Order constitutes an imminent threat and creates an immediate menace to public health.

10. This Order shall become effective at 9:00 a.m. on April 7, 2020 and will continue to be in effect until 11:59 p.m. on May 3, 2020, or until it is extended, rescinded, superseded, or amended in writing by the Health Officer.

**ORDER OF THE HEALTH OFFICER No. C20-3(A3)**

**Addendum (3) April 6, 2020**

**11.** The County must promptly provide copies of this Order as follows: (1) by posting on the County Administrator's website (Lakecountyca.gov) and the Department of Public Health website (health.co.lake.ca.us); (2) by posting at the County Courthouse and Administration Office building, located at 255 N Forbes St, Lakeport Ca 95453; (3) by posting at City Offices and (4) by providing a copy to any member of the public requesting a copy. In addition, the owner, manager, or operator of any facility that is likely to be impacted by this Order is strongly encouraged to post a copy onsite, and to provide a copy to any member of the public asking for a copy.

If any provision of this Order or its application to any person or circumstance is held to be invalid, then the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

**IT IS SO ORDERED:**

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Gary Pace, MD, MPH  
Health Officer, County of Lake

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Dated: April 6, 2020

**RE: FEMA-4482-EM-CA, California COVID-19 – Potential Reimburseme**

**From:** SharedMail\_DisasterRecovery

Sent: Fri 4/10/2020 8:49 AM

**To:** Gloria Fong

 2 attachments (704 KB)

Cal OES 89 Project Assurances for Federal Assistance.pdf; Cal OES 130 Designation of Applicants Agent Resolution For Non-State Agencies.pdf;

**Warning:** this message is from an external user and should be treated with caution.

Good Morning,

I see that you have successfully set up the Districts' Profile, and submitted the Request for Public Assistance (RPA) in Grants Portal – great! Cal OES has approved it, and now it's in FEMA's queue for review/approval.

- If you haven't already, please submit the Cal OES 89 and Cal OES 130 when you can. The Cal OES 89 are assurances that the potential reimbursement will be spent in accordance with applicable regulations, and the Cal OES 130 tells us who the authorized agents are for the District. We just need to have them on-hand before we can release/issue any potential reimbursement, so you have time. I have attached for forms to this email. When you are ready to submit them, or if you have any questions about them, please send the forms/direct your questions to our Grants Processing Unit at: [PAGrantsPayments@CalOES.CA.GOV](mailto:PAGrantsPayments@CalOES.CA.GOV)
- You can check the status of your Application anytime by logging into your grants portal account, and going to Applicant Event Profiles. Next to 4482DR under "Status" is the status, but you can review more information by clicking the magnifying glass next to 4482DR.
- We are in the planning stages of Applicants Briefings (webinars) which will provide more information and an overview of the whole process. We will issue a notification with details once planning is complete. We will also post the info to our website (in my signature), as well as other helpful information and any potential trainings.
- If you need a password re-set or get locked out of your account in the future, we can assist with that.

Thank you!

Amanda Cogburn on behalf of the Recovery Team  
Recovery Team: 916-845-8200  
Public Assistance Division  
Recovery Infrastructure Branch  
Governor's Office of Emergency Services (Cal OES)

**Note:** Due to the volume of incoming emails, responses may be delayed. We are responding to email in the order received. Thank you for your patience.

**Visit Cal OES Recovery's website for DR-4482 information:** <https://www.caloes.ca.gov/cal-oes-divisions/recovery/covid-19>

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**From:** Gloria Fong

**Sent:** Wednesday, April 8, 2020 9:59 AM

**To:** SharedMail\_DisasterRecovery

**Subject:** Re: FEMA-4482-EM-CA, California COVID-19 – Potential Reimburseme

Please see attached RPA being submitted for South Lake County Fire Protection District. Should additional information be required, please email me.

**Gloria Fong**

Staff Services Analyst

South Lake County Fire Protection District

**CAL FIRE**

Bus: (707) 987-3089 ext. 3

Fax: (707) 987-9478

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**From:** Mike Wink

**Sent:** Monday, March 23, 2020 9:40 PM



**To:** Gloria Fong  
**Cc:** MiddletownSta60; Madelyn Martinelli; Jake Hannan; Chris Waters  
**Subject:** Fw: FEMA-4482-EM-CA, California COVID-19 – Potential Reimbursement

Good evening Gloria. If we experience and sick leave OT Coverage, Extra PPE Purchasing, and extra PCF Staffing during this time of State and Presidential Declaration we should consider applying for the allowable re-reimbursement. Thanks, Mike

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**From:** SharedMail\_DisasterRecovery  
**Date:** March 23, 2020 at 2:16:45 PM PDT  
**Subject:** RE: FEMA-4482-EM-CA, California COVID-19 – Potential Reimbursement

On March 22, 2020, the President approved Major Declaration FEMA-4482-DR-CA (DR-4482) for the COVID-19 Pandemic.

Because Major Declarations authorize FEMA's Public Assistance (PA) Program, Applications for potential reimbursement for emergency protective measures (PA Category B) shall be submitted for DR-4482 (not EM-3428).

This means EM-3428 will be rolled up into DR-4482; **any Requests for Public Assistance (RPAs) that have already been submitted for EM-3428 have been transferred to DR-4482**, and moving forward, all RPAs for potential reimbursement as a result of COVID-19 should be submitted under DR-4482.

- **RPA's must be submitted no later than close of business Friday, April 17, 2020**
- **Applicant and work eligibility remains the same**

**If you have already sent a request to [DisasterRecovery@caloes.ca.gov](mailto:DisasterRecovery@caloes.ca.gov) requesting a Grants Portal Account in order to submit an RPA for EM-3428, you do not need to send a new one.** We will submit your RPA for DR-4482.

Sincerely,  
THE RECOVERY TEAM  
California Governor's Office of Emergency Services

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**From:** SharedMail\_DisasterRecovery  
**Sent:** Friday, March 20, 2020 6:20 PM  
**Subject:** FEMA-3428-EM-CA, California COVID-19 – Potential Reimbursement

Good Afternoon,

If your organization has provided, may provide, or is providing extraordinary emergency protective measures as a result of the federally declared emergency, FEMA-3428-EM-CA California COVID-19, it may be eligible for federal reimbursement. **Please see the attached Eligibility and Application Fact Sheets for more information.**

If your organization incurred expenses responding to the Coronavirus Pandemic (COVID-19), your organization is encouraged to submit a Request for Public Assistance (RPA) via the attached form (FF 009-0-49) or Grants Portal to apply for reimbursement from the federal PA Program.

**RPA's must be submitted no later than close of business Wednesday, April 8, 2020. Please see the attached Application Fact Sheets for RPA submittal instructions.**

All California Counties are included in the FEMA-3428-EM-CA declaration.

Applicant Briefing information is forthcoming.

If you have any questions regarding this correspondence, please contact the Recovery Team at [DisasterRecovery@caloes.ca.gov](mailto:DisasterRecovery@caloes.ca.gov).

Sincerely,  
THE RECOVERY TEAM  
California Governor's Office of Emergency Services

DEPARTMENT OF HOMELAND SECURITY  
Federal Emergency Management Agency  
**REQUEST FOR PUBLIC ASSISTANCE**

OMB Control Number 1660-0017  
Expires December 31, 2019

**Paperwork Burden Disclosure Notice**

Public reporting burden for this data collection is estimated to average 15 minutes per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC 20472, Paperwork Reduction Project (1660-0017) **NOTE: Do not send your completed form to this address.**

**Privacy Act Statement**

Authority: FEMA is authorized to collect the information requested pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act, §§ 402-403, 406-407, 417, 423, and 427, 42 U.S.C. 5170a-b, 5172-73, 5184, 5189a, 5189e; The American Recovery and Reinvestment Act of 2009, Public Law No. 111-5, § 601; and "Public Assistance Project Administration," 44 C.F.R. §§ 206.202, and 206.209.

APPLICANT (Political subdivision or eligible applicant)	DATE SUBMITTED
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DUNS NUMBER	FEDERAL TAX ID NUMBER
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COUNTY (Location of Damages. If located in multiple counties, please indicate)

**APPLICANT PHYSICAL LOCATION**

STREET ADDRESS

CITY	COUNTY	STATE	ZIP CODE
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**MAILING ADDRESS (If different from Physical Location)**

STREET ADDRESS

POST OFFICE BOX	CITY	STATE	ZIP CODE
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**Primary Contact/Applicant's Authorized Agent**

**Alternate Contact**

NAME	NAME
TITLE	TITLE
BUSINESS PHONE	BUSINESS PHONE
FAX NUMBER	FAX NUMBER
HOME PHONE (Optional)	HOME PHONE (Optional)
CELL PHONE	CELL PHONE
E-MAIL ADDRESS	E-MAIL ADDRESS

Did you participate in the Federal/State Preliminary Damage Assessment (PDA)?  YES  NO

Private Non-Profit Organization?  YES  NO

If yes, which of the facilities identified below best describe your organization? \_\_\_\_\_

Title 44 CFR, part 206.221(e) defines an eligible private non-profit facility as: "... any private non-profit educational, utility, emergency, medical or custodial care facility, including a facility for the aged or disabled, and other facility providing essential governmental type services to the general public, and such facilities on Indian reservations." "Other essential governmental service facility means museums, zoos, community centers, libraries, homeless shelters, senior citizen centers, rehabilitation facilities, shelter workshops and facilities which provide health and safety services of a governmental nature. All such facilities must be open to the general public."

**Private Non-Profit Organizations must attach copies of their Tax Exemption Certificate and Organization Charter or By-Laws. If your organization is a school or educational facility, please attach information on accreditation or certification.**

**OFFICIAL USE ONLY: FEMA - \_\_\_\_\_ -DR- \_\_\_\_\_ - \_\_\_\_\_ FIPS# \_\_\_\_\_ DATE RECEIVED \_\_\_\_\_**

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION  
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE Board of Directors OF THE South Lake County Fire Protection District  
(Governing Body) (Name of Applicant)

THAT \_\_\_\_\_, OR  
(Title of Authorized Agent)

\_\_\_\_\_, OR  
(Title of Authorized Agent)

\_\_\_\_\_  
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the South Lake County Fire Protection District, a public entity  
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the South Lake County Fire Protection District, a public entity established under the laws of the State of California,  
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

**Please check the appropriate box below:**

This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

This is a disaster specific resolution and is effective for only disaster number(s) \_\_\_\_\_

Passed and approved this 21st day of April, 2020

Madelyn Martinelli, Vice President, Board of Directors

(Name and Title of Governing Body Representative)

Rob Bostock, Jim Comisky, Directors, Board of Directors

(Name and Title of Governing Body Representative)

Devin Hoberg, Director, Board of Directors

(Name and Title of Governing Body Representative)

**CERTIFICATION**

I, Gloria Fong, duly appointed and Clerk to the Board of Directors of  
(Name) (Title)

South Lake County Fire Protection District, do hereby certify that the above is a true and correct copy of a  
(Name of Applicant)

Resolution passed and approved by the Board of Directors of the South Lake County Fire Protection District  
(Governing Body) (Name of Applicant)

on the 21st day of April, 2020.

\_\_\_\_\_  
(Signature)

Clerk to the Board of Directors  
(Title)

**Cal OES Form 130 Instructions**

**A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.**

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

**Resolution Section:**

**Governing Body:** This is the group responsible for appointing and approving the Authorized Agents.  
Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

**Name of Applicant:** The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

**Authorized Agent:** These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

**Governing Body Representative:** These are the names and titles of the approving Board Members.  
Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

**Certification Section:**

**Name and Title:** This is the individual that was in attendance and recorded the Resolution creation and approval.  
Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification.")

Disaster No: \_\_\_\_\_

Cal OES ID No: \_\_\_\_\_

DUNS No: 025239646

### PROJECT ASSURANCES FOR FEDERAL ASSISTANCE

SUBRECIPIENT'S NAME: South Lake County Fire Protection District  
(Name of Organization)

ADDRESS: 21096 State Highway 175

CITY: Middletown STATE: California ZIP CODE: 95461

TELEPHONE: (707) 987-3089 FAX NUMBER: (707) 987-9478

AUTHORIZED AGENT: \_\_\_\_\_ TITLE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

#### ASSURANCES – CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to all of your projects. If you have questions, please contact the California Governor's Office of Emergency Services. Further, certain federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the subrecipient named above:

1. Has the legal authority to apply for federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-federal share of project costs) to ensure proper planning, management, and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, Federal Office of Inspector General 2 CFR 200.336, and if appropriate, the state, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance-awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or state.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gains.
8. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.), which prohibits the use of lead based paint in construction or rehabilitation of residence structures.

9. Will comply with all federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color, or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794) which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 93-255) as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616) as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3) as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) which may apply to the application.
10. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal and federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of federal participation in purchases.
11. Will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$5,000 or more.
12. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.O. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.O. 93-205).
13. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
14. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and preservation of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
15. Will comply with Standardized Emergency Management (SEMS) requirements as stated in the California Emergency Services Act, Government Code, Chapter 7 of Division 1 of Title 2, Section 8607.1(e) and CCR Title 19, Sections 2445, 2446, 2447, and 2448.
16. Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Uniform Guidance 2 CFR Part 200, Subpart F. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984 and the Single Audit Act Amendments of 1996.
17. Will disclose in writing any potential conflict of interest to the Federal awarding agency or pass-through entity in accordance with §200.112.
18. Will comply with all applicable requirements of all other federal laws, Executive Orders, regulations and policies governing this program.
19. Has requested through the State of California, federal financial assistance to be used to perform eligible work approved in the subrecipient application for federal assistance. Will, after the receipt of federal financial assistance, through the State of California, agree to the following:
  - a. The state warrant covering federal financial assistance will be deposited in a special and separate account, and will be used to pay only eligible costs for projects described above;
  - b. To return to the State of California such part of the funds so reimbursed pursuant to the above numbered application, which are excess to the approved actual expenditures as accepted by final audit of the federal or state government.
  - c. In the event the approved amount of the above numbered project application is reduced, the reimbursement applicable to the amount of the reduction will be promptly refunded to the State of California.

20. The non-Federal entity for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award §200.113. Failure to make required disclosures can result in any of the remedies described in §200.338 Remedies for noncompliance, including suspension or debarment.
  
21. Will not make any award or permit any award (subaward or contract) to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549 and 12689, “Debarment and Suspension.”

“I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized by the above named subrecipient to enter into this agreement for and on behalf of the said subrecipient, and by my signature do bind the subrecipient to the terms thereof.”

---

PRINTED NAME

---

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

---

TITLE

---

DATE

## April 7th Update Re: South Lake County Fire - Board of Directors COVID19 Update

From: Mike Wink

Sent: Wed 4/8/2020 1:13 PM

Good afternoon SLCF/CAL FIRE First Responder Team. Here is some updated information on how your/our Fire District is doing amid and about COVID19.

- We have no SLCF/CAL FIRE first responders sick or in any stage of quarantine.
- The offices continue to remain closed to the public. Gloria and Jennifer have found ways to accommodate all public needs so far.
- Gloria and Jennifer will have a virtual meeting platform that will be available to test for next weeks BOD Meeting.
- All UV-C items are still on order.
- The Vital Vio UV lights did arrive for the Cobb Medic Unit. They were installed. We ground truthed that these virus and bacteria killing lights will fit in our other Medic Units. We ordered additional lights to retrofit our other Medic Units. When complete, all four medic units will have this technology to improve the safety of our customers/citizens and First Responders.
- We ordered a few hand held "Blacklight Flashlights" to add another layer of visual inspection of the Medic Units and support area's for cleanliness not visible without it.
- We ordered additional Infrared Digital Temperature Thermometers for First Responders and Admin Staff. The Temperature checking of all Team Members daily, patients and guests is currently our best early detection of a person with a infection of some kind. Anything above 100.0F will cause concern and alter plans and movement.
- Direction to the First Responder Staff from the State EMSA, LEMSA, Public Health Team, CDC, and our receiving Hospitals changes daily. The CAL FIRE SME Team is keeping up on this type of data and continually consolidating the discriminating it to SLCF/CAL FIRE staff.
- We spoke to a local HVAC Contractor about a District Wide safety improvement. They agreed to do the job at all three Stations. We purchased a UV-C bulb system to be installed in each of the Stations HVAC Fresh Air Return Systems. When the HVAC system is on for climate control, or even just the fan on the air being circulated will pass by this virus, germ, mold, spore, mite, bacteria killing light will kill these non visible items in the air. This will make our facilities safer from the current COVID19 virus and all of the other things listed. As a reminder, this is old technology that has been used for decades, not a new unproven concept.
- The Fire Chiefs association has requested that the LEMSA, Hospitals and Public Health consider providing unified messaging and direction that applies to everyone. Currently they are each putting out individual information.

Please contact me if you have any questions or suggestions of measures we should consider. Sincerely, Mike

[https://www.heatandcool.com/clean-comfort-uv-coil-purifier-with-dual-voltage-24v-120v-16-inch-dual-uv-c-lamps-high-temperature.html?utm\\_campaign=roi+shopping&gclid=EAlaIqObChMI6iizLDY6AIV5ryzCh2cZgCkEAEYASABEgIfLvD\\_BwE](https://www.heatandcool.com/clean-comfort-uv-coil-purifier-with-dual-voltage-24v-120v-16-inch-dual-uv-c-lamps-high-temperature.html?utm_campaign=roi+shopping&gclid=EAlaIqObChMI6iizLDY6AIV5ryzCh2cZgCkEAEYASABEgIfLvD_BwE)

Clean Comfort UV Furnace Purifier with Dual Voltage 24V/120V 16 Inch Dual Lamps | Heat[https://www.amazon.com/Flashlight-Vansky-Ultraviolet-Blacklight-Eliminator/dp/B01A5KLUG2/ref=sr\\_1\\_5?](https://www.amazon.com/Flashlight-Vansky-Ultraviolet-Blacklight-Eliminator/dp/B01A5KLUG2/ref=sr_1_5?)

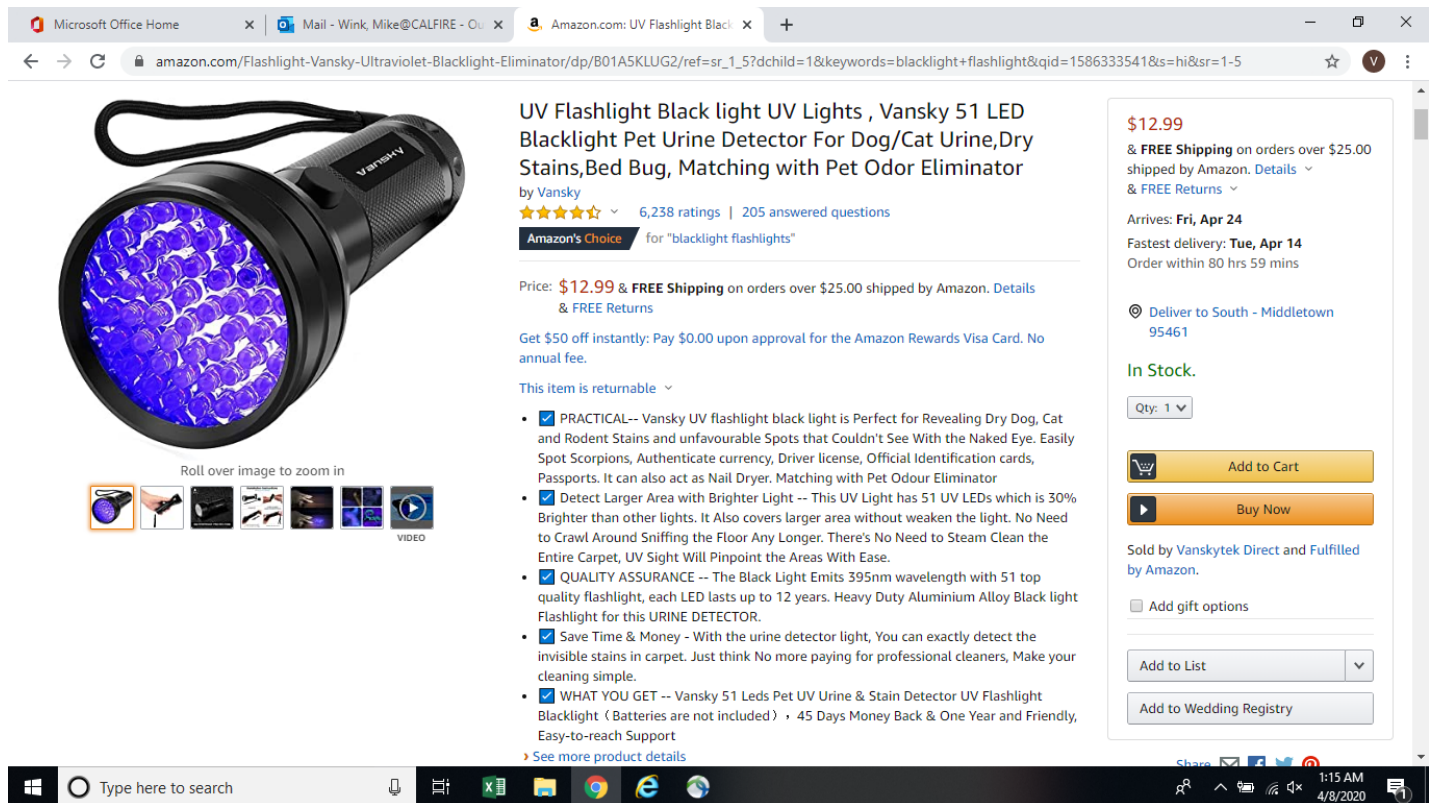


[https://www.amazon.com/Flashlight-Vansky-Ultraviolet-Blacklight-Eliminator/dp/B01A5KLUG2/ref=sr\\_1\\_5?dchild=1&keywords=blacklight+flashlight&qid=1586333541&s=hi&sr=1-5](https://www.amazon.com/Flashlight-Vansky-Ultraviolet-Blacklight-Eliminator/dp/B01A5KLUG2/ref=sr_1_5?dchild=1&keywords=blacklight+flashlight&qid=1586333541&s=hi&sr=1-5)

Clean Comfort UV Furnace Purifier with Dual Voltage 24V/120V 16 Inch Dual Lamps UC36D16-DV on Sale – Fast, Free Shipping, 365-day Returns, Free Expert Advice at HeatandCool.com

[www.heatandcool.com](http://www.heatandcool.com)

[https://www.amazon.com/Flashlight-Vansky-Ultraviolet-Blacklight-Eliminator/dp/B01A5KLUG2/ref=sr\\_1\\_5?dchild=1&keywords=blacklight+flashlight&qid=1586333541&s=hi&sr=1-5](https://www.amazon.com/Flashlight-Vansky-Ultraviolet-Blacklight-Eliminator/dp/B01A5KLUG2/ref=sr_1_5?dchild=1&keywords=blacklight+flashlight&qid=1586333541&s=hi&sr=1-5)



Microsoft Office Home | Mail - Wink, Mike@CALFIRE - Outlook | Amazon.com: UV Flashlight Black | +

amazon.com/Flashlight-Vansky-Ultraviolet-Blacklight-Eliminator/dp/B01A5KLUG2/ref=sr\_1\_5?dchild=1&keywords=blacklight+flashlight&qid=1586333541&s=hi&sr=1-5

### UV Flashlight Black light UV Lights , Vansky 51 LED Blacklight Pet Urine Detector For Dog/Cat Urine, Dry Stains, Bed Bug, Matching with Pet Odor Eliminator

by Vansky  
★★★★☆ 6,238 ratings | 205 answered questions  
Amazon's Choice for "blacklight flashlights"

Price: **\$12.99** & **FREE Shipping** on orders over \$25.00 shipped by Amazon. Details & FREE Returns

Get \$50 off instantly: Pay \$0.00 upon approval for the Amazon Rewards Visa Card. No annual fee.

This item is returnable

- PRACTICAL**-- Vansky UV flashlight black light is Perfect for Revealing Dry Dog, Cat and Rodent Stains and unfavourable Spots that Couldn't See With the Naked Eye. Easily Spot Scorpions, Authenticate currency, Driver license, Official Identification cards, Passports. It can also act as Nail Dryer. Matching with Pet Odour Eliminator
- Detect Larger Area with Brighter Light** -- This UV Light has 51 UV LEDs which is 30% Brighter than other lights. It Also covers larger area without weaken the light. No Need to Crawl Around Sniffing the Floor Any Longer. There's No Need to Steam Clean the Entire Carpet, UV Sight Will Pinpoint the Areas With Ease.
- QUALITY ASSURANCE** -- The Black Light Emits 395nm wavelength with 51 top quality flashlight, each LED lasts up to 12 years. Heavy Duty Aluminium Alloy Black light Flashlight for this URINE DETECTOR.
- Save Time & Money** - With the urine detector light, You can exactly detect the invisible stains in carpet. Just think No more paying for professional cleaners, Make your cleaning simple.
- WHAT YOU GET** -- Vansky 51 Leds Pet UV Urine & Stain Detector UV Flashlight Blacklight ( Batteries are not included ) · 45 Days Money Back & One Year and Friendly, Easy-to-reach Support

See more product details

**\$12.99**  
& **FREE Shipping** on orders over \$25.00 shipped by Amazon. Details & FREE Returns

Arrives: **Fri, Apr 24**  
Fastest delivery: **Tue, Apr 14**  
Order within 80 hrs 59 mins

Deliver to South - Middletown 95461

**In Stock.**

Qty: 1

Sold by Vanskytek Direct and Fulfilled by Amazon.

Add gift options

Type here to search | 1:15 AM 4/8/2020

**Sent:** Saturday, March 28, 2020 5:02 PM

**Subject:** South Lake County Fire - Board of Directors COVID19 Update

Good afternoon. Here are a few bullet point on how your Fire District is doing amid and about COVID19.

- We have PPE on hand to meet current need.
- We have PPE on order with the State. No eta.
- We have PPE on order with our private medical supply vendor. No eta.
- UV and UV-C Light Technology use's a medical grade lite wave length to kill germs, bacteria, viruses (including COVID) et'al at the DNA level.
- UV-C is a medical grade technology that is a serious tool to be used after training and safety is addressed.
- The UV-C Technology we purchased has a arrival date of 2 to 8+ weeks out on back order. We are on the list to receive the items.
- We have purchase new UV-C Disinfectant Technology for the Ambulances and support functions to protect our citizens and staff. We have purchased two hand held units and a one tripod unit. Please see links below.
- We have ordered UV retrofit lights for the Cobb Ambulance as a added layer of protection and prevention. Please see like below.
- We have issued a change order to have UV lights installed in the new Hidden Valley Ambulance being built.
- We have no SLCF/CAL FIRE Team Members that are currently sick.
- We have no SLCF/CAL FIRE Team Members that are in quarantine.

- All First Responders are using most up to date protocols.
- All SLCF PCFs are receiving information directly from the COVID19 SME and the Training Bureau directly via a email distribution list and are receiving online training through our Target Solutions platform.
- The Unit has a COVID19 SME (Subject Matter Expert) on duty 24/7/365 during this State of Emergency that is supporting SLCFPD.
- There is rumor that Lake County Fire Departments may participate in some level of testing and or vaccines at some point. While the concept was proposed by a neighboring Fire Department, SLCFPD did not volunteer nor offer to participate in those types of activities. That is the job of the Public Health Department, if they ask SLCFPD specifically to help them within the District, we will listen.
- All SLCFPD Stations and Facilities remain closed to the public. Most all business is being handled via phone or email with our online payment system being access by customers on any electronic platform. There has not been a public need that Gloria and Jennifer have not been able to fulfill while minimizing or eliminating public contact.
- With the support of Air Quality the Northshore FPD and the Lake Pillsbury FPD are using SLCFPD online burn permit process for their residents to obtain burn permits while their facilities are closed for the rest of the Spring. The other FPD are still allowing citizens to come in, or have other plans currently.
- Jennifer is researching a online meeting service for SLCFPD to start using. Jennifer and Gloria will have this in place available for use by the April BDD Meeting.
- At the April BOD Meeting the BOD will have a Agenda Item to Declare a Local Emergency/Disaster like during the Valley Fire. The date will coincide with the State and or Federal dates the same or similar Declarations because of COVID19. We are doing this as part of the process to allow SLCFPD the possible opportunity to apply for some reimbursement of COVID19 related expenses during the Emergency/Disaster.

