



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS' REGULAR MEETING MINUTES

7:00 P.M., May 18, 2021

Middletown Fire Station, 21095 Highway 175

NON-TIMED ITEMS

A. OPEN MEETING:

- A1. *President Comisky called meeting to order at 7:04 p.m.*
- A2. *Battalion Chief Wink led pledge of allegiance.*
- A3. *Present: Directors Madelyn Martinelli, Eric Redford, and Rob Bostock, Vice President Devin Hoberg, and President Jim Comisky. Also present: Battalion Chief Mike Wink, Office Technician Karin Collett, and Board Clerk Gloria Fong.*
- A4. **HOBERG/BOSTOCK MOTION** to approve agenda. **AYES:** Redford, Hoberg, Martinelli, Bostock, Comisky. **NOES:** None. **MOTION CARRIED.**

B. CITIZENS' INPUT: None.

C. COMMUNICATIONS:

C1. Reports:

C1.1. Fire Sirens:

Battalion Chief Wink reports he's working with Gloria and Karin to close out 2020 wish list with some things carrying over to 2021 wish list. He reminded the Board of the overhang on their building is planned for fiscal year 2021-22.

C1.2. SL Fire Safe Council:

Gloria informed the Board that they held their meeting on May 5th here at the Middletown station. Those minutes will be included with next meeting agenda.

C1.3. Volunteer Firefighters' Association:

Due to technical difficulty, on behalf of Association President Todd Fenk, Gloria reports:

- *Two paid call firefighters completed the fire academy graduating last Sunday, who are Nico Smith and Hunter Duncan.*
- *South Lake County Fire is back to live drills. This month's is wild land RT130 and shelters. Next Wednesday they will be doing Pack Testing, completing it this weekend.*

C1.4. Chief's Report

Battalion Chief Wink clarified the facilities Cal Fire is looking at using is the administrative building on Bottle Rock Road, not the power plant, for fuels reduction staff.

C1.5. Financial Report

Gloria answered Director Martinelli's question about net revenues. She confirmed revenue are down based on Wittman's report, which is for rolling 12-month period but that it does not include revenue it receives for Medi-Cal patient from the Ground Emergency Medical Transport (GEMT) and Intergovernmental Transfer (IGT) Programs.

C2. Directors' Activity and Committee Report

Director Hoberg has no activity to report.

Director Martinelli reports her activity this month was signing checks.

Director Redford reports he has no activity other than his move, making five trips to Arizona.

Director Bostock report his activity was signing checks and suggested since the Governor is planning to open businesses on June 15th that they hold in person Board meeting for June or move the meeting one week later, which cannot be done since it's not on tonight's agenda for approval and noticing. Instead Director Comisky suggests looking toward the July as an in person meeting because the Governor's plan may change between now and June 15th. He suggested the policy and review committee meet and bring back a recommendation on the June agenda.

Director Comisky reports that as president of Fire District Association of California, he's been invited to Cal Chief's in person conference in San Diego in September. His registration is being covered by them and he's to handle travel expenses. He's been working collaboratively on Chapter 13 and providers to deliver advanced life services. The payout from ambulance billing all is changing is going to GEMT and IGT, being wrapped up into one bundle. As primary response, Calpine contacted us for support in their one month business plan to draw water from Clearlake for fire hydrants, which we supported for the safety of our personnel and risk reduction, to have capabilities for fire suppression.

TIMED ITEMS

D. REGULAR ITEM:

- D1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Govt Code section 54956.9(d)(1): Pacific Region Open Bible Standard Churches v. SLCFPD, Lake County Superior Court Case No. CV-421176.

On May 6 2021, Superior Court Judge Michael S. Lunas issued Order to sustain Demurrer filed against SLCFPD. No further action is required.

- D2. Consideration for Fiscal 2021-2022 Recommended Budget. Placed on the agenda by Staff Services Analyst Gloria Fong.

Budget for \$4,389,320 is attached for the Board's approval. One thing Gloria points out is with the budget ledger report. This report is downloaded from WinCAMs, displays original, adjusted, year to date expenditures. A way to see the pass throughs is to adopt a budget in August without any grants or other outside funding. Instead a resolution, such as the one for the over-realized, unanticipated revenue on tonight's consent items, when approved by the Board creates an adjustment in the adjusted budget column for both revenue and expenses. This makes the pass through transparent, meaning the difference between the adopted and adjusted columns is the amount of pass through.

