



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**BOARD OF DIRECTORS' REGULAR MEETING MINUTES**  
**7:00 P.M., February 18, 2020, Middletown Fire Station**

**NON-TIMED ITEMS**

**A. OPEN MEETING:**

- A1. *President Hoberg called meeting to order at 7:00 p.m.*
- A2. *Battalion Chief Wink led pledge of allegiance.*
- A3. *Present: Directors Devin Hoberg, Jim Comisky, Rob Bostock, and Vice President Madelyn Martinelli, Absent: President Reg Garcia. Also present: Board Clerk Gloria Fong.*
- A4. **COMISKY/BOSTOCK MOTION** to approve agenda. *AYES: Comisky, Hoberg, Bostock. NOES: None. MOTION CARRIED.*

**B. CITIZENS' INPUT: None.**

**C. COMMUNICATIONS:**

**C1. Reports:**

**C1.1. Fire Sirens**

*Fire Siren Nancy Williams reports:*

- *At last meeting the membership wanted her to let Board know how appreciative they are with all the improvements made to Thrift shop and all the help from the firefighters.*
- *They had annual audit; it shows the Thrift shop bringing in \$2,400 per month with 7 percent going towards shop.*
- *They have \$54,000 balance with \$25,000 of it on hold for funding of current wish list*
- *They feel it will be advantageous to have overhang in front of Thrift shop.*

**C1.2. SL Fire Safe Council:** *No report*

**C1.3. Volunteer Firefighters' Association:** *No report*

**C1.4. Chief's Report:** *No report*

**C1.5. Financial Report:**

*Gloria reports:*

- *What she provided in packets is YTD budget summary that includes:*
  - 1) *2<sup>nd</sup> quarter amounts for Cal Fire invoice we are awaiting to receive.*
  - 2) *County's 55% property tax teeter, which appears that I've under fiscal year budget estimate by about \$80,000.*
  - 3) *Receipt of about \$1 million received from recently approved Measure L assessment rates. It is not accurate say this is half since this includes 1<sup>st</sup> and 2<sup>nd</sup> installments on some parcels since some property owners choose to pay both.*

- *She apologizes for the varying formats of the warrant list from month to month. She continues to look for a format that will capture details for Board.*
- *YTD ambulance totals include December and we continue to work with Wittman in transitioning to paperless submission for billing.*
- *Hours provided include training for four new recruits.*

C2. Directors' Activity and Committee Report

*Director Bostock has no activity to report other he'll be out of town and will miss next meeting.*

*Director Comisky is still working with Senator McGuire on NOAA notification to better serve our constituents, attended senate hearing last Tuesday in Sacramento, will be president for FDAC next year and presenting two sessions at their annual conference.*

*Director Hoberg has no activity to report other than conference call with PG&E, Director Comisky Battalion Chief Wink, after which it was decided it will not be in the interest of the Fire District for PG&E to use property for housing backup generators because there is no return for use of Fire District property.*

*Director Martinelli has no activity to report.*

*Director Garcia's resignation letter was acknowledged, and staff is director to begin process to fill vacancy.*

**TIMED ITEMS**

D. REGULAR ITEM:

D1. **TABLED FROM January meeting:** Consideration for discussion of in lieu of Fire Mitigation Fees, provide to Fire District funds for purchase of fire apparatus to equip / support new fire station proposed in MAHA Guenoc Valley Project. Placed on the agenda by Battalion Chief Wink.

*Item is tabled to future meeting when representative may be present.*

D2. Consideration for purchase of 75 refurbished / used and inspected Self Contained Breathing Apparatus bottles with minimum life span of 5 years for cost not to exceed \$28,000. Placed on the agenda by Battalion Chief Wink.

*Item is tabled for next meeting when Battalion Chief Wink is in attendance to answer additional questions regarding the number of items being requested.*

E. CONSENT CALENDAR:

E1. Minutes presented: January 21, 2020 – Regular Meeting

E2. Warrants presented:

E2.1. February warrants

E2.2. January warrants – corrected

E3. Budget Transfer

**BOSTOCK/HOBERG MOTION** to approve consent calendar. **AYES:** Bostock Hoberg, Comisky, Martinelli. **NOES:** None. **MOTION CARRIED.**

F. **HOBERG/COMISKY MOTION** to adjourn the meeting at 8:47 p.m. All members in attendance are in favor of the motion.

Respectfully submitted by: \_\_\_\_\_

  
Gloria Fong  
Board Clerk

READ AND APPROVED BY: \_\_\_\_\_

  
MADELYN MARTINELLI  
Vice President – Board of Directors