[https://www.mrsa-uv.com/uploads/8/9/7/2/8972491/turbo-uv\\_brochure.pdf](https://www.mrsa-uv.com/uploads/8/9/7/2/8972491/turbo-uv_brochure.pdf)

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[https://www.mrsa-uv.com/uploads/8/9/7/2/8972491/titan-uv\\_-1.pdf](https://www.mrsa-uv.com/uploads/8/9/7/2/8972491/titan-uv_-1.pdf)

Rapid Sanitizing of Countertops, Seating, Beds, Bedspreads, Food Cutting Tables, Day Care Toys, Hand Rails, Toilet Seats, Bathrooms, Gym Equipment, Kitchen Counters, Nurse Stations, Ambulances, Fire Departments, Restaurants, School Desks, Lockers, Spa Areas... - [mrsa-uv.com](http://mrsa-uv.com)

The Rapid Titan-UV™ packages a multi-patented UVC technology in a versatile, hand-held device designed for decontamination of surfaces where microbes are an issue. Our Titan-UV is a significant adjunct to your

[www.mrsa-uv.com](http://www.mrsa-uv.com)

<https://www.code3esg.com/us/en/news/vital-vio>

## News Item - ECCO

\_ST. LOUIS, MO – December 13, 2017 \_– Code 3®, Inc., a leading manufacturer and developer of light and sound emergency products, today announced the launch of its new germ killing Patient Compartment Light Powered by Vital Vio. Code 3's Patient Compartment Light powered by Vital Vio's VioSafe™ White Light Disinfection™ Technology multi-tasks by providing continuous disinfection of ...

[www.code3esg.com](http://www.code3esg.com)

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***Mike Wink***

Battalion Chief

Middletown Battalion

***CAL FIRE - South Lake County Fire Protection District***

Sonoma - Lake - Napa Unit

21095 Hwy 175 - P.O.Box 1360

Middletown, Ca. 95461

Office: 707.987-3089 ext 3

Cell: 707.889.4225

Fax: 707.987.9478



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**DATE:** April 5, 2020

**TO:** Board of Directors

**FROM:** Gloria Fong  
Staff Services Analyst

**SUBJECT:** Resolution No. 2019-20 11, A Resolution Authorizing Staff to Acquire Surplus Property

For the Board's consideration and approval is subject resolution, application to be able to continue to participate in State's surplus program. Without this Fire District cannot to obtain Federal Surplus Property at reduced prices, should the opportunity become available. Special handling fees apply and these are provided in attached email. Information about some of the property available is provided in the last two pages of attachments.

Attachments

# Federal Surplus Property Program Application State, Special District, County, City, Public School

King, Darci Wed 3/25/2020 3:26 PM

**Warning:** this message is from an external user and should be treated with caution.

Dear Valued Federal Surplus Donee,

You are receiving this email, because your application status has expired, or is going to expire this month. If you currently have federal surplus property, it is a requirement to maintain a current eligibility status in the program. If you do not have property, but wish to obtain property at some point, you must have a current application on file.

We value our customers, and we want to make sure that there aren't any obstacles now or in the future that would prevent you from obtaining the property you may need to assist during a crisis, or for basic business needs.

Attached to this email, please find several forms that must be completed and submitted to continue the process of your organization's eligibility review. Following the receipt of all required items, your organization's eligibility will be evaluated. If it appears your organization is eligible, you will receive an approval letter; however, if it is determined that your organization is ineligible, you will be notified by mail and all your client's documents will be returned.

The chief administrative officer is to complete, sign and submit one original Form 201, Form 202, Form 203, Form 204, Terms and Conditions, and complete the Federal General Services Administration Certification Form regarding debarment. Please be advised that no stamped or photocopied signatures will be accepted on any document, only original signatures and forms are accepted. On the Form 202, Section A, please print no more than five names of individuals who will be authorized to screen and obtain surplus property on behalf of your organization and include their titles and original signatures. Since you are not a State Agency, you may skip section C, but please complete Section B

Please send all correspondence and documents to my attention at the address listed on the forms. Incomplete or missing documents will delay the processing of your application. Please be aware that surplus property may only be obtained by eligible organizations directly from Federal or State facilities and eligible organizations are responsible for all service and handling fees involved to obtain property, including all transportation costs. Since we are a not-for-profit entity, our Service and Handling fees allow us to cover our overhead expenses. Our current Service and Handling fee for the Federal Program is based in an item's Original Acquisition Cost as follows: 10% of the OAC or \$100, whichever is greater.

Livestock fees will be the greater of either \$100 or \$25 a head.

Aircraft over \$100,000 shall have a \$5,000 service and handling fee.

*The fee for State surplus property will be based on the average auction price.*

Again, thank you for your interest in the Federal Surplus Property Program. Should you have further questions, please feel free to contact me.

*Thank you,*

*Darci King, Manager  
Federal Surplus Property Program  
Department of General Services  
1700 National Drive  
Sacramento, CA 95834  
916-928-2539*

**IMPORTANT WARNING:**

**This email (and any attachments) is only intended for the use of the person or entity to which it is addressed, and may contain information that is privileged and confidential. You, the recipient, are obligated to maintain it in a safe, secure and confidential manner. Unauthorized disclosure or failure to maintain confidentiality may subject you to federal and state penalties. If you are not the intended recipient, please immediately notify us by return email, and delete this message from your computer.**

## Application Checklist

### Government and Special Districts

State Agency  
 County  
 City  
 Public School / District (College's, Universities)  
 Special District (Water Districts, Cemetery's, Utilities)

Name of Organization: South Lake County Fire Protection District

Contact Name: Gloria Fong

Contact Name: Phone Number/Email Address:

( 7 0 7 ) 9 8 7 - 3 0 8 9 ext 3 gloria.fong@fire.ca.gov

Form 201 – Application	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Form 202 – Resolution with Board Minutes (When Applicable)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Form 203 – Non-Discrimination Certification	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Form 204 – Racial Demographic and National Origins of all Persons within your service Area ( <a href="https://factfinder.census.gov">https://factfinder.census.gov</a> )	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Debarment Form	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Sign and Date Terms and Conditions	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Proof of State/Public Agency Status (Listing in State Directory etc.)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Current CBEDS or WASC (if applicable) ( <a href="https://dq.cde.ca.gov/dataquest/">https://dq.cde.ca.gov/dataquest/</a> )	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Return Completed Original Application to: Federal Surplus Property Program 1700 National Drive Sacramento, CA 95834 <b>(Please maintain a copy for your records)</b>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

- Eligibility is limited to the period covered by the certification. Certifications are generally issued on an annual basis; therefore, the provider must update annually or as required by the approval on their certification.

Notes:

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Reviewed by:	Date:
Yes <input type="checkbox"/> No <input type="checkbox"/> Approved:      New <input type="checkbox"/> Renewal <input type="checkbox"/>	Expires:
Donee Number:	Billing Code:

**STATE OF CALIFORNIA  
APPLICATION FOR ELIGIBILITY  
STATE & FEDERAL SURPLUS PROPERTY PROGRAM**

In completing this form please print or type information.

A. Name of Organization South Lake County Fire Protection District Telephone (707) 987-3089  
Address 21095 State Hwy 175 (mailing: P.O. Box 1360) City Middletown County Lake Zip 95461  
E-Mail Address gloria.fong@fire.ca.gov Fax Number (707) 987-9478

1. Application is being made as a (please check one) (a) Public agency  or (b) qualified nonprofit and tax-exempt organization . Check all spaces that apply and provide all requested data.

B. **PUBLIC AGENCY:** Check either state  or local

Conservation  
 Economic Development  
 Education  
 Grade Level \_\_\_\_\_  
(Preschool, K-12, college)  
 Enrollment \_\_\_\_\_  
No. of faculty \_\_\_\_\_  
No. of days in school year \_\_\_\_\_  
 Parks & Recreation  
 Public Health  
 Public Safety  
 Two or more of above  
 Other (specify) Special District

**NONPROFIT AGENCY OR ORGANIZATION:**

Education  
 Grade Level \_\_\_\_\_  
(Preschool, K-12, college)  
 School for the mentally or physically handicapped  
 Enrollment \_\_\_\_\_  
No. of faculty \_\_\_\_\_  
No. of days in school year \_\_\_\_\_  
No. of school sites \_\_\_\_\_  
 Educational radio or television station  
 Museum  
 Library  
 Medical institution  
 Hospital  
 Health center  
 Clinic  
 Other (specify) \_\_\_\_\_

1. Are the applicant's services available to the public at large? yes If only a specified group of people is served, please indicate who comprises this group. and to any other agencies when resources are available

2. Checklist of signed and completed documents submitted with this application:

SASP Form No. 202 "Resolution," properly signed and approved by the Governing Board designating representatives, including their signatures, authorized to bind the applicant organization to service fees submitted by the State of California.  
 SASP Form No. 203, nondiscrimination compliance assurance.  
 Certification Regarding Debarment, Suspension, Ineligibility, & Voluntary Exclusion as required by the General Services Administration of the U.S. Government.  
 Other statements or documentation required, as may be specified.

Printed Name and Title of Administrator or Director: Madelyn Martinelli, Vice President, Board of Directors

Date: April 21, 2020 Signature of Administrator or Director: \_\_\_\_\_

**FOR STATE SURPLUS AGENCY USE ONLY**

Application approved \_\_\_\_\_ Application disapproved \_\_\_\_\_

Comments or additional information: \_\_\_\_\_

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

Donee Number: \_\_\_\_\_ Billing Code: \_\_\_\_\_



**RESOLUTION** No 2019-20 11

"BE IT RESOLVED by the Governing Board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire surplus property through the auspices of the California State Agency for Surplus Property and accept responsibility for payment of incidental fees by the surplus property agency under the Terms and Conditions accompanying this form or listed on the reverse side of this form."

NAME (Print or Type)	TITLE	SIGNATURE*	E-MAIL ADDRESS
A. <u>Mike Wink</u>	<u>Battalion Chief</u>	_____	<u>mike.wink@fire.ca.gov</u>
<u>Dave Munch</u>	<u>Fire Captain</u>	_____	<u>dave.munch@fire.ca.gov</u>
<u>Jonathan Hoag</u>	<u>Fire Captain / Paramedic</u>	_____	<u>jonathan.hoag@fire.ca.gov</u>
_____	_____	_____	_____
_____	_____	_____	_____

**\*Note: All signatures must be in original form. No copied or stamped signatures**

B. The above resolution was PASSED AND ADOPTED this 21st day of April, 20 20, by the Governing Board of the:  
South Lake County Fire Protection District by the following vote: AYES: \_\_\_\_\_; NOES: \_\_\_\_\_; ABSENT: \_\_\_\_\_  
Agency Name

I, Gloria Fong Clerk of the Governing Board known as Board of Directors

Do hereby certify that the foregoing is a full, true and correct resolution adopted by the governing board of the below named organization at the meeting thereof held at its regular place of meeting on this date and by the vote above stated, a copy of said resolution is on file in the principal office of the Governing Board.

Signed by: \_\_\_\_\_

South Lake County Fire Protection District  
Name of Organization  
P.O. Box 1360  
Mailing Address  
Middletown / 95461 / Lake  
City Zip Code County

**NOTE: ALL LOCAL GOVERNMENT & NON-PROFIT INCORPORATED ORGANIZATIONS HAVE A GOVERNING BOARD, THEREFORE COMPLETE ONLY SECTIONS "A" & "B". THE FOLLOWING SECTION "C" IS FOR STATE AGENCIES ONLY**

C. AUTHORIZED this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, by: \_\_\_\_\_  
Signature of Administrative Officer

\_\_\_\_\_  
Printed Name of Chief Administrative Officer Title

\_\_\_\_\_  
Organization Name Street Address

\_\_\_\_\_  
City ZIP Code County

STATE OF CALIFORNIA AGENCIES ARE REQUIRED TO PROVIDE THEIR STATE BILLING CODE: \_\_\_\_\_

**ASSURANCE OF COMPLIANCE WITH GSA REGULATIONS UNDER TITLE VI OF  
THE CIVIL RIGHTS ACT OF 1964, SECTION 606 OF TITLE VI OF THE FEDERAL  
PROPERTY AND ADMINISTRATIVE SERVICES ACT OF 1949, AS AMENDED,  
SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED,  
TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, AS AMENDED  
AND SECTION 303 OF THE AGE DISCRIMINATION ACT OF 1975**

South Lake County Fire Protection District, (hereinafter called the “donee”),  
(Name of donee organization)

**HEREBY AGREES THAT the program for or in connection with which any property is donated to the donee will be conducted in compliance with, and the donee will comply with and will require any other person (any legal entity) who through contractual or other arrangements with the donee is authorized to provide services or benefits under said program to comply with, all requirements imposed by or pursuant to the regulations of the General Services Administration (41 CFR 101-6.2) issued under the provisions of Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975, to the end that no person in the United States shall on the ground of race, color, national origin, sex, or age, or that no otherwise qualified handicapped person shall solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the donee received Federal assistance from the General Services Administration; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.**

The donee further agrees that this agreement shall be subject in all respects to the provisions of said regulations; that this agreement shall obligate the donee for the period during which it retains ownership or possession of any such property; that the United States shall have the right to seek judicial enforcement of this agreement; and, this agreement shall be binding upon any successor in interest of the donee and the word “donee” as used herein includes any such successor in interest.

Date April 21, 2020

South Lake County Fire Protection District  
Donee Organization

BY \_\_\_\_\_  
(President/Chairman of the Board  
or comparable authorized official)

P.O. Box 1360

Middletown, CA 95461

\_\_\_\_\_  
Donee Mailing Address

**Certifications and Agreements including Terms, Conditions, Reservations and Restrictions to be included  
On Agency Issued or Distribution Documents  
The Donee Certifies That:**

- 1) It is a public agency; or an approved non-profit institution or organization, exempt from taxation under Section 501 of the Internal Revenue Code of 1986; within the meaning of Section 203(j) of the Federal Property and Administrative Services Act of 1949, as amended, and the regulations of the General Services Administration (GSA).
- 2) The property is needed and will be used by the recipient for carrying out for the residents of a given political area one or more public purposes, or, if a nonprofit tax-exempt institution or organization or 8(a) business, the property is needed for and will be used by the recipient for educational or public health purposes, or for programs for older individuals, or for business purposes. The property is not acquired for any other use or purpose, or for sale or other distribution; or for permanent use outside the State, except with prior approval of the CSASP.
- 3) Funds are available to pay any and all costs and charges incidental to the receipt of surplus property, and that property is not being acquired for any other use(s) or purpose(s), is not for sale. The fee schedule is available upon request from the CSASP.
- 4) Any transaction shall be subject to the nondiscrimination regulations governing the donation of federal surplus personal property issued under Title VI of the Civil Rights Act of 1964 (41 USC 2000d-2000d-4a), as amended, section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, section 303 of the Age Discrimination Act of 1975, and the Civil Rights Restoration Act of 1987.
- 5) If the Donee is designated by the Federal Small Business Administration 8(a) Program as a socially and economically disadvantaged small business and the SBA and CSASP have both determined the Donee is eligible to receive federal surplus property as a donation, the Donee certifies that the property acquired is needed and will be used solely for the conduct of the Donee's business enterprise: and the Donee certifies to A. (3), (4) and (5),

**The Donee Agrees to the Following Federal Conditions:**

- 6) All items of property, other than items with a unit acquisition cost of \$5000 or more and passenger motor vehicles, regardless of acquisition cost, shall be placed in use for the purpose(s) for which it was acquired within one year or receipt, and shall be placed in continuous use for one year from the date the property was placed in use. In the event the Donee does not place the property in use, or continuous use, the Donee shall immediately notify the CSASP, and, at the Donee's expense, make the property available for transfer or other disposal as directed by the CSASP.
- 7) Special handling or use limitations as are imposed by Federal GSA on any item(s) under which the item(s) are being allocated to the Donee.
- 8) In the event the Donee does not use the property as required by *Sections C (1) and (2)* below, at the option of the GSA, title and right to the possession of such property shall revert to the United States of America and, upon demand, the Donee shall release such property to such person as GSA or its designee shall direct.

**B) The Donee Agrees to the Following Conditions Applicable to Items with a Unit Acquisition Cost of \$5,000 or More and Passenger Motor Vehicles, Regardless of Cost. Except Vessels 50 Feet or More in Length and Aircraft Regardless of Acquisition Cost:**

- 1) The property shall be placed in use within one year of receipt, and shall be used only for the purpose(s) for which it was acquired and for no other purpose(s).
- 2) There shall be a period of restriction which will expire after such property has been used for the purpose(s) for which it is acquired for a period of 18 months from the date the property is placed in use, except for such item(s) of major equipment for which the CSASP designates a further period of restriction.
- 3) In the event the property is not so used as required by *Sections C (1) and (2)*, at the option of the CSASP, title and right to the possession of such property shall, at the option of the CSASP, revert to the State of California, and the Donee shall release such property to such person as the CSASP shall direct.

**C) The Donee Agrees to the Following Terms, Reservations and Restrictions:**

- 1) From the date it receives the property and throughout the time period(s) imposed by Sections B and C (as applicable) remain in effect, the Donee shall not sell, trade, lease, lend, bail, cannibalize, encumber, or otherwise dispose of such property, or remove it permanently, for use outside the State of California, without the prior approval of GSA or the CSASP. The proceeds from any sale, trade, lease, loan, bailment, encumbrance or other disposal of the property, when the GSA or the CSASP authorizes such action, shall be remitted promptly by the Donee to GSA or the CSASP, as applicable. If the Donee takes action in ignoring or disregarding the foregoing restrictions after the date the Donee received the property and before expiration of the time periods imposed by Sections C or D as applicable, at the option of the GSA or the CSASP, the Donee shall pay to the GSA or the CSASP any proceeds derived from the disposal, and/or the fair market or rental value of the property at the time of such unauthorized disposal as determined by the GSA or the CSASP as applicable.
- 2) If at any time, from the date the Donee receives the property throughout the time periods by Sections B and C as applicable, the Donee determines that some or all of the property is no longer suitable, usable, or further needed for the purpose(s) for which it was acquired, the Donee shall promptly notify the CSASP and shall, as directed by the CSASP, return the property to the CSASP, or release the property to another Donee or another state agency, or a department or agency of the United States, or sell or otherwise dispose of the property. The Donee shall remit the proceeds from the sale promptly to the CSASP.
- 3) The Donee shall make reports to the CSASP which shall state the use, condition, and location of the property, and shall report on other pertinent matters as may be required from time to time by the CSASP.
- 4) At the option of the CSASP, the Donee may abrogate the conditions set forth in Section B and the terms, reservations and restrictions pertaining in Section D by payment of an amount as determined by the CSASP.

**D) The donee Agrees to the Following Conditions, Applicable to all Items of Property:**

- 1) The property acquired by the Donee is on an "As Is," "where is" basis, without warranty of any kind.
- 2) If the Donee carries insurance against damages to or loss of property due because of fire or other hazards, and the damage to, loss or destruction to donated property with unexpired terms, conditions, reservations or restrictions, occurs, the CSASP will be entitled to reimbursement from the Donee out of the insurance proceeds, in an amount equal to the unamortized portion of the fair value of the damaged or destroyed donated property.

**E) Terms, conditions, reservations and restrictions set forth in the Conditional Transfer Document executed by the authorized Donee representative are applicable to the donation of Aircraft and Vessels of 50 Feet or more in length having an acquisition cost of \$5,000 or more in length or more, regardless of the purpose for which acquired.**

SIGNATURE: \_\_\_\_\_

DATE: April 21, 2020

**STATE OF CALIFORNIA  
 APPLICATION FOR ELIGIBILITY  
 STATE & FEDERAL SURPLUS PROPERTY PROGRAM**

Pursuant to Federal Regulation 28 C.F.R. §§ 42.401 - 42.415, a recipient is mandated to report to the Federal Government the racial and national origins of all persons within your service area. You are therefore asked to supply the Office of Fleet and Asset Management with the race and national origins of individuals you serve in your service area (it may be helpful to refer to the US Census to determine the racial makeup of your service area at [www.factfinder.census.gov/](http://www.factfinder.census.gov/)). This form must be completed and returned with the rest of the eligibility packet in order to qualify for the Federal Surplus Property Program. Your answers on this form in no way affect your eligibility; however, not returning the form will delay the processing of your application.

<b>American Indian or Alaskan Native</b> % _____	Persons having origins in any of the tribal people of North America, and who maintain cultural identification through tribal affiliation or community recognition.
<b>Asian / Pacific Islander</b> % _____	Persons having origins in any of the original peoples of the far east, Southeast Asia, Pacific Islands, or the Indian Subcontinent. This includes China, Japan, Korea, The Philippines, and Samoa.
<b>Black</b> % _____	Persons having origins in any of the black racial groups of Africa.
<b>Hispanic</b> % _____	Persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
<b>White</b> % _____	Person having origins in any of the original people of Europe, North Africa, or the Middle East.
<b>Other</b> % _____	(Specify) _____

**Print Name** \_\_\_\_\_

**Title** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**DATE:** April 15, 2020  
**TO:** Board of Directors  
**FROM:** Gloria Fong  
Staff Services Analyst  
**SUBJECT:** Ambulance billing discussion, specifically to not charge for services if the patient is not transported, for instance 1144's, panic attack, AMA/RAS, public assist, medical evaluations

For this discussion, I felt it helpful to include the ambulance payments policy, billing sheet, and recent communication with Wittman Enterprises, our ambulance billers,

Here are some points from the communication with Wittman:

- Billing should be the same across the board and not pick and choose which ones to bill and not bill.
- If there is a charge, then that service is to be billed.
- The “anti-kickback statute and fair and consistent billing” dictates that everyone is charge the same way.
- A fine and even losing Medicare billing privileges are the consequences for not doing so.

**SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT**  
**Policy Handbook**

**POLICY TITLE: Payments for Ambulance Transport Service**  
**POLICY NUMBER: 3035**

**PURPOSE**

The purpose of this policy is to set forth the guidelines and procedures in collecting the maximum allowed for ambulance transport services provided by the District.

**3035.10. FULL PAYMENT**

**3035.11. An account is considered paid in full when received from the following:**

**3035.11.1.** Medicare and patient's 20% co-pay, when there is no supplemental insurance, to reach the maximum Medicare allowed amount.

**3035.11.2.** Medicare, supplemental insurance, and patient's responsibility to reach the maximum Medicare allowed amount.

**3035.11.3.** Medi-Cal's maximum allowed amount.

**3035.11.4.** Private insurance, first and secondary, and the patient's responsibility to reach total invoiced amount.

**3035.20. PRIVATE PAY ACCOUNTS**

**3035.21.** Residents with no insurance coverage may receive a 10% discount if the account is paid within 45 days of the first invoice date.

**3035.22.** Payment plans of up to 12 months may be arranged and are subject to be turned over to collections when no payment has been received within 90 days.

**3035.23.** Attempts will be made to locate correct address and telephone number via other sources (i.e. 411, the Haines directory, or hospital information).

**3035.24.** If ambulance transport was due to an auto accident, be sure to cross reference all reports involved for possible auto insurance claim.

**3035.25.** If the patient is possibly homeless, Medical Services for Indigents (MSI) and County Medical Service Program (CMSP) can be contacted for possible eligibility.

**3035.26.** An effort must be made to direct the patient to Medi-Cal so that the patient can apply for these benefits. Should the patient not be eligible for Medi-Cal, the patient must produce documentation of the reason for disqualification before any hardship can be considered. For these patients who do not qualify for Medi-Cal, an effort must be made to set up a payment plan, unless there are extenuating circumstances.

**3035.27.** Patients unable to pay their ambulance transport service charges may ask the District for exemption due to financial hardship. It is the responsibility of the Chief, or designee, to assess such patients/families on a case by case basis to determine if it is appropriate to write-off such charges.

**3035.27.1.** Exemptions due to financial hardship must be requested in writing using the designated application referenced.

**3035.27.2.** Reduction rate of no greater than 50% of the total transport service charges may be applied to accounts where there is no health or other source of insurance (i.e. auto insurance).

**3035.27.3.** Accounts where the insurance has paid their portion may be reduced by the amount of the balance owed.

**3035.27.4.** Upon written request, the balance owed may be forgiven on accounts of deceased patients.

### **3035.30. NON RESPONSIVE ACCOUNTS**

**3035.31.** After receipt of the patient care report and our ambulance billing charges, the ambulance billing service will send the patient an invoice within 30 days, a past due notice in 50 days, and a final demand notice in 65 days. Phone call attempts will also be made throughout this process. Accounts without response to the final demand notice will be turned over to the designated collection agency.

**3035.32.** Accounts with no response and have a balance of \$50 or less may be written off, at the discretion of the Chief, or designee.

### **3035.40. ACTIVE MEMBERS AND THEIR FAMILY**

**3035.41.** The insurance provider of active members and their family living in their household will be billed for their ambulance transport. The payment received from the insurance provider will be considered payment in full and no further collections will be sought for outstanding balance.

\*\*\*

**Reference:** Financial Hardship Exemption Application

# South Lake County Fire Protection District

## Ambulance Itemized Charge Form

Qty	Cost	Description
	1,800.00	ALS Emergency Resident
	2,000.00	ALS Emergency Non Resident
	1,700.00	ALS Non Emergency Resident
	2,000.00	ALS Non Emergency Non Resident
	2,100.00	ALS2 Non Resident
	1,900.00	ALS2 Resident
	500.00	Bariatric Transport
	1,325.00	BLS Emergency Resident
	1,425.00	BLS Emergency Non Resident
	1,225.00	BLS Non Emergency-Resident
	1,325.00	BLS Non-Emergency Non Resident
	70.00	Extra Attendant
	275.00	First Responder Fee
	225.00	Gurney Van (Hopsital to Residence)
	60.00	Night Charge (19:00-07:00)
	275.00	Pt Assess at scene
	90.00	No Merit/Patient Refusal
	60.00	Waiting Time (Per 1/2hr)
	40.00	12-Lead Supplies
	75.00	ALS/BLS Defibrillation Supplies
	70.00	ALS Intubation Supplies
	75.00	Routine disp Supplies
	90.00	Burn Kit
	50.00	BVM (Bag Valve Mask) Device
	20.00	Capnography
	20.00	C-Collar
	5.00	Cold/Hot Pack
	10.00	Blood Glucose Check
	65.00	Combitube/Kit
	55.00	CPAP Supplies
	80.00	Cricothyrotomy Kit
	4.00	ECG Dots
	160.00	EZ IO Drill
	60.00	EZ IO Needle
	10.00	Head Bed
	70.00	Heart Monitor
	55.00	IV Therapy
	20.00	Linen Set
	15.00	Normal Saline 1000 cc
	50.00	OB Kit
	80.00	Oxygen and Supplies
	77.00	Pelvic Splint
	27.00	Pulse Ox
	180.00	Spinal Immobilization
	4.00	Sterile Water or Saline
	12.00	Suction Set/Tracheal suction catheter
	100.00	Thoracentesis Kit
	10.00	Splinting
	50.00	Vacuum Splint

Pt. Name \_\_\_\_\_

Inc # \_\_\_\_\_

DOS \_\_\_\_\_

**Equipment:** \_\_\_\_\_

**Location:** \_\_\_\_\_

Qty	Cost	Description
-----	------	-------------

	45.00	Mileage (per mile)
--	-------	--------------------

	60.00	Mileage - Off Road (per mile)
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**Medications**

	35.00	Activated Charcoal/with or without Sorbetol 50 gm
--	-------	---

	75.00	Adenosine/Adenocard 6 mg
--	-------	--------------------------

	5.00	Albuterol 2.5 mg
--	------	------------------

	10.00	Amiodarone
--	-------	------------

	1.00	ASA 81 mg/Aspirin (children's) 81 mg
--	------	--------------------------------------

	12.00	Atropine 1 mg prefill
--	-------	-----------------------

	54.00	Atropine Multi Dose Vial
--	-------	--------------------------

	7.00	Atrovent
--	------	----------

	12.00	Calcium Chloride 1 gm
--	-------	-----------------------

	15.00	Dextrose 12.5 gm
--	-------	------------------

	12.00	Dextrose 25 gm
--	-------	----------------

	10.00	Diazepam 10 mg
--	-------	----------------

	8.00	Diphenhydramine 50 mg
--	------	-----------------------

	45.00	Dopamine 400 mg
--	-------	-----------------

	5.00	Epi 1:1,000 1 mg
--	------	------------------

	25.00	Epi 1:1,000 MDV
--	-------	-----------------

	10.00	Epi 1:10,000 1 mg
--	-------	-------------------

	10.00	Fentanyl 100mcg
--	-------	-----------------

	8.00	Furosemide 40 mg
--	------	------------------

	200.00	Glucagon 1 mg
--	--------	---------------

	3.00	Ipratropium/Albuterol
--	------	-----------------------

	10.00	Lasix 40mg
--	-------	------------

	8.00	Lidocaine HCL 100 mg
--	------	----------------------

	26.00	Lidocaine HCL 2 gm /Premix bag
--	-------	--------------------------------

	5.00	Mag Sulfate 2.5 ml
--	------	--------------------

	15.00	Midazolam/Verced
--	-------	------------------

	15.00	Morphine 10 mg
--	-------	----------------

	45.00	Naloxone 2 mg (Narcan)
--	-------	------------------------

	15.00	Neosynephrine Spray
--	-------	---------------------

	50.00	Nitro Spray
--	-------	-------------

	8.00	Nitroglycerin Tabs
--	------	--------------------

	5.00	NS 50 cc Bag
--	------	--------------

	10.00	Oral Glucose
--	-------	--------------

	8.00	Pitocin
--	------	---------

	10.00	Sodium Bicarbonate
--	-------	--------------------

	10.00	Zofran
--	-------	--------

	12.00	Zofran IM
--	-------	-----------



## RE: Billing question

From: Stephanie Cooper-Noe

Sent: Tue 3/31/2020 4:09 PM

To: Gloria Fong

Cc: Judy Vang; Russ Harms; Mike Wink; MiddletownSta60

**Warning:** this message is from an external user and should be treated with caution.

Good afternoon Gloria,

Yes, you are correct in your understanding.