BOSTOCK /MARTINELLI MOTION to accept D2 with transparency. AYES: Bostock, Martinelli, Redford, Hoberg, Comisky. NOES: None. **MOTION CARRIED.**

- D3. Consideration for Eric Redford's resignation and direct staff to advertise notice of vacancy in office, and approve Application Form for Director Appointment to South Lake County Fire Protection District. Placed on agenda by Staff Services Analyst Gloria Fong.

Director Bostock recommends the Board try to appoint someone to represent the Hidden Valley Lake area.

President Comisky enjoyed working with Director Redford, even though it was only once in person and thanked him for stepping up.

HOBURG/MARTINELLI MOTION to accept D3 as submitted. AYES: Redford, Bostock, Martinelli, Hoberg, Comisky. NOES: None. **MOTION CARRIED.**

With this being his last meeting as Director Redford moves to Arizona, Battalion Chief Wink thanked him for his leadership in the community, working at Reynold Systems for many, many years, being supportive of first responder efforts. Many, many people did heroic things during the Valley fire, and he was one of those protecting national asset not many people know about. Reynold Systems is fortunate thing in our community and part of national defense system that supports Department of Defense, and his leadership was appreciative.

- D4. Consideration for surplus of Hurst Hydraulic Extrication Tools and MSA Firehawk Self-Contained Breathing Apparatus (SCBA) plus related parts, and to donate them to Santa Rosa Junior College (SRJC). Placed on the agenda by Battalion Chief Wink/ FAE-P Tony Dozier.

In an effort to find a home for the used bottles, they were offered to everyone in to the County. Then we reached out to SRJC, who were very excited about the opportunity. We are pleased we found a way to repurpose the items for first responder trainers.

Director Comisky expressed the value in the forethought, as this is feeder for next group of firefighters

MARTINELLI/REDFORD MOTION to approve D4 as written. AYES: Bostock, Hoberg, Martinelli, Redford, Comisky. NOES: None. **MOTION CARRIED.**

- D5. Appointment of Committee Members by Board President for Calendar Year 2021. Placed on agenda in accordance with Committees of the Board of Directors policy no. 4060.

President Comisky appointed Directors Martinelli and Bostock to the policy review committee, and Directors Comisky and Hoberg to the equipment and facilities committee. The Board is reminded that standing committees are required to meet agenda posting and meeting minute requirements, where ad hoc committees are not. An ad hoc committee is appointed for a specific task, such as the ad hoc revenue committee and the ad hoc agricultural development committee. How this can be handled is the Chief contacts the President, then the tasked ad hoc committee placed on agenda for President to appointment.

E. CONSENT CALENDAR:

E1. Minutes presented: April 20, 2021 – Regular Meeting

E2. Warrants presented:

E2.1. May - Preliminary

E2.2. April – corrected

E3. Budget Transfers

E4. Resolution No. 2021-22-17, A Resolution Establishing the 2021-2022 Appropriations Limit

E5. Resolution No. 2021-22-18, A Resolution Establishing and Appropriating Over-Realized / Unanticipated Revenues for Type 6 Engine 6061

Director Martinelli questioned servicing Cal Fire Station 31's fire extinguishers, where is something for collaboration, efficiency and is not in contract anywhere. The Board was informed Cobb had duct work done and while that facility is new, 8 years, it is an 8 to 10 facility turned into a fire station that gets used 24/7, 365 days a year, where long term in next fiscal year it will need compressor and its own unit replaced, costing about \$50,000.


BOSTOCK/HOBERG MOTION to approve consent calendar as written with Director Martinelli's question answered. AYES: Hoberg, Martinelli, Bostock, Redford, Comisky. NOES: None. **MOTION CARRIED.**

Attendee Stephanie Pahwa introduced herself. She is respiratory therapist, lives in Hidden Valley Lake, worked through the COVID frontline, is politically active, can add element to the group, has connection with assembly members and senators, and wants to do what it takes to improve need, including revenue funds fire district may be missing.

She was advised to utilize the link in the vacancy notice to access the application.

F. **MARTINELLI/BOSTOCK MOTION** to adjourn meeting 8:02 p.m. All in attendance are in favor of motion.

Respectfully submitted by: 
Gloria Fong, Board Clerk

READ AND APPROVED BY: 
JIM COMISKY
President – Board of Directors