



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Tuesday, September 20, 2022, at 7:00 p.m.
Located at the Middletown Fire Station Board Room,
21095 Highway 175, Middletown, CA 95461

This regular meeting is for the purpose of discussing and consider the following items:

1. *President Hoberg called meeting to order at 7:05 p.m.*
2. *Chief Duncan led pledge of allegiance.*
3. *Present: Directors Stephanie Cline, Jim Comisky and Madelyn Martinelli, Vice President Rob Bostock, President Devin Hoberg. Also present: Unit Chief Mike Marcucci, Chief Paul Duncan Office Clerk Karin Collett, and Board Clerk Gloria Fong.*
4. **CLINE/BOSTOCK MOTION** to approve agenda. *AYES: Cline, Comisky, Martinelli, Bostock, Hoberg. NOES: None. MOTION CARRIED*
5. Consideration of approval of videoconference option under AB 361. Board will consider approval of findings that there remains a State proclaimed COVID 19 health emergency and local officials continue to impose or recommend measures to promote social distancing.

CLINE/BOSTOCK MOTION to approve item 5. *AYES: Comisky, Cline, Martinelli, Bostock, Hoberg. NOES: None. MOTION CARRIED.*

6. Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board.

None.

7. Communications:
 - 7.a. Fire Sirens: *Director Comisky drives by every morning and sees Carol out there at the Thrift Store at 6:30 in the morning.*
 - 7.b. Fire Safe Council: *Minutes from August 3rd meeting are attached to packet. Chief Duncan adds that the street renaming project sign was presented and to be completed by Chief Wink, as County of Lake's project.*
 - 7.c. Volunteer Association: *Association President Todd Fenk feels the place looks great with the carpet replaced and it has a great feel. Number of participating members are down home, as folks are supporting Cal Fire. With that being said, recruitment process was advertised, and 9 applicants are in the process and have been contacted. Interviews are scheduled for this Thursday, September 22, which is a month sooner to get through process earlier. He doesn't know the number for academy but expects out of 9, there will be 5 to 6 as in last seasons.*

The Association is looking towards pushing out date for dinner to June because they are unable to get auctioneer for May 20th. One of the newest recruits went out on Office of Emergency Services assignment and had a really good time. She was set up with really awesome crew, and we are lucky to have Cal Fire and South Lake working together.

7.d. Chief's Report

Chief Duncan adds to his report about this last precipitation and Chief Marcucci included that there was a patrol with no injuries reported.

President Hoberg appreciates Chief Duncan's social media outreach with the public and would like this to not change. He sees on tonight's agenda the conflict of interest and would like clarification about the positions. Chief Marcucci responded that as the agency administrator of the contract, Unit Chief technically serves as fire chief and Duncan as assistant fire chief, who remains as point of contact.

Director Martinelli asked about the language in Cal Fire contract that addresses this, which Chief Marcucci reports Cal Fire will be finishing contracts for 14 agencies with South Lake being one of them. The labor group will be ratifying, and Staff Services Analyst (SSA) Fong is spot on that December / January is when discussion to begin for next period. Additional questions were asked and Chief Marcucci is happy to address during a separate meeting when this is agendized for discussion.

Director Bostock heard his neighbor across the street is selling his house needed an inspection and suggested it be something South Lake takes on. Unit Chief Marcucci answered by stating this is a huge undertaking. Under Assembly Bill 38 authored for inspections in fire zones, the State has an authorized person to perform these inspections.

7.e. Finance Report: SSA Fong has nothing to add to the finance report.

7.f. Directors' activities report

Director Bostock has no activity to report.

Director Martinelli has no activity to report.

Director Comisky reports his activities have slowed down, he, Chiefs Duncan and Marcucci attended last week Cal Chief Conference, addressing changes in the State and ability to deliver fire service, and he also appreciates the rain.

Director Cline reports she reached out to an interested candidate and will be attending the FDAC leadership training.

Director Hoberg has no activity to report.

8. Regular Items:

8.a. Consideration for Resolution No. 2022-23-08. A Resolution Amending Conflict of Interest Code. Placed on the agenda by Staff Services Analyst Gloria Fong.

CLINE/COMISKY MOTION approve 8a as written. AYES: Bostock, Cline, Comisky, Martinelli, Hoberg. NOES: None. **MOTION CARRIED.**

8.b. Consideration to add a secondary vehicle 'retarder' into the drivetrain to slow

Water Tender 6211 in the different areas encountered around the Fire District. Placed on the agenda by Chief Paul Duncan.

Chief Duncan adds that ever since delivered the water tender has had a braking problem. Multiple solutions have been but none that have made measurable difference. The retarder is already run in Type II engines throughout the fire district that has been effective.

The fire district's other water tender has different braking system, the jake system that is effective.

The life expectancy for water tender is another 10 years. Repair time is about a month and this system is remountable.

COMISKY/CLINE MOTION approve as 8b submitted. AYES: Martinelli, Bostock, Cline, Comisky, Hoberg. NOES: None. **MOTION CARRIED.**

- 8.c. Consideration for Resolution No. 2022-23-10, A Resolution Authorizing the Fire Chief to Execute Agreement for Participation in the Intergovernmental Transfer (IGT) of Public Funds Program for the January 1, 2021 through December 31, 2021 Service Period. Placed on the agenda by Staff Services Analyst Gloria Fong.

CLINE/MARTINELLI MOTION to approve 8c as written. AYES: Comisky, Martinelli, Bostock, Cline, Hoberg. NOES: None. **MOTION CARRIED.**

- 9. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

9.a. August 18, 2022, Regular Meeting Minutes

9.b. Warrants

9.b.1. September

9.b.2. August – corrected

9.c. Resolution No. 2022-23-09, A Resolution Appropriating Contingencies for Cobb Forest Stewards Air Curtain Incinerator Dropoff Program

9.d. Resolution No. 2022-23-11, A Resolution Appropriating Contingencies for Middletown Station 60 Carpet Replacement

COMISKY/CLINE MOTION to approve consent calendar. AYES: Martinelli, Comisky, Bostock, Cline, Hoberg. NOES: None. **MOTION CARRIED.**

- 10. **CLINE/MARTINELLI MOTION** to adjourn meeting at 7:46 p.m. All in attendance are in favor of motion.

Respectfully submitted by
Karin Collett, Office Technician:

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Karin Collett
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READ AND APPROVED BY
DEVIN HOBERG, President – Board of Directors:
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Devin Hoberg
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