**Beginning March 27th, I will be working 12:00-8:30 until further notice.**

Thank you,



Stay safe and healthy!

#wittmanstrong

**Stephanie Cooper-Noe, CACO, CAPO, CADS**

**Wittman Enterprises, LLC** | Client Liaison

11093 Sun Center Drive

Rancho Cordova, CA 95670

916.669.4607(Direct Line)

916.471.5107 (Direct Fax)

[www.webillems.com](http://www.webillems.com)

<b>New Office Hours</b>	<b>5:00 am to 1:30 pm</b> <b>Noon to 8:30 pm</b>
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Setting the Standard for EMS Billing

Ambulance | First Responder | Treat-No-Transport | Fire Inspection | False Alarm | Membership Program



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**From:** Gloria Fong

**Sent:** Tuesday, March 31, 2020 1:58 PM

**To:** Stephanie Cooper-Noe

**Cc:** Judy Vang; Russ Harms; Mike Wink; MiddletownSta60

**Subject:** Re: Billing question

Hello Stephanie,

If I interpret your response correctly and have always understood this to be, bottom line is bill the same across the board, not pick and choose as Judy has said in her email. This ensures we are following the "anti-kickback statute and fair and consistent billing." The Fire District can then after billing cycle has taken place decide to write off bill or portion of the bill.

Mike, this is what we can do with non-medically ordered or non medical necessity transports. The fire district can them make the determination after Wittman has worked the billing process to write off all or portion of the bill. I will rework our policy to add this wording and provide for your review and then we can place on an agenda for Board to adopt.

**Gloria Fong**

Staff Services Analyst

South Lake County Fire Protection District

**CAL FIRE**

Bus: (707) 987-3089

Fax: (707) 987-9478

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**From:** Stephanie Cooper-Noe,  
**Sent:** Thursday, March 26, 2020 5:16 PM  
**To:** Gloria Fong  
**Cc:** Judy Vang; Russ Harms  
**Subject:** RE: Billing question

**Warning:** this message is from an external user and should be treated with caution.  
Good afternoon Gloria,

Judy forwarded your email as she is working on a special project. Is an 1144 a possible fatality? If that is the case, then you do not have to charge for those even if there is a charge in your fee schedule. There is a however, benefit from Medicare for this as well as other insurances. Basically, the District can choose what they want to and how much they want to charge. But if you do charge for something, statute and fair and consistent billing dictates that it is charged to everyone the same way. So in this case if you what to get reimbursement from Medicare for these services you will need to charge everyone regardless of what insurance they do have. The District can then put a policy in place that you only except payment from insurance and there is no balance billing or holding the patient or patient's family responsible if insurance information is not received. Billing for pronounced at scene or determining death is a sticky subject. Some agencies only charge if they work the patient i.e. cardiac arrest and others don't charge at all. Let me know if there are any questions.

**Beginning March 27th, I will be working 12:00-8:30 until further notice.**

Thank you,

*Stephanie*

**Stephanie Cooper-Noe, CACO, CAPO, CADS**

**Wittman Enterprises, LLC** | Client Liaison

11093 Sun Center Drive

Rancho Cordova, CA 95670

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**From:** Judy Vang  
**Sent:** Thursday, March 26, 2020 4:26 PM  
**To:** Stephanie Cooper-Noe; Russ Harms  
**Subject:** FW: Billing question

Can you help with the below?

Thanks,

Judy

Judy Vang, CAC, CADS  
**Wittman Enterprises, LLC** | Client Liaison  
11093 Sun Center Drive  
Rancho Cordova, CA 95670  
916.669.4613 (Direct Line)  
916.471.5139 (Direct Fax)  
[www.webillems.com](http://www.webillems.com)



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**From:** Gloria Fong  
**Sent:** Wednesday, March 25, 2020 5:14 PM  
**To:** Judy Vang  
**Subject:** Fw: Billing question

Judy,

Please see Battalion Chief's questions below.

**Gloria Fong**

Staff Services Analyst

*South Lake County Fire Protection District*

***CAL FIRE***

*Bus: (707) 987-3089*

*Fax: (707) 987-9478*

---

**From:** Mike Wink  
**Sent:** Friday, March 20, 2020 1:07 PM  
**To:** Gloria Fong  
**Cc:** MiddletownSta60  
**Subject:** Re: Billing question

Good info. Two follow up items.

- Please ask the 1144 question specifically to them. Director Martinelli has been clear over the years that her desire is for SLCF not to charge for 1144s. I would like a 100% definitive answer from them on this item. It looks like SLCF can have a Policy/Governance that we do not charge for 1144s, but we do not currently have that.

- Non medically ordered or non medical necessity transports. Looks like we should add a new/appropriate category to our billing sheet so it is not a Gurney Van Service with \$45.00 per mile added to it?

Sincerely, Mike

---

**From:** Gloria Fong  
**Sent:** Friday, March 20, 2020 8:05 AM  
**To:** Mike Wink  
**Cc:** MiddletownSta60  
**Subject:** Fw: Billing question

For future reference, I'm providing the following. It is an answer to my question on what the consequences could be for choosing which ones to bill or not bill.

**Gloria Fong**

Staff Services Analyst  
South Lake County Fire Protection District

**CAL FIRE**

*Bus: (707) 987-3089*

*Fax: (707) 987-9478*

---

**From:** Judy Vang  
**Sent:** Friday, March 20, 2020 7:30 AM  
**To:** Gloria Fong  
**Subject:** RE: Billing question

**Warning:** this message is from an external user and should be treated with caution.  
Gloria,

I believe this is part of the Anti-Kickback statute as well as fair and consistent billing. You can get fined and even lose your Medicare billing privilege. I am checking to see if there are any other documents I can share with you.

Thanks,

Judy

Judy Vang, CAC, CADS  
**Wittman Enterprises, LLC** | Client Liaison  
11093 Sun Center Drive  
Rancho Cordova, CA 95670  
916.669.4613 (Direct Line)  
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**From:** Vang, Judy  
**Sent:** Friday, March 13, 2020 10:09 AM  
**To:** Gloria Fong  
**Subject:** RE: Billing question

I can't exactly remember what it is called. Let me check with my team and will get back to you.

Thanks,

Judy

Judy Vang, CAC, CADS  
**Wittman Enterprises, LLC** | Client Liaison  
11093 Sun Center Drive  
Rancho Cordova, CA 95670  
916.669.4613 (Direct Line)  
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**From:** Gloria Fong  
**Sent:** Friday, March 13, 2020 8:23 AM  
**To:** Judy Vang  
**Subject:** Re: Billing question

So I may have for documentation, reference, can you tell me what the consequence could be for choosing which ones to bill or not bill?

**Gloria Fong**  
Staff Services Analyst  
*South Lake County Fire Protection District*

***CAL FIRE***

*Bus: (707) 987-3089*

*Fax: (707) 987-9478*

---

**From:** Judy Vang  
**Sent:** Friday, March 13, 2020 7:32 AM  
**To:** Gloria Fong  
**Subject:** RE: Billing question

**Warning:** this message is from an external user and should be treated with caution.  
Good Morning,

That is correct. You should bill the same across the board and not pick and choose which ones to bill and not bill. If you have a charge for it, then it should be billed. South Lake County does have an ALS and BLS level of service for non-emergency transports. A transport from hospital to home would be

considered non-emergency. Depending on the medical necessity and need for PT to go by ambulance will determine whether it is payable. There will always be scenarios where a PT does not have insurance or their insurance does not cover certain ambulance services. In that scenario the account becomes a private pay account and after all efforts to reach PT are exhausted the account is forwarded to you for final review before it is sent to collections.

What some clients have done for PTs who are not able to make payments due to financial hardship is set up a hardship policy. This allows PT to apply and send in documentation to show they are not financially able to make payment. It is then reviewed by the board, city council, fire dept, etc. Once a decision is made, the bill is either reduced so PT can make payment or waived depending on the hardship policy.

For employees of the district, some clients do have a policy in place to not bill for those. Others allow us to bill insurance for payment and the remaining balance is a write off.

I hope this was helpful. Let me know if there is anything else you need.

Thanks,

Judy

Judy Vang, CAC, CADS  
**Wittman Enterprises, LLC** | Client Liaison  
11093 Sun Center Drive  
Rancho Cordova, CA 95670  
916.669.4613 (Direct Line)  
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**From:** Gloria Fong  
**Sent:** Thursday, March 12, 2020 4:15 PM  
**To:** Judy Vang  
**Subject:** Re: Billing question

Primarily, the question centers around this communication I've attached, where our scenario will be similar except that I'm being told here to not bill some transports, like return trips from hospital to residence.

What I've been told is to bill across the board and that we are not to pick and choose who we bill or not bill. What we can do is the Governing Board can adopt a policy to accept insurance as full payment (for an employee of the district, for instance) and this is different.

**Gloria Fong**  
Staff Services Analyst  
South Lake County Fire Protection District

**CAL FIRE**

Bus: (707) 987-3089

Fax: (707) 987-9478

---

**From:** Judy Vang  
**Sent:** Thursday, March 12, 2020 11:17 AM  
**To:** Gloria Fong  
**Subject:** RE: Billing question

**Warning:** this message is from an external user and should be treated with caution.  
What are the scenarios?

Thanks,

Judy

Judy Vang, CAC, CADS  
**Wittman Enterprises, LLC** | Client Liaison  
11093 Sun Center Drive  
Rancho Cordova, CA 95670  
916.669.4613 (Direct Line)  
916.471.5139 (Direct Fax)  
[www.webillems.com](http://www.webillems.com)



*Setting the Standard for EMS Billing, Since 1991*

**Ambulance | First Responder | Treat-No-Transport | Fire Inspection | False Alarm | Membership Program**

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**From:** Gloria Fong  
**Sent:** Thursday, March 12, 2020 11:10 AM  
**To:** Judy Vang  
**Subject:** Billing question

Judy,

Who would be the best person to speak with regarding billing? Specifically, it has been brought to my attention that it is best to bill across the board, whether it be an AMA/1144, etc.

**Gloria Fong**

Staff Services Analyst  
South Lake County Fire Protection District

**CAL FIRE**

Bus: (707) 987-3089

Fax: (707) 987-9478

**CAUTION: Don't be quick to click. This e-mail originated from outside of Wittman Enterprises, LLC.**

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securedemail.webillems.com made the following annotations

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## FW: 1144/AMA's question

From: Miasha Rivas

Sent: Thu 3/12/2020 8:08 AM

To: Gloria Fong

**Warning:** this message is from an external user and should be treated with caution.

Hi Gloria,

The to-the-point answer is in the last sentence of the last paragraph.

Thanks.

*Miasha Rivas*

Financial Analyst

Lake County Fire Protection District

707-994-2170 Fax 707-994-4861

The information contained in this transmission may contain privileged and confidential information, including patient information protected by federal and state privacy laws. It is intended only for the use of the person(s) named above. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution, or duplication of this communication is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

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**From:** Joanne Alvarado

**Sent:** Wednesday, March 11, 2020 3:09 PM

**To:** Miasha Rivas

**Subject:** 1144/AMA's question

Hi Miasha,

Marc and I chatted about the question you have regarding the 1144's/AMA that you perform and the billing policy around them. He mentioned you'd like something in writing so that you have it for reference so I'll outline my understanding of your question. If this doesn't fully satisfy your need, please call me so we can talk directly and then I can further document what you need.

For patient's who refuse transport, what is the billing policy and requirements.

Medicare and most Medicare MCO's do not allow for AMA's therefore we do not bill these payers, the bill is generated to the patient directly. If the patient asks us to bill their insurance we then bill with the appropriate modifier as it's a non-covered service. Several private insurance (commercial, liability, auto, etc..) and Medicaid payers do allow for this type of transport (they call it dry runs or response calls). When we bill one of these payers no special modifiers are applied to the claim.

Your policy has us billing these trips and attempting to collect payment not only from potential insurance but billing the patient. Once we cycle through our entire process, if there is a remaining balance the account is ultimately sent to you for collection review at which time you instruct us to perform an alternate write off. This is referred to the 'soft bill only' process.

The best practice when it comes to AMA's is to have a policy on such transports and be consistent in your billing practice (which you do as noted above). There is no legal requirement that we are aware of that dictates if a provider has to bill for these services or not. However, what is strongly recommended is that the policy is

standard and consistent (trainings by PWW) across the board. Some providers choose not to bill for these at all, while others produce soft bills for the services. What you cannot do is drop bills on some and not on others, and remember, an invoice to a patient is also a bill. So if you wanted to carve out billing uninsured patients but bill patients who have private insurance, that's would be a no-no.

Please let me know if this helps or if a personal discussion is needed. Thank you, Joanne



**Joanne Alvarado, CAC • Director of Operations**

5460 Skylane Blvd., Suite A • Santa Rosa, CA 95403

Office (707) 303-1617 • Fax (707) 540-6432

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**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

---

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**DATE:** April 7, 2020  
**TO:** Board of Directors  
**FROM:** Gloria Fong  
Staff Services Analyst  
**SUBJECT:** Consideration for letters of interest and or applications for appointment to fill director vacancy created by resignation of Reg Garcia

Vacancy in Office notice was posted at all the fire stations, as well as notice published March 14 and 28, and April 7 in the Lake County Record Bee. In addition, Jennifer requested notice be published in the Hidden Valley Lake's monthly newsletter early April.

Letter(s) of interest follow for the Board's consideration and appointment. Note qualified applicant must run in next general election to fill two (2) unexpired term expiring December 2022. Appointee's residency and voter registration will need to be verified through the Registrar of Voter's Office.

Attached is an application, simply to assist the Board with additional inquiries to applicant, if something isn't included in letter(s) of interest.

Attachments



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**P R E S S   R E L E A S E**

RELEASE DATE: IMMEDIATE

CONTACT PERSON: GLORIA FONG

PHONE NUMBER: 987-3089

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**NOTICE OF VACANCY FOR DIRECTOR**

Interested candidates shall submit a letter, addressed to the Board of Directors of South Lake County Fire Protection District, that includes past or present appointments including public service or elected positions held, community affiliations, along with a brief explanation of qualifications or expertise, delivered for receipt no later than April 15, 2020 in the District Office at the Middletown Fire Station (987-3089), 21095 Hwy 175 or mailed to P.O. Box 1360, Middletown, CA 95461. The Governing Board will consider appointment at their April 21, 2020 regular meeting. Appointed candidate must run in next general election to fill two (2) year unexpired term expiring December, 2022.

Qualifications are that (s)he shall be a resident and registered voter of said district, as defined in Health and Safety Code Section 13841.

GLORIA FONG, Clerk to the Board of Directors

###

# Advertising Order Confirmation

Ad Order Number  
0006469207

Sales Representative  
Audrey Taylor

Order Taker  
Audrey Taylor

Order Source  
Select Source

Current Queue  
Ready

Tear Sheets  
0

Affidavits  
0

Ad Number  
0006469207-01

External Ad Number

RB20704

**NOTICE OF VACANCY FOR DIRECTOR**

Interested candidates shall submit a letter, addressed to the Board of Directors of South Lake County Fire Protection District, that includes past or present appointments including public service or elected positions held, community affiliations, along with a brief explanation of qualifications or expertise, delivered for receipt no later than April 15, 2020 in the District Office at the Middletown Fire Station (987-3089), 21095 Hwy 175 or mailed to P.O. Box 1360, Middletown, CA 95461. The Governing Board will consider appointment at their April 21, 2020 regular meeting. Appointed candidate must run in next general election to fill two (2) year unexpired term expiring December, 2022.

Qualifications are that (s)he shall be a resident and registered voter of said district, as defined in Health and Safety Code Section 13841.

s/GLORIA FONG, Clerk to the Board of Directors

3/14,3/28,4/7/2020

Customer  
SOUTH LAKE COUNTY FIRE PROTECTION DIST.

Customer Account  
3610712

Customer Address  
PO BOX 1360  
MIDDLETOWN, CA 95461

Customer Phone  
707-987-3089

Invoice Text  
NOTICE OF VACANCY FOR DIRECTOR

Blind Box

Materials

Color

Production Color

Pick Up

Ad Type  
Legal Liner

Payer Customer  
SOUTH LAKE COUNTY FIRE PROTECTION DIST.

Payer Account  
3610712

Payer Address  
PO BOX 1360  
MIDDLETOWN, CA 95461

Payer Phone  
707-987-3089

Promo Type

Ad Attributes

Released for Publication

Production Method  
AdBooker

PO Number

Ordered By

Customer Fax

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Special Pricing

Production Notes

Product  
Lake County Record-Bee

Requested Placement  
Legals CLS NC

Requested Position  
General Legal NC - 1076~

Run Dates  
03/14/20, 03/28/20, 04/07/20

# Inserts  
3

## Re: Notice Of Vacancy for Director

From: Fong, Gloria

Sent: Tue 3/10/2020 2:05 PM

To: Legals WillitsNews

Proof is good. Can you run the card ending in XXXXand email me charge confirmation.

**Gloria Fong**

Staff Services Analyst

*South Lake County Fire Protection District*

***CAL FIRE***

*Bus: (707) 987-3089*

*Fax: (707) 987-9478*

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**From:** Legals WillitsNews

**Sent:** Tuesday, March 10, 2020 2:03 PM

**To:** Gloria Fong

**Subject:** Notice Of Vacancy for Director

**Warning:** this message is from an external user and should be treated with caution.

Legal Confirmation ready for review

***Audrey Taylor***

The Willits News

PO Box 628

Willits, CA. 95490

707-459-4643

707-459-1664 (Fax)

[legals@willitsnews.com](mailto:legals@willitsnews.com)

[circulation@willitsnews.com](mailto:circulation@willitsnews.com)



APPLICATION FOR  
APPOINTMENT TO COUNTY OF LAKE  
ADVISORY BOARD, COMMISSION OR COMMITTEE

Name of Applicant: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ ZIP: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ ZIP: \_\_\_\_\_

Occupation: \_\_\_\_\_ Email: \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_ Supervisorial District \_\_\_\_\_

Name of Board/Committee/Commission(s) you are interested in serving on:  
\_\_\_\_\_

Board/Committee/Commission category under which you are applying, if applicable:  
\_\_\_\_\_

List past or present County appointments, as well as any other public service appointments, or elected positions held (please list dates served):  
\_\_\_\_\_  
\_\_\_\_\_

Please briefly explain why you would like to serve, what special qualifications or expertise you may have for the position and any other information you would like to include as part of your application:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List community organizations to which you belong:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Convictions and Penalties – Have you ever been convicted of a felony? If yes, give date(s), location(s) and penalties. (Convictions are evaluated for each position and are not necessarily disqualifying.)  
\_\_\_\_\_  
\_\_\_\_\_

List any affiliation you or your spouse has with public service agencies:  
\_\_\_\_\_  
\_\_\_\_\_

I certify that the above information is true and correct, and I have read the Lake County Advisory Board, Committee and Commission Conflict of Interest Policy. I agree to abide by that policy and to the best of my knowledge, I have no conflict of interest.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

PLEASE RETURN COMPLETED FORM TO:

Clerk of the Board of Supervisors  
255 N. Forbes St.  
Lakeport, CA 95453  
FAX (707) 263-2207

For Board Use Only:  
APPOINTED YES\_\_\_ NO\_\_\_  
APPOINTED ON: \_\_\_\_\_  
TERM EXPIRES: \_\_\_\_\_

LAKE COUNTY  
ADVISORY BOARD, COMMITTEE AND COMMISSION  
CONFLICT OF INTEREST POLICY

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POLICY

In addition to any Federal or State conflict of interest requirements which may apply, no member of any Advisory board, commission or committee shall make, participate in making or in any way attempt to use their position to influence a decision in which he or she knows or has reason to know that he or she or their spouse has a financial interest. In all such cases, the affected member shall disclose his or her interests in the records of the board, commission or committee and shall refrain from participating in all discussions and votes concerning the matter in which he/she or his/her spouse has a financial interest.

The purpose of this policy is not only to avoid actual improprieties, but also the appearance of possible improprieties. Therefore, it is the policy of the Board of Supervisors that any doubts as to whether a member shall refrain from participating in a particular matter should be resolved in favor of non-participation.

While recognizing that state law and regulations may specify categories of memberships on certain boards, commissions and committees, to the extent possible, no one shall be appointed to a board, commission or committee which recommends funding allocations to community based organizations, who is (or whose spouse is) a director, or officer of an agency or organization which competes in the funding process before that board, commission or committee.

The Clerk of the Board of Supervisors shall provide all applicants for County boards, commissions and committees with copies of this Conflict of Interest Policy. Additionally, the County's staff to each board, commission, and committee shall assist in monitoring compliance with the conflict of interest policy. Monitoring shall include annual review of appointee circumstances as they may change during each appointee's term of office.

All applicants shall state on their application for appointment what affiliation, if any, they or their spouse has with public service agencies. Additionally, all applicants shall certify prior to their participation as a voting representative of the Board of Supervisors that they have read this policy and can serve free of any conflict of interest. The certification will be made by an applicant/nominee by signing the application for their appointment. Further, should any conflict of interest arise during the appointee's term of office, the appointee shall so declare and abstain from participation on the proceeding and business as it relates to the area of conflict.

For those boards, commissions and committees which recommend funding allocations to the Board of Supervisors, no member shall participate in any discussions or decisions related to an agency of which the member or the member's spouse is a director or officer. Additionally, unless state law or regulation require otherwise, any such member shall also refrain from participation in discussions or decisions related to proposals which are in direct competition with a proposal submitted by the agency of which the member or member's spouse is a director or officer.

APPOINTMENT OF COUNTY EMPLOYEES TO ADVISORY BOARDS  
(Policies & Procedures Manual, Section 1-7)

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In order to further community involvement in County government and to further the independence of advisory boards, it shall be the policy of the Board of Supervisors to discourage appointment of County employees to those advisory boards which are intended to consist of independent citizens and/or community members.  
(Adopted on 10/14/86 and amended on 4/12/94)



March 17, 2020

Dear Members of the Board of Directors of South Lake County Fire Protection District,

I am writing to let you know that I am interested in filling your vacant position on the Board. I have been a part of this community for 14 years. I am an active leader in my church organization and the local 4-H program. I am the Director of Manufacturing Engineering as well as the Safety Manager at Reynolds Systems Inc. During the Valley Fire I held a key position in rebuilding the infrastructure that allowed us to be up and running a week after the fire. I am the kind of person that gets results. Thank you for your consideration.

Sincerely,

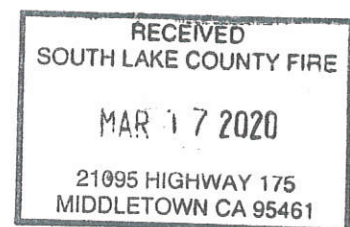
*Eric Redford 3-17-20*

Eric Redford

19786 Mountain Meadow South

Hidden Valley Lake, CA 95467

707-900-1081





**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**DATE:** March 17, 2020  
**TO:** Board of Directors  
**FROM:** Gloria Fong  
Staff Services Analyst  
**SUBJECT:** Election of Board Officers for Calendar Year 2020

Subject item was on the January agenda, and following the resignation of Reg Garcia in February is requested by the Board to be returned to the agenda for consideration.

Attachments

**SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT**  
**Policy Handbook**

**POLICY TITLE: Officers of the Board of Directors**  
**POLICY NUMBER: 4040**

**4040.10** At the annual January meeting of the Board, or at such date and time as the Board determines, it shall elect a President and a Vice President from the members, and such other officers as it may deem necessary.

**4040.11** The President and the Vice President shall hold their respective offices until the following January and until their successors are elected or appointed. They shall perform such duties as the Board may prescribe.

**4040.12** The President shall appoint with the approval of the Board a Vice-President should the elected Vice President vacate his/her position for any reason. This will take place at the regular meeting immediately following the vacancy.

**4040.13** The Board shall appoint a Clerk who shall perform duties assigned and directed by the Board and Section 4040.40.

**4040.20 DUTIES OF THE PRESIDENT**

**4040.21** The President shall preside at all meetings of the Board. He/she shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion of questions that follow said actions. When introducing a motion, the President must vacate his/her chair, but may second a motion without vacating. A majority vote of the members of the Board is required for approval on each action taken and the vote shall be recorded as to the vote of each member of the Board.

**4040.22** The President must keep the meeting discussions aimed at agenda issues, and move the Board along toward decisions and shall be guided by Robert's Rules of Order. However, Robert's Rules of Order is amended to allow discussions of an agenda item by the members of the Board prior to a motion being made on an agenda item.

**4040.23** The President shall exercise general supervision over the business, papers, and property of the Board, and shall execute all formal documents on behalf of the Board. The same to be attested by the Clerk.

**4040.24** The President represents the full Board in public announcements or utterances, and shall speak on behalf of the Board only in support of the decisions of the full Board, unless authority is delegated.

**4040.25** The President is the Board member who has primary contact with the Fire Chief. The President shall work closely with the Fire Chief and Clerk in preparing the Board agenda. Since the Brown Act closely controls what can be discussed and acted upon in a meeting, the preparation of an agenda is vital.

**4040.30 DUTIES OF THE VICE PRESIDENT**

**4040.31** The Vice President shall preside, in the absence of the President, over all meetings of the Board. When the President is disabled or has vacated his/her chair, all duties of his/her office or as a member of any committee shall temporarily devolve upon the Vice President.

**4040.32** If the President and Vice President of the Board are both absent, the remaining members present shall select one of themselves to act as chairperson of the meeting.

**4040.40 DUTIES OF THE CLERK**

**4040.41** The Clerk shall perform the duties required by law and all duties devolving upon such office, and shall keep a true and complete record of the proceedings of the Board and shall have charge of all the books, documents and papers which properly belong to that office.

