



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

---

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**BOARD OF DIRECTORS' REGULAR MEETING MINUTES**  
**7:00 P.M., May 21, 2019, Middletown Fire Station**

**NON-TIMED ITEMS**

**A. OPEN MEETING:**

- A1. *President Hoberg called meeting to order at 7:02 p.m.*
- A2. *Chief Bertelli lead pledge of allegiance.*
- A3. *Present: Directors Rob Bostock, Madelyn Martinelli, and Jim Comisky, President Devin Hoberg. Absent: Vice President Reg Garcia. Also present: Chief Greg Bertelli, Battalion Chief Mike Wink and Board Clerk Gloria Fong.*
- A4. **COMISKY/MARTINELLI MOTION** to approve agenda. **AYES:** Bostock, Comisky, Martinelli, Hoberg. **NOES:** None. **MOTION CARRIED.**

**B. CITIZENS' INPUT: None**

**C. COMMUNICATIONS:**

**C1. Reports:**

**C1.1. Fire Sirens**

*Fire Siren Nancy Williams reports:*

- *Payment made to Fire District for invoices received for 2018 wish list purchases, leaving them balance of about \$36,500.*
- *Fire District's 2019 wish list received and will be reviewed.*
- *Thrift shop continues to average \$400 in sales, sometimes \$700.*
- *Group is making effort to get new members.*
- *Their group will have a table at the Saturday fire wise event.*
- *Some of their members will be attending the Association dinner.*

*Battalion Chief Wink reports Engineer Chris Woodiwiss has taken on project to get installed in the thrift shop building carbon monoxide detectors, fire alarms, and fire extinguishers, emergency egress doors, and finish washer and dryer hookups.*

**C1.2. SL Fire Safe Council**

*Battalion Chief reports the Council received funds to support their chipper program, and multiple grants applications were made to obtain funding for fuel breaks.*

**C1.3. Volunteer Firefighters' Association**

*Chief Bertelli reports:*

- *Four PCFs attending the Napa academy are doing an outstanding job and will be graduating June 2<sup>nd</sup>. All are invited to attend.*
- *One candidate with heavy equipment operator skills is on the list.*
- *One of the PCFs took the PIO training.*

#### C1.4. Chief's Report

##### *Battalion Chief Wink reports:*

- *On May 23<sup>rd</sup> South Lake County Fire Protection District station will be hosting Sacramento and Region level Cal Fire PG&E inspection training.*
- *Purpose of PIO training and encouragement to attend is to get more situation awareness about what is or isn't appropriate on social media.*
- *Unusually, last Thursday he received notification of the availability of 1979 Bombardier Snowcat from federal government for reassignment. It's in Kern County and additional information to follow, after the Equipment and Facilities Committee meets.*
- *May 31<sup>st</sup> is next county wide siren notification test day. Sheriff's will be sending out notification about it on messaging platforms.*
- *He's been working with Hidden Valley Lake Association (HVLA) on replacement of siren in spot where one currently is at the Hidden Valley station. HVLA is paying for the installation and its maintenance.*
- *Middletown Rancheria is willing to fund relocation of this siren to Rancheria area.*
- *On a separate note, 95% of the cost for the siren here in Middletown was funded by the Middletown Rancheria.*
- *The County of Lake the end of March passed a hazardous vegetation ordinance, which basically enforces State law much more aggressively. Over 1000 inspections were made and they are sending 343 citations, which property owners will have 30 days to comply.*

##### *Chief Bertelli reports:*

- *Konocti held the hand crew readiness test.*
- *Firefighters for copter completed firefighter training. Two additional weeks of training are to follow in Boggs. PIO Tom Knecht will prepare announcement to public about it to pass on to the public.*
- *Wildfire preparedness proclamation presented this week at Board of Supervisors' meeting.*
- *PCF Captain McCabe's retirement was well attended.*
- *He attended two staff rides to look at lessons learned at fire battles, one a helicopter incident and the second was the Lauder fire.*
- *He appreciates the directors' involvement with the siren notification discussions. Law enforcement is responsible for evacuation and have insisted they receive email communication. Chief's concern with this is delay in communication in the event power is shut off, and will continue with the usual radio communication as they work through this.*
- *He will be going on vacation starting tomorrow but available via phone and email.*

#### C1.5. Financial Report

##### *Gloria reports:*

- *The budget summary provided contains year end estimate showing we're on track for the \$700,000 carryover as presented for consideration last month for the 2019-20 recommended budget. The Board is reminded expenditures still remain that will reduce carryover, as these expenses will be carry forward into next fiscal year.*
- *Year end number of hours are on track for the 8000 estimate previously provided.*

- *Wittman ambulance year end estimates are included and do not include write downs, as these are provided by Wittman.*
- *She attended training for the WinCAMS software and continues to work through its reporting capabilities.*

## C2. Directors' Activity and Committee Report

*Director Bostock reports receiving correspondence from Harbin with payment with what they felt was fair using methodology based on old assessment fee, which was returned.*

*Director Martinelli attended the May 16<sup>th</sup> Cobb Area Council meeting. The group is holding the Blackberry Festival at Black Rock Golf Course August 24<sup>th</sup>, with hopes of it becoming an annual event. She learned about the Avalon new development in Cobb and suggested requesting TOT or PELT and major use permit for Coc Coro being considered at Planning Commission meeting. Property owners who have cleared their property may submit to the group application to be included in their defensible space grant reimbursement program.*

