



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS' REGULAR MEETING MINUTES
7:00 P.M., January 15, 2019, Middletown Fire Station

NON-TIMED ITEMS

A. OPEN MEETING:

- A1. *President Comisky called the meeting to order at 7:01 p.m.*
- A2. *Director Bostock led the pledge of allegiance.*
- A3. *Present: Directors Rob Bostock, Reg Garcia, Madelyn Martinelli, and, Vice President Devin Hoberg, and President Jim Comisky. Also present: Battalion Chief Paul Fleckenstein and Board Clerk Gloria Fong.*
- A4. **GARCIA/HOBERG MOTION** to approve agenda. **AYES:** Hoberg, Bostock, Martinelli, Garcia, Comisky. **NOES:** None. **MOTION CARRIED.**

B. CITIZENS' INPUT: None.

C. COMMUNICATIONS:

C1. Reports:

C1.1. Fire Sirens

Fire Siren liaison Carol Olsen reports:

- *The House of Bargains made \$320 today on a rainy day.*
- *She thanked the Board for the added benefits to the building. The heaters make it comfortable. The fans help draw the heat and have been a God sent in the summer.*
- *She thanked Battalion Chief Wink. Her call about water seeping under the doors that were just fixed with rubber seals was immediately answered with placement of sand bags that have been holding the water back.*
- *Roberta is president this year and others have stepped up. Carol Olsen remains the liaison.*

C1.2. SL Fire Safe Council: No report

C1.3. Volunteer Firefighters' Association: No report

C1.4. Chief's Report:

Battalion Chief Fleckenstein reports:

- *Battalion Chief Wink is committed to conference in San Diego and Chief Bertelli to management meeting.*
- *3 PCFs have started the academy and will be on board when complete.*

C1.5. Financial Report

Gloria reports:

This month's budget summary contains actual property tax allocations and are close to last month's estimates.

With last work period in second quarter ending just a few weeks ago, she expects to receive Cal Fire's 2nd quarter invoice soon, followed by 4th quarter which will be an estimate based on 2nd quarter.

Compensated hours were 245.5 for December and January is expected to be twice as much with new PCFs starting academy.

Wittman reports are provided with preliminary numbers we maintain. An updated with write downs will be provided next month.

Last month's draft of the ballot measure implementation steps is revised and this is attached. The Board is advised that to be able to hold the hearing, the parcel report from August will be used to set the rates.

C2. Directors' Activity and Committee Report:

Director Garcia attended revenue committee meeting on the 4th, which Director Bostock will give report.

Director Bostock reports the revenue committee met. Their primary strategy will be Calpine, the casino and Harbin.

Director Martinelli attended Cobb Area Council meeting. The council is doing well forming townships, having inspectors, and considering more hazard mitigation grants.

Director Hoberg has no district business to report.

Director Comisky reports he's been working on the upcoming FDAC conference. As part of last meeting as president, he commends the Board for taking the action it did to sustain services for the citizens and now it needs to tighten its belts to make sure money is spent appropriately.

TIMED ITEMS

D. REGULAR ITEM:

DISCUSSION & POSSIBLE ACTION RE:

- D1. Consideration for Resolution number 2018-19-10, A Resolution to accept and enter into Agreement with Sonoma County Junior College District for the term of October 1, 2018 and terminating June 30, 2019. Placed on the agenda by Cal Fire Battalion Chief Tom Knecht.

The agreement will allow for South Lake County Fire to receive funds from Cal Fire instructor teaching course at Santa Rosa Junior College. This is pass through funds which an administrative fee will be charged for our processing time.

BOSTOCK/GARCIA MOTION to accept D1 as written. **AYES:** Bostock, Hoberg, Garcia, Martinelli, Comisky. **NOES:** None. **MOTION CARRIED.**

- D2. Election of President of the Board of Directors, Vice President of the Board of Directors, Secretary and / or Clerk to the Board of Directors for calendar year 2019. Placed on the agenda in accordance with Fire District Bylaws. (Outgoing president conducts election and adjourns tonight's meeting.)

Bostock nominates Director Hoberg as president and Director Martiinelli seconds nomination be closed; Director Comisky nominates Director Garcia as vice president and Bostock seconds nomination be closed; Martinelli nominates Gloria as Clerk to the Board and Bostock seconds nomination be closed.

BOSTOCK/MARTINELLI MOTION to accept nominations. **AYES:** Garcia, Martnelli, Hoberg, Bostock, Comisky. **NOES:** None. **MOTION CARRIED.**

- D3. Consideration for request to have waste oil tank removed from Station 60 by NRC in the amount of \$7055.23. Placed on the Agenda by Mandi Huff.

Since the last discussion, the waste oil tank has been locked and sign posted about no longer accepting waste oil. People continue to leave containers filled with oil and filters.

It is Battalion Chief Fleckenstein's experience that the cost is partly due to decommissioning the tank itself.

The Board directs staff to talk to County and do a thorough assessment on who is responsible for the tank.

E. CONSENT CALENDAR

- E1. Minutes presented: December 18, 2018 – Regular Meeting

- E2. Warrants presented:

E2.1. January warrants

E2.2. December warrants - corrected

- E3. Budget Transfers of \$9,000 from Professional & Specialized Service (acct 795.23-80) to Salaries & Wages – Overtime (acct 795.01-13); \$800 from Professional & Specialized Service (acct 795.23-80) to Insurance – Other (acct 795.15-10); \$5,000 from Professional & Specialized Service (acct 795.23-80) to Maintenance – Bldgs & Imprv (acct 795.18-00); \$1,100 from Maintenance – Bldgs & Imprv (acct 795.18-00) to Insurance – Other (acct 795.15-10).

Upon review of the appropriations, it was found this year's insurance premium is about \$2,000 higher than last year.

As radios become more technically sophisticated older ones expire. Support and maintenance on older radios time out and due to change within 18 months.

HOBERG/GARCIA MOTION to approve consent calendar. **AYES:** Bostock, Hoberg, Martinelli, Garcia, Comisky. **NOES:** None. **MOTION CARRIED.**

- F. **GARCIA/BOSTOCK MOTION** to adjourn the meeting at 7:35 p.m. All members in attendance are in favor of the motion.

Respectfully submitted by: _____


Gloria Fong
Board Clerk

READ AND APPROVED BY: _____


DEVIN HOBERG
President – Board of Directors