**4040.42** The Clerk is authorized by the Board of Directors to attend the closed sessions of the South Lake County Fire Protection District to record the minutes. *(Ref: Res. No. 2008-07 12-19-07)*

\*\*\*

**SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT**  
**Policy Handbook**

**POLICY TITLE: Committees of the Board of Directors**  
**POLICY NUMBER: 4060**

- 4060.10** The Board President shall appoint such ad hoc committees as may be deemed necessary or advisable by himself/herself and/or the Board. The duties of the ad hoc committees shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made.
- 4060.20** The following shall be standing committees of the Board:
- 4060.21** Equipment and Facilities Committee, assigned to review functions, activities, and/or operations pertaining to the operation and maintenance of Fire District equipment and facilities;
  - 4060.22** Policy Review Committee, assigned to review functions, activities, and/or operations pertaining to Fire District policies.
- 4060.30** The Board President shall appoint and publicly announce the members of the standing committees for the ensuing year no later than the Board's regular meeting in February.
- 4060.31** All Committees shall consist of a maximum of two members of the Board, and any other persons as deemed necessary and desirable, and will present reports and recommendations on their work to the full Board at regular meetings.
  - 4060.32** The first member named on the committee shall be the Chairperson thereof.
  - 4060.33** The Chairperson of the committee shall call a meeting at such time and place, as he/she may deem proper whenever there is any business requiring the attention of the committee.
  - 4060.34** Recommendations resulting from said review should be submitted to the Board via a written or oral report.

\*\*\*

# SOUTH LAKE COUNTY FIRE PROTECTION DISTRICT Board Meeting Calendar 2020

BOARD MTG    WEEKEND    HOLIDAY (OBSERVED)

JANUARY 2020						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

MARCH 2020						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MAY 2020						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JULY 2020						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER 2020						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

NOVEMBER 2020						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
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29	30					

FEBRUARY 2020						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
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APRIL 2020						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
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26	27	28	29	30		

JUNE 2020						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

AUGUST 2020						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

OCTOBER 2020						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

DECEMBER 2020						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**BOARD OF DIRECTORS' REGULAR MEETING MINUTES**  
**7:00 P.M., February 18, 2020, Middletown Fire Station**

**NON-TIMED ITEMS**

**A. OPEN MEETING:**

- A1. *President Hoberg called meeting to order at 7:00 p.m.*
- A2. *Battalion Chief Wink led pledge of allegiance.*
- A3. *Present: Directors Devin Hoberg, Jim Comisky, Rob Bostock, and Vice President Madelyn Martinelli, Absent: President Reg Garcia. Also present: Board Clerk Gloria Fong.*
- A4. **COMISKY/BOSTOCK MOTION** to approve agenda. **AYES:** Comisky, Hoberg, Bostock. **NOES:** None. **MOTION CARRIED.**

**B. CITIZENS' INPUT: None.**

**C. COMMUNICATIONS:**

**C1. Reports:**

**C1.1. Fire Sirens**

*Fire Siren Nancy Williams reports:*

- *At last meeting the membership wanted her to let Board know how appreciative they are with all the improvements made to Thrift shop and all the help from the firefighters.*
- *They had annual audit; it shows the Thrift shop bringing in \$2,400 per month with 7 percent going towards shop.*
- *They have \$54,000 balance with \$25,000 of it on hold for funding of current wish list*
- *They feel it will be advantageous to have overhang in front of Thrift shop.*

**C1.2. SL Fire Safe Council:** *No report*

**C1.3. Volunteer Firefighters' Association:** *No report*

**C1.4. Chief's Report:** *No report*

**C1.5. Financial Report:**

*Gloria reports:*

- *What she provided in packets is YTD budget summary that includes:  
1) 2<sup>nd</sup> quarter amounts for Cal Fire invoice we are awaiting to receive.  
2) County's 55% property tax teeter, which appears that I've under fiscal year budget estimate by about \$80,000.  
3) Receipt of about \$1 million received from recently approved Measure L assessment rates. It is not accurate say this is half since this includes 1<sup>st</sup> and 2<sup>nd</sup> installments on some parcels since some property owners choose to pay both.*

- *She apologizes for the varying formats of the warrant list from month to month. She continues to look for a format that will capture details for Board.*
- *YTD ambulance totals include December and we continue to work with Wittman in transitioning to paperless submission for billing.*
- *Hours provided include training for four new recruits.*

C2. Directors' Activity and Committee Report

*Director Bostock has no activity to report other he'll be out of town and will miss next meeting.*

*Director Comisky is still working with Senator McGuire on NOAA notification to better serve our constituents, attended senate hearing last Tuesday in Sacramento, will be president for FDAC next year and presenting two sessions at their annual conference.*

*Director Hoberg has no activity to report other than conference call with PG&E, Director Comisky Battalion Chief Wink, after which it was decided it will not be in the interest of the Fire District for PG&E to use property for housing backup generators because there is no return for use of Fire District property.*

*Director Martinelli has no activity to report.*

*Director Garcia's resignation letter was acknowledged, and staff is director to begin process to fill vacancy.*

**TIMED ITEMS**

D. REGULAR ITEM:

D1. **TABLED FROM January meeting:** Consideration for discussion of in lieu of Fire Mitigation Fees, provide to Fire District funds for purchase of fire apparatus to equip / support new fire station proposed in MAHA Guenoc Valley Project. Placed on the agenda by Battalion Chief Wink.

*Item is tabled to future meeting when representative may be present.*

D2. Consideration for purchase of 75 refurbished / used and inspected Self Contained Breathing Apparatus bottles with minimum life span of 5 years for cost not to exceed \$28,000. Placed on the agenda by Battalion Chief Wink.

*Item is tabled for next meeting when Battalion Chief Wink is in attendance to answer additional questions regarding the number of items being requested.*

E. CONSENT CALENDAR:

E1. Minutes presented: January 21, 2020 – Regular Meeting

E2. Warrants presented:

E2.1. February warrants

E2.2. January warrants – corrected

E3. Budget Transfer

**BOSTOCK/HOBERG MOTION** to approve consent calendar. **AYES:** Bostock Hoberg, Comisky, Martinelli. **NOES:** None. **MOTION CARRIED.**

F. **HOBERG/COMISKY MOTION** to adjourn the meeting at 8:47 p.m. All members in attendance are in favor of the motion.



Respectfully submitted by: \_\_\_\_\_  
Gloria Fong  
Board Clerk

READ AND APPROVED BY: \_\_\_\_\_  
MADELYN MARTINELLI  
Vice President – Board of Directors



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**BOARD OF DIRECTORS' REGULAR MEETING MINUTES**  
**7:00 P.M., March 17, 2020, Middletown Fire Station**

**NON-TIMED ITEMS**

**A. OPEN MEETING:**

- A1. *Vice President Martinelli called meeting to order at 7 pm.*
- A2. *Battalion Chief Wink lead pledge of allegiance.*
- A3. *Present: Directors Devin Hoberg, Jim Comisky and Madelyn Martinelli. Absent: Director Rob Bostock. Also present: Battalion Chief Mike Wink and Gloria Fong.*
- A4. **COMISKY/HOBERG MOTION** to approve agenda. **AYES:** Comisky, Hoberg, Bostock, Martinelli. **NOES:** None. **ABSENT:** Bostock. **MOTION CARRIED.**

**B. CITIZENS' INPUT:** *None.*

**C. COMMUNICATIONS:**

**C1. Reports:**

**C1.1. Fire Sirens:**

*In their absence, Battalion Chief Wink reports due to recent Coronavirus (COVID19) event, they have chosen to close thrift store and postpone membership meeting. Staffing for their thrift store continues to be a challenge. He is starting to work on 2020 wish list items and on-going safety improvements at thrift store.*

**C1.2. SL Fire Safe Council**

*Battalion Chief reports their group received multimillion grant to do hazardous fuels reduction mapping, planning around Lake County, neighbor helping neighbor program.*

**C1.3. Volunteer Firefighters' Association**

*In their absence, Battalion Chief Wink reports due to COVID-19 their June event is postponed. Four new members still going through training. Some of their members attended water rescue training, rescue system training, and driver operator training.*

**C1.4. Chief's Report**

*Battlion Chief Wink reports:*

- *Some rain is helping with fire forecast, they're getting ramped up for fire season.*
- *Fire Hawk arrival is postponed to November.*
- *Cal Fire Crews strength remain at 3 and are still down by 2, which continues to be ongoing.*
- *For fire district operations, we're in hiring process to fill firefighter 2/medic that are vacant.*

- *Ambulance is in production and expected to arrive end of May.*
- *Type 6 is ongoing and working with vendor to get it up to Oregon in April for it to get back by fire season.*
- *He's finishing up last year's wish list purchases and putting together this year's.*
- *He's hoping to have equipment and facility committee meet regarding 2 engines, and all new SCBAs, which for 3<sup>rd</sup> time grant application was submitted for \$1.75 million.*
- *He covered training earlier under association report. Cooperators are starting to call us South Lake Training Center.*

#### C1.5. Financial Report

*Gloria reports:*

- *Included in the packet is budget summary that includes column with estimated actuals, ambulance Wittman Enterprise ambulance reports, and hours paid last period with recruit training hours broken out.*
- *She just received from Auditor's Office the FY 2020-21 budget packet, is postponing parcel assessment hearing to July or August to coincide with adoption of Final Budget for next fiscal year and will be working on recommended for May meeting.*

#### C2. Directors' Activity and Committee Report

*Director Comisky reports due to national pandemic FDAC cancelled conference, he's been working collaboratively with State Senate to get NOAA funding. He wants to know what the contract with Cal Fire will look like. He reiterated that we don't have a Division Chief, which is said to be covered by St. Helena Chief, and has a problem with this.*

*Director Hoberg has no activity to report.*

*Director Martinelli has no items other than taking care of IGT wire transfer to report.*

### TIMED ITEMS

#### D. REGULAR ITEM:

D1. **PUBLIC HEARING** - Resolution No. 2019-20 07, A Resolution of the Board of Directors of the South Lake County Fire Protection District Adopting a Fire Protection System Study, Fire Protection Standards, and a Capital Fire Facilities and Equipment Plan and Resolution No. 2019-20 08, A Resolution of the Board of Directors of the South Lake County Fire Protection District Making Findings and Requesting Imposition of the Fire Mitigation Fees Pursuant to the Lake County Fire Mitigation Fee Ordinance. Placed on the agenda by Gloria Fong.

**HOBERG/COMISKY MOTION** to pass D1 as written. **AYES:** Comisky, Hoberg, Martinelli. **NOES:** None. **ABSENT:** Bostock. **MOTION CARRIED.**

D2. **TABLED FROM January meeting:** Consideration for discussion of in lieu of Fire Mitigation Fees, provide to Fire District funds for purchase of fire apparatus to equip / support new fire station proposed in MAHA Guenoc Valley Project. Placed on the agenda by Battalion Chief Wink.

*Kirsty Shelton introduced herself key member of development team of MAHA project, which is in middle of environmental impact report period to close end of April. Then goes before Board of Supervisors. Tentative map shows project allows for up to 400 homes, 2 key hotel resorts. Typical practice is to use development agreement for negotiations. Sometimes they negotiate impact fees to increase tax revenue.*

*If there are no delays, they intend to submit building permit fees this quarter with 150,000 commercial square feet in 2021, 250,000 in 2022, and homes not until 2022, given everything falls into place.*

*This introduction is to explain where in the process we are and give schedule of permitting fees. The project is due have a full regulation center calling resource center for appropriate number of fire apparatus to be constructed in first phase, they plan on bearing. This is typical as development agreement between development and Board.*

*Battalion Chief Wink wants to get dialogue started for concept of building station 61, which Kirsten refers to as resource center. Last week, we met, looking at mitigation fees, or property values so once they start in five years, funding will be in place for station. There is no information to bring to Board yet.*

*Discussion is something detailed out in the development, which can include special transient occupancy tax. Tomorrow is first conference call to start detailing the development agreement typically starts with developer and County. Traffic impact fees is another item which they indicate to put in traffic lights at Butts Canyon. Project to be before Board at Supervisors May or June and will want to have approved by our Board and then theirs.*

*Comments due January by fire are same for April comment period were provided in agenda packet. All those things of how to get to staffing of owner developer, pay out of pocket or to new homes of development, so it is not a surprise. The project group is working with Battalion Chief Wink to come up with strategy with forecast development so Board may see what nexus will be and to have something on agenda next month or even if draft documents of what it might look like.*

*No action taken but a placeholder so Board may start having dialogue with development team.*

*Kirsten welcomed cocontacts at guenocvalley.com, indicates presentation before planning commission is available at youtube, and will gladly do online webinar or presentation to group.*

- D3. TABLED FROM February meeting:** Consideration for purchase of 75 refurbished / used and inspected Self Contained Breathing Apparatus bottles with minimum life span of 5 years for cost not to exceed \$28,000. Placed on the agenda by Battalion Chief Wink.

*Staff summary include, recapped while have put in 3 times to have scba replace while not successful, in addition to regiona. Next spring majority all but 15 expire. And in quandri bottles are available and might not find out until November and not know until next spring will take time to order, to train and transition and see a problem to come and looking for feedback.*

*Regional application is coming and there are different scba in surrounding jurisdiction doesn't help compatible. Regional is the ultimate goal. Right now cal fire resources have Scott. While everyone is trained to use them they are not interchangeable. This is only keepin us going util get interchangeability and interoperability.*

*Martinelli motion to purchases refurbish brand scba for the five life span for cost not to exceed 28,000, seconded by hoberg. hoberg, , com,mart*

- D4.** Consideration for Redevelopment Agency Oversight Board Ballot. Placed on the agenda by Gloria Fong.

*No action taken.*

- D5.** Election of President of the Board of Directors, Vice President of the Board of Directors,

Secretary and / or Clerk to the Board of Directors for calendar year 2020. Placed on the agenda at the request of the Board of Directors.

*Director Hoberg nominates Director Comisky to fill as president, Director Martinelli as vice. Nominations closed for CY 2020 with secretary clerk to remain as previously nominated.*

*This item and remainder of agenda tabled to next meeting due to Director Comisky dropped off call.*

E. CONSENT CALENDAR:

E1. Minutes presented: February 18, 2020 – Regular Meeting

E2. Warrants presented:

E2.1. March warrants

E2.2. February warrants – corrected

E3. Budget Transfer

F. **HOBERG/MARTINELLI MOTION** to adjourn meeting at 8:20 pm. All members in attendance are in favor.

Respectfully submitted by: \_\_\_\_\_

*Gloria Fong  
Board Clerk*

READ AND APPROVED BY: \_\_\_\_\_

*MADelyn MARTINELLI  
Vice President*

**South Lake County  
Fire Protection District  
Cost Accounting Management System  
Invoice Distribution**

*Detail Report by Voucher No, Vendor, Invoice  
Run Date: 04/17/2020 12:24:47pm By: GF  
Fiscal Year: 2020*

**Selection Criteria**

**Select Inv Batch No**  
04/21/20

Merchant Vendor Name	Invoice Description	Req No / Descr 2	Line Item Description	Line Net Amt	Inv Total
10029 VOUCHER NO: <unknown> KITC001 VENDOR: WESLEY KITCHEL MARCH2020RS1 INVOICE: RS1 MARCH 2020 CLASS 04/01/20 STATUS: Printed	RS1 MARCH 2020 CLASS		MARCH 2020 RS1 CLASS	6,000.00	6,000.00
* MARCH2020RS1 Subtotal				6,000.00	6,000.00
** KITC001 Subtotal (1 Invoice)				6,000.00	6,000.00
*** 10029 Subtotal (1 Invoice)				6,000.00	6,000.00
10030 VOUCHER NO: <unknown> ARBA001 VENDOR: ARBA 8518 MAY 2020 INVOICE: GROUP LIFE CM MAY 20 04/01/20 STATUS: Open	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - A	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - B	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - C	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - C	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - C	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - D	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MARCH APRIL MAY 2020	24.96	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - E	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - F	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - F	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - F	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - H	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MARCH APRIL MAY 2020	24.96	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - L	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - L	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - L	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - L	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - M	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - M	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MARCH APRIL MAY 2020	24.96	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - N	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - P	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - R	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - S	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MAY 2020 FOR PCFS - T	8.32	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM MARCH APRIL MAY 2020	24.96	307.84
	GROUP LIFE CM MAY 2020 FOR PCFS		GROUP LIFE CM APRIL MAY 2020 FOR PC	16.64	307.84
* 8518 MAY 2020 Subtotal				307.84	307.84
** ARBA001 Subtotal (1 Invoice)				307.84	307.84
*** 10030 Subtotal (1 Invoice)				307.84	307.84
10031 VOUCHER NO: <unknown> CALL001 VENDOR: CALLAYOMI CO WATER DISTRICT 80 03/30/20 INVOICE: WATER ME 03/30/20 04/02/20 STATUS: Approved	WATER ME 03/30/20		WATER ME 03/30/20 (20900)	580.19	580.19
* 80 03/30/20 Subtotal				580.19	580.19
80 04/27/20 INVOICE: WATER ME 04/27/20 04/02/20 STATUS: Open	WATER ME 04/27/20		WATER ME 04/27/20 (20900)	1,074.11	1,074.11
* 80 04/27/20 Subtotal				1,074.11	1,074.11
81 03/30/20 INVOICE: WATER ME 03/30/20 04/02/20 STATUS: Approved	WATER ME 03/30/20		WATER ME 03/30/20 (64)	48.36	48.36
* 81 03/30/20 Subtotal				48.36	48.36
** CALL001 Subtotal (3 Invoices)				1,702.66	1,702.66
*** 10031 Subtotal (3 Invoices)				1,702.66	1,702.66

Merchant Vendor Name	Invoice Description	Req No / Descr 2	Line Item Description	Line Net Amt	Inv Total
10032 VOUCHER NO: <unknown> COUN002 VENDOR: COUNTY OF LAKE SOLID WASTE 04-00398220 INVOICE: REFUSE REMOVAL 03/25 03/25/20 STATUS: Approved	REFUSE REMOVAL 03/25/20		REFUSE REMOVAL 03/25/20 (3400.00lbs)	104.45	104.45
* 04-00398220 Subtotal				<b>104.45</b>	<b>104.45</b>
** COUN002 Subtotal (1 Invoice)				<b>104.45</b>	<b>104.45</b>
*** 10032 Subtotal (1 Invoice)				<b>104.45</b>	<b>104.45</b>
10033 VOUCHER NO: <unknown> DEPT001 VENDOR: DEPARTMENT OF FORESTRY AND FIRE PROT 1271184 INVOICE: 4TH QTR EST. (APR-JU 03/02/20 STATUS: Open	4TH QTR EST. (APR-JUN 2020) 17500 4TH QTR EST. (APR-JUN 2020) 17500 4TH QTR EST. (APR-JUN 2020) 17500 4TH QTR EST. (APR-JUN 2020) 17500 4TH QTR EST. (APR-JUN 2020) 17500 4TH QTR EST. (APR-JUN 2020) 17500 4TH QTR EST. (APR-JUN 2020) 17500 4TH QTR EST. (APR-JUN 2020) 17500 4TH QTR EST. (APR-JUN 2020) 17500 4TH QTR EST. (APR-JUN 2020) 17500		17500 PERSONNEL SERVICES 17500 WORKER COMP SAFETY 17500 UNEMPLOYMENT INS 17500 OPERATING EXPENSE 17500 ADMINISTRATION FEE 17500 WORK COMP - MISC 17500 RETIREMENT 17500 BENEFITS 17500 WC-POF 17500 STATEWIDE PRO RATA	367,001.68 486.17 410.44 32,991.25 39,952.06 1,418.26 134,772.63 67,806.46 12,610.22 32,233.35	689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52
* 1271184 Subtotal				<b>689,682.52</b>	<b>689,682.52</b>
1271186 INVOICE: 4TH QTR EST. (APR-JU 03/02/20 STATUS: Open	4TH QTR EST. (APR-JUNE 2020) 17510 4TH QTR EST. (APR-JUNE 2020) 17510 4TH QTR EST. (APR-JUNE 2020) 17510 4TH QTR EST. (APR-JUNE 2020) 17510 4TH QTR EST. (APR-JUNE 2020) 17510 4TH QTR EST. (APR-JUNE 2020) 17510 4TH QTR EST. (APR-JUNE 2020) 17510 4TH QTR EST. (APR-JUNE 2020) 17510 4TH QTR EST. (APR-JUNE 2020) 17510 4TH QTR EST. (APR-JUNE 2020) 17510 4TH QTR EST. (APR-JUNE 2020) 17510		17510 PERSONNEL SERVICES 17510 WORKER COMP SAFETY 17510 UNEMPLOYMENT INS 17510 OPERATING EXPENSE 17510 ADMINISTRATION FEE 17510 WORKER COMP MISC 17510 RETIREMENT 17510 BENEFITS 17510 WORKER COMP POF 17510 STATEWIDE PRO RATA	1,413.21 0.00 0.00 4,149.00 361.20 0.00 0.00 20.49 0.00 291.42	6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32
* 1271186 Subtotal				<b>6,235.32</b>	<b>6,235.32</b>
** DEPT001 Subtotal (2 Invoices)				<b>695,917.84</b>	<b>695,917.84</b>
*** 10033 Subtotal (2 Invoices)				<b>695,917.84</b>	<b>695,917.84</b>
10034 VOUCHER NO: <unknown> FASI001 VENDOR: FASIS FASIS20201083 INVOICE: WORKER COMP CONTB QB 04/01/20 STATUS: Approved	WORKER COMP CONTB QB 04/01/20 WORKER COMP CONTB QB 04/01/20 WORKER COMP CONTB QB 04/01/20 WORKER COMP CONTB QB 04/01/20		SAFETY-BASE NON SAFETY-CLERICAL NON SAFETY-MUNICIPAL 2018-2019 PAYROLL ADJUSTMENT	6,710.00 639.00 53.00 -2.00	7,400.00 7,400.00 7,400.00 7,400.00
* FASIS20201083 Subtotal				<b>7,400.00</b>	<b>7,400.00</b>
** FASI001 Subtotal (1 Invoice)				<b>7,400.00</b>	<b>7,400.00</b>
*** 10034 Subtotal (1 Invoice)				<b>7,400.00</b>	<b>7,400.00</b>
10035 VOUCHER NO: <unknown> IMB001 VENDOR: HAROLD IMBRUNETTI 020720 021220 INVOICE: CALPINE SONOMA CTY T 02/12/20 STATUS: Open	CALPINE SONOMA CTY TRAINING		CALPINE SONOMA CTY TRAINING	900.00	900.00
* 020720 021220 Subtotal				<b>900.00</b>	<b>900.00</b>
** IMB001 Subtotal (1 Invoice)				<b>900.00</b>	<b>900.00</b>
*** 10035 Subtotal (1 Invoice)				<b>900.00</b>	<b>900.00</b>
10036 VOUCHER NO: <unknown> LAKE001 VENDOR: LAKE COUNTY EMPLOYEES' ASSN HORST APRIL 2020 INVOICE: OPEB APRIL 2020 04/01/20 STATUS: Approved	OPEB APRIL 2020		APRIL 2020 LCEA DUES HORST	31.64	31.64
* HORST APRIL 2020 Subtotal				<b>31.64</b>	<b>31.64</b>



Merchant Vendor Name	Invoice Description	Req No / Descr 2	Line Item Description	Line Net Amt	Inv Total
10036 VOUCHER NO: <unknown> LAKE001 VENDOR: LAKE COUNTY EMPLOYEES' ASSN HORST MAY 2020 INVOICE: OPEB MAY 2020 05/01/20 STATUS: Approved OPEB MAY 2020			MAY 2020 LCEA DUES HORST	31.64	31.64
<b>* HORST MAY 2020 Subtotal</b>				<b>31.64</b>	<b>31.64</b>
<b>** LAKE001 Subtotal (2 Invoices)</b>				<b>63.28</b>	<b>63.28</b>
<b>*** 10036 Subtotal (2 Invoices)</b>				<b>63.28</b>	<b>63.28</b>
10037 VOUCHER NO: <unknown> LEH001 VENDOR: LEHR 22398 INVOICE: ELECTRICAL SERVICES 02/20/20 STATUS: Open	ELECTRICAL SERVICES NEW AMBULANCE ELECTRICAL SERVICES NEW AMBULANCE ELECTRICAL SERVICES NEW AMBULANCE ELECTRICAL SERVICES NEW AMBULANCE ELECTRICAL SERVICES NEW AMBULANCE ELECTRICAL SERVICES NEW AMBULANCE ELECTRICAL SERVICES NEW AMBULANCE ELECTRICAL SERVICES NEW AMBULANCE ELECTRICAL SERVICES NEW AMBULANCE ELECTRICAL SERVICES NEW AMBULANCE ELECTRICAL SERVICES NEW AMBULANCE		IBR900 ROUTER W/WIFI & 600MBPS MODE MIMO/CL/GPS/LTE TWIN ARM MNT GETAC DOCK TWIN ARM SYSTEM WITH TELESCOPIC POS GETAC DOCK 25' CAT 5 CABLE INSTALLATION CHARGES INSTALL MATERIALS TRANSPORTATION TRAVEL/OVERNITE/HOTEL/FOOD EXPENSE	880.86 309.53 452.81 1,011.52 488.86 1,011.52 12.80 1,133.69 32.01 277.42 160.06	5,771.08 5,771.08 5,771.08 5,771.08 5,771.08 5,771.08 5,771.08 5,771.08 5,771.08 5,771.08 5,771.08
<b>* 22398 Subtotal</b>				<b>5,771.08</b>	<b>5,771.08</b>
23007 INVOICE: ELECTRICAL SERVICES 03/31/20 STATUS: Open	ELECTRICAL SERVICES NEW AMBULANCE ELECTRICAL SERVICES NEW AMBULANCE ELECTRICAL SERVICES NEW AMBULANCE ELECTRICAL SERVICES NEW AMBULANCE		INSTALL CHARGES INSTALL MATERIALS DELIVERY OR TRANSPORTATION TRAVEL/OVERNITE/HOTEL/FOOD EXPENSE	785.95 52.40 272.46 157.19	1,268.00 1,268.00 1,268.00 1,268.00
<b>* 23007 Subtotal</b>				<b>1,268.00</b>	<b>1,268.00</b>
<b>** LEH001 Subtotal (2 Invoices)</b>				<b>7,039.08</b>	<b>7,039.08</b>
<b>*** 10037 Subtotal (2 Invoices)</b>				<b>7,039.08</b>	<b>7,039.08</b>
10038 VOUCHER NO: <unknown> LIFE001 VENDOR: LIFE ASSIST INC 986566 INVOICE: EMS SUPPLIES 03/26/20 STATUS: Approved EMS SUPPLIES			EMS SUPPLIES PO 04201909-1	237.67	237.67
<b>* 986566 Subtotal</b>				<b>237.67</b>	<b>237.67</b>
988145 INVOICE: EMS SUPPLIES 03/30/20 STATUS: Approved EMS SUPPLIES			EMS SUPPLIES PO 53205149-1	1,514.71	1,514.71
<b>* 988145 Subtotal</b>				<b>1,514.71</b>	<b>1,514.71</b>
989219 INVOICE: EMS SUPPLIES 04/01/20 STATUS: Open EMS SUPPLIES			EMS SUPPLIES	237.67	237.67
<b>* 989219 Subtotal</b>				<b>237.67</b>	<b>237.67</b>
989931 INVOICE: EMS SUPPLIES 04/02/20 STATUS: Open EMS SUPPLIES			EMS SUPPLIES	63.64	63.64
<b>* 989931 Subtotal</b>				<b>63.64</b>	<b>63.64</b>
990150 INVOICE: EMS SUPPLIES 04/02/20 STATUS: Open EMS SUPPLIES			EMS SUPPLIES	96.53	96.53
<b>* 990150 Subtotal</b>				<b>96.53</b>	<b>96.53</b>
990945 INVOICE: EMS SUPPLIES 04/06/20 STATUS: Open EMS SUPPLIES			EMS SUPPLIES	671.93	671.93
<b>* 990945 Subtotal</b>				<b>671.93</b>	<b>671.93</b>
992048 INVOICE: EMS SUPPLIES 04/08/20 STATUS: Open EMS SUPPLIES		PO 20014 COVID19	EMS SUPPLIES	102.33	102.33
<b>* 992048 Subtotal</b>				<b>102.33</b>	<b>102.33</b>