*Director Comisky attended meeting with Battalion Chief Wink about sirens and has written letter to Board of Supervisor about concerns with them. The Board agrees with hosting a PG&E seminar about the safety shutdowns which is slated for Saturday, June 22<sup>nd</sup> from 10 am to noon. Hardester's has offered to place notification to the public about it in their weekly community flyer and possibly offering to the public discounts for items purchased for preparedness. It will be beneficial to have invite commercial businesses to be on hand to provide information to the public. He also attended PCF McCabe's retirement at Livermore camp.*

*Director Hoberg reports his activity has been minimal due to his workload.*

## TIMED ITEMS

### D. REGULAR ITEM:

- D1. Consideration for Letter in Support of Senate Bill 438, making it clear that County Emergency Medical Service (EMS) Administrators do not have the power to dictate when City, County, or District Fire and EMS units can be dispatched to respond to a 9-1-1 call in their own jurisdictions or empower a private ambulance company to bypass potentially closer fire-based units or downgrade the severity of medical emergencies so that it can dispatch its own ambulances. Placed on the agenda by Director Comisky.

*The letter acknowledges the bill to protect ability of agencies like ours to provide ambulance transports and wants it to move forward.*

**MARTINELLI/BOSTOCK MOTION** to send recommended letter. AYES: Comisky, Bostock, Martinelli, Hoberg. NOES: None. **MOTION CARRIED.**

- D2. Consideration for 2019 proposed changes to Memorandum of Understanding By and Between South Lake County Fire Protection District and South Lake County Volunteer Firefighters Association Inc. for Paid-Call Personnel (with effective date of XX/XX/XX). Placed on agenda by Battalion Chief Mike Wink.

*Specifically, at the Board's direction, compensation in lieu of use for Stakeside was removed, language inconsistency of fire marshal to say fire consultant changed, language with insurance amounts added, and document updated with mark ups. In theory, there are no significant changes and if the Board moves to approve it, a cleaned version will be prepared for signature.*

**MARTINELLI/COMISKY MOTION** to effective May 21, 2019. AYES: Comisky, Bostock, Martinelli, Hoberg. NOES: None. **MOTION CARRIED.**

- D3. Consideration for Resolution No. 2018-19 19, A Resolution to Accept and Enter into Continuing Services Agreement with Lotusland – Lake County. Placed on the agenda by Battalion Chief Wink.

*After submitting copy prepared for Board's packet, Battalion Chief Wink was informed of grammatical errors, numbering convention, adding COLA item that's on purchase order to agreement, and 's' missing from Lotusland. This is the same agreement mirrored off one we had with Calpine, which County Counsel had reviewed.*

*If approved with these noted changes, an announcement for the fire consultant position will be put out in order to receive candidate pool.*

**BOSTOCK/MARTINELLI MOTION** to approve D3 as submitted. **AYES:** Bostock, Martinelli, Comisky, Hoberg. **NOES:** None. **MOTION CARRIED.**

- D4. Consideration for Change Order to Emergency Generator Project with R O Construction for addition of \$4,000 for All Kohler Generators. Placed on the agenda by Gloria Fong for Battalion Chief Mike Wink.

*Office of Emergency Services was here for site visit with contractor coincidentally on hand at the Loch Lomond station. It was noted in addition to this change order, we've learned there's an additional of \$6,000 in fencing required.*

*The funding increase request had been submitted for the full amount of \$232,400, the top amount of RO Constructions proposal one. The Board approved staff's recommendation of \$220,400. It is staff's recommendation to provide the project manager the ability to continue to approve change orders up the funding increase request so the project is not held up waiting for Board approval.*

**COMISKY/BOSTOCK MOTION** to provide project manager latitude to spend up to grant amount. **AYES:** Bostock, Comisky, Martinelli, Hoberg. **NOES:** None. **MOTION CARRIED.**

- D5. Consideration for Resolution No. 2018-19 18, A Resolution Authorizing the Fire Chief to Execute Agreements for Participation in the Intergovernmental Transfer of Public Funds Program for the Service Period of July 1, 2018 through June 30, 2019. Placed on the agenda by Gloria Fong.

*Due to timeliness of process of having agreements in place, it is recommended Fire Chief be given ability to execute agreements.*

**MARTINELLI/COMISKY MOTION** to approve D5. **AYES:** Comisky, Bostock, Martinelli, Hoberg. **NOES:** None. **MOTION CARRIED.**

E. CONSENT CALENDAR:

E1. Minutes presented: April 16, 2019 – Regular Meeting

E2. Warrants presented:

E2.1. May warrants

E2.2. April warrants – corrected

E3. Budget Transfers

**BOSTOCK/COMISKY MOTION** to approve consent calendar. **AYES:** Martinelli, Bostock, Comisky, Hoberg. **NOES:** None. **MOTION CARRIED.**

- F. **MARTINELLI/COMISKY MOTION** to adjourn the meeting at 8:40 p.m. All members in attendance are in favor of the motion.

Respectfully submitted by:

  
Gloria Fong  
Board Clerk

READ AND APPROVED BY:

  
DEVIN HOBERG  
President – Board of Directors