Merchant Vendor Name	Invoice Description	Req No / Descr 2	Line Item Description	Line Net Amt	Inv Total
10038 VOUCHER NO: <unknown> LIFE001 VENDOR: LIFE ASSIST INC 992075 INVOICE: EMS SUPPLIES 04/08/20 STATUS: Open EMS SUPPLIES			EMS SUPPLIES	427.84	427.84
<b>* 992075 Subtotal</b>				<b>427.84</b>	<b>427.84</b>
993199 INVOICE: EMS SUPPLIES 04/10/20 STATUS: Open EMS SUPPLIES		PO 20014 COVID19	EMS SUPPLIES	102.33	102.33
<b>* 993199 Subtotal</b>				<b>102.33</b>	<b>102.33</b>
<b>** LIFE001 Subtotal (9 Invoices)</b>				<b>3,454.65</b>	<b>3,454.65</b>
<b>*** 10038 Subtotal (9 Invoices)</b>				<b>3,454.65</b>	<b>3,454.65</b>
10039 VOUCHER NO: <unknown> LOCH001 VENDOR: LOCH LOMOND MUTUAL WATER 31 04/21/20 INVOICE: WATER ME 04/21/20 04/21/20 STATUS: Approved WATER ME 04/21/20			WATER ME 04/21/20	125.00	125.00
<b>* 31 04/21/20 Subtotal</b>				<b>125.00</b>	<b>125.00</b>
<b>** LOCH001 Subtotal (1 Invoice)</b>				<b>125.00</b>	<b>125.00</b>
<b>*** 10039 Subtotal (1 Invoice)</b>				<b>125.00</b>	<b>125.00</b>
10040 VOUCHER NO: <unknown> OPER001 VENDOR: OPERATING ENGINEERS HORST APRIL 2020 INVOICE: OPEB APRIL 2020 04/01/20 STATUS: Approved OPEB APRIL 2020			APRIL 2020 HEALTH INS HORST	1,497.00	1,497.00
<b>* HORST APRIL 2020 Subtotal</b>				<b>1,497.00</b>	<b>1,497.00</b>
HORST MAY 2020 INVOICE: OPEB MAY 2020 05/01/20 STATUS: Approved OPEB MAY 2020			MAY 2020 HEALTH INS HORST	1,497.00	1,497.00
<b>* HORST MAY 2020 Subtotal</b>				<b>1,497.00</b>	<b>1,497.00</b>
<b>** OPER001 Subtotal (2 Invoices)</b>				<b>2,994.00</b>	<b>2,994.00</b>
<b>*** 10040 Subtotal (2 Invoices)</b>				<b>2,994.00</b>	<b>2,994.00</b>
10041 VOUCHER NO: <unknown> PG&E001 VENDOR: PG&E 69913707415 0323 INVOICE: ELECTRIC CHGS ME 03/ 03/24/20 STATUS: Approved ELECTRIC CHGS ME 03/23/20 ELECTRIC CHGS ME 03/23/20 ELECTRIC CHGS ME 03/23/20 ELECTRIC CHGS ME 03/23/20 ELECTRIC CHGS ME 03/23/20			ELECTRIC CHGS ME 03/23/20 (2910.543) ELECTRIC CHGS ME 03/23/20 (393.1600) ELECTRIC CHGS ME 03/23/20 (410.7355) ELECTRIC CHGS ME 03/23/0 (2585.1200) ELECTRIC CHGS ME 03/23/20 (1954.749)	685.09 115.37 119.72 633.21 466.42	2,019.81 2,019.81 2,019.81 2,019.81 2,019.81
<b>* 69913707415 0323 Subtotal</b>				<b>2,019.81</b>	<b>2,019.81</b>
<b>** PG&amp;E001 Subtotal (1 Invoice)</b>				<b>2,019.81</b>	<b>2,019.81</b>
<b>*** 10041 Subtotal (1 Invoice)</b>				<b>2,019.81</b>	<b>2,019.81</b>
10042 VOUCHER NO: <unknown> SMIT002 VENDOR: SMITH CONSTRUCTION 2020-648 INVOICE: STATION REPAIR 60 03/23/20 STATUS: Open STATION REPAIR 60 STATION REPAIR 60 STATION REPAIR 60			03/10/20 LABOR TO REMOVE J BOXES, R STEEL LID/CONCRETE BOX - PACE CONCRET COUPLINGS	390.00 1,415.12 46.30	1,851.42 1,851.42 1,851.42
<b>* 2020-648 Subtotal</b>				<b>1,851.42</b>	<b>1,851.42</b>
<b>** SMIT002 Subtotal (1 Invoice)</b>				<b>1,851.42</b>	<b>1,851.42</b>
<b>*** 10042 Subtotal (1 Invoice)</b>				<b>1,851.42</b>	<b>1,851.42</b>
<b>**** Grand Total (28 Invoices)</b>				<b>729,880.03</b>	<b>729,880.03</b>

**South Lake County  
Fire Protection District  
Cost Accounting Management System  
Invoice Audit Trail**

*Detail Report by Vendor, Invoice*  
**Run Date: 04/17/2020 12:23:04pm By: GF**  
**Fiscal Year: 2020**

**Selection Criteria**

**Select Vendor**  
USBA001, USBA002

**Select Inv Batch No**  
04/21/20

Merchant Vendor Name	Invoice Description	Req No / Descr 2	Line Item Description	Line Net Amt	Inv Total
USBA001	VENDOR: US BANK				
1225008	INVOICE: DRIVER OP 1B HANDBOO	03/12/20	STATUS: Approved		
AMAZON	DRIVER OP 1B HANDBOOK		PUMPING APPARATUS DRIVER/OPERATOR H	71.23	
<b>* 1225008 Subtotal</b>				<b>71.23</b>	<b>71.23</b>
637330	INVOICE: PROPANE USED FOR BBQ	03/20/20	STATUS: Approved		
SHELL OIL	PROPANE USED FOR BBQ STA 63		PROPANE USE FOR BBQ STA 63	27.78	
<b>* 637330 Subtotal</b>				<b>27.78</b>	<b>27.78</b>
997	INVOICE: POSTAGE STA 62	03/16/20	STATUS: Approved		
US POSTAL SERVICE	POSTAGE STA 62		POSTAGE DENHALTER ACCREDITATION	8.70	
<b>* 997 Subtotal</b>				<b>8.70</b>	<b>8.70</b>
<b>** USBA001 Subtotal (3 Invoices)</b>				<b>107.71</b>	<b>107.71</b>
USBA002	VENDOR: U.S.BANK				
02-116796	033120 INVOICE: REFUSE/RECYCLE COLL	03/31/20	STATUS: Open		
SOUTH LAKE REFUSE	REFUSE/RECYCLE COLL SVC ME 033120		REFUSE/RECYCLE COLL SVC ME 033120	66.02	
<b>* 02-116796 033120 Subtotal</b>				<b>66.02</b>	<b>66.02</b>
02-152940	033120 INVOICE: REFUSE/RECYCLE COLL	03/31/20	STATUS: Open		
SOUTH LAKE REFUSE	REFUSE/RECYCLE COLL SVC ME 033120		REFUSE/RECYCLE COLL SVC ME 033120	82.00	
<b>* 02-152940 033120 Subtotal</b>				<b>82.00</b>	<b>82.00</b>
02-601722	033120 INVOICE: REFUSE/RECYCLE COLL	03/31/20	STATUS: Open		
SOUTH LAKE REFUSE	REFUSE/RECYCLE COLL SVC ME 033120		REFUSE/RECYCLE COLL SVC ME 033120	78.18	
<b>* 02-601722 033120 Subtotal</b>				<b>78.18</b>	<b>78.18</b>
03163	INVOICE: OFFICE SUPPLIES STAT	04/10/20	STATUS: Open		
WALMART	OFFICE SUPPLIES STATION 63		HP 962 B/C	105.45	
<b>* 03163 Subtotal</b>				<b>105.45</b>	<b>105.45</b>
05827	INVOICE: STATION MAINTENANCE	04/02/20	STATUS: Open		
WALMART	STATION MAINTENANCE 60		NOFLT S/Q	34.63	
WALMART	STATION MAINTENANCE 60		10IN FRYPAN	19.43	
WALMART	STATION MAINTENANCE 60		DRINKWARE	5.39	
WALMART	STATION MAINTENANCE 60		SMOKE ALARM	20.52	
WALMART	STATION MAINTENANCE 60		COALARM	18.31	
WALMART	STATION MAINTENANCE 60		CER 14PC SET	65.25	
WALMART	STATION MAINTENANCE 60		EXP CUT TRAY	15.20	
WALMART	STATION MAINTENANCE 60		BEVERAGWARE	8.63	
WALMART	STATION MAINTENANCE 60		BHG16PCANSET	32.40	
<b>* 05827 Subtotal</b>				<b>219.76</b>	<b>219.76</b>
05828	INVOICE: STATION MAINTENANCE	04/02/20	STATUS: Open		
WALMART	STATION MAINTENANCE 60		CAR WASH	16.88	
WALMART	STATION MAINTENANCE 60		AD CF 8PK	5.41	
WALMART	STATION MAINTENANCE 60		CAR DUSTER	13.02	
WALMART	STATION MAINTENANCE 60		BRUSH	30.36	
WALMART	STATION MAINTENANCE 60		AAPROT32OZ	23.72	
WALMART	STATION MAINTENANCE 60		AATIREFOAM	23.29	
<b>* 05828 Subtotal</b>				<b>112.68</b>	<b>112.68</b>
065246	INVOICE: STATION MAINTENANCE	04/02/20	STATUS: Open		
MENDO MILL CLEARLAKE	STATION MAINTENANCE 60		HANDLE THRD 15/16X60"	43.46	
MENDO MILL CLEARLAKE	STATION MAINTENANCE 60		BULB F30T12 OFFICE AND PRO	0.99	
MENDO MILL CLEARLAKE	STATION MAINTENANCE 60		BULB FL T12 G13 30W36"CW	0.99	
<b>* 065246 Subtotal</b>				<b>45.44</b>	<b>45.44</b>
1111009568	INVOICE: PROPANE FILL STA 60	03/12/20	STATUS: Approved		
FERRELLGAS	PROPANE FILL STA 60		PROPANE FILL 03/12/2020	637.32	
<b>* 1111009568 Subtotal</b>				<b>637.32</b>	<b>637.32</b>
1111281906	INVOICE: PROPANE FILL 03/31/2	03/31/20	STATUS: Open		
FERRELLGAS	PROPANE FILL 03/31/20		PROPANE FILL 03/31/20	239.40	
<b>* 1111281906 Subtotal</b>				<b>239.40</b>	<b>239.40</b>

Merchant Vendor Name	Invoice Description	Req No / Descr 2	Line Item Description	Line Net Amt	Inv Total
USBA002 VENDOR: U.S.BANK					
1111301374 INVOICE: PROPANE FILL 04/01/20	04/01/20 STATUS: Open				
FERRELLGAS	PROPANE FILL 04/01/20		PROPANE FILL 04/01/20	515.22	
<b>* 1111301374 Subtotal</b>				<b>515.22</b>	<b>515.22</b>
15263962 INVOICE: BOARD MEETING - REMO	04/11/20 STATUS: Approved				
ZOOM VIDEO COMMUNICATIONS INC	BOARD MEETING - REMOTE ACCESS		STANDARD PRO MONTHLY	14.99	
<b>* 15263962 Subtotal</b>				<b>14.99</b>	<b>14.99</b>
16231 INVOICE: BAY DOOR MAINT STA 6	03/16/20 STATUS: Approved				
JERI-CO GARAGE DOORS & OPERATIONS	BAY DOOR MAINT STA 63		LUBE, BALANCE, CHECK HINGES ON ALL	180.00	
<b>* 16231 Subtotal</b>				<b>180.00</b>	<b>180.00</b>
2319448 INVOICE: REPAIRS STA 62 AND S	03/16/20 STATUS: Hold				
KELSEYVILLE LUMBER	REPAIRS STA 62 AND STA 60		AIR COMPRESSOR ACCESSORIES/REPAIRS	75.68	
KELSEYVILLE LUMBER	REPAIRS STA 62 AND STA 60		VEHICLE EXHAUST REMOVAL/COMPRESSOR	32.36	
<b>* 2319448 Subtotal</b>				<b>108.04</b>	<b>108.04</b>
255354 INVOICE: EMS SUPPLIES 03/25/20	STATUS: Approved				
S&W HEALTHCARE CORP	EMS SUPPLIES		EMS SUPPLIES	326.35	
<b>* 255354 Subtotal</b>				<b>326.35</b>	<b>326.35</b>
2922327M INVOICE: GURNEY MAINT AGMT 02	02/03/20 STATUS: Approved				
STRYKER	GURNEY MAINT AGMT 02/21/18-02/20/22		GURNEY MAINT AGMT 02/21/18-02/20/22	8,179.11	
<b>* 2922327M Subtotal</b>				<b>8,179.11</b>	<b>8,179.11</b>
3005073296 INVOICE: MEDICAL WASTE REMOVA	04/06/20 STATUS: Open				
STERICYCLE INC	MEDICAL WASTE REMOVAL 04/06/20		MEDICAL WASTE REMOVAL 04/06/20	87.05	
<b>* 3005073296 Subtotal</b>				<b>87.05</b>	<b>87.05</b>
30128147 041620 INVOICE: INTERNET SVC ME	04/1 03/07/20 STATUS: Approved				
MEDIACOM	INTERNET SVC ME 04/16/20		INTERNET SVC ME 04/16/20	67.64	
<b>* 30128147 041620 Subtotal</b>				<b>67.64</b>	<b>67.64</b>
30165883 042620 INVOICE: INTERNET SVC ME	04/2 03/17/20 STATUS: Approved				
MEDIACOM	INTERNET SVC ME 04/26/20		INTERNET SVC ME 04/26/20	67.64	
MEDIACOM	INTERNET SVC ME 04/26/20		USAGE OVERAGE 02/27/20-03/26/20	60.00	
<b>* 30165883 042620 Subtotal</b>				<b>127.64</b>	<b>127.64</b>
30173705 042620 INVOICE: INTERNET SVC ME	04/2 03/17/20 STATUS: Approved				
MEDIACOM	INTERNET SVC ME 04/26/20		INTERNET SVC ME 04/26/20	57.99	
<b>* 30173705 042620 Subtotal</b>				<b>57.99</b>	<b>57.99</b>
41521 INVOICE: PEST CONTROL SVC (RO	04/06/20 STATUS: Open				
ARMED FORCE PEST CONTROL	PEST CONTROL SVC (RODENTS)		PEST CONTROL SVC (RODENTS) 04/06/20	20.00	
<b>* 41521 Subtotal</b>				<b>20.00</b>	<b>20.00</b>
442400 INVOICE: VEHICLE MAINTENANCE	04/09/20 STATUS: Open				
	VEHICLE MAINTENANCE M6011		DISC FML FINS22-16G	12.84	
<b>* 442400 Subtotal</b>				<b>12.84</b>	<b>12.84</b>
442724 INVOICE: REPAIR SEATING AT ST	03/17/20 STATUS: Approved				
HARDESTERS	REPAIR SEATING AT STA 63		DOWEL	1.70	
HARDESTERS	REPAIR SEATING AT STA 63		ADHESIVE	7.50	
<b>* 442724 Subtotal</b>				<b>9.20</b>	<b>9.20</b>
442873 INVOICE: VEHICLE MAINTENANCE	04/09/20 STATUS: Open				
HARDESTERS	VEHICLE MAINTENANCE M6011		DISC FML FINS22-16G	4.28	
<b>* 442873 Subtotal</b>				<b>4.28</b>	<b>4.28</b>
451806 INVOICE: NEW 1 7/8 BALL HITCH	03/08/20 STATUS: Approved				
HARDESTERS	NEW 1 7/8 BALL HITCH-PCF BQ TRLR		HITCHBALL 1-7/8X3/4X1	15.00	
HARDESTERS	NEW 1 7/8 BALL HITCH-PCF BQ TRLR		BALL MOUNT 9LX2DX3	25.73	
<b>* 451806 Subtotal</b>				<b>40.73</b>	<b>40.73</b>

Merchant Vendor Name	Invoice Description	Req No / Descr 2	Line Item Description	Line Net Amt	Inv Total
USBA002 VENDOR: U.S.BANK					
451937 INVOICE: BATHROOM FIX STA 62	03/18/20 STATUS: Approved				
HARDESTERS	BATHROOM FIX STA 62		SPLUFCT3/8X1/2X16SS	14.99	
<b>* 451937 Subtotal</b>				<b>14.99</b>	<b>14.99</b>
451973 INVOICE: REPAIRS-ROOF LK,ABES	03/20/20 STATUS: Approved				
HARDESTERS	REPAIRS-ROOF LK,ABESTOS, MOLD REMVL	PO 20007	SHOW COVERS BLUE 10P	10.29	
<b>* 451973 Subtotal</b>				<b>10.29</b>	<b>10.29</b>
451988 INVOICE: REPAIRS-ROOF LK,ABES	03/21/20 STATUS: Open				
HARDESTERS	REPAIRS-ROOF LK,ABESTOS, MOLD REMVL	PO 20007	C+K INT SG TNT BS UW	115.80	
<b>* 451988 Subtotal</b>				<b>115.80</b>	<b>115.80</b>
452030 INVOICE: BATHROOM TOILET REPA	03/24/20 STATUS: Open				
HARDESTERS	BATHROOM TOILET REPAIR STA 62		COUPL HOSE BARB3/4X3	7.32	
HARDESTERS	BATHROOM TOILET REPAIR STA 62		BOLT SET CLOSET5/16X	3.85	
HARDESTERS	BATHROOM TOILET REPAIR STA 62		RING WAX EXTRA THICK	4.82	
<b>* 452030 Subtotal</b>				<b>15.99</b>	<b>15.99</b>
452044 INVOICE: PPV FAN REPR E6011	03/25/20 STATUS: Approved				
HARDESTERS	PPV FAN REPR E6011		MOTOR OIL 10W40 QT A	4.81	
HARDESTERS	PPV FAN REPR E6011		MOTOR OIL 10W30 QT A	4.81	
HARDESTERS	PPV FAN REPR E6011		PAN OIL DRAIN ROUND	3.85	
HARDESTERS	PPV FAN REPR E6011		BLADE DISP UTIL KNIF	12.54	
HARDESTERS	PPV FAN REPR E6011		CAULK KWIKSEAL WHT 5	4.82	
<b>* 452044 Subtotal</b>				<b>30.83</b>	<b>30.83</b>
453138 INVOICE: HOOKS TO SECURE SNOW	03/03/20 STATUS: Approved				
HARDESTERS	HOOKS TO SECURE SNOWCAT CHAINS		ANCHOR SHACKLE 1/2	32.56	
<b>* 453138 Subtotal</b>				<b>32.56</b>	<b>32.56</b>
47966 INVOICE: BOTTLED WATER - HYDR	10/23/19 STATUS: Approved				
ICE WATER CO	BOTTLED WATER - HYDRATION FOR STA		BOTTLED WATER - HYDRATION FOR STA	18.75	
<b>* 47966 Subtotal</b>				<b>18.75</b>	<b>18.75</b>
50050000 040120 INVOICE: WATER/SEWER ME	04/01/20 STATUS: Open				
HIDDEN VALLEY LAKE CSD	WATER/SEWER ME 04/01/20		WATER ME 04/01/20 (420)	50.84	
HIDDEN VALLEY LAKE CSD	WATER/SEWER ME 04/01/20		SEWER ME 04/01/20	71.21	
<b>* 50050000 040120 Subtotal</b>				<b>122.05</b>	<b>122.05</b>
53537 INVOICE: BOTTLED WATER - HYDR	03/13/20 STATUS: Approved				
ICE WATER CO	BOTTLED WATER - HYDRATION FOR STA		BOTTLED WATER - HYDRATION FOR STA	50.00	
<b>* 53537 Subtotal</b>				<b>50.00</b>	<b>50.00</b>
53538 INVOICE: BOTTLED WATER - HYDR	03/27/20 STATUS: Approved				
ICE WATER CO	BOTTLED WATER - HYDRATION FOR STA		BOTTLED WATER - HYDRATION FOR STA	18.75	
<b>* 53538 Subtotal</b>				<b>18.75</b>	<b>18.75</b>
60050A INVOICE: SEWER CHECK STA 62	03/17/20 STATUS: Approved				
ROTO-ROOTER OF LAKE COUNTY	SEWER CHECK STA 62		VIDEO INSPECT	280.00	
ROTO-ROOTER OF LAKE COUNTY	SEWER CHECK STA 62		HOURS OF PLUMBING	80.00	
<b>* 60050A Subtotal</b>				<b>360.00</b>	<b>360.00</b>
7905 INVOICE: WEBSITE DEV - NEW MO	03/31/20 STATUS: Approved				
LCW COMPUTER REPAIR	WEBSITE DEV - NEW MOTOCMS		WEBSITE DEV - NEW MOTOCMS, INSTL &	997.00	
LCW COMPUTER REPAIR	WEBSITE DEV - NEW MOTOCMS		MOTOCMS TEMPLATE	200.00	
LCW COMPUTER REPAIR	WEBSITE DEV - NEW MOTOCMS		AMT DUE UPON COMPLETION	-597.00	
<b>* 7905 Subtotal</b>				<b>600.00</b>	<b>600.00</b>
90549788 INVOICE: BACTERIA KILLING DOM	03/27/20 STATUS: Open				
LEADER REV GROUP	BACTERIA KILLING DOME	PO 20014 COVID19	CODE 3 VITAL VIO BACTERIA KILLING D	2,062.04	
<b>* 90549788 Subtotal</b>				<b>2,062.04</b>	<b>2,062.04</b>

Merchant Vendor Name	Invoice Description	Req No / Descr 2	Line Item Description	Line Net Amt	Inv Total
USBA002 VENDOR: U.S.BANK					
90552623 INVOICE: BACTERIA KILLING DOM	04/06/20 STATUS: Open				
LEADER REV GROUP	BACTERIA KILLING DOME FOR M6311	PO 20014 COVID19	CODE 3 VITAL VIO BACTERIA KILLING D	2,914.68	
<b>* 90552623 Subtotal</b>				<b>2,914.68</b>	<b>2,914.68</b>
90552624 INVOICE: BACTERIA KILLING DOM	04/06/20 STATUS: Open				
LEADER REV GROUP	BACTERIA KILLING DOME FOR M6011	PO 20014 COVID19	CODE 3 VITAL VIO BACTERIA KILLING D	1,752.80	
<b>* 90552624 Subtotal</b>				<b>1,752.80</b>	<b>1,752.80</b>
91601846 INVOICE: PLYMOVENT LEAK REPAI	03/25/20 STATUS: Approved				
AIR EXCHANGE	PLYMOVENT LEAK REPAIR STA 63		LABOR	93.75	
AIR EXCHANGE	PLYMOVENT LEAK REPAIR STA 63		TRAVEL	375.00	
AIR EXCHANGE	PLYMOVENT LEAK REPAIR STA 63		REPL BATTERIES, TUBING, FITTINGS	140.39	
<b>* 91601846 Subtotal</b>				<b>609.14</b>	<b>609.14</b>
93893 INVOICE: CLEANING SUPPLIES ST	03/12/20 STATUS: Approved				
BOBS VACUUM	CLEANING SUPPLIES STA 63		S-FOLD	58.62	
BOBS VACUUM	CLEANING SUPPLIES STA 63		TP WIN 2240	73.90	
BOBS VACUUM	CLEANING SUPPLIES STA 63		CLOROX WIPES	11.96	
BOBS VACUUM	CLEANING SUPPLIES STA 63		LYSOL BATHROOM	10.85	
BOBS VACUUM	CLEANING SUPPLIES STA 63		CLOROX TOILET	8.68	
BOBS VACUUM	CLEANING SUPPLIES STA 63		GR/GEL SPONGES	3.23	
<b>* 93893 Subtotal</b>				<b>167.24</b>	<b>167.24</b>
93997 INVOICE: CLEANING SUPPLIES ST	03/19/20 STATUS: Approved				
BOBS VACUUM	CLEANING SUPPLIES STA 62		3 GALLON LAUNDRY EXPRESS	38.48	
BOBS VACUUM	CLEANING SUPPLIES STA 62		2 BUCKETS CASCADE	40.73	
BOBS VACUUM	CLEANING SUPPLIES STA 62		3 FANTASTIC DISC.	19.37	
BOBS VACUUM	CLEANING SUPPLIES STA 62		S-FOLD	28.89	
<b>* 93997 Subtotal</b>				<b>127.47</b>	<b>127.47</b>
9851365917 INVOICE: CELLULAR SVC ME	03/2 03/26/20 STATUS: Approved				
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		BOOSTER EXTENDER M6211	38.01	
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		BOOSTER EXTENDER M6311	38.01	
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		TABLET SPARE	38.01	
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		TABLET NM6211	38.01	
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		TABLET B1417	16.02	
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		TABLET B1418	16.02	
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		TABLET M6211	16.02	
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		TABLET E1487	16.02	
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		TABLET M6311	16.02	
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		CELL PHONE P1426	35.45	
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		CELL PHONE M6012	0.46	
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		CELL PHONE OES359	0.46	
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		CELL PHONE SPARE	0.46	
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		CELL PHONE M6011	0.46	
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		CELL PHONE M6211	0.46	
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		CELL PHONE - M6311	0.46	
<b>* 9851365917 Subtotal</b>				<b>270.35</b>	<b>270.35</b>
FFO26277 INVOICE: UV LAMP FOR FURNACE	04/07/20 STATUS: Open				
FACTORY FURNACE OUTLET	UV LAMP FOR FURNACE	PO 20014 COVID19	UC36D16-DV CLEAN COMFORT 16" DUAL V	2,258.10	
<b>* FFO26277 Subtotal</b>				<b>2,258.10</b>	<b>2,258.10</b>
RENEW1360 INVOICE: PO BOX PAYMENT FEE	04/02/20 STATUS: Open				
US POSTAL SERVICE	PO BOX PAYMENT FEE		PO BOX FEE PAYMENT 12 MONTHS	198.00	
<b>* RENEW1360 Subtotal</b>				<b>198.00</b>	<b>198.00</b>

Merchant Vendor Name	Invoice Description	Req No / Descr 2	Line Item Description	Line Net Amt	Inv Total
USBA002	VENDOR: U.S.BANK				
	TRANS #538 INVOICE: POSTAGE 03/26/20	STATUS: Approved			
	US POSTAL SERVICE	POSTAGE	US FLAG COIL/100	55.00	
	<b>* TRANS #538 Subtotal</b>			<b>55.00</b>	<b>55.00</b>
	<b>** USBA002 Subtotal (46 Invoices)</b>			<b>23,142.16</b>	<b>23,142.16</b>
	<b>*** Grand Total (49 Invoices)</b>			<b>23,249.87</b>	<b>23,249.87</b>



**South Lake County  
Fire Protection District  
Cost Accounting Management System  
Invoice Distribution**

*Detail Report by Voucher No, Vendor Name, Invoice  
Run Date: 03/19/2020 09:13:16am By: GF  
Fiscal Year: 2020*

**Selection Criteria**

**Select Inv Batch No**  
*03/17/20*



Merchant Vendor Name	Invoice Description	Req No / Descr 2	Budget Exp Acct	Line Net Amt	Inv Total
10012 VOUCHER NO: <unknown> COBB AREA CO WATER DISTRICT VENDOR: COBB001	185 02/24/20 INVOICE: WATER ME 02/21/20 02/24/20 STATUS: Printed VENDOR: COBB001		COBB AREA CO WATER DISTRICT 357-9557-795-3000 -W2	120.76	120.76
* 185 02/24/20 Subtotal				<b>120.76</b>	<b>120.76</b>
** COBB AREA CO WATER DISTRICT Subtotal (1 Invoice)				<b>120.76</b>	<b>120.76</b>
*** 10012 Subtotal (1 Invoice)				<b>120.76</b>	<b>120.76</b>
10014 VOUCHER NO: <unknown> DENNIS MAHONEY VENDOR: MAHO001	102 INVOICE: LANDSCAPE REPAIR STA 03/05/20 STATUS: Printed VENDOR: MAHO001 DENNIS MAHONEY		LANDSCAPE REPAIR STA 60 357-9557-795-1800 -60 LANDSCAPE REPAIR STA 60 357-9557-795-1800 -60 LANDSCAPE REPAIR STA 60 357-9557-795-1800 -60	150.00 200.00 135.00	485.00 485.00 485.00
* 102 Subtotal				<b>485.00</b>	<b>485.00</b>
** DENNIS MAHONEY Subtotal (1 Invoice)				<b>485.00</b>	<b>485.00</b>
*** 10014 Subtotal (1 Invoice)				<b>485.00</b>	<b>485.00</b>
10015 VOUCHER NO: <unknown> DEPARTMENT OF FORESTRY AND FIRE PROT VENDOR: DEPT001	1270793 INVOICE: 2ND QTR (OCT-DEC 2019) 17500 VENDOR: DEPT001		DEPARTMENT OF FORESTRY AND FIRE PROT 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS	367,001.68 486.17 410.44 32,991.25 39,952.06 1,418.26 134,772.63 67,806.46 12,610.22 32,233.35	689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52 689,682.52
* 1270793 Subtotal				<b>689,682.52</b>	<b>689,682.52</b>
1270801 INVOICE: 2ND QTR (OCT-DEC 2019) 17510 VENDOR: DEPT001	201 02/24/20 STATUS: Printed VENDOR: DEPT001		DEPARTMENT OF FORESTRY AND FIRE PROT 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS 357-9557-795-2380 -CS	1,413.21 0.00 0.00 4,149.00 361.20 0.00 0.00 20.49 0.00 291.42	6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32 6,235.32
* 1270801 Subtotal				<b>6,235.32</b>	<b>6,235.32</b>
** DEPARTMENT OF FORESTRY AND FIRE PROT Subtotal (2 Invoices)				<b>695,917.84</b>	<b>695,917.84</b>
*** 10015 Subtotal (2 Invoices)				<b>695,917.84</b>	<b>695,917.84</b>

Merchant Vendor Name	Invoice Description	Req No / Descr 2	Budget Exp Acct	Line Net Amt	Inv Total
10017 VOUCHER NO: <unknown> DEPT OF HLTH CARE SVCS SFTY NET FIN DIV VENDOR: DEPT005	1265432801 2016 INVOICE: RETURN GEMT OVERPMT 02/13/20 STATUS: Printed VENDOR: DEPT005		DEPT OF HLTH CARE SVCS SFTY NET FIN DIV		
	RETURN GEMT OVERPMT FYE 2016		357-9557-795-2848 -GE	2,004.18	2,004.18
	<b>* 1265432801 2016 Subtotal</b>			<b>2,004.18</b>	<b>2,004.18</b>
	<b>** DEPT OF HLTH CARE SVCS SFTY NET FIN DIV Subtotal (1 Invoice)</b>			<b>2,004.18</b>	<b>2,004.18</b>
	<b>*** 10017 Subtotal (1 Invoice)</b>			<b>2,004.18</b>	<b>2,004.18</b>
10018 VOUCHER NO: <unknown> DON LOPEZ VENDOR: LOPE001	25992236 INVOICE: REIMB LODGE,MEALS SN 03/03/20 STATUS: Printed VENDOR: LOPE001 DON LOPEZ				
	REIMB LODGE,MEALS SNOWCAT TRN 03/03		357-9557-795-2950 -00	203.40	258.50
	REIMB LODGE,MEALS SNOWCAT TRN 03/03		357-9557-795-2950 -00	7.13	258.50
	REIMB LODGE,MEALS SNOWCAT TRN 03/03		357-9557-795-2950 -00	36.48	258.50
	REIMB LODGE,MEALS SNOWCAT TRN 03/03		357-9557-795-2950 -00	11.49	258.50
	<b>* 25992236 Subtotal</b>			<b>258.50</b>	<b>258.50</b>
	<b>** DON LOPEZ Subtotal (1 Invoice)</b>			<b>258.50</b>	<b>258.50</b>
	<b>*** 10018 Subtotal (1 Invoice)</b>			<b>258.50</b>	<b>258.50</b>
10019 VOUCHER NO: <unknown> LAKE COUNTY SPECIAL DISTRICTS VENDOR: LAKE003	2200820 04/15/20 INVOICE: SEWER ME 04/15/20 02/16/20 STATUS: Printed VENDOR: LAKE003		LAKE COUNTY SPECIAL DISTRICTS		
	SEWER ME 04/15/20		357-9557-795-3000 -S0	32.60	32.60
	<b>* 2200820 04/15/20 Subtotal</b>			<b>32.60</b>	<b>32.60</b>
	2202596 04/15/20 INVOICE: SEWER ME 04/15/20 02/16/20 STATUS: Printed VENDOR: LAKE003		LAKE COUNTY SPECIAL DISTRICTS		
	SEWER ME 04/15/20		357-9557-795-3000 -SF	32.60	32.60
	<b>* 2202596 04/15/20 Subtotal</b>			<b>32.60</b>	<b>32.60</b>
	<b>** LAKE COUNTY SPECIAL DISTRICTS Subtotal (2 Invoices)</b>			<b>65.20</b>	<b>65.20</b>
	<b>*** 10019 Subtotal (2 Invoices)</b>			<b>65.20</b>	<b>65.20</b>
10020 VOUCHER NO: <unknown> LIFE ASSIST INC VENDOR: LIFE001	976346 INVOICE: EMS SUPPLIES 02/24/20 STATUS: Printed VENDOR: LIFE001 LIFE ASSIST INC				
	EMS SUPPLIES		357-9557-795-1940 -EM	1,978.51	1,978.51
	<b>* 976346 Subtotal</b>			<b>1,978.51</b>	<b>1,978.51</b>
	981117 INVOICE: EMS SUPPLIES 03/11/20 STATUS: Printed VENDOR: LIFE001 LIFE ASSIST INC				
	EMS SUPPLIES		357-9557-795-1940 -EM	540.97	540.97
	<b>* 981117 Subtotal</b>			<b>540.97</b>	<b>540.97</b>
	<b>** LIFE ASSIST INC Subtotal (2 Invoices)</b>			<b>2,519.48</b>	<b>2,519.48</b>
	<b>*** 10020 Subtotal (2 Invoices)</b>			<b>2,519.48</b>	<b>2,519.48</b>
10021 VOUCHER NO: <unknown> NATE'S ELECTRIC INC VENDOR: NATE001	19674 INVOICE: LIGHT REPLACEMENT VE 02/13/20 STATUS: Printed VENDOR: NATE001 NATE'S ELECTRIC INC				
	LIGHT REPLACEMENT VENT PROP		357-9557-795-1800 -TT	420.00	675.00
	LIGHT REPLACEMENT VENT PROP		357-9557-795-1800 -TT	255.00	675.00
	<b>* 19674 Subtotal</b>			<b>675.00</b>	<b>675.00</b>
	19676 INVOICE: LIGHT REPLACEMENT TR 02/13/20 STATUS: Printed VENDOR: NATE001 NATE'S ELECTRIC INC				
	LIGHT REPLACEMENT TRAINING TOWER		357-9557-795-1800 -TT	125.00	475.00
	LIGHT REPLACEMENT TRAINING TOWER		357-9557-795-1800 -TT	25.00	475.00

Merchant Vendor Name	Invoice Description	Req No / Descr 2	Budget Exp Acct	Line Net Amt	Inv Total
10021 VOUCHER NO: <unknown> NATE'S ELECTRIC INC VENDOR: NATE001 19676 INVOICE: LIGHT REPLACEMENT TR 02/13/20 STATUS: Printed VENDOR: NATE001 NATE'S ELECTRIC INC	LIGHT REPLACEMENT TRAINING TOWER		357-9557-795-1800 -TT	325.00	475.00
<b>* 19676 Subtotal</b>				<b>475.00</b>	<b>475.00</b>
<b>** NATE'S ELECTRIC INC Subtotal (2 Invoices)</b>				<b>1,150.00</b>	<b>1,150.00</b>
<b>*** 10021 Subtotal (2 Invoices)</b>				<b>1,150.00</b>	<b>1,150.00</b>
10022 VOUCHER NO: <unknown> PG&E VENDOR: PG&E001 69913707415 0223 INVOICE: ELECTRIC CHGS ME 02/ 02/24/20 STATUS: Printed VENDOR: PG&E001 PG&E	ELECTRIC CHGS ME 02/23/20 ELECTRIC CHGS ME 02/23/20 ELECTRIC CHGS ME 02/23/20 ELECTRIC CHGS ME 02/23/20 ELECTRIC CHGS ME 02/23/20		357-9557-795-3000 -E2 357-9557-795-3000 -EF 357-9557-795-3000 -E4 357-9557-795-3000 -E0 357-9557-795-3000 -E3	796.36 164.00 128.94 749.64 513.84	2,352.78 2,352.78 2,352.78 2,352.78 2,352.78
<b>* 69913707415 0223 Subtotal</b>				<b>2,352.78</b>	<b>2,352.78</b>
<b>** PG&amp;E Subtotal (1 Invoice)</b>				<b>2,352.78</b>	<b>2,352.78</b>
<b>*** 10022 Subtotal (1 Invoice)</b>				<b>2,352.78</b>	<b>2,352.78</b>
10023 VOUCHER NO: <unknown> WESLEY KITCHEL VENDOR: KITC001 LARRO 013120 INVOICE: LARRO TRAINING 01/31 01/31/20 STATUS: Printed VENDOR: KITC001 WESLEY KITCHEL	LARRO TRAINING 01/31/20 - 02/02/20		357-9557-795-2830 -T	6,000.00	6,000.00
<b>* LARRO 013120 Subtotal</b>				<b>6,000.00</b>	<b>6,000.00</b>
<b>** WESLEY KITCHEL Subtotal (1 Invoice)</b>				<b>6,000.00</b>	<b>6,000.00</b>
<b>*** 10023 Subtotal (1 Invoice)</b>				<b>6,000.00</b>	<b>6,000.00</b>
10024 VOUCHER NO: <unknown> WITTMAN ENTERPRISES VENDOR: WITT001 20001043 INVOICE: AMBULANCE BILLING JA 03/05/20 STATUS: Printed VENDOR: WITT001 WITTMAN ENTERPRISES	AMBULANCE BILLING JANUARY 2020		357-9557-795-2380 -AB	1,361.88	1,361.88
<b>* 20001043 Subtotal</b>				<b>1,361.88</b>	<b>1,361.88</b>
<b>** WITTMAN ENTERPRISES Subtotal (1 Invoice)</b>				<b>1,361.88</b>	<b>1,361.88</b>
<b>*** 10024 Subtotal (1 Invoice)</b>				<b>1,361.88</b>	<b>1,361.88</b>
10025 VOUCHER NO: <unknown> AT&T VENDOR: AT&T001 14452560 INVOICE: TELEPHONE SERVICE ME 03/13/20 STATUS: Printed VENDOR: AT&T001 AT&T	TELEPHONE SERVICE ME 03/12/20 TELEPHONE SERVICE ME 03/12/20 TELEPHONE SERVICE ME 03/12/20 TELEPHONE SERVICE ME 03/12/20 TELEPHONE SERVICE ME 03/12/20 TELEPHONE SERVICE ME 03/12/20 TELEPHONE SERVICE ME 03/12/20 TELEPHONE SERVICE ME 03/12/20 TELEPHONE SERVICE ME 03/12/20 TELEPHONE SERVICE ME 03/12/20		357-9557-795-3000 -T4 357-9557-795-3000 -T2 357-9557-795-3000 -T2 357-9557-795-3000 -T3 357-9557-795-3000 -T3 357-9557-795-3000 -T0 357-9557-795-3000 -T0 357-9557-795-3000 -TF 357-9557-795-3000 -TF	21.04 0.00 44.95 0.88 45.58 1.82 150.43 2.86 19.38	286.94 286.94 286.94 286.94 286.94 286.94 286.94 286.94 286.94 286.94
<b>* 14452560 Subtotal</b>				<b>286.94</b>	<b>286.94</b>
<b>** AT&amp;T Subtotal (1 Invoice)</b>				<b>286.94</b>	<b>286.94</b>
<b>*** 10025 Subtotal (1 Invoice)</b>				<b>286.94</b>	<b>286.94</b>

Merchant Vendor Name	Invoice Description	Req No / Descr 2	Budget Exp Acct	Line Net Amt	Inv Total
10026 VOUCHER NO: <unknown> NORTH COAST EMS VENDOR: NORT001	QE 123119 031120 INVOICE: IMAGE TREND USAGE QE 03/11/20 STATUS: Printed VENDOR: NORT001 NORTH COAST EMS IMAGE TREND USAGE QE 12/31/19		357-9557-795-2848 -NC	218.00	218.00
<b>* QE 123119 031120 Subtotal</b>				<b>218.00</b>	<b>218.00</b>
<b>** NORTH COAST EMS Subtotal (1 Invoice)</b>				<b>218.00</b>	<b>218.00</b>
<b>*** 10026 Subtotal (1 Invoice)</b>				<b>218.00</b>	<b>218.00</b>
10027 VOUCHER NO: <unknown> US BANK VENDOR: USBA001	460050188594902 INVOICE: PRINTER INK REPLACEMENT 02/18/20 STATUS: Printed VENDOR: USBA001 US BANK PRINTER INK REPLACEMENT PRINTER INK REPLACEMENT		357-9557-795-2270 -60 357-9557-795-2270 -60	47.73 43.38	91.11 91.11
<b>* 460050188594902 Subtotal</b>				<b>91.11</b>	<b>91.11</b>
5149030 INVOICE: DRIVER OP 1B TEXTBOO 02/15/20 STATUS: Printed VENDOR: USBA001 US BANK	DRIVER OP 1B TEXTBOOK		357-9557-795-2830 -T	71.79	71.79
<b>* 5149030 Subtotal</b>				<b>71.79</b>	<b>71.79</b>
834661 INVOICE: SMALL TOOL SET,FIRE 01/27/20 STATUS: Printed VENDOR: USBA001 US BANK	SMALL TOOL SET,FIRE EXT NSC6211 SMALL TOOL SET,FIRE EXT NSC6211		357-9557-795-2700 -62 357-9557-795-2700 -62	75.06 47.18	122.24 122.24
<b>* 834661 Subtotal</b>				<b>122.24</b>	<b>122.24</b>
<b>** US BANK Subtotal (3 Invoices)</b>				<b>285.14</b>	<b>285.14</b>
<b>*** 10027 Subtotal (3 Invoices)</b>				<b>285.14</b>	<b>285.14</b>
10028 VOUCHER NO: <unknown> U.S.BANK VENDOR: USBA002	02-116796 022920 INVOICE: REFUSE/RECYCLE COLL 02/29/20 STATUS: Printed VENDOR: USBA002 U.S.BANK REFUSE/RECYCLE COLL SVC ME 022920		357-9557-795-3000 -G2	66.02	66.02
<b>* 02-116796 022920 Subtotal</b>				<b>66.02</b>	<b>66.02</b>
02-152940 022920 INVOICE: REFUSE/RECYCLE COLL 02/29/20 STATUS: Printed VENDOR: USBA002 U.S.BANK	REFUSE/RECYCLE COLL SVC ME 022920		357-9557-795-3000 -G0	82.00	82.00
<b>* 02-152940 022920 Subtotal</b>				<b>82.00</b>	<b>82.00</b>
02-601722 022920 INVOICE: REFUSE/RECYCLE COLL 02/29/20 STATUS: Printed VENDOR: USBA002 U.S.BANK	REFUSE/RECYCLE COLL SVC ME 022920		357-9557-795-3000 -G3	57.60	57.60
<b>* 02-601722 022920 Subtotal</b>				<b>57.60</b>	<b>57.60</b>
104954 INVOICE: SNOWCAT SAFETY RECER 12/26/19 STATUS: Printed VENDOR: USBA002 U.S.BANK	SNOWCAT SAFETY RECERT TRNG (4)		357-9557-795-2830 -T	2,388.00	2,388.00
<b>* 104954 Subtotal</b>				<b>2,388.00</b>	<b>2,388.00</b>
1110461147 INVOICE: PROPANE FILL 02/10/2 02/10/20 STATUS: Printed VENDOR: USBA002 U.S.BANK	PROPANE FILL 02/10/2020		357-9557-795-3000 -PF	630.20	630.20
<b>* 1110461147 Subtotal</b>				<b>630.20</b>	<b>630.20</b>
1110461153 INVOICE: PROPANE FILL 02/10/2 02/10/20 STATUS: Printed VENDOR: USBA002 U.S.BANK	PROPANE FILL 02/10/2020		357-9557-795-3000 -P0	394.10	394.10
<b>* 1110461153 Subtotal</b>				<b>394.10</b>	<b>394.10</b>
1110762272 INVOICE: PROPANE FILL 02/26/2 02/26/20 STATUS: Printed VENDOR: USBA002 U.S.BANK	PROPANE FILL 02/26/2020		357-9557-795-3000 -P2	222.90	222.90
<b>* 1110762272 Subtotal</b>				<b>222.90</b>	<b>222.90</b>

Merchant Vendor Name	Invoice Description	Req No / Descr 2	Budget Exp Acct	Line Net Amt	Inv Total
10028 VOUCHER NO: <unknown> U.S.BANK VENDOR: USBA002					
1713701021577	INVOICE: RADIO BATTERIES 02/12/20 STATUS: Printed VENDOR: USBA002	U.S.BANK			
INTERSTATE ALL BATTERY CENTER	RADIO BATTERIES		357-9557-795-1200 -H0	71.56	429.34
INTERSTATE ALL BATTERY CENTER	RADIO BATTERIES		357-9557-795-1200 -H0	71.56	429.34
INTERSTATE ALL BATTERY CENTER	RADIO BATTERIES		357-9557-795-1200 -H2	71.56	429.34
INTERSTATE ALL BATTERY CENTER	RADIO BATTERIES		357-9557-795-1200 -H2	71.56	429.34
INTERSTATE ALL BATTERY CENTER	RADIO BATTERIES		357-9557-795-1200 -H3	71.56	429.34
INTERSTATE ALL BATTERY CENTER	RADIO BATTERIES		357-9557-795-1200 -H3	71.56	429.34
	<b>* 1713701021577 Subtotal</b>			<b>429.34</b>	<b>429.34</b>
21241895	INVOICE: MEDICAL OXYGEN FILL 02/21/20 STATUS: Printed VENDOR: USBA002	U.S.BANK			
	MEDICAL OXYGEN FILL 02/11/20		357-9557-795-1940 -OX	325.26	325.26
	<b>* 21241895 Subtotal</b>			<b>325.26</b>	<b>325.26</b>
21293511	INVOICE: MEDICAL OXYGEN RENTA 02/29/20 STATUS: Printed VENDOR: USBA002	U.S.BANK			
	MEDICAL OXYGEN RENTAL ME 02/29/20		357-9557-795-1940 -OX	28.69	28.69
	<b>* 21293511 Subtotal</b>			<b>28.69</b>	<b>28.69</b>
2129777	INVOICE: KEROSENE FOR MONITOR 03/05/20 STATUS: Printed VENDOR: USBA002	U.S.BANK			
	KEROSENE FOR MONITOR HEATER STA 62		357-9557-795-3000 -K2	601.29	653.95
	KEROSENE FOR MONITOR HEATER STA 62		357-9557-795-3000 -K2	0.15	653.95
	KEROSENE FOR MONITOR HEATER STA 62		357-9557-795-3000 -K2	0.31	653.95
	KEROSENE FOR MONITOR HEATER STA 62		357-9557-795-3000 -K2	43.63	653.95
	KEROSENE FOR MONITOR HEATER STA 62		357-9557-795-3000 -K2	7.99	653.95
	KEROSENE FOR MONITOR HEATER STA 62		357-9557-795-3000 -K2	0.58	653.95
	<b>* 2129777 Subtotal</b>			<b>653.95</b>	<b>653.95</b>
2311224	INVOICE: RS1 CLASS PROPS 03/02/20 STATUS: Printed VENDOR: USBA002	U.S.BANK			
	RS1 CLASS PROPS		357-9557-795-2830 -T	68.47	162.18
	RS1 CLASS PROPS		357-9557-795-2830 -T	75.52	162.18
	RS1 CLASS PROPS		357-9557-795-2830 -T	10.70	162.18
	RS1 CLASS PROPS		357-9557-795-2830 -T	7.49	162.18
	<b>* 2311224 Subtotal</b>			<b>162.18</b>	<b>162.18</b>
2487442	INVOICE: DRIVER OP 1B TEXTBOO 02/21/20 STATUS: Printed VENDOR: USBA002	U.S.BANK			
	DRIVER OP 1B TEXTBOOK		357-9557-795-2830 -T	71.23	71.23
	<b>* 2487442 Subtotal</b>			<b>71.23</b>	<b>71.23</b>
26238	INVOICE: SERVICE OF PORTABLE 02/20/20 STATUS: Printed VENDOR: USBA002	U.S.BANK			
	SERVICE OF PORTABLE TOILET		357-9557-795-1800 -60	50.00	50.00
	<b>* 26238 Subtotal</b>			<b>50.00</b>	<b>50.00</b>
3005007421	INVOICE: MEDICAL WASTE REMOVA 02/17/20 STATUS: Printed VENDOR: USBA002	U.S.BANK			
	MEDICAL WASTE REMOVAL 02/06/20		357-9557-795-1940 -MW	0.27	0.27
	<b>* 3005007421 Subtotal</b>			<b>0.27</b>	<b>0.27</b>
3005038835	INVOICE: MEDICAL WASTE DISP M 03/09/20 STATUS: Printed VENDOR: USBA002	U.S.BANK			
	MEDICAL WASTE DISP ME 03/31/20		357-9557-795-1940 -MW	87.05	87.05
	<b>* 3005038835 Subtotal</b>			<b>87.05</b>	<b>87.05</b>
30128147 031620	INVOICE: INTERNET SVC ME 03/1 02/07/20 STATUS: Printed VENDOR: USBA002	U.S.BANK			
	INTERNET SVC ME 03/16/20		357-9557-795-3000 -I3	67.64	67.64
	<b>* 30128147 031620 Subtotal</b>			<b>67.64</b>	<b>67.64</b>

Merchant Vendor Name	Invoice Description	Req No / Descr 2	Budget Exp Acct	Line Net Amt	Inv Total
10028 VOUCHER NO: <unknown> U.S.BANK VENDOR: USBA002					
30165883 032620 INVOICE: INTERNET	SVC ME 03/2 02/18/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
MEDIACOM	INTERNET SVC ME 03/26/20		357-9557-795-3000 -I2	67.64	167.64
MEDIACOM	INTERNET SVC ME 03/26/20		357-9557-795-3000 -I2	100.00	167.64
<b>* 30165883 032620 Subtotal</b>				<b>167.64</b>	<b>167.64</b>
30173705 032620 INVOICE: INTERNET	SVC ME 03/2 02/17/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	INTERNET SVC ME 03/26/20		357-9557-795-3000 -I0	57.99	57.99
<b>* 30173705 032620 Subtotal</b>				<b>57.99</b>	<b>57.99</b>
359992 INVOICE: XLONG COBRA ULTIMATE	02/06/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	XLONG COBRA ULTIMATE HOOD	PO 20011	357-9557-795-1100 -PE	38.61	193.05
	XLONG COBRA ULTIMATE HOOD	PO 20011	357-9557-795-1100 -PE	38.61	193.05
	XLONG COBRA ULTIMATE HOOD	PO 20011	357-9557-795-1100 -PE	38.61	193.05
	XLONG COBRA ULTIMATE HOOD	PO 20011	357-9557-795-1100 -PE	38.61	193.05
	XLONG COBRA ULTIMATE HOOD	PO 20011	357-9557-795-1100 -PE	38.61	193.05
<b>* 359992 Subtotal</b>				<b>193.05</b>	<b>193.05</b>
360267 INVOICE: STRUCTURAL GLOVES	02/07/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	STRUCTURAL GLOVES	PO 20011	357-9557-795-1100 -PE	84.73	423.64
	STRUCTURAL GLOVES	PO 20011	357-9557-795-1100 -PE	84.73	423.64
	STRUCTURAL GLOVES	PO 20011	357-9557-795-1100 -PE	84.73	423.64
	STRUCTURAL GLOVES	PO 20011	357-9557-795-1100 -PE	84.73	423.64
	STRUCTURAL GLOVES	PO 20011	357-9557-795-1100 -PE	84.72	423.64
<b>* 360267 Subtotal</b>				<b>423.64</b>	<b>423.64</b>
366885 INVOICE: STRUCTURE BOOTS	02/28/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	STRUCTURE BOOTS	PO 20011	357-9557-795-1100 -PE	173.74	347.47
	STRUCTURE BOOTS	PO 20011	357-9557-795-1100 -PE	173.73	347.47
<b>* 366885 Subtotal</b>				<b>347.47</b>	<b>347.47</b>
40725 INVOICE: PEST CONTROL SVC (RO	03/06/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	PEST CONTROL SVC (RODENTS)		357-9557-795-1800 -63	20.00	20.00
<b>* 40725 Subtotal</b>				<b>20.00</b>	<b>20.00</b>
40807908 INVOICE: LODGING 03/31-04/03	03/12/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	LODGING 03/31-04/03 FDAC CONF CANCL		357-9557-795-2950 -00	-687.71	-756.83
	LODGING 03/31-04/03 FDAC CONF CANCL		357-9557-795-2950 -00	-69.12	-756.83
<b>* 40807908 Subtotal</b>				<b>-756.83</b>	<b>-756.83</b>
423/5 INVOICE: WEED KILLER FOR 60,	02/29/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	WEED KILLER FOR 60, 62, 63		357-9557-795-1800 -63	69.70	348.51
	WEED KILLER FOR 60, 62, 63		357-9557-795-1800 -60	209.11	348.51
	WEED KILLER FOR 60, 62, 63		357-9557-795-1800 -62	69.70	348.51
<b>* 423/5 Subtotal</b>				<b>348.51</b>	<b>348.51</b>
439927 INVOICE: GENERAL MAINT - TRNG	02/05/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	GENERAL MAINT - TRNG TOWER		357-9557-795-1800 -TT	10.70	151.72
	GENERAL MAINT - TRNG TOWER		357-9557-795-1800 -TT	6.00	151.72
	GENERAL MAINT - TRNG TOWER		357-9557-795-1800 -TT	8.14	151.72
	GENERAL MAINT - TRNG TOWER		357-9557-795-1800 -TT	38.59	151.72
	GENERAL MAINT - TRNG TOWER		357-9557-795-1800 -TT	11.99	151.72
	GENERAL MAINT - TRNG TOWER		357-9557-795-1800 -TT	18.22	151.72
	GENERAL MAINT - TRNG TOWER		357-9557-795-1800 -TT	2.78	151.72
	GENERAL MAINT - TRNG TOWER		357-9557-795-1800 -TT	9.64	151.72



Merchant Vendor Name	Invoice Description	Req No / Descr 2	Budget Exp Acct	Line Net Amt	Inv Total
10028 VOUCHER NO: <unknown> U.S.BANK VENDOR: USBA002					
439927 HARDESTERS	INVOICE: GENERAL MAINT - TRNG 02/05/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
HARDESTERS	GENERAL MAINT - TRNG TOWER		357-9557-795-1800 -TT	5.35	151.72
HARDESTERS	GENERAL MAINT - TRNG TOWER		357-9557-795-1800 -TT	35.38	151.72
HARDESTERS	GENERAL MAINT - TRNG TOWER		357-9557-795-1800 -TT	4.93	151.72
<b>* 439927 Subtotal</b>				<b>151.72</b>	<b>151.72</b>
440569	INVOICE: FIRE EXTINGUISHER RE 02/08/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	FIRE EXTINGUISHER REPLACEMENT STA60		357-9557-795-1700 -60	24.66	24.66
<b>* 440569 Subtotal</b>				<b>24.66</b>	<b>24.66</b>
441709	INVOICE: GENERAL MAINT - TRNG 02/05/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	GENERAL MAINT - TRNG TOWER		357-9557-795-1800 -TT	48.18	9.58
	GENERAL MAINT - TRNG TOWER		357-9557-795-1800 -TT	-38.60	9.58
<b>* 441709 Subtotal</b>				<b>9.58</b>	<b>9.58</b>
441710	INVOICE: GENERAL MAINT - TRNG 02/08/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	GENERAL MAINT - TRNG TOWER		357-9557-795-1800 -TT	102.93	102.93
<b>* 441710 Subtotal</b>				<b>102.93</b>	<b>102.93</b>
441722	INVOICE: EXT ELECTRICAL OUTLET 02/15/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	EXT ELECTRICAL OUTLET COVER STA 60		357-9557-795-1800 -60	5.35	5.35
<b>* 441722 Subtotal</b>				<b>5.35</b>	<b>5.35</b>
441739	INVOICE: LADDER MAINTENANCE S 02/17/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	LADDER MAINTENANCE STA 60		357-9557-795-1700 -60	9.64	55.74
	LADDER MAINTENANCE STA 60		357-9557-795-1700 -60	5.35	55.74
	LADDER MAINTENANCE STA 60		357-9557-795-1700 -60	40.75	55.74
<b>* 441739 Subtotal</b>				<b>55.74</b>	<b>55.74</b>
441788	INVOICE: LADDER MAINTENANCE S 02/19/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	LADDER MAINTENANCE STA 60		357-9557-795-1700 -60	9.64	14.99
	LADDER MAINTENANCE STA 60		357-9557-795-1700 -60	5.35	14.99
<b>* 441788 Subtotal</b>				<b>14.99</b>	<b>14.99</b>
442918	INVOICE: COMMUNICATION LOCKER 02/01/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	COMMUNICATION LOCKER KEY (3) STA 60		357-9557-795-1800 -60	8.08	8.08
<b>* 442918 Subtotal</b>				<b>8.08</b>	<b>8.08</b>
50050000 022920	INVOICE: WATER/SEWER ME 02/29 03/02/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	WATER/SEWER ME 02/29/20		357-9557-795-3000 -W3	51.99	123.20
	WATER/SEWER ME 02/29/20		357-9557-795-3000 -W3	71.21	123.20
<b>* 50050000 022920 Subtotal</b>				<b>123.20</b>	<b>123.20</b>
50427/1	INVOICE: CHAINSAW MAINT E6421 02/07/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	CHAINSAW MAINT E6421		357-9557-795-1700 -64	106.68	119.71
	CHAINSAW MAINT E6421		357-9557-795-1700 -64	4.34	119.71
	CHAINSAW MAINT E6421		357-9557-795-1700 -64	8.69	119.71
<b>* 50427/1 Subtotal</b>				<b>119.71</b>	<b>119.71</b>
5083372	INVOICE: OFFICE SUPPLIES STA 02/27/20 STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	OFFICE SUPPLIES STA 60		357-9557-795-2270 -60	3.01	3.01
<b>* 5083372 Subtotal</b>				<b>3.01</b>	<b>3.01</b>

Merchant Vendor Name	Invoice Description	Req No / Descr 2	Budget Exp Acct	Line Net Amt	Inv Total
10028 VOUCHER NO: <unknown> U.S.BANK VENDOR: USBA002					
5133067	INVOICE: OFFICE SUPPLIES STA 02/28/20 STATUS: Printed VENDOR: USBA002		U.S.BANK		
QUILL LLC	OFFICE SUPPLIES STA 60		357-9557-795-2270 -62	14.74	179.23
QUILL LLC	OFFICE SUPPLIES STA 60		357-9557-795-2270 -60	91.63	179.23
QUILL LLC	OFFICE SUPPLIES STA 60		357-9557-795-2270 -60	10.40	179.23
QUILL LLC	OFFICE SUPPLIES STA 60		357-9557-795-2270 -60	62.46	179.23
<b>* 5133067 Subtotal</b>				<b>179.23</b>	<b>179.23</b>
52709	INVOICE: BOTTLED WATER - HYDR 02/14/20 STATUS: Printed VENDOR: USBA002		U.S.BANK		
	BOTTLED WATER - HYDRATION FOR STA		357-9557-795-1300 -BW	43.75	43.75
<b>* 52709 Subtotal</b>				<b>43.75</b>	<b>43.75</b>
52710	INVOICE: BOTTLED WATER - HYDR 02/28/20 STATUS: Printed VENDOR: USBA002		U.S.BANK		
	BOTTLED WATER - HYDRATION FOR STA		357-9557-795-1300 -BW	18.75	18.75
<b>* 52710 Subtotal</b>				<b>18.75</b>	<b>18.75</b>
59968A	INVOICE: LEAK REPAIR TO WASHE 03/04/20 STATUS: Printed VENDOR: USBA002		U.S.BANK		
	LEAK REPAIR TO WASHER LINE STA 60		357-9557-795-1800 -60	320.00	556.81
	LEAK REPAIR TO WASHER LINE STA 60		357-9557-795-1800 -60	236.81	556.81
<b>* 59968A Subtotal</b>				<b>556.81</b>	<b>556.81</b>
6467236	INVOICE: MITIGATION FEE NOH 3 03/04/20 STATUS: Printed VENDOR: USBA002		U.S.BANK		
	MITIGATION FEE NOH 3/17/20		357-9557-795-2400 -PH	65.72	65.72
<b>* 6467236 Subtotal</b>				<b>65.72</b>	<b>65.72</b>
6469207	INVOICE: NOTICE OF DIRECTOR V 03/09/20 STATUS: Printed VENDOR: USBA002		U.S.BANK		
	NOTICE OF DIRECTOR VACANCY		357-9557-795-2400 -00	200.22	200.22
<b>* 6469207 Subtotal</b>				<b>200.22</b>	<b>200.22</b>
693870	INVOICE: MAINT. LANDSCAPING S 02/20/20 STATUS: Printed VENDOR: USBA002		U.S.BANK		
	MAINT. LANDSCAPING STATION 60		357-9557-795-1800 -60	71.96	259.66
	MAINT. LANDSCAPING STATION 60		357-9557-795-1800 -60	82.30	259.66
	MAINT. LANDSCAPING STATION 60		357-9557-795-1800 -60	34.29	259.66
	MAINT. LANDSCAPING STATION 60		357-9557-795-1800 -60	46.26	259.66
	MAINT. LANDSCAPING STATION 60		357-9557-795-1800 -60	6.00	259.66
	MAINT. LANDSCAPING STATION 60		357-9557-795-1800 -60	18.85	259.66
<b>* 693870 Subtotal</b>				<b>259.66</b>	<b>259.66</b>
6C4F2FD5B57C	INVOICE: CERTIFIED RET RCPT L 02/29/20 STATUS: Printed VENDOR: USBA002		U.S.BANK		
	CERTIFIED RET RCPT LOTUSLAND AGMT		357-9557-795-2271 -60	9.69	9.69
<b>* 6C4F2FD5B57C Subtotal</b>				<b>9.69</b>	<b>9.69</b>
8-7279	INVOICE: SNOWCAT SAFETY BASIC 01/27/20 STATUS: Printed VENDOR: USBA002		U.S.BANK		
	SNOWCAT SAFETY BASIC CERT TRNG (5)		357-9557-795-2830 -T	4,495.00	4,495.00
<b>* 8-7279 Subtotal</b>				<b>4,495.00</b>	<b>4,495.00</b>
93728	INVOICE: CLEANING SUPPLIES ST 02/21/20 STATUS: Printed VENDOR: USBA002		U.S.BANK		
	CLEANING SUPPLIES STA 60		357-9557-795-1700 -60	30.34	115.56
	CLEANING SUPPLIES STA 60		357-9557-795-1700 -60	9.24	115.56
	CLEANING SUPPLIES STA 60		357-9557-795-1700 -60	17.36	115.56
	CLEANING SUPPLIES STA 60		357-9557-795-1700 -60	58.62	115.56
<b>* 93728 Subtotal</b>				<b>115.56</b>	<b>115.56</b>
9849265032	INVOICE: CELLULAR SVC ME 03/2 02/26/20 STATUS: Printed VENDOR: USBA002		U.S.BANK		
	CELLULAR SVC ME 03/26/20		357-9557-795-1200 -C2	38.01	270.61

Merchant Vendor Name	Invoice Description	Req No / Descr 2	Budget Exp Acct	Line Net Amt	Inv Total
10028 VOUCHER NO: <unknown> U.S.BANK VENDOR: USBA002					
9849265032 INVOICE: CELLULAR SVC ME 03/2 02/26/20	STATUS: Printed	VENDOR: USBA002	U.S.BANK		
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		357-9557-795-1200 -C3	38.01	270.61
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		357-9557-795-1200 -C0	38.01	270.61
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		357-9557-795-1200 -C2	38.01	270.61
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		357-9557-795-1200 -CA	16.02	270.61
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		357-9557-795-1200 -CA	16.02	270.61
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		357-9557-795-1200 -C2	16.02	270.61
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		357-9557-795-1200 -CA	16.02	270.61
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		357-9557-795-1200 -C3	16.02	270.61
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		357-9557-795-1200 -C0	35.45	270.61
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		357-9557-795-1200 -C0	0.46	270.61
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		357-9557-795-1200 -C0	0.46	270.61
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		357-9557-795-1200 -C0	0.46	270.61
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		357-9557-795-1200 -C0	0.46	270.61
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		357-9557-795-1200 -C2	0.46	270.61
VERIZON WIRELESS	CELLULAR SVC ME 03/26/20		357-9557-795-1200 -C3	0.72	270.61
<b>* 9849265032 Subtotal</b>				<b>270.61</b>	<b>270.61</b>
AR20-01234 INVOICE: EVOC 02/06/20 02/11/20	STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	EVOC 02/06/20		357-9557-795-2380 -00	11.75	11.75
<b>* AR20-01234 Subtotal</b>				<b>11.75</b>	<b>11.75</b>
C889911 INVOICE: CREDIT OFFICE SUPPLI 02/28/20	STATUS: Printed	VENDOR: USBA002	U.S.BANK		
	CREDIT OFFICE SUPPLIES STA 60		357-9557-795-2270 -60	-31.23	-31.23
<b>* C889911 Subtotal</b>				<b>-31.23</b>	<b>-31.23</b>
<b>** U.S.BANK Subtotal (49 Invoices)</b>				<b>13,332.39</b>	<b>13,332.39</b>
<b>*** 10028 Subtotal (49 Invoices)</b>				<b>13,332.39</b>	<b>13,332.39</b>
<b>**** Grand Total (74 Invoices)</b>				<b>732,786.24</b>	<b>732,786.24</b>

**South Lake County  
Fire Protection District  
Cost Accounting Management System  
Invoice Distribution**

*Detail Report by Voucher No, Vendor, Invoice  
Run Date: 03/13/2020 05:58:55pm By: GF  
Fiscal Year: 2020*

**Selection Criteria**

**Select Inv Batch No**  
*02/18/20*

Invoice Description	Req No / Descr 2	Line Item Description	Budget Exp Acct	Line Net Amt	Inv Total
009983 VOUCHER NO: <unknown> USBA001 VENDOR: US BANK 7302631 INVOICE: SOLAR POWERED FLAG P 12/30/19 STATUS: Printed SOLAR POWERED FLAG POLE LIGHT		MINI 120X SOLAR POWER FLAG POLE LIG	357-9557-795-1800 -63	42.89	42.89
* 7302631 Subtotal				<b>42.89</b>	<b>42.89</b>
** USBA001 Subtotal (1 Invoice)				<b>42.89</b>	<b>42.89</b>
*** 009983 Subtotal (1 Invoice)				<b>42.89</b>	<b>42.89</b>
009984 VOUCHER NO: <unknown> USBA002 VENDOR: U.S.BANK 02-116796 013120 INVOICE: REFUSE/RECYCLE COLL 01/31/20 STATUS: Printed REFUSE/RECYCLE COLL SVC ME 013120		REFUSE/RECYCLE COLL SVC ME 013120	357-9557-795-3000 -G2	66.02	66.02
* 02-116796 013120 Subtotal				<b>66.02</b>	<b>66.02</b>
02-152940 013120 INVOICE: REFUSE/RECYCLE COLL 01/31/20 STATUS: Printed REFUSE/RECYCLE COLL SVC ME 013120		REFUSE/RECYCLE COLL SVC ME 013120	357-9557-795-3000 -G0	82.00	82.00
* 02-152940 013120 Subtotal				<b>82.00</b>	<b>82.00</b>
02-601722 013120 INVOICE: REFUSE/RECYCLE COLL 01/31/20 STATUS: Printed REFUSE/RECYCLE COLL SVC ME 013120		REFUSE/RECYCLE COLL SVC ME 013120	357-9557-795-3000 -G3	57.60	57.60
* 02-601722 013120 Subtotal				<b>57.60</b>	<b>57.60</b>
1109902625 INVOICE: PROPANE FILL 01/15/20 01/15/20 STATUS: Printed PROPANE FILL 01/15/20		PROPANE FILL 01/15/2020	357-9557-795-3000 -P2	280.14	280.14
* 1109902625 Subtotal				<b>280.14</b>	<b>280.14</b>
1109982390 INVOICE: PROPANE FILL 01/20/20 01/20/20 STATUS: Printed PROPANE FILL 01/20/20		PROPANE FILL 01/21/20	357-9557-795-3000 -P0	368.09	368.09
* 1109982390 Subtotal				<b>368.09</b>	<b>368.09</b>
130232 INVOICE: NATIONAL HOSE CONNEC 02/14/20 STATUS: Printed NATIONAL HOSE CONNECTORS NATIONAL HOSE CONNECTORS NATIONAL HOSE CONNECTORS NATIONAL HOSE CONNECTORS NATIONAL HOSE CONNECTORS NATIONAL HOSE CONNECTORS NATIONAL HOSE CONNECTORS		3" FEMALE CAMLOCK X 2-1/2" MALE NH 3" FEMALE CAMLOCK X 2-1/2" MALE NH 3" FEMALE CAMLOCK X 2-1/2" MALE NH 3" FEMALE CAMLOCK X 2-1/2" MALE NH 3" FEMALE CAMLOCK X 2-1/2" MALE NH 3" FEMALE CAMLOCK X 2-1/2" MALE NH 3" FEMALE CAMLOCK X 2-1/2" MALE NH	357-9557-795-2700 -00 357-9557-795-2700 -00 357-9557-795-2700 -00 357-9557-795-2700 -00 357-9557-795-2700 -00 357-9557-795-2700 -00 357-9557-795-2700 -00	460.86 380.61 0.00 0.00 0.00 0.00 0.00	841.47 841.47 841.47 841.47 841.47 841.47 841.47
* 130232 Subtotal				<b>841.47</b>	<b>841.47</b>
15347051 INVOICE: 2020 FDAC ANNUAL CON 01/30/20 STATUS: Printed 2020 FDAC ANNUAL CONF		2020 FDAC ANNUAL CONF - HOBERG	357-9557-795-2950 -00	345.00	345.00
* 15347051 Subtotal				<b>345.00</b>	<b>345.00</b>
15624 INVOICE: BI-ANNUAL SVC PREV M 10/01/19 STATUS: Printed BI-ANNUAL SVC PREV MAINT - STA 60		BI-ANNUAL SVC PREV MAINT - STA 60	357-9557-795-1800 -60	210.00	210.00
* 15624 Subtotal				<b>210.00</b>	<b>210.00</b>
200449127992 INVOICE: EMS DEPT PIN (10) 02/02/20 STATUS: Printed EMS DEPT PIN (10)		EMS DEPT PIN	357-9557-795-1100 -UF	49.21	49.21
* 200449127992 Subtotal				<b>49.21</b>	<b>49.21</b>
21128727 INVOICE: MEDICAL OXYGEN RENTA 01/31/20 STATUS: Printed MEDICAL OXYGEN RENTAL ME 01/31/20		ME 01/31/20	357-9557-795-1940 -OX	30.22	30.22
* 21128727 Subtotal				<b>30.22</b>	<b>30.22</b>
2486604 INVOICE: REPLACEMENT EAR PADS 01/31/20 STATUS: Printed REPLACEMENT EAR PADS OES359		ANCABLE GEL UNDERCUT EAR SEALS EAR	357-9557-795-2830 -F3	93.72	93.72
* 2486604 Subtotal				<b>93.72</b>	<b>93.72</b>
3005003345 INVOICE: MEDICAL WASTE DISP M 02/10/20 STATUS: Printed MEDICAL WASTE DISP ME 02/29/20		MEDICAL WASTE DISP ME 02/29/20	357-9557-795-1940 -MW	87.05	87.05
* 3005003345 Subtotal				<b>87.05</b>	<b>87.05</b>

Invoice Description	Req No / Descr 2	Line Item Description	Budget Exp Acct	Line Net Amt	Inv Total
009984 VOUCHER NO: <unknown> USBA002 VENDOR: U.S.BANK 30128147 021620 INVOICE: INTERNET SVC ME 02/1 01/07/20 STATUS: Printed INTERNET SVC ME 02/16/20 * 30128147 021620 Subtotal		INTERNET SVC ME 02/16/20	357-9557-795-3000 -I3	67.64 <b>67.64</b>	67.64 <b>67.64</b>
30165883 022620 INVOICE: INTERNET SVC ME 02/2 01/17/20 STATUS: Printed INTERNET SVC ME 02/26/20 INTERNET SVC ME 02/26/20 * 30165883 022620 Subtotal		INTERNET SVC ME 02/26/20 USAGE OVERAGE 12/19-01/17	357-9557-795-3000 -I2 357-9557-795-3000 -I2	67.64 70.00 <b>137.64</b>	137.64 137.64 <b>137.64</b>
30173705 022620 INVOICE: INTERNET SVC ME 02/2 01/17/20 STATUS: Printed INTERNET SVC ME 02/26/20 * 30173705 022620 Subtotal		INTERNET SVC ME 02/26/20	357-9557-795-3000 -I0	57.99 <b>57.99</b>	57.99 <b>57.99</b>
326/5 INVOICE: CHAIN SAW PARTS 01/15/20 STATUS: Printed CHAIN SAW PARTS * 326/5 Subtotal		STIHL FIXCUT 31-2	357-9557-795-1700 -60	57.89 <b>57.89</b>	57.89 <b>57.89</b>
3268 INVOICE: PREPLAN SOFTWARE QE 01/02/20 STATUS: Printed PREPLAN SOFTWARE QE 03/31/20 PREPLAN SOFTWARE QE 03/31/20 PREPLAN SOFTWARE QE 03/31/20 PREPLAN SOFTWARE QE 03/31/20 PREPLAN SOFTWARE QE 03/31/20 * 3268 Subtotal		TABLET B1417 TABLET B1418 TABLET E1487 TABLET M6211 TABLET M6311	357-9557-795-2380 -FA 357-9557-795-2380 -FA 357-9557-795-2380 -FA 357-9557-795-2380 -F2 357-9557-795-2380 -F3	45.00 45.00 45.00 45.00 45.00 <b>225.00</b>	225.00 225.00 225.00 225.00 225.00 <b>225.00</b>
364/5 INVOICE: WEED EATER PARTS STA 01/31/20 STATUS: Printed WEED EATER PARTS STA 60 WEED EATER PARTS STA 60 * 364/5 Subtotal		TRIMMER HEAD FIXCUT 31-2 TRIMMER LINE CF3 PRO .105 3LBS	357-9557-795-1700 -60 357-9557-795-1700 -60	57.89 53.62 <b>111.51</b>	111.51 111.51 <b>111.51</b>
39826 INVOICE: PEST SERVICE (GENERA 02/05/20 STATUS: Printed PEST SERVICE (GENERAL) * 39826 Subtotal		GENERAL PESTS 02/05/20	357-9557-795-1800 -63	90.00 <b>90.00</b>	90.00 <b>90.00</b>
39827 INVOICE: PEST CONTROL SVC (RO 02/05/20 STATUS: Printed PEST CONTROL SVC (RODENTS) * 39827 Subtotal		PEST CONTROL SVC (RODENTS) 02/05/20	357-9557-795-1800 -63	20.00 <b>20.00</b>	20.00 <b>20.00</b>
436244 INVOICE: BOARD ROOM SKIRTING 01/19/20 STATUS: Printed BOARD ROOM SKIRTING VELCRO BOARD ROOM SKIRTING VELCRO BOARD ROOM SKIRTING VELCRO * 436244 Subtotal		VELCRO TAPE 5'STICKY VELCRO TAPE 3/4X15'B CABLE TIES 8 BLK BG	357-9557-795-1800 -60 357-9557-795-1800 -60 357-9557-795-1800 -60	21.43 23.58 3.64 <b>48.65</b>	48.65 48.65 48.65 <b>48.65</b>
436287 INVOICE: EMISSIONS CONTROL LI 01/21/20 STATUS: Printed EMISSIONS CONTROL LIQUID M6311 * 436287 Subtotal		PEAK BUEDEF 2.5 GAL	357-9557-795-2848 -A3	49.20 <b>49.20</b>	49.20 <b>49.20</b>
437188 INVOICE: TOILET REPAIR - STA 01/12/20 STATUS: Printed TOILET REPAIR - STA 63 * 437188 Subtotal		TOILET REPAIR - STA 63	357-9557-795-1700 -63	12.86 <b>12.86</b>	12.86 <b>12.86</b>
438475 INVOICE: REPR BROKEN TOILET S 01/12/20 STATUS: Printed REPR BROKEN TOILET SEAT MOUNT * 438475 Subtotal		TOILET SEAT ELNG PRE	357-9557-795-1800 -63	10.73 <b>10.73</b>	10.73 <b>10.73</b>
438587 INVOICE: STATION MAINTENANCE 01/11/20 STATUS: Printed STATION MAINTENANCE 63 STATION MAINTENANCE 63 STATION MAINTENANCE 63 * 438587 Subtotal		SS CLNR.POLISH 15OZ LUBE LOCK EASE 3.4OZ PEAK MINI LAMP 194	357-9557-795-1700 -63 357-9557-795-1700 -63 357-9557-795-1800 -63	5.35 5.35 4.28 <b>14.98</b>	14.98 14.98 14.98 <b>14.98</b>
442695 INVOICE: MATERIAL TO MAINTAIN 01/27/20 STATUS: Printed MATERIAL TO MAINTAIN LADDERS		LADDER MAINTENANCE MATERIAL	357-9557-795-1700 -62	34.02	136.09

Invoice Description	Req No / Descr 2	Line Item Description	Budget Exp Acct	Line Net Amt	Inv Total
009984 VOUCHER NO: <unknown>					
USBA002 VENDOR: U.S.BANK					
442695 INVOICE: MATERIAL TO MAINTAIN 01/27/20 STATUS: Printed					
MATERIAL TO MAINTAIN LADDERS		LADDER MAINTENANCE MATERIAL	357-9557-795-1700 -63	34.02	136.09
MATERIAL TO MAINTAIN LADDERS		LADDER MAINTENANCE MATERIAL	357-9557-795-1700 -64	34.02	136.09
MATERIAL TO MAINTAIN LADDERS		LADDER MAINTENANCE MATERIAL	357-9557-795-1700 -60	34.03	136.09
<b>* 442695 Subtotal</b>				<b>136.09</b>	<b>136.09</b>
50050000 013120 INVOICE: WATER/SEWER ME 01/31 01/31/20 STATUS: Printed					
WATER/SEWER ME 01/31/20		WATER ME 01/31/20 (384)	357-9557-795-3000 -W3	49.87	121.08
WATER/SEWER ME 01/31/20		SEWER ME 01/31/20	357-9557-795-3000 -W3	71.21	121.08
<b>* 50050000 013120 Subtotal</b>				<b>121.08</b>	<b>121.08</b>
51622 INVOICE: BOTTLED WATER - HYDR 01/03/20 STATUS: Printed					
BOTTLED WATER - HYDRATION FOR STA		BOTTLED WATER - HYDRATION FOR STA	357-9557-795-1300 -BW	12.50	12.50
<b>* 51622 Subtotal</b>				<b>12.50</b>	<b>12.50</b>
51623 INVOICE: BOTTLED WATER - HYDR 01/17/20 STATUS: Printed					
BOTTLED WATER - HYDRATION FOR STA		BOTTLED WATER - HYDRATION FOR STA	357-9557-795-1300 -BW	6.25	6.25
<b>* 51623 Subtotal</b>				<b>6.25</b>	<b>6.25</b>
51624 INVOICE: BOTTLED WATER - HYDR 01/31/20 STATUS: Printed					
BOTTLED WATER - HYDRATION FOR STA		BOTTLED WATER - HYDRATION FOR STA	357-9557-795-1300 -BW	25.00	25.00
<b>* 51624 Subtotal</b>				<b>25.00</b>	<b>25.00</b>
6156740 INVOICE: TIRES, MOUNT, BALANC 02/12/20 STATUS: Printed					
TIRES, MOUNT, BALANCE, ALIGN TYPE 6 ENGINE		LT26570R195 TOYO M608Z	357-9557-795-2830 -MQ	2,605.28	4,060.82
TIRES, MOUNT, BALANCE, ALIGN TYPE 6 ENGINE		FEDERAL EXCISE TAX FOR TIRES	357-9557-795-2830 -MQ	89.04	4,060.82
TIRES, MOUNT, BALANCE, ALIGN TYPE 6 ENGINE		TIRE BALANCE	357-9557-795-2830 -MQ	108.00	4,060.82
TIRES, MOUNT, BALANCE, ALIGN TYPE 6 ENGINE		CALIFORNIA DISPOSAL FEE	357-9557-795-2830 -MQ	10.50	4,060.82
TIRES, MOUNT, BALANCE, ALIGN TYPE 6 ENGINE		MOUNTS	357-9557-795-2830 -MQ	108.00	4,060.82
TIRES, MOUNT, BALANCE, ALIGN TYPE 6 ENGINE		SHOP LABOR	357-9557-795-2830 -MQ	1,040.00	4,060.82
TIRES, MOUNT, BALANCE, ALIGN TYPE 6 ENGINE		ALIGNMENT	357-9557-795-2830 -MQ	100.00	4,060.82
<b>* 6156740 Subtotal</b>				<b>4,060.82</b>	<b>4,060.82</b>
819686 INVOICE: COPIER MAINT QE 12/3 01/08/20 STATUS: Printed					
COPIER MAINT QE 12/31/19		COPIER MAINT QE 12/31/19 METER END	357-9557-795-1700 -60	292.23	292.23
<b>* 819686 Subtotal</b>				<b>292.23</b>	<b>292.23</b>
91601358 INVOICE: PLYMOVENT REPAIR 01/29/20 STATUS: Printed					
PLYMOVENT REPAIR		30 AMP 3PH SAFETY DISC	357-9557-795-1800 -60	217.96	854.52
PLYMOVENT REPAIR		LABOR	357-9557-795-1800 -60	445.59	854.52
PLYMOVENT REPAIR		TRAVEL	357-9557-795-1800 -60	190.97	854.52
<b>* 91601358 Subtotal</b>				<b>854.52</b>	<b>854.52</b>
94351 INVOICE: CLEANING SUPPLIES 01/24/20 STATUS: Printed					
CLEANING SUPPLIES		CASE OF 33X40 CLEAR	357-9557-795-1400 -60	41.83	63.26
CLEANING SUPPLIES		MOP HEADS WITH SCRATCH	357-9557-795-1400 -60	21.43	63.26
<b>* 94351 Subtotal</b>				<b>63.26</b>	<b>63.26</b>
94352 INVOICE: CLEANING SUPPLIES 01/24/20 STATUS: Printed					
CLEANING SUPPLIES		CASCADE PODS	357-9557-795-1400 -62	40.75	198.82
CLEANING SUPPLIES		HARD ROLL TOWELS	357-9557-795-1400 -62	46.06	198.82
CLEANING SUPPLIES		33X40 CLEAR BAGS	357-9557-795-1400 -62	41.83	198.82
CLEANING SUPPLIES		CLO 0025 TOILET BOWL	357-9557-795-1400 -62	41.34	198.82
CLEANING SUPPLIES		BLEACH GERMICIDAL	357-9557-795-1400 -62	3.22	198.82
CLEANING SUPPLIES		COMET	357-9557-795-1400 -62	25.62	198.82
<b>* 94352 Subtotal</b>				<b>198.82</b>	<b>198.82</b>
976418 INVOICE: WHEELS, CONTROL ARMS 02/13/20 STATUS: Printed					
WHEELS, CONTROL ARMS, SHOCKS TYPE 6 ENGINE		AMERICAN FORCE WHEELS 19.5" POLISHE	357-9557-795-2830 -MQ	2,163.92	4,356.95
WHEELS, CONTROL ARMS, SHOCKS TYPE 6 ENGINE		COGNITO ALLOY STEERING RODS	357-9557-795-2830 -MQ	406.97	4,356.95
WHEELS, CONTROL ARMS, SHOCKS TYPE 6 ENGINE		FRONT LIFT WITH ARMS	357-9557-795-2830 -MQ	1,028.37	4,356.95
WHEELS, CONTROL ARMS, SHOCKS TYPE 6 ENGINE		FOX SHOCKS	357-9557-795-2830 -MQ	649.50	4,356.95

Invoice Description	Req No / Descr 2	Line Item Description	Budget Exp Acct	Line Net Amt	Inv Total
009984 VOUCHER NO: <unknown> USBA002 VENDOR: U.S.BANK 976418 INVOICE: WHEELS, CONTROL ARMS 02/13/20 STATUS: Printed WHEELS, CONTROL ARMS, SHOCKS TYPE 6 ENGINE		SWAY BAR LINKS FRONT	357-9557-795-2830 -MQ	108.19	4,356.95
<b>* 976418 Subtotal</b>				<b>4,356.95</b>	<b>4,356.95</b>
9847192500 INVOICE: CELLULAR SVC ME 02/2 01/26/20 STATUS: Printed		BOOSTER EXTENDER M6211	357-9557-795-1200 -C2	38.01	270.35
CELLULAR SVC ME 02/26/20		BOOSTER EXTENDER M6311	357-9557-795-1200 -C3	38.01	270.35
CELLULAR SVC ME 02/26/20		TABLET SPARE	357-9557-795-1200 -C0	38.01	270.35
CELLULAR SVC ME 02/26/20		TABLET NM6211	357-9557-795-1200 -C2	38.01	270.35
CELLULAR SVC ME 02/26/20		TABLET B1417	357-9557-795-1200 -CA	16.02	270.35
CELLULAR SVC ME 02/26/20		TABLET B1418	357-9557-795-1200 -CA	16.02	270.35
CELLULAR SVC ME 02/26/20		TABLET M6211	357-9557-795-1200 -C2	16.02	270.35
CELLULAR SVC ME 02/26/20		TABLET E1487	357-9557-795-1200 -CA	16.02	270.35
CELLULAR SVC ME 02/26/20		TABLET M6311	357-9557-795-1200 -C3	16.02	270.35
CELLULAR SVC ME 02/26/20		CELL PHONE P1426	357-9557-795-1200 -C0	35.45	270.35
CELLULAR SVC ME 02/26/20		CELL PHONE M6012	357-9557-795-1200 -C0	0.46	270.35
CELLULAR SVC ME 02/26/20		CELL PHONE OES359	357-9557-795-1200 -C0	0.46	270.35
CELLULAR SVC ME 02/26/20		CELL PHONE SPARE	357-9557-795-1200 -C0	0.46	270.35
CELLULAR SVC ME 02/26/20		CELL PHONE M6011	357-9557-795-1200 -C0	0.46	270.35
CELLULAR SVC ME 02/26/20		CELL PHONE M6211	357-9557-795-1200 -C2	0.46	270.35
CELLULAR SVC ME 02/26/20		CELL PHONE M6311	357-9557-795-1200 -C3	0.46	270.35
<b>* 9847192500 Subtotal</b>				<b>270.35</b>	<b>270.35</b>
AAAQ19537 INVOICE: SOUND BAR 01/22/20 STATUS: Printed		PROMETHEAN ACTIVESOUNDBAR	357-9557-795-1700 -60	221.96	221.96
SOUND BAR TRAINING BUREAU FUNDS					
<b>* AAAQ19537 Subtotal</b>				<b>221.96</b>	<b>221.96</b>
ARV42846646 INVOICE: DIAGNOSTIC PART - WT 02/07/20 STATUS: Printed		CUMMINS V3 02-18 ULTRA UPDATE	357-9557-795-1700 -00	428.36	428.36
DIAGNOSTIC PART - WT6411					
<b>* ARV42846646 Subtotal</b>				<b>428.36</b>	<b>428.36</b>
AUTH #035585 INVOICE: POSTAGE 02/14/20 STATUS: Printed		POSTAGE	357-9557-795-2271 -60	5.40	5.40
POSTAGE					
<b>* AUTH #035585 Subtotal</b>				<b>5.40</b>	<b>5.40</b>
E1932253 INVOICE: REPLACEMENT CHOCK BL 01/31/20 STATUS: Printed		REPLACEMENT CHOCK BLOCK FOR E6421	357-9557-795-1700 -60	106.98	106.98
REPLACEMENT CHOCK BLOCK FOR E6421					
<b>* E1932253 Subtotal</b>				<b>106.98</b>	<b>106.98</b>
ORDER #425663 INVOICE: 2.5" INLET PLUGS (3) 02/04/20 STATUS: Printed		2.5" INLET PLUGS (3) - OES359	357-9557-795-1700 -60	115.75	115.75
2.5" INLET PLUGS (3) - OES359					
<b>* ORDER #425663 Subtotal</b>				<b>115.75</b>	<b>115.75</b>
RNT8142559 INVOICE: TANK RENTAL 01/01 TO 01/24/20 STATUS: Printed		TANK RENTAL 01/01 TO 12/31/2020 499	357-9557-795-3000 -P4	50.00	50.00
TANK RENTAL 01/01 TO 12/31/20					
<b>* RNT8142559 Subtotal</b>				<b>50.00</b>	<b>50.00</b>
TRANS #052 INVOICE: POSTAGE 01/30/20 STATUS: Printed		LIFE ASSIST INV#969844 RETURN	357-9557-795-2271 -60	7.50	7.50
POSTAGE					
<b>* TRANS #052 Subtotal</b>				<b>7.50</b>	<b>7.50</b>
WA77511751 INVOICE: REPL TWIN STEP LADDE 01/19/20 STATUS: Printed		10FT. FIBERGLASS TWIN STEP LADDER	357-9557-795-1700 -63	483.74	483.74
REPL TWIN STEP LADDER STA 63					
<b>* WA77511751 Subtotal</b>				<b>483.74</b>	<b>483.74</b>
<b>** USBA002 Subtotal (45 Invoices)</b>				<b>15,232.17</b>	<b>15,232.17</b>
<b>*** 009984 Subtotal (45 Invoices)</b>				<b>15,232.17</b>	<b>15,232.17</b>
009985 VOUCHER NO: <unknown> ARBA001 VENDOR: ARBA		GROUP LIFE CM MAR 2020 FOR PCFS	GROUP LIFE CM MAR 2020 FOR PCFS - A 357-9557-795-0330 -G	8.32	191.36
MAR 2020 022520 INVOICE: GROUP LIFE CM MAR 20 02/03/20 STATUS: Printed		GROUP LIFE CM MAR 2020 FOR PCFS	GROUP LIFE CM MAR 2020 FOR PCFS - B 357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS	GROUP LIFE CM MAR 2020 FOR PCFS - C 357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS	GROUP LIFE CM MAR 2020 FOR PCFS - C 357-9557-795-0330 -G	8.32	191.36



Invoice Description	Req No / Descr 2	Line Item Description	Budget Exp Acct	Line Net Amt	Inv Total
009985 VOUCHER NO: <unknown>					
ARBA001 VENDOR: ARBA					
MAR 2020 022520 INVOICE: GROUP LIFE CM MAR 20 02/03/20 STATUS: Printed					
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - C	357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - D	357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - E	357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - F	357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - F	357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - F	357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - G	357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - H	357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - L	357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - L	357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - L	357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - M	357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - M	357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - N	357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - P	357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - R	357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - S	357-9557-795-0330 -G	8.32	191.36
GROUP LIFE CM MAR 2020 FOR PCFS		GROUP LIFE CM MAR 2020 FOR PCFS - T	357-9557-795-0330 -G	8.32	191.36
<b>* MAR 2020 022520 Subtotal</b>				<b>191.36</b>	<b>191.36</b>
<b>** ARBA001 Subtotal (1 Invoice)</b>				<b>191.36</b>	<b>191.36</b>
<b>*** 009985 Subtotal (1 Invoice)</b>				<b>191.36</b>	<b>191.36</b>
009986 VOUCHER NO: <unknown>					
AT&T001 VENDOR: AT&T					
14325236 INVOICE: TELEPHONE SERVICE ME 02/13/20 STATUS: Printed					
TELEPHONE SERVICE ME 02/13/20		TELEPHONE SERVICE ME 02/13/20	357-9557-795-3000 -T4	21.04	289.27
TELEPHONE SERVICE ME 02/13/20		TELEPHONE SERVICE ME 02/13/20 LONG	357-9557-795-3000 -T2	0.00	289.27
TELEPHONE SERVICE ME 02/13/20		TELEPHONE SERVICE ME 02/13/20	357-9557-795-3000 -T2	45.77	289.27
TELEPHONE SERVICE ME 02/13/20		TELEPHONE SERVICE ME 02/13/20 LONG	357-9557-795-3000 -T3	0.76	289.27
TELEPHONE SERVICE ME 02/13/20		TELEPHONE SERVICE ME 02/13/20	357-9557-795-3000 -T3	45.98	289.27
TELEPHONE SERVICE ME 02/13/20		TELEPHONE SERVICE ME 02/13/20 LONG	357-9557-795-3000 -T0	2.17	289.27
TELEPHONE SERVICE ME 02/13/20		TELEPHONE SERVICE ME 02/13/20	357-9557-795-3000 -T0	150.29	289.27
TELEPHONE SERVICE ME 02/13/20		TELEPHONE SERVICE ME 02/13/20 LONG	357-9557-795-3000 -TF	3.88	289.27
TELEPHONE SERVICE ME 02/13/20		TELEPHONE SERVICE ME 02/13/20	357-9557-795-3000 -TF	19.38	289.27
<b>* 14325236 Subtotal</b>				<b>289.27</b>	<b>289.27</b>
<b>** AT&amp;T001 Subtotal (1 Invoice)</b>				<b>289.27</b>	<b>289.27</b>
<b>*** 009986 Subtotal (1 Invoice)</b>				<b>289.27</b>	<b>289.27</b>
009988 VOUCHER NO: <unknown>					
CALL001 VENDOR: CALLAYOMI CO WATER DISTRICT					
80 01/28/20 INVOICE: WATER ME 01/28/20 01/31/20 STATUS: Printed					
WATER ME 01/28/20		WATER ME 01/28/20 (3540)	357-9557-795-3000 -W0	467.97	467.97
<b>* 80 01/28/20 Subtotal</b>				<b>467.97</b>	<b>467.97</b>
81 01/28/20 INVOICE: WATER ME 01/28/20 01/31/20 STATUS: Printed					
WATER ME 01/28/20		WATER ME 01/28/20 (88)	357-9557-795-3000 -WF	33.49	33.49
<b>* 81 01/28/20 Subtotal</b>				<b>33.49</b>	<b>33.49</b>
<b>** CALL001 Subtotal (2 Invoices)</b>				<b>501.46</b>	<b>501.46</b>
<b>*** 009988 Subtotal (2 Invoices)</b>				<b>501.46</b>	<b>501.46</b>
009989 VOUCHER NO: <unknown>					
DEME001 VENDOR: CHRIS DEMELO					
980840 012720 INVOICE: REIMB STATION 62 UTE 01/27/20 STATUS: Printed					
REIMB STATION 62 UTENSILS		REPL AGING,DAMAGED KITCHEN SUPPLIES KITCHEN KNIVES	357-9557-795-2830 -F2	32.69	32.69
<b>* 980840 012720 Subtotal</b>				<b>32.69</b>	<b>32.69</b>
<b>** DEME001 Subtotal (1 Invoice)</b>				<b>32.69</b>	<b>32.69</b>
<b>*** 009989 Subtotal (1 Invoice)</b>				<b>32.69</b>	<b>32.69</b>



Invoice Description	Req No / Descr 2	Line Item Description	Budget Exp Acct	Line Net Amt	Inv Total
009995 VOUCHER NO: <unknown> LAKE005 VENDOR: LAKE COUNTY VECTOR CONTROL LC10052 INVOICE: PROPERTY OWNER APPRO 01/01/20 STATUS: Printed PROPERTY OWNER APPROVED ASSESSMENT		APN: 024441170000 15476 GRAHAM ST	357-9557-795-4800 -00	2.76	94.29
* <b>LC10052 Subtotal</b>				<u>94.29</u>	<u>94.29</u>
** <b>LAKE005 Subtotal (1 Invoice)</b>				<u>94.29</u>	<u>94.29</u>
*** <b>009995 Subtotal (1 Invoice)</b>				<u>94.29</u>	<u>94.29</u>
009996 VOUCHER NO: <unknown> LIFE001 VENDOR: LIFE ASSIST INC 968824 INVOICE: EMS SUPPLIES 01/21/20 STATUS: Printed EMS SUPPLIES		PO #112509	357-9557-795-1940 -EM	74.30	74.30
* <b>968824 Subtotal</b>				<u>74.30</u>	<u>74.30</u>
969844 INVOICE: EMS SUPPLIES 01/27/20 STATUS: Printed EMS SUPPLIES		PO #112510	357-9557-795-1940 -EM	2,378.77	2,378.77
* <b>969844 Subtotal</b>				<u>2,378.77</u>	<u>2,378.77</u>
971188 INVOICE: EMS SUPPLIES 01/31/20 STATUS: Printed EMS SUPPLIES		PO #112511	357-9557-795-1940 -EM	349.64	349.64
* <b>971188 Subtotal</b>				<u>349.64</u>	<u>349.64</u>
971444 INVOICE: EMS SUPPLIES 02/03/20 STATUS: Printed EMS SUPPLIES		PO #112512	357-9557-795-1940 -EM	1,141.44	1,141.44
* <b>971444 Subtotal</b>				<u>1,141.44</u>	<u>1,141.44</u>
972230 INVOICE: EMS SUPPLIES 02/05/20 STATUS: Printed EMS SUPPLIES		ORDER #03200206-1	357-9557-795-1940 -00	94.26	94.26
* <b>972230 Subtotal</b>				<u>94.26</u>	<u>94.26</u>
973198 INVOICE: RETURN INV#969844 02/10/20 STATUS: Printed RETURN INV#969844		RETURN INV#969844	357-9557-795-1940 -00	-441.01	-441.01
* <b>973198 Subtotal</b>				<u>-441.01</u>	<u>-441.01</u>
** <b>LIFE001 Subtotal (6 Invoices)</b>				<u>3,597.40</u>	<u>3,597.40</u>
*** <b>009996 Subtotal (6 Invoices)</b>				<u>3,597.40</u>	<u>3,597.40</u>
009997 VOUCHER NO: <unknown> MERR001 VENDOR: MERRILL ARNONE & JONES LLP 12020062 INVOICE: LEGAL SVC PE 12/31/1 12/31/19 STATUS: Printed LEGAL SVC PE 12/31/19 LEGAL SVC PE 12/31/19 LEGAL SVC PE 12/31/19		REVIEW, RESEARCH DISTRICT 201 ALS R REVIEW UPDATED SUMMARY OF CONTACT W RESEARCH, PREPARE LETTER TO LEMSA NC	357-9557-795-2380 -L 357-9557-795-2380 -L 357-9557-795-2380 -L	240.00 90.00 420.00	750.00 750.00 750.00
* <b>12020062 Subtotal</b>				<u>750.00</u>	<u>750.00</u>
** <b>MERR001 Subtotal (1 Invoice)</b>				<u>750.00</u>	<u>750.00</u>
*** <b>009997 Subtotal (1 Invoice)</b>				<u>750.00</u>	<u>750.00</u>
009998 VOUCHER NO: <unknown> HESS001 VENDOR: MICHAEL HESS REIMB0023433 INVOICE: REIMB SOUND SYSTEM E 02/10/20 STATUS: Printed REIMB SOUND SYSTEM EQUIPMENT		REIMB SOUND SYSTEM EQUIPMENT	357-9557-795-2270 -60	85.61	85.61
* <b>REIMB0023433 Subtotal</b>				<u>85.61</u>	<u>85.61</u>
** <b>HESS001 Subtotal (1 Invoice)</b>				<u>85.61</u>	<u>85.61</u>
*** <b>009998 Subtotal (1 Invoice)</b>				<u>85.61</u>	<u>85.61</u>
009999 VOUCHER NO: <unknown> NATE001 VENDOR: NATE'S ELECTRIC INC 19654 INVOICE: ELECTRICAL WORK TRNG 01/28/20 STATUS: Printed ELECTRICAL WORK TRNG TOWER ELECTRICAL WORK TRNG TOWER ELECTRICAL WORK TRNG TOWER		SERVICE CALL ELECTRICIAN - STEVEN ELECTRICIAN - BRENDAN	357-9557-795-1800 -TT 357-9557-795-1800 -TT 357-9557-795-1800 -TT	135.00 170.00 170.00	492.70 492.70 492.70

Invoice Description	Req No / Descr 2	Line Item Description	Budget Exp Acct	Line Net Amt	Inv Total
009999 VOUCHER NO: <unknown>					
NATE001 VENDOR: NATE'S ELECTRIC INC					
19654 INVOICE: ELECTRICAL WORK TRNG 01/28/20 STATUS: Printed					
ELECTRICAL WORK TRNG TOWER					
		20 AMP BREAKER	357-9557-795-1800 -TT	17.70	492.70
* 19654 Subtotal				492.70	492.70
** NATE001 Subtotal (1 Invoice)				492.70	492.70
*** 009999 Subtotal (1 Invoice)				492.70	492.70
10000 VOUCHER NO: <unknown>					
OPER001 VENDOR: OPERATING ENGINEERS					
HORST MARCH 2020 INVOICE: OPEB MARCH 2020 03/01/20 STATUS: Printed					
OPEB MARCH 2020					
		MARCH 2020 HEALTH INS HORST	357-9557-795-0330 -P	1,497.00	1,497.00
* HORST MARCH 2020 Subtotal				1,497.00	1,497.00
** OPER001 Subtotal (1 Invoice)				1,497.00	1,497.00
*** 10000 Subtotal (1 Invoice)				1,497.00	1,497.00
10001 VOUCHER NO: <unknown>					
PG&E001 VENDOR: PG&E					
69913707415 0122 INVOICE: ELECTRIC CHGS ME 01/ 01/23/20 STATUS: Printed					
		ELECTRIC CHGS ME 01/22/20	ELECTRIC CHGS ME 01/22/20 (3262.168 357-9557-795-3000 -E2	764.04	2,357.65
		ELECTRIC CHGS ME 01/22/20	ELECTRIC CHGS ME 01/22/20 (455.9865 357-9557-795-3000 -EF	131.80	2,357.65
		ELECTRIC CHGS ME 01/22/20	ELECTRIC CHGS ME 01/22/20 (801.5620 357-9557-795-3000 -E4	211.24	2,357.65
		ELECTRIC CHGS ME 01/22/20	ELECTRIC CHGS ME 01/22/20 (2817.300 357-9557-795-3000 -E0	678.74	2,357.65
		ELECTRIC CHGS ME 01/22/20	ELECTRIC CHGS ME 01/22/20 (2420.601 357-9557-795-3000 -E3	571.83	2,357.65
* 69913707415 0122 Subtotal				2,357.65	2,357.65
** PG&E001 Subtotal (1 Invoice)				2,357.65	2,357.65
*** 10001 Subtotal (1 Invoice)				2,357.65	2,357.65
10002 VOUCHER NO: <unknown>					
RESC001 VENDOR: RESCUE SOLUTIONS					
RS 2012 INVOICE: SWIFTWATER CLASS, RE 02/11/20 STATUS: Printed					
		SWIFTWATER CLASS, RECERT 2/10-12	SWIFTWATER CLASS - JUSTIN COSTA 357-9557-795-2830 -T	425.00	3,900.00
		SWIFTWATER CLASS, RECERT 2/10-12	SWIFTWATER CLASS - JASON BROWN 357-9557-795-2830 -T	425.00	3,900.00
		SWIFTWATER CLASS, RECERT 2/10-12	SWIFTWATER CLASS - SCOTT ZINDLER 357-9557-795-2830 -T	425.00	3,900.00
		SWIFTWATER CLASS, RECERT 2/10-12	SWIFTWATER CLASS - CHRIS WOODIOWIS 357-9557-795-2830 -T	425.00	3,900.00
		SWIFTWATER CLASS, RECERT 2/10-12	SWIFTWATER CLASS - ROBERT ZOLENSKY 357-9557-795-2830 -T	425.00	3,900.00
		SWIFTWATER CLASS, RECERT 2/10-12	SWIFTWATER CLASS - DAKOTA PARROTT 357-9557-795-2830 -T	425.00	3,900.00
		SWIFTWATER CLASS, RECERT 2/10-12	SWIFTWATER CLASS - JAKE DANIELS 357-9557-795-2830 -T	425.00	3,900.00
		SWIFTWATER CLASS, RECERT 2/10-12	SWIFTWATER CLASS - MATTHEW CAVACO 357-9557-795-2830 -T	425.00	3,900.00
		SWIFTWATER CLASS, RECERT 2/10-12	SWIFTWATER RECERT - DENNIS LANGE 357-9557-795-2830 -T	250.00	3,900.00
		SWIFTWATER CLASS, RECERT 2/10-12	SWIFTWATER RECERT - ANTHONY DOZIER 357-9557-795-2830 -T	250.00	3,900.00
* RS 2012 Subtotal				3,900.00	3,900.00
** RESC001 Subtotal (1 Invoice)				3,900.00	3,900.00
*** 10002 Subtotal (1 Invoice)				3,900.00	3,900.00
10003 VOUCHER NO: <unknown>					
SOUT002 VENDOR: SOUTH LAKE COUNTY FIRE PROTECTION DIST					
18-95691 INVOICE: IGT WIRE TRANSFER 01/31/20 STATUS: Printed					
		IGT WIRE TRANSFER	2017-18 RATE RANGE WIRE TRANSFER FO 357-9557-795-2848 -GE	22.00	268,384.00
		IGT WIRE TRANSFER	2018-19 RATE RANGE WIRE TRANSFER FO 357-9557-795-2848 -GE	268,362.00	268,384.00
* 18-95691 Subtotal				268,384.00	268,384.00
** SOUT002 Subtotal (1 Invoice)				268,384.00	268,384.00
*** 10003 Subtotal (1 Invoice)				268,384.00	268,384.00
10004 VOUCHER NO: <unknown>					
SOUT002 VENDOR: SOUTH LAKE COUNTY FIRE PROTECTION DIST					
PPE 11/30/19 INVOICE: PPE 11/30/19 02/13/20 STATUS: Printed					
		PPE 11/30/19	PPE 11/30/19 357-9557-795-0900 -00	9,129.36	9,129.36
* PPE 11/30/19 Subtotal				9,129.36	9,129.36
** SOUT002 Subtotal (1 Invoice)				9,129.36	9,129.36
*** 10004 Subtotal (1 Invoice)				9,129.36	9,129.36

Invoice Description	Req No / Descr 2	Line Item Description	Budget Exp Acct	Line Net Amt	Inv Total
10006 VOUCHER NO: <unknown> WITT001 VENDOR: WITTMAN ENTERPRISES 1911043 INVOICE: AMBULANCE BILLING NO 01/29/20 STATUS: Printed AMBULANCE BILLING NOVEMBER 2019		AMBULANCE BILLING NOV 2019	357-9557-795-2380 -AB	1,977.56	1,977.56
<b>* 1911043 Subtotal</b>				<b>1,977.56</b>	<b>1,977.56</b>
1912043 INVOICE: AMBULANCE BILLING DE 02/03/20 STATUS: Printed AMBULANCE BILLING DECEMBER 2019		AMBULANCE BILLING DEC 2019	357-9557-795-2380 -AB	1,482.68	1,482.68
<b>* 1912043 Subtotal</b>				<b>1,482.68</b>	<b>1,482.68</b>
<b>** WITT001 Subtotal (2 Invoices)</b>				<b>3,460.24</b>	<b>3,460.24</b>
<b>*** 10006 Subtotal (2 Invoices)</b>				<b>3,460.24</b>	<b>3,460.24</b>
10007 VOUCHER NO: <unknown> FRAY001 VENDOR: BROOKE FRAYER REIMB21062145 INVOICE: REIMB LODGE -SNOWCAT 02/13/20 STATUS: Printed REIMB LODGE -SNOWCAT TRN 01/26-29		REIMB LODGE -SNOWCAT TRN 01/26-29	357-9557-795-2950 -00	455.77	455.77
<b>* REIMB21062145 Subtotal</b>				<b>455.77</b>	<b>455.77</b>
<b>** FRAY001 Subtotal (1 Invoice)</b>				<b>455.77</b>	<b>455.77</b>
<b>*** 10007 Subtotal (1 Invoice)</b>				<b>455.77</b>	<b>455.77</b>
10008 VOUCHER NO: <unknown> SOUT003 VENDOR: SOUTH LAKE COUNTY VOL FF ASSOCIATION REC 1051 11533 INVOICE: ADDRESS SIGN 11533 01/30/20 STATUS: Printed ADDRESS SIGN 11533		GOVPAY REF #27806324	357-9557-795-2000 -00	25.00	25.00
<b>* REC 1051 11533 Subtotal</b>				<b>25.00</b>	<b>25.00</b>
REC 1052 21504 INVOICE: ADDRESS SIGN 21504 01/31/20 STATUS: Printed ADDRESS SIGN 21504		GOVPAY REF #27817316	357-9557-795-2000 -00	25.00	25.00
<b>* REC 1052 21504 Subtotal</b>				<b>25.00</b>	<b>25.00</b>
<b>** SOUT003 Subtotal (2 Invoices)</b>				<b>50.00</b>	<b>50.00</b>
<b>*** 10008 Subtotal (2 Invoices)</b>				<b>50.00</b>	<b>50.00</b>
<b>**** Grand Total (76 Invoices)</b>				<b>311,053.46</b>	<b>311,053.46</b>

COUNTY OF LAKE  
OFFICE OF THE AUDITOR-CONTROLLER

COUNTY OF LAKE

**BUDGET TRANSFER**

Fiscal Year: 2019-20

Budget Title: <u>South Lake County Fire Protection District</u>	Budget Transfer #B _____ (Auditor's Office Completes this section)
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**TRANSFER FROM:**

**TRANSFER TO:**

From: Fund <u>357</u> Dept <u>9557</u>	To: Fund <u>357</u> Dept <u>9557</u>	
(000) (0000)	(000) (0000)	
<u>Account</u> (000.00-00)	<u>Account Title</u>	<u>Amount</u>
<u>795.23-80</u>	<u>Prof &amp; Specialized Svc</u>	<u>\$12000</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

*Department's justification & explanation of why transfer is necessary:*

Cover unanticipated expenditure \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Authorized Department Signature:  Date: 3/5/2020

APPROVED                       DENIED

CHAIRPERSON, DISTRICT \_\_\_\_\_ DATE \_\_\_\_\_

Auditor-Controller Use Only  
 Date \_\_\_\_\_ JE# \_\_\_\_\_ By: \_\_\_\_\_

COUNTY OF LAKE  
OFFICE OF THE AUDITOR-CONTROLLER

COUNTY OF LAKE

**BUDGET TRANSFER**

Fiscal Year: 2019-20

Budget Title: <u>South Lake County Fire Protection District</u>	Budget Transfer #B _____ (Auditor's Office Completes this section)
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**TRANSFER FROM:**

**TRANSFER TO:**

From: Fund 357 Dept 9557  
(000) (0000)

<u>Account</u> (000.00-00)	<u>Account Title</u>	<u>Amount</u>
<u>795.23-80</u>	<u>Prof &amp; Specialized Svc</u>	<u>\$2000</u>
<u>795.23-80</u>	<u>Prof &amp; Specialized Svc</u>	<u>\$1200</u>
<u>795.23-80</u>	<u>Prof &amp; Specialized Svc</u>	<u>\$1000</u>
<u>795.23-80</u>	<u>Prof &amp; Specialized Svc</u>	<u>\$2500</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

To: Fund 357 Dept 9557  
(000) (0000)

<u>Account</u> (000.00-00)	<u>Account Title</u>	<u>Amount</u>
<u>795.11-00</u>	<u>Clothing &amp; Pers supplies</u>	<u>\$ 2000</u>
<u>795.12-00</u>	<u>Communications</u>	<u>\$ 1200</u>
<u>795.14-00</u>	<u>Household Supplies</u>	<u>\$ 1000</u>
<u>795.29-50</u>	<u>Transportation &amp; Travel</u>	<u>\$ 2500</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

*Department's justification & explanation of why transfer is necessary:*

Cover unanticipated expenditure \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Authorized Department Signature: /s/ Gloria Fong Date: 3/18/2020

APPROVED                       DENIED

\_\_\_\_\_  
CHAIRPERSON, DISTRICT                      DATE

Auditor-Controller Use Only  
 Date \_\_\_\_\_ JE# \_\_\_\_\_ By: \_\_\_